

Ms L Watson

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Date: 3 November 2017

Dear Ms Watson,

Freedom of Information Act (FOIA) Request – 171101012

Thank you for your request of 16 October 2017 in which you asked for the following information from the Ministry of Justice (MoJ):

‘This FOI request is specifically addressed the Ministry of Justice Technology directorate, to the MoJ's Principal Accounting Officer (the Permanent Secretary) and to the Information Asset Owner (IAO) in charge and holding the data relating to all civil court proceedings.

A – Provide the date when all the recorded information for the case ref. no: 55 of 2017 allegedly issued by the administration staff of the County Court at Bournemouth and Poole was stored in your secure data centre system managed by the MoJ Technology directorate and confirm that you have all the data content in the computerised court records of the case.

B - Confirm that all the recorded information contained in the computerised court record for the County Court case ref. no: 55 of 2017 was directly transferred to the MoJ by the administration of the originating County Court who recorded it on to Caseman system, provide the date when the data was first transferred to the caseman database and confirm that all the data is now controlled by the MoJ Technology directorate.

C – Confirm that all the recorded information relevant to the County Court case ref. no: 55 of 2017 is in possession of the Information Asset Owner (IAO) in charge as a member of the MoJ Operational Directorate as part of all the data held, relating to all civil court proceedings under the direct control of the Ministry of Justice.

D - The name/s of Principal Accounting Officer/s of HMCTS in charge for the period between 2010 to 2017 and the specific departmental team, address and contact details of the current HMCTS' Principal Accounting Officer in charge at the time of this FOI request.

I make clear that I am not asking for the general process of creation, management and transfer of court records (Information Management System) but rather in the recorded information about those specific public records under this reference number 55 of 2017 (date of issuing the records, date of transfer and confirmation with date of recording in Caseman database. etc).'

Your request is being handled under the FOIA.

The MoJ is required to provide you with a response within 20 working days. I will send you a response to your request by 29 November 2017.

Yours sincerely

KILO & Business Support
HMCTS, SW Regional Support Unit