

### **Corporate Services Contract - Client Uni**

London Borough of Hounslow, Civic Centre, Lampton Road, Hounslow, TW3 4DN



Our Ref: 9
Your Ref: 9
Telephone:
Email



## **Council Tax Arrears**

### Council Tax Committal to Prison Application - Monday 12 February 2018

London Borough of Hounslow has made an application to the Magistrates Court for the issue of a Summons for your attendance at the Magistrates Court non-payment of Council Tax.

The Summons is enclosed for your attendance at Ealing Magistrates Court, The Court House Green Man Lane W13 0SD on **Monday 12 February 2018 at 10.00 am**.

You are advised to either settle your arrears of hearing or attend the hearing to make an offer or payment to the Court. You must complete the enclosed financial means enquiry form and provide documentary evidence of your income and expenditure

The Magistrates will hold an inquiry into your financial circumstances to determine whether your failure to pay your Council Tax is due to your Wilful Refusal or Culpable Neglect. If the Court is of the opinion that your failure to pay is due to Wilful Refusal or Culpable Neglect, it may:

- Issue a Warrant of Commitment and send you to Prison, or
- Fix a term of imprisonment and postpone the issue of the Warrant until such time and on such conditions as the Court thinks just. The Court will fix payment terms for you to pay your arrears.

You are also urged to consider seeking independent advice from a Solicitor or the Citizens Advice Bureau. A Duty Solicitor will be available at the hearing if required.

If you fail to settle your arrears in full or attend the hearing on Monday 12 February at 10 .00am, the Council will apply for a Warrant for your arrest. You will incur further costs.

If you are in full time employment, the Council can apply for an attachment of your earnings, which would suspend any Court action. At this stage, if you would prefer an

attachment of your earnings, please contact me immediately providing your employers full name, address and telephone number, your payroll number, national insurance number and date of birth. The Council will then consider your request.

140

For further advice on this matter, please contact me direct on

Yours sincerely



# **Council Tax Account Number:**

# **Council Tax Means Enquiry Form**

This information must by law be completed and returned within 14 days. BOTH SIDES OF THIS FORM MUST BE COMPLETED FULLY, IN BLACK INK.

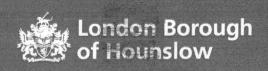
USaction 1-Personal Details			
Surname:	MATERIA TO A STATE OF THE STATE	<i>y.</i>	
Forenames:			
Home Address: Incl. Postcode			
O-tt-T-la-h	Doubling	•	
Contact Telephone numbers:	Daytime:		
	Evening:		
	Mobile:		
Section 2 - Employment Details			
Name of Employer:			( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )
Address of Employer:		÷	T+- 1
		i .	Market States
Contact Telephone Number:	,		
What is your payroll or employee number?			- c
What is your assumption or job title?			
What is your occupation or job title? What is your gross income? The amount you get paid before deductions.		ř	4.6
Please confirm whether you are paid:	Weekly   Fortnightly   Mo	nthly 🗆	
Deductions from this income:	Income Tax:		
	National Insurance:		
	Other deductions: (Please Specify)	(	
What is your usual net pay? The amount that you actually receive.			d to
If you have any other income, please provide details:			
		· ·	

#### Section 3 - If you are currently unemployed State Benefit: YES/NO Do you receive: Income Support (IS) Jobseekers Allowance (JSA) Private Pension: YES/NO Pension Credit: YES/NO Provide your National Insurance Number and Date of Birth: Section 4 - Financial Statement INCOME Please indicate Weekly/Monthly **EXPENDITURE** £ Your salary Mortgage/Rent Payments Please indicate Partner's Salary If applicable Council Tax Water Rates Working Tax Credits Gas Child Tax Credits Electricity Pensions i.e. State Pension or Private Pension Maintenance Payments Pension Credit Guaranteed or Savings Childcare Telephone Landline: Unemployment benefit i.e. IS or JSA Telephone Mobile: Housekeeping Child benefit School/ Work Meals TV Rental Other state benefits i.e. Attendance TV Licence Allowance, Disability Living Allowance, Incapacity Benefit, Carers Allowance Sky/Cable TV Maintenance Magistrates' Court Fines Social Services benefits **Public Transport** Car/Motor Loan Car Motor Insurance Petrol Other Income Please give details Clothing Store Cards Family Contributions Loans Total Income Credit cards Other expenses Please state Total Expenditure

### Section 5 - Declaration

I declare that the information I have given of my knowledge and belief. I understand that information. I also understand that the Coul Name in CAPITALS:	I may be prosecuted if I knowingly	give any false or misleading
Signature:		
Date:		

The information provided on this form may be used in the detection of fraud and may be used by the Council for policy research.



### Corporate Services Contract -Client Uni

London Borough of Hounslow, Civic Centre, Lampton Road, Hounslow, TW3 4DN







## Council Tax Arrears

### Council Tax Committal to Prison Application - Monday 12 March 2018

London Borough of Hounslow has made an application to the Magistrates Court for the issue of a Summons for your attendance at the Magistrates Court non-payment of Council Tax.

The Summons is enclosed for your attendance at Ealing Magistrates Court, The Court House Green Man Lane W13 0SD on **Monday 12 March 2018 at 10.00 am**.

You are advised to either settle your arrears of hearing or attend the hearing to make an offer of payment to the Court. You must complete the enclosed financial means enquiry form and provide documentary evidence of your income and expenditure

The Magistrates will hold an inquiry into your financial circumstances to determine whether your failure to pay your Council Tax is due to your Wilful Refusal or Culpable Neglect. If the Court believes your failure to pay is due to Wilful Refusal or Culpable Neglect, it may:

- Issue a Warrant of Commitment and send you to Prison, or
- Fix a term of imprisonment and postpone the issue of the Warrant until such time and on such conditions as the Court thinks just. The Court will fix payment terms for you to pay your arrears.

You are also urged to consider seeking independent advice from a Solicitor or the Citizens Advice Bureau. A Duty Solicitor will be available at the hearing if required.

If you fail to settle your arrears in full or attend the hearing on Monday 12 March at 10.00am, the Council will apply for a Warrant for your arrest. You will incur further costs.

If you are in full time employment, the Council can apply for an attachment of your earnings, which would suspend any Court action. At this stage, if you would prefer an attachment of your earnings, please contact me immediately providing your employers full

name, address and telephone number, your payroll number, national insurance number and date of birth. The Council will then consider your request.

For further advice on this matter, please contact me direct or

Yours sincerely,

# **Council Tax Account Number:**

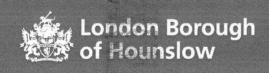
## **Council Tax Means Enquiry Form**

This information must by law be completed and returned within 14 days. BOTH SIDES OF THIS FORM MUST BE COMPLETED FULLY, IN BLACK INK.

Section 1- Personal Details		
Surname:	THE STATE OF THE S	A.V
Forenames:		
Home Address: Incl. Postcode		
moi. r ootoodo		
Contact Telephone numbers:	Daytime:	196557
	Evening:	of the second
	Mobile:	
Section 2 - Employment Details		
Name of Employer:		
Address of Employer:		
Contact Telephone Number:		
What is your payroll or employee number?		
What is your occupation or job title?		
What is your gross income? The amount you get paid before deductions.	3 1 500 2 2007 0 2 2007 0	1
Please confirm whether you are paid:	Weekly   Fortnightly   Monthly	<i>(</i>
Deductions from this income:	Income Tax:	- *
	National Insurance:	
	Other deductions: (Please Specify)	
	( lease speelify	
What is your usual net pay? The amount that you actually receive.		
If you have any other income, please provide details:	(2) (2) (2) (3) (3) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4	4

### Section 3 - If you are currently unemployed Do you receive: State Benefit: YES/NO Income Support (IS) Jobseekers Allowance (JSA) Private Pension: YES/NO YES/NO Pension Credit: Provide your National Insurance Number and Date of Birth: Section 4 - Financial Statement INCOME Please indicate Weekly/Monthly **EXPENDITURE** £ Your salary Mortgage/Rent Payments Please indicate Partner's Salary Council Tax If applicable Water Rates Working Tax Credits Gas Child Tax Credits Electricity Pensions i.e. State Pension or Private Pension Maintenance Payments Childcare Pension Credit Guaranteed or Savings Telephone Landline: Unemployment benefit i.e. IS or JSA Telephone Mobile: Housekeeping School/ Work Meals Child benefit TV Rental Other state benefits i.e. Attendance Allowance, Disability Living Allowance, TV Licence Incapacity Benefit, Carers Allowance Sky/Cable TV Maintenance Magistrates' Court Fines Social Services benefits Public Transport. Car/Motor Loan Car Motor Insurance Other Income Please give details Petrol Clothing Store Cards **Family Contributions** Loans **Total Income** Credit cards Other expenses Please state Total Expenditure Section 5 - Declaration I declare that the information I have given on this form and any attachments is accurate and to the best of my knowledge and belief. I understand that I may be prosecuted if I knowingly give any false or misleading information. I also understand that the Council may check any information given. Name in CAPITALS: Signature: Date:

The information provided on this form may be used in the detection of fraud and may be used by the Council for policy research.



### Corporate Services Contract- Client Uni

London Borough of Hounslow, Civic Centre, Lampton Road, Hounslow, TW3 4DN



Our Ref: Your Ref: Telephone Email I



## **Council Tax Arrears**

Council Tax Committal to Prison Application - Monday 12 February 2018

London Borough of Hounslow has made an application to the Magistrates Court for the issue of a Summons for your attendance at the Magistrates Court non-payment of Council Tax.

The Summons is enclosed for your attendance at Ealing Magistrates Court The Court House Green Man Lane W13 0SD on **Monday 12 February 2018 at 10.00 am.** 

You are advised to either settle your arrears of in cleared funds prior to the hearing or attend the hearing to make an offer of payment to the Court. You must complete the enclosed financial means enquiry form and provide documentary evidence of your income and expenditure

The Magistrates will hold an inquiry into your financial circumstances to determine whether your failure to pay your Council Tax is due to your Wilful Refusal or Culpable Neglect. If the Court is of the opinion that your failure to pay is due to Wilful Refusal or Culpable Neglect, it may:

- Issue a Warrant of Commitment and send you to Prison, or
- Fix a term of imprisonment and postpone the issue of the Warrant until such time and on such conditions as the Court thinks just. The Court will fix payment terms for you to pay your arrears.

You are also urged to consider seeking independent advice from a Solicitor or the Citizens Advice Bureau. A Duty Solicitor will be available at the hearing if required.

If you fail to settle your arrears in full or attend the hearing on Monday 12 February 2018 at 10 am, the Council will apply for a Warrant for your arrest. You will incur further costs.

If you are in full time employment, the Council can apply for an attachment of your earnings, which would suspend any Court action. At this stage, if you would prefer an

attachment of your earnings, please contact me immediately providing your employers full name, address and telephone number, your payroll number, national insurance number and date of birth. The Council will then consider your request.

For further advice on this matter, please contact me direct on

Yours sincerely



#### Section 3 - If you are currently unemployed YES/NO State Benefit: Do you receive: Income Support (IS) Jobseekers Allowance (JSA) Private Pension: YES/NO Pension Credit: YES/NO Provide your National Insurance Number and Date of Birth: Section 4 - Financial Statement INCOME Please indicate Weekly/Monthly **EXPENDITURE** £ Mortgage/Rent Payments Your salary Please indicate Partner's Salary Council Tax If applicable Water Rates Working Tax Credits Gas Child Tax Credits Electricity Pensions i.e. State Pension or Private Pension Maintenance Payments Pension Credit Guaranteed or Savings Childcare Telephone Landline: Unemployment benefit i.e. IS or JSA Telephone Mobile: Housekeeping School/ Work Meals Child benefit TV Rental Other state benefits i.e. Attendance Allowance, Disability Living Allowance, TV Licence Incapacity Benefit, Carers Allowance Sky/Cable TV Maintenance Magistrates' Court Fines Social Services benefits Public Transport Car/Motor Loan Car Motor Insurance Other Income Please give details Petrol Clothing Store Cards **Family Contributions** Loans Total Income Credit cards Other expenses Please state Total Expenditure

### Section 5 - Declaration

my knowledge and belief. I understand	ven on this form and any attachments is d that I may be prosecuted if I knowingly Council may check any information give	give any false or misleading
Name in CAPITALS:		
Signature:		
Date:		* * * * * * * * * * * * * * * * * * *

The information provided on this form may be used in the detection of fraud and may be used by the Council for policy research.

# **Council Tax Account Number:**

# **Council Tax Means Enquiry Form**

This information must by law be completed and returned within 14 days. BOTH SIDES OF THIS FORM MUST BE COMPLETED FULLY, IN BLACK INK.

Section 1- Personal Details		
Surname:	6-36-1 9-36-1 1-3-45-1	
Forenames:		N
Home Address: Incl. Postcode		
Contact Telephone numbers:	Daytime:	
	Evening:	
	Mobile:	
Section 2 - Employment Details		
Name of Employer:		
Address of Employer:	, , , , , , , , , , , , , , , , , , ,	
Contact Telephone Number:	\(\frac{1}{2}\)	
What is your payroll or employee number?		
What is your occupation or job title?		, 1
What is your gross income? The amount you get paid before deductions.		
Please confirm whether you are paid:	Weekly   Fortnightly   Monthly	W.
Deductions from this income:	Income Tax:	
	National Insurance:	
	Other deductions: (Please Specify)	
What is your usual net pay? The amount that you actually receive.		
If you have any other income, please provide details:		
continues - 200 - 60 - 50		7