

Minutes of Cycle Safety Working Group

Meeting date	Tuesday 29 th March 2011
Location	TfL, Palestra Building

Attendance

Name	Organisation
Alistair Hanton	LCC
Charlie Lloyd	LCC
David Snelling	MPS
Kim Botting	MPS
Cynthia Barlow	RoadPeace
Roger Geffen	CTC
Bob Davis	BCOG
Erica Blennerhassett	GLA
Patrick Lingwood	DfT
Alice Ellison	London Councils
Alexandra Goodship	TfL – Delivery Planning Manager - Cycling
Leon Girling	TfL – Cycling Officer
Andy Pidduck	TfL – Campaigns Programme Manager
Dan Evanson	TfL – Freight & Fleet Project Manager

Apologies

Ben Plowden	TfL – Director of BR&P (Chair)
Lilli Matson	TfL – Head of Delivery Planning
Georgina Dean	TfL – Delivery Planning Manager – Road Safety
Jennifer Calvert	TfL – Senior Cycling Officer
Siwan Hayward	TfL – CSEP
Sophie Brown	TfL – CSEP
Iain Wainwright	TfL – Senior Freight Officer
David Rowe	TfL – Head of Borough Projects & Programmes
Mathew Collins	City of London Police
Andrew Colski	DfT
Andy Robinson	DfT
Duncan Pickering	Institute of Advanced Motorists
Gordon Telling	FTA
Carl Pittam	Sustrans

Attachments

- Summary report of CSAP progress
- Cycle Safety Milestone Planner 2011/12
- Campaigns PowerPoint – Andy Pidduck

Item	Description	Action
1.1	Introductions	
1.2	Agree agenda	
	Agenda agreed	
1.3	Minutes and actions from previous meetings	
1.4	DE to send members of the group information regarding boroughs receiving free CPC training and which ones are FORS registered.	
1.5	JC is taking forward research with the DfT re: Cycle training.	JC/AG
1.6	BD – Infrastructure sub group update: Borough event still to happen.	
1.7	AG agreed that TfL will organise a borough cycle safety seminar on behalf of the CSWG.	AG
1.8	Some borough officers are not aware who are responsible for overseeing local authority freight and fleet operations. Dan Evanson to send out information to CSWG.	DE
1.9	BD asked, is there anything being done by the DfT to monitor local Bikeability delivery and standards. The DfT (Joe Finlay) is taking forward and leading monitoring on Bikeability. AG confirmed that TfL will meet with Joe Finlay to discuss Bikeability.	AG
1.10	The Risk sub group will discuss the London Criminal Justice Board at their next meeting and report back.	DS/KB
1.11	CL proposed a seminar day themed around London Criminal Justice Board activity.	
	Summary report	
2.1	TfL (proposed lead DE) to pull together all current freight and fleet best/good practice (DfT, TfL, MPS, LCC and FTA) to be put on the TfL website.	DE
2.2	CB shared news of the Brigade sound system for lorries, which is currently in development. This technology will sound an alarm to warn pedestrians of their presence.	
2.3	CB read out an email from Fiona Hall MEP. All new trucks must have blind spot mirrors fitted on them. Questions were put to the group: Does anyone know how many heavy duty vehicles have failed the MOT due to blind spot mirrors not being fitted. DE & PL (DfT) to contact VOSA to obtain the answer.	DE/PL/ All
2.4	CB to email AG a copy of the email to then action accordingly.	CB
2.5	CL informed the group there is going to be an event in London by the LCC to promote and encourage lorry operator drivers to undertake cycle training.	
2.6	KB (MPS) Asked if anyone from the group would like to visit Marlow House to see what happens when accident information comes in. Email Kim on	All

	xxx.x.xxxxxxx@xxx.xxx.police.uk if you would like to book a visit.	
2.7	KB gave an update on MPS priorities regarding cycle safety and KSI reporting going forward into 2011/12.	
3	AP gave a short presentation on two forthcoming cycle safety marketing campaigns – The Safety Code and Give Cyclists Space.	
	Questions & discussion points from group	
3.1	BD & CL raised the issue that both the campaigns must be evidence led and must reflect the behaviour that leads to KSIs	AP
3.2	BD suggested the campaigns should make it clear where motorists should expect to see cyclists on the road	AP
3.3	DE highlighted that cyclists wobbling can be a factor for both Taxi and bus drivers.	
3.4	AH asked that the CSWG be involved in the final consultation on both the safety code and the give cyclists space campaigns. AP to send code round for comment.	AP
3.5	AG closed the meeting asking the group if they would like to continue meeting or if they felt the group had fulfilled its purpose. The group unanimously decided to continue meeting.	All
	CSWG meeting dates will be booked for June, Sept, Dec 2011 and Jan 2012 and circulated to the group soon.	AG

Date of next meeting in 2011:
June 2011 final date TBC