

## **LONDON METROPOLITAN UNIVERSITY**

Response to FOI Request from Kiara Vincent: April 2011

### **1) How do you define a full time course?**

The University defines mode for students rather than for courses. Many of the University's courses can be taken by students studying full-time or part-time.

There are several ways the University might define students as full-time depending upon the purpose of the analysis it was conducting. Under Hefce guidelines the University uses its standard definition of full-time, which is as follows :

#### **"Full-time**

1. A year of instance is counted as full-time if it meets **all** of the following criteria:
  - a. The student is normally required to attend the institution, or elsewhere, for periods amounting to at least 24 weeks within the year of instance and, during that time, they are normally expected to undertake periods of study, tuition, learning in the workplace or sandwich work placement that does not meet the criteria to be sandwich year-out, which amount to an average of at least 21 hours per week; and
  - b. Full-time fees are chargeable for the course for the year. These include:
    - For 'current system students':
      - i. Regulated fees of up to £3,290 for undergraduates and students registered for a PGCE.
      - ii. Regulated fees of up to £1,640 for undergraduates on courses provided in conjunction with overseas institutions that are not Erasmus exchanges, where study at the home institution is for less than 10 weeks.
      - iii. Regulated £0 for undergraduates who are on full-year outgoing Erasmus exchanges.
    - For 'old system students':
      - iv. Regulated fees of £1,310 for undergraduates and students registered for a PGCE.
      - v. Regulated fees of £650 for undergraduates on courses provided in conjunction with overseas institutions that are not Erasmus exchanges, where study at the home institution is for less than 10 weeks.
      - vi. Regulated £0 for undergraduates who are on full-year outgoing Erasmus exchanges.

In the above examples, 'current system students' and 'old system students' mean those defined in the Education (Student Support) Regulations 2009 (SI 2009 No. 1555), as amended. Exceptionally, all or part of the fee may be waived for individual students based on their particular personal rather than course-related circumstances. This does not include cases where fees are reduced because students are studying less intensively than is normally expected for a full-time student. It should not be waived for all students on a course, and the criteria that determine whether fees may be waived should not be tantamount to waiving the fee for all students.

2. This category includes all full-time, sandwich and language year-abroad students, other than those falling within the definition of 'sandwich year-out' given below."

### **2) How many full time (as defined by the university) courses do you teach each year?**

As noted above, Mode is usually defined for students, not courses.

**3) How many full time students are enrolled at the University?**

The University has approximately 14,500 students who might be classified as full-time under the above definition.

**4) How many of the full time courses that you run would be classed as full time under the regulations above?**

As noted above, Mode is defined for students, not courses and 14,500 students would be classed as full-time under the regulations.

**5) How many full time students are enrolled on the courses listed in question 4?**

As above.

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