

BATH PACKAGE PROJECT BOARD
MONDAY 18TH JUNE
2.00 P.M.

Attendees

Peter Bartlett	GOSW
Colin Medus	N. Somerset
Pete Davis	WEPO
Emma George	South Glos
Ed Minihane	Bristol City Council
Amanda Brookes	Bath & N.E.Somerset
Richard Rawlinson SRO/Chair	Bath & N.E. Somerset
Joy Jefferys	Bath & N.E. Somerset
Lesley Putt	Bath & N.E. Somerset

Apologies

Simon Cursio	First
Steve Froggatt	Bath & N.E. Somerset
Richard Long	Bath & N.E. Somerset
Beryl Madison	Bath & N.E. Somerset

Actions agreed

No	Action	Resp	Target
1	High level risk register, including Bath Package for Bath Transport Board	JMJ	300707
2	Speak to Senior Management re withdrawing Leader of Council's request for a meeting with Hilary Neal of GOSW to discuss DfT reaction to alternative site for Lambridge	RR	Asap - urgent
3	Circulate notes of consultant meeting with DfT about remaining questions	LP	Asap
4	Send details of Civitas bid to Ed Minihane at Bristol and Pete Davis at WEPO	LP	Asap

Decisions/Discussion

In addition to the above actions the following was discussed/agreed during the meeting.

1. **Minutes of previous meeting & matters arising:**
 - AB asked if legal advice in Gateway Review recommendations has been sorted yet. It has not. Meetings have taken place.
2. **Progress Meeting:**
 - Cost benefit meeting – initial contact made with Mark Pragnell. Meeting had been organised for 5th July but MP cannot do so new date being organised.
 - Benchmarking: work has started but need to broaden remit. Have captured some internal comparisons. Officer in team moving this along.
 - Bath Transport Board: The first meeting took place on 4th June. High level engagement between directors/certain members discussing how major

schemes fit within the capital programme. A useful forum. Has strengthened links with BWR.

- Communications strategy: Transport Board picked up on. Draft has been prepared in house for BP. The Press Officer has been instructed by the Assistant Director to recruit a part time (2/3 days a week) person to implement. High level member briefing will deal with GR recommendation No. 8. Need to have strategy in place because ecological and topographical surveys going ahead and public being alerted to existence of scheme. WEPO have produced a brochure which deals with all major schemes in the broader context and also have a web site which could be first port of call for information. WEPO are reporting to the Programme Steering Group on 21st June. There has been discussion about recruitment of a press officer across the 4 UA's but funding an issue so recruitment not yet started however, Bath need to react now.
- Consultant has been engaged to do detailed design briefs for the BRT route. Also have been advised that Lower Bristol Road, one element, is permitted development.
- Risk Register – now available corporately.
- Procurement – an officer in the Major Projects team has good experience with this. A meeting has been arranged for 27th June to share good practice.
- BRT & P&R – ecological and topographical surveys underway – have been keeping ward members involved.
- New administration: Gateway Review recommended a Plan B – JMJ keen to avoid abortive work on this. Informal cabinet confirmed committed to expanding P&R's via BP.
- At this point P.Bartlett (GOSW) informed the meeting that Francine Haeberling had a meeting with Hilary Neal (GOSW). The meeting was intended to be a high level briefing but when FH realised that HN had responsibility for Transport she requested another meeting to discuss the DfT's reaction if the bid is changed at this stage with an alternative site for Lambridge. PB advised that had a couple of days to withdraw the meeting request. If meeting went ahead GOSW would advise that as programme sponsor could do this but present case would collapse and would result in having to revisit the business case, i.e. start whole process again. JMJ advised that Charny Down would fail any sequential test and is contrary to planning policy and First Bus do not support this site. Collapse of BP would have implications for Bath Vision, BWR, as well as GBBN and other sub-regional schemes.
- EIA and traffic assessments moving on in support of the planning application.

3. Regional Assembly:

- RDA via Claire Gibson has reinforced their support for BP
- Increased cost report goes to Regional Assembly on 17th July

4. DfT

- Down to 3 questions. Consultant had meeting with John Collins and Steve Grayson Thursday 14th June. They wanted to know:
 1. matrix estimation – have answered on this
 2. strategy and how evolved – gave them the Halcrow report, JLTP and APR
 3. public transport general cost issues – accepted linkage of P&R to parking costs (in the council's gift).

Date of next meeting:

Monday 10th September 2007 at 2.30 pm.

