

Notice of Bailiff Action – under part 3 of the ‘Tribunals Courts and Enforcement Act 2007’

At North Staffordshire Justice Centre a Liability Order was granted against you. The amount you currently owe under the Liability Order should be paid immediately to avoid further action.

If you do not pay this amount in full within the next 14 days, we will pass the Liability Order to one of our bailiffs who may enforce the order by entering your home and taking your goods. You would also have to pay extra costs under regulation 4 of the Taking Control of Goods (Fees) 2014. Please see details below for more details.

Taking Control of Goods (Fees) 2014

SCHEDULE

Fee Stage	Fixed fee	Percentage fee (regulation 7) – percentage of sum to be recovered exceeding £1500
Compliance	£75.00	0%
Enforcement	£235.00	7.5%
Sale/disposal	£110.00	7.5%
Additional fees 10. (1) Upon application by the enforcement agent with the consent of the creditor in accordance with rules of court, the court may order that the enforcement agent may recover from the debtor exceptional disbursements associated with the use of the Schedule 12 procedure which are not otherwise recoverable under these Regulations. (2) The court may not make an order under paragraph (1) unless satisfied that the disbursements to which it relates are necessary for effective enforcement of the sum to be recovered, having regard to all the circumstances including— (a) the amount of that sum; and (b) the nature and value of the goods which have been taken into control, or which it is sought to take into control.		

What does each stage mean?

5.(1) The relevant stages of enforcement under an enforcement power are as follows -

- (a) the compliance stage, which comprises all activities relating to enforcement from the receipt by the enforcement agent of instructions to use that procedure in relation to a sum to be recovered up to but not including the commencement of the enforcement stage;
- (b) the enforcement stage, which comprises all activities relating to enforcement from the first attendance at the premises in relation to the instructions up to but not including the commencement of the sale or disposal stage;
- (c) the sale or disposal stage, which comprises all activities relating to enforcement from the first attendance at the property for the purpose of transporting goods to the place of sale, or from commencing preparation for sale if the sale is to be held on the premises, until the completion of the sale or disposal (including application of the proceeds and provision of the information required by regulation 14).

7. The percentage fee or fees are to be calculated —

- (a) by multiplying the amount of the sum to be recovered which exceeds £1500 by the percentage indicated in the relevant column.