

## Corporate Administration

NHS Greater Glasgow and Clyde  
Corporate HQ  
J B Russell House  
Gartnavel Royal Hospital  
Campus  
1055 Great Western Road  
GLASGOW  
G12 0XH



Telephone: 0141 201 4444

Mr Conor Matchett

SENT BY EMAIL TO:

[request-690153-  
d160de90@whatdotheyknow.com](mailto:d160de90@whatdotheyknow.com)

<b>Date</b>	6 October 2020
<b>Your Ref</b>	
<b>Our Ref</b>	FOI 16262
<b>Direct Line</b>	Working remotely
<b>Email</b>	<a href="mailto:foi@ggc.scot.nhs.uk">foi@ggc.scot.nhs.uk</a>
<b>Contact</b>	

Dear Mr Matchett

### **REQUEST FOR INFORMATION FREEDOM OF INFORMATION (SCOTLAND) ACT 2002 ENVIRONMENTAL INFORMATION (SCOTLAND REGULATIONS 2004**

Thank you for your request received on 7 September 2020 for the provision of the following information:-

*1) Between May 1 2020 and present, any planning documents, briefing notes, or meeting agenda items and associated papers which show, outline, predict or examine the potential impact of a second wave of Covid-19.*

*1a) Please take this to include any documentation (but not email correspondence) which includes the phrase 'second wave'.*

*1b) The condition in 1a should not be taken to exclude information which falls under the scope of the first part of this request but does not include the phrase 'second wave'.*

*2) Any risk and/or impact assessments carried out by the health board in regards to the potential impact of a second wave of Covid-19 on*

*2a) Hospitals*

*2b) Care homes*

*2c) Acute care services such as A&E*

*2d) Primary care services such as GPs*

We are treating your request under our procedures for responding to requests for information under the Freedom of Information (Scotland) Act 2002.

NHS Greater Glasgow and Clyde is the largest NHS Board in Scotland, providing services to a core population of 1.2million, and specialist regional services to more than half the country's population. It also employs approximately 38,000 staff, which represents a quarter of the workforce in NHS Scotland.

The information that we are able to provide in response to your request is given in the attached documents, described below.

- a. Board Paper 20/14 (to Interim Board) (5 May 2020) : The Road to Recovery
- b. Board Paper 20/24 (to Interim Board) (2 June 2020) : Response to COVID-19 Interim Board Summary
- c. Board Paper 20/32 (to Interim Board) (16 June 2020 ) : NHSGGC COVID-19 Risk Register
- d. Board Paper 20/29 (30 June 2020) : NHSGGC Remobilisation Plan
- e. Board Paper 20/34 (25 August 2020) : Remobilisation Plan, August 2020 – March 2021

We should point out to you that these, and all our Board papers, are available on the public-facing NHSGGC website at the following link: <https://www.nhsggc.org.uk/about-us/nhsggc-board/>

From 1 May 2020 to 30 June 2020, the Board agreed temporarily to suspend meetings of the full Board, and of the governance committees, and established an Interim Board, which was in place from 8 April 2020 to 30 June 2020, at which point the Board decided to resume full Board and governance committee arrangements. You will note that several of the attachments refer to the "Interim Board".

We are also attaching a further document in relation to primary care, "Supporting General practice in Recovery" (f).

I hope that this is helpful. If you are not satisfied with our response to your request, you have a right to request a review of this decision within 40 working days of receiving this response. The attached note describes our review procedure. Your request for review must be in permanent form and should state:

- That you are asking for a review of this decision and
- Why you are unhappy with the response you have received.

If you wish us to carry out a review, please complete the form enclosed and return it to the Head of Corporate Governance and Administration, NHS Greater Glasgow & Clyde, Corporate HQ, JB Russell House, Gartnavel Royal Hospital, 1055 Great Western Road, Glasgow G12 0XH or by email to [foi@ggc.scot.nhs.uk](mailto:foi@ggc.scot.nhs.uk)

If following a review you remain dissatisfied with the outcome, you have the right to ask for advice, assistance or to make a formal appeal in writing to the Scottish Information Commissioner within six months of receiving the outcome of a review. The Commissioner can be contacted at: Kinburn Castle, Doubledykes Road, St Andrews, Fife, KY16 9DS or at [www.itspublicknowledge.info/Appeal](http://www.itspublicknowledge.info/Appeal)

If following appeal to the Scottish Information Commissioner you still remain dissatisfied with the outcome, you have a right of appeal to the Court of Session on a point of law against the decision of the Scottish Information Commissioner.

Should you require any clarification about this letter or the right to request a review please contact me at the details at the top of the first page of this letter.

Yours sincerely

*Kay Dougans*

**Kay Dougans**  
**Freedom of Information Officer**

Standard Enclosures:  
FOI Requirement for Review document  
Request for Review Form