

**Our reference: 17829 EIR**

25 February 2021

Dear Mr Parnham,

Thank you for your request of 26 August 2020 in which you asked for the following information. Please find our response to your questions below in bold:

1) please provide me with a copy of Oxfordshire County Council's procurement guidelines. –

***This information is exempt from release under Section 21 of the Freedom of Information Act (2000): information that is already reasonably accessible to the applicant by other means.***

**The procurement rules for the council are part of the constitution, section 8.3 and can be found via the following link:**

**<https://www.oxfordshire.gov.uk/council/about-your-council/government-oxfordshire/oxfordshire-county-council/corporate-governance/council-constitution>**

2) please provide me with a copy of all procurement documentation regarding the infrastructure for the Oxford Cowley LTNs. i.e. tender documents, adverts to suppliers, etc. I am particularly interested in the tender documentation regarding any "barriers" - i.e. plant containers. Please prioritise this element of my query. -

**There is no procurement documentation.**

**Works on the Cowley LTNs were procured from the Council's Highways Term Maintenance Contractor, Skanska plc. The Term Maintenance Contract is commonly used by the Council to procure smaller-value works which need to be delivered quickly. Through this commission, Skanska plc will have procured the planters etc. through their normal supply chain – Council officers would not have been involved in the selection of individual suppliers.**

#### Internal review

If you are dissatisfied with the service or response to your request, you can ask for an internal review as follows:

- Contact the Freedom of Information team in Law & Governance:  
[foi@oxfordshire.gov.uk](mailto:foi@oxfordshire.gov.uk)
- Write to the Freedom of Information team at the FREEPOST address:

Freedom of Information Team  
Oxfordshire County Council  
FREEPOST (RTLL-ECKS-GLUA)  
Oxford OX1 1YA

If you remain dissatisfied with the handling of your request or complaint, you have a right to appeal to the Information Commissioner at:



The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Telephone: 0303 123 1113 Website: <https://ico.org.uk>

Please let me know if you have further enquiries. I would be grateful if you could use the reference number given at the top of this email.

Yours sincerely,

Joanne Fellows  
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Planning and Place  
Oxfordshire County Council  
Email: [Joanne.Fellows@oxfordshire.gov.uk](mailto:Joanne.Fellows@oxfordshire.gov.uk)  
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