

Minutes of Cycle Safety Working Group

Meeting date	16/06/2010
Location	TfL, Palestra

Attendance

Name

Ben Plowden
Cynthia Barlow
Bob Davis
Alistair Hanton
Dominic Curran
Duncan Pickering
David Snelling
Roger Geffen
Gordon Telling
Steve Walker
Tom Bogdanowicz
Erica Blennerhassett
Lilli Matson
Steve Steele
Alexandra Goodship
Jen Calvert
Siwan Hayward
Chris Mather

Organisation

TfL, Director BRaP (Chair)
RoadPeace
BCOG
LCC
London Councils
Institute of Advanced Motorists
MPS
CTC
FTA
LOTAG representative
LCC
GLA
TfL, Head of Modal Policy
TfL, Freight Behavioural Change Team
TfL, Policy Manager - Cycling
TfL, Senior Policy Officer – Cycling
TfL, CSEP
TfL, Campaigns Programme Manager

Apologies

Matthew Collins
Ruth Bradshaw
Carl Pittam
Charlie Lloyd
Kim Botting
Ian Wainwright
Becky Upfold

City of London
London Councils
Sustrans
LCC
MPS
TfL, Senior Policy Officer - Freight
GLA

CC minutes:

Nancy Ryder – Press Officer, TfL
John Devonport – Modal Policy, TfL

Attachments:

- TfL Presentation – CSAP progress
- Cycle Superhighways Presentation
- TfL/FTA MOU on Cycling
- CSAP Progress Form
- Trixi mirror trial – monitoring information as requested

Item	Description	Action
1.	Admin	
1.1	Agree agenda	
	Request that future meetings will have updates from the group circulated in advance. Time will then be provided at the meeting for group members to ask questions and make contributions.	All
	There was some concern that the minutes of the last meeting had not fully captured the nature of the discussion or the extent of disagreement on some issues. Members of the group asked that the minutes capture the discussion in future. This was agreed.	JC
	The group agreed that the CSWG meetings are the strategic lead in terms of cycle safety. The detailed plans behind the actions need to be discussed at sub groups and/or offline and brought back to the main meeting. Sub-groups to be set up where they do not yet exist.	JC
	Some Sub Working Groups already exist and contribute to the Cycle Safety Action Plan (see at bottom of minutes). These will report regularly to the main Group. Further working groups will be set up as the work of the main Group dictates.	ALL
	A CSAP Progress Form will be sent in advance of CSWG meeting to capture updates from all group members. This should be sent back one week before the meeting takes place to allow wider circulation. The expectation of the Group is that updates will be read before the meeting and the meeting time can therefore be better spent on agreeing next steps and action.	JC ALL
	<p>Concerns were raised by BD and CB with regards to the HGV and cycling research which was presented at the last meeting. The issue was that it didn't give enough responsibility to the drivers (as well as cyclists) on mitigation of the blind spots.</p> <p>JC updated the group that she had met with the LCC (Charlie Lloyd and Alastair Hanton) on this specific issue and CL had agreed to provide a paper outlining the issues and suggest a way forward. This would include advice and training which could be given to drivers.</p> <p>CL to provide this paper to JC in advance of next meeting so that it can be circulated to all CSWG members.</p>	CL, JC
1.2	Minutes and actions from previous meetings	
	All actions completed from last meeting.	
2	CSAP updates	
2.1	CSAP: Overview of progress to date	
	Alexandra Goodship gave a presentation on the progress of the implementation of the CSAP (attached to minutes).	

	Opportunity for group to comment and feedback on the FORS online driver training (details within presentation).	ALL
	<p>BD suggested that the content of cycle training needed to be reviewed:</p> <ol style="list-style-type: none"> 1. Identify inconsistencies in the training provided in London which may need to be addressed e.g. road positioning. 2. Agree what additional guidance may need to be provided for London in reference to causal factors in CSAP. 3. Identify any gaps in knowledge to help with point (1) and (2). <p>BD to work with BCOG members to obtain this information and to provide a summary to the next meeting if possible.</p>	
	CB mentioned writing to the FTA (Natalie Chapman) to ask what safety devices they support. The response was that the FTA does not support any devices which are not mandatory. CB agreed to forward on the email to Gordon Telling so that the Group could get a clearer response which may contribute to CSAP action 3.6.1 ¹ .	CB
	BD asked that Cowlings are still considered although not yet something which is manufactured. BD to speak to FTA about how to take this forward.	BD
	LM mentioned that TfL are still waiting for DfT to release research on motion sensors and will be meeting with DfT next week to discuss this. This should help to contribute to CSAP action 3.6.1 ² . LM will report back on the outcome of the DfT meeting at next meeting of CSWG.	LM
2.2	Behaviour and enforcement update (CSAP action 3.4.1)	
	<p>SH gave an update on the step up in enforcement which is planned to deal with anti-social and dangerous road user behaviour. She outlined the action the MPS will be taking to target all road users who are found to be: ignoring red lights, using mobile phones, cycling on pavements and so on. There was some discussion about whether the message should more explicitly focus on the safety benefits of adhering to the rules of the road. SH explained that the first aim of the campaign should be to highlight the need for 'responsible' road use, as part of the Share the Road message, but agreed there will be secondary safety benefits.</p> <p>There will be a media release on this work in Bike Week on the 24th June</p>	
	SH asked the group to think about how we can help to get positive coverage through each organisations' channels	ALL
2.3	Criminal justice research update (CSAP Action 3.4.2)	

¹ CSAP 3.6.1: Work with the Freight industry as a matter of urgency to identify the most appropriate and cost effective safety device for large goods vehicles.

² As above.

	SH: Research project is progressing and a working group has been set up. Useful update from CB, CL and AH which has been considered in the scope of the project. Project due by December with an update provided at the October CSWG meeting.	
	Once the project scope has been signed off this will be shared with the group.	SH
	RG asked that SMIDSY reporting and website details on where that goes in terms of the legal system is reported back to the group and considered within this project.	SH
2.4	Update from CSWG members	
	<p>DS gave an update on the work the MPS are doing on enforcement and cycle safety:</p> <ul style="list-style-type: none"> • Considering publicity DVD on cycle safety. • Academic research into HGV and cyclists behaviour, specifically looking at women and the disproportionate fatalities with HGVs. • Working with Gordon at the FTA to look at changes to the Highway Code and consulting with the CSWG. • Roadsafe website and videos being provided to help identify problem locations and dangerous driving. • Working with the City of London to look at ASLs enforcement. • Increased enforcement on the CSH. • Rider diversion scheme – offering a course rather than a Fixed Penalty Notice (FPN). 	
	BD asked about who had been consulted on the DVD and DS responded that Charlie Lloyd at LCC had been consulted.	
	BD asked whether the results from the research into a cycle safety code from TfL will be fed into the MPS DVD. DS replied that only the information available now can be considered	
	CB said that the cycle training for freight drivers is something which some of the boroughs are doing and should be rolled out further. JC to investigate further as part of her work on cycle training.	JC
3.	Items for discussion	
3.1	FTA/TfL MOU of cycling and update from FTA (CSAP Action 3.7.4)	
	GT provided an update on the FTA/TfL Memorandum of Understanding on cycling. Purpose of the memorandum to reduce the potential for conflict between cyclists and goods vehicles and aim to reduce the number of deliveries at peak hours. Includes offering alternatives to certain deliveries and reviewing problematic loading activity. It also includes looking at the effectiveness of mirrors.	
	MOU launching in w/c 5th July. GT has set up a Freight Operator Working Group to discuss how the MOU will work in detail. Metrics will include 0% culture for collisions.	

	<p>AH asked whether CSAP actions 3.6.1, 3.9.2 and 3.9.5³ will be addressed within the MOU and the working Group.</p> <p>GT agreed that it would be useful to speak further with the cycling groups about how to take the MOU forward, which would include the actions the FTA are responsible for in the CSAP.</p> <p>MOU to be sent to the group with the minutes.</p>	<p>GT</p> <p>JC</p>
	GT to provide JC with examples of how the MOU will work in practice so that this can be used for PR and launch information.	GT
3.2	Letter for bereaved families	
	CB agreed to take this forward outside the meeting with Dave Snelling and will report back at the next meeting.	CB
3.3	HGV/Cycling marketing update	
	CM gave an update on the Cycle Safety Marketing campaign.	
	The HGV/cyclists campaign to launch on 5 th July. Key strap line of the campaign <u>'undertaking lorries on the nearside can be fatal'</u> which has been user tested and highlights lorry blind spots (something which earlier research picked up as cyclists needing to know). Campaign to be in Central London as adverts, on bike hangers and as a viral campaign.	
	Addressing cyclists is one part of the wider campaign addressing all road users. A complementary piece of work aimed at the Freight drivers will also be taken forward.	
	CM agreed to circulate the visual for the campaign to CSWG members at a later date before the launch.	CM
3.4	Cycle Superhighways	
	<p>RS gave an update on Cycle Superhighways. Presentation attached with minutes.</p> <p>RD asked RS what monitoring will be done on the CSH with regards to the Trixi mirrors. Details of this have been sent with the minutes.</p> <p>RS reminded all members they are invited to attend the launch on Clapham Common, 19th July.</p>	JC

CSAP 3.6.1: Work with the freight industry as a matter of urgency to identify the most appropriate and cost effective safety device (standard specification and retrofitting) for large goods vehicles. Side guards and motion sensors to be considered.

CSAP 3.9.2: Work with the FTA and others in identifying and piloting technical solutions to develop improved vehicle design and the concept of an urban lorry.

CSAP 3.9.5: Work with the Freight industry to improve cyclist safety to explore new ways to engage and understand the industry perspective and communicate messages (such as through training and promotion) and to develop technical solutions that could improve cycle safety.

	<p>RG: Best bit of CSH are the smarter travel measures, cycle training and work around the junctions. Comment made that inspection meetings are of a lower standard than CRISPS and documentations.</p> <p>RS: Reminded that the CSH 7 and 3 are pilots where monitoring and improvements can be made.</p>	
3.5	Motorcycles in bus lanes	
	<p>LM gave an update on the motorcycles in bus lanes trial:</p> <ul style="list-style-type: none"> - There has not been an increase in pedal cyclist collisions - There has been an increase in collisions between motorcycles and motorists, mainly from collisions from cars coming out of side roads. - The Mayor wants to conduct a further 18 month trial which will be complemented with road safety and enforcement measures. - All the groups consulted on the previous trial will be engaged with again. - There is complex monitoring which needs discussion and LM will be setting up meetings with key stakeholder groups to discuss the outcomes of the monitoring in more detail. 	LM
	AOB	
	<p>TfL will take away the comments today on how to make the most out of the meetings.</p> <p>Agree to:</p> <ul style="list-style-type: none"> - Provide more detail on the discussions that take place - To collate and send progress reports from all the group members in advance of the meeting. - Allow time at the meeting to discuss what has been sent around in advance for review. - Ensure the meeting is the strategic lead on cycle safety and the Cycle Safety Action Plan. - Set up Sub meetings for members that wish to discuss specific items in more detail where this supports the main work of the Group. 	LM

Date of the next meetings in 2010:

18th August 3.30-5pm, Palestra, TfL

13th October 10-11.30, Palestra, TfL

9th December 3.30-5, Palestra, TfL

Sub Working Groups which already contribute to the Cycle Safety Working Group

Group	Contact	CSAP Action area	CSAP Action
Cycling Risk Group	David Snelling	Enforcement	3.4.1, 3.4.3, 3.8.4
Criminal Justice System and Cycle Collisions Project Group	Siwan Hayward	Enforcement	3.4.2
Driver Sights and Lines	Alastair Hanton	Partnership Working	3.9.6
Freight Operator Working Group	Gordon Telling	Commercial driving and working practices, Technology	3.7.2, 3.7.4, 3.6.1, 3.9.2, 3.9.5
Borough Cycling Officers Group	Bob Davis	Partnership working	3.1.1, 3.1.3, 3.1.5, 3.1.7, 3.1.8, 3.2.2, 3.7.1, 3.7.2
Retailers and manufacturers forum	Jen Calvert	Partnership Working	3.9.8
Cycle Training Sub Group	Jen Calvert	Cycle Training	3.2.1, 3.2.2, 3.2.3, 3.2.4