

## Volunteering when claiming benefits or National Insurance credits

**jobcentreplus**

Part of the Department  
for Work and Pensions

Thank you for letting us know you are volunteering.

We now need you to fill in the questions on **pages 2 and 3** and then return this form to your adviser.

By *volunteering* we mean things like helping with

- charities
- voluntary organisations
- local council social services departments, or the Social Work Department in Scotland, or
- someone who is not a member of your family.

You can do as many hours of volunteering as you want, as long as the number of hours you do doesn't affect your entitlement to benefit or National Insurance credits.

Expenses you get because of your volunteering will not affect your benefit or National Insurance credits. But if you get any payment or reward on top of expenses, your benefit or National Insurance credits may be affected. If we think that you get payment or reward on top of your expenses, we will ask you to fill out another form.

To find out more about how volunteering may affect your benefits or National Insurance credits, contact Jobcentre Plus. You can also ask us for a leaflet about volunteering.

### **Benefit type:**

- ☐ Jobseeker's Allowance
- ☐ Employment and Support Allowance
- ☐ Income Support



**Your surname**

**Your first names**

**Your date of birth**

 /  / 

**Your National  
Insurance number**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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**What sort of  
volunteering are  
you doing?**

**Name of organisation  
or person you are  
volunteering with**

**Address of  
organisation or  
person you are  
volunteering with**

<input type="text"/>
<input type="text"/>
<input type="text"/>
Post code

**Are you volunteering  
for a member of  
your family?**

No ☐

Yes ☐ How are you related to this person?

**When did you start  
volunteering?**

 /  / 

**What hours do you volunteer?**

	AM start	AM finish	PM start	PM finish
Mon	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tue	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thur	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sun	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you get expenses  
or any form of  
reward for your  
volunteering?

No ☐

Yes ☐ Please tell us about this below.

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Can you choose  
whether or not to be  
paid for volunteering?

No ☐

Yes ☐

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If you are claiming **Jobseeker's Allowance**, answer the next 3 questions on this page. If you are not claiming Jobseeker's Allowance, go to the **Declaration** on the next page.

Tell us how we can  
contact you about a  
job or interview when  
you are volunteering

Would you be able to  
attend an interview  
within 48 hours of us  
asking you to go?

No ☐

Yes ☐

If you answered **No** to  
the question above,  
please tell us why you  
would not be able to  
attend an interview.

Would you be able  
to start work within  
a week of being  
offered a job?

No ☐

Yes ☐

If you answered **No** to  
the question above,  
please tell us why you  
would not be able to  
start work.



## Declaration

**I declare** that the information I have given on this form is correct and complete as far as I know and believe.

**I understand** that if I knowingly give information that is incorrect or incomplete, I may be liable to prosecution or other action.

## Signature

## Date

### For our use

7Volunteering accepted –  
no further action required

☐

Volunteering not accepted

☐

Reason – expenses

☐

Reason – availability  
(JSA only)

☐

Other reason – state reason

Refer for decision

☐

Signature

Date