

**From:** [HCC Official]  
**Sent:** 30 July 2018 23:25  
**To:** S31MajorProjects  
**Cc:** [DfT Official]  
**Subject:** RE: For Action: Local Major Transport Portfolio Schemes & Large Major Schemes - Quarter 1 Monitoring Return 2018-19  
**Attachments:** QMR 30 July 2018.xls

Please find SWTP Q1 2018/2019 monitoring return.

Kind Regards,

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**From:** [DfT Official]  
**Sent:** 21 June 2018 09:50  
**To:** [Local Authority Contacts – including HCC]  
**Subject:** For Action: Local Major Transport Portfolio Schemes & Large Major Schemes - Quarter 1 Monitoring Return 2018-19

**PLEASE NOTE CHANGE TO S31 EMAIL ADDRESS**

**Deadline – 27 July 2018**

Dear Colleagues,

This email requests your completion of the Q1 Quarterly Monitoring Return for **local major transport portfolio schemes (“retained schemes”)** and **approved Local Large Major schemes\***, updating the funding profile information and key project milestones as necessary.

*\*For the avoidance of doubt, the Large Local Major schemes included in the scope of this request are those which have received Programme Entry approval i.e.: Upper Orwell Crossings; Lake Lothing Third Crossing; Middlewich Eastern Bypass; Carrington Bridge (Worcester); Gt Yarmouth Third Crossing; St Austell to A30 Link Road; A164 Jock’s Lodge; Melton Mowbray Eastern Distributor Road; and North Devon Link Road.*

Guidance on how to complete the form is attached. Please ensure you include key milestones leading up to the submission of your Final Business Case (where applicable) and record in Part 4 any grant payments already received.

Please complete the attached Excel proforma and return it to [S31MajorProjects@df.gov.uk](mailto:S31MajorProjects@df.gov.uk) – in Excel format - by **Friday, 27 July 2018**.

I had originally intended to set the deadline a week earlier but due to annual leave plans I will not be around earlier in July so I’ve extended the deadline.

Please let me know if you have any queries or have a problem with the deadline.

Regards,

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