

CVS UNITA FORTIOR  
**City of  
Stoke-on-Trent**

		Hours	Cost	Unit cost
1	IT and System officer time costs in relation reminder/final notices/summons/liability orders.	310	£15,596.18	£50.31 per hour
2	Average time costs for revenues staff for handling final notices/summons/liability orders.	29418	£1,650,438.84	£56.10 per hour
3	Business Support time costs for production of Reminders/final notices/summons and liability orders.	214	£8,560.00	£40.00 per house
4	Postage costs in relation to sending the Summons and Liabiltiy Orders	36898	£10,331.44	£0.28 per envelope
5	Court fees for Summons	18449	£55,347.00	£3.00 per Summons
6	Cost of paper, printing and envelopes.	36898	£1,106.94	£0.03 per item
7	Software Licences and maintenance for Enforcement Package on Northgate Council tax system. (15% of total cost - conservative estimate)		£15,527.10	
8	Time costs for travel time to and from court for court officers. Also included time costs for time spent at court.	96 150	£5,585.28 £8,727.00	£58.18 per hour £58.18 per hour
9	Travel expenses to and from Court.		£877.00	
			£1,772,096.78	
	Total estimated annual liability orders		18449	
<b>Total expenditure per case :</b>			<b>£96.05</b>	