



10 DOWNING STREET

LONDON SW1A 2AA

Foi-team@cabinetoffice.gov.uk

4 April 2022

Dear Ms Kelly

Our ref: FOI2022/04275

Thank you for your email of 4 March in which you make a request for information under the Freedom of Information Act 2000. Your full request is attached.

I estimate that the cost of complying with your request would exceed the appropriate limit which has been specified in the regulations and for Central Government it is set at £600. This represents the estimated cost of one person spending 3.5 working days in determining whether we hold the information, and locating, retrieving and extracting the information.

You have asked for any and all *'email, letter, file notes, minutes, reports, meeting memoranda, diary entries'* between 1 June 2021 and 4 March 2022. The subject matter of interest is a number of different search terms, including 'BBC'. Your request spans 10 months.

We do not hold a single file in which all the information that you have requested would be held. Nor do we manage or arrange our records in a way which mirror your requests, which would enable us to search for, and retrieve, all relevant information within the appropriate limit.

Information could be held either electronically or manually, in a number of different files and locations. As well as any information held electronically searches would necessarily involve paper records which do not support full text searching. In addition information within the scope of the request might also be held within attachments to e-mails. Our e-mail searches do not yield results from attachments and it would therefore be necessary to open and review each email attachment, again increasing the volume of materials that it would be necessary to review.

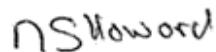
Your request would also, for example, cover any communications such as media summaries that are circulated to members of staff. As you will appreciate, the term 'BBC' will be very common in such communications.

If you were to make a new request for a narrower category of information, it might be that we could comply with that request within the appropriate limit, although I cannot guarantee that this will be the case. For example, you may wish to be specific in what the information is that you are seeking and significantly narrow down the time period of interest.

I should add that even if you do refine your request and the information is held one or more exemptions specified within the Freedom of Information Act (2000) may apply.

Under section 12 of the Act the Cabinet Office is not obliged to comply with your request and we will not be processing this further.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'N Howard'.

NICHOLAS HOWARD

Ms Suzanne Kelly

Incoming request

Please supply any and all incoming and outgoing email, letter, file notes, minutes, reports, meeting memoranda, diary entries for the period from 1 June 2021 through today, 4 March 2022, with any or all of the following search terms: BBC, Disclosure (with a capital 'D' not with a lower case 'd'), BrewDog, James Watt, Mark Daly.



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If you are unhappy with the level of service you have received from this office in relation to any aspect of your request, you may ask for an internal review.

You should contact:

Head of Freedom of Information
Cabinet Office
1 Horse Guards Road
London
SW1A 2HQ

Email: foi-team@cabinetoffice.gov.uk

You should note that the Cabinet Office will not normally accept an application for internal review if it is received more than two months after the date that the reply was issued.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner's Office for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF