



Developing a Perth and Kinross CPC Management Information and Performance Outcome Framework 2015 – 2016 (Stage 1 of 2)

(Note: Throughout Report the term Child/Children will also include Young Person/s)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Source – Education and Children’s Services (Children and Families’ Service / Social Work) – Contact Point: Joyce Thewlis and Leigh Willoughby			
Total Number of Child Concern Reports (CCRs) Received By: <ul style="list-style-type: none"> Multi-Agency Screening Group (MASG) Child Protection Duty Team (CPDT) Out of Hours Social Work (OHSW) Fieldwork Children and Families’ Teams 	<ul style="list-style-type: none"> Source Number of Children Nature of Concern Age Gender Ethnicity Disability Religion 	<ul style="list-style-type: none"> Validation and Exception Reporting for: <ul style="list-style-type: none"> Not Known Ethnicity Disability Religion 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Child Concern Reports (CCRs) Received and Action Taken:	<ul style="list-style-type: none"> Information passed to Named Person (Identify a List of Professionals) Information passed to a Lead Professional (Identify a List of Professionals) Inter-Agency Referral Discussion (Social Work; Police; Health & Education) 	<ul style="list-style-type: none"> Validation and Exception Reporting for: <ul style="list-style-type: none"> Not Known 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Total Number of Inter-Agency Referral Discussions (IRDs) Held:	<ul style="list-style-type: none"> • Information passed to Named Person (Identify a List of Professionals) • Information passed to a Lead Professional (Identify a List of Professionals) • Apply for Child Protection Order (CPO) • Joint Child Protection Investigation • Joint Investigative Interview 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: • Not Known 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Joint Child Protection Investigations Carried Out and Resulting Action:	<ul style="list-style-type: none"> • Inform Named Person to provide appropriate Advice, Guidance and Support (Identify a List of Professionals) • Inform Lead Professional to revise and update Child's Plan (Identify a List of Professionals) • Multi-Agency Child Protection Case Conference (CPCC) • Apply for Child Protection Order (CPO) • Child becomes Looked- 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: • Not Known • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
	After <ul style="list-style-type: none"> • Accommodated Voluntary – Section 25s • Refer to Children's Reporter • Age • Gender • Ethnicity • Disability • Religion 		
Total Number of Child Protection Orders (CPOs):	<ul style="list-style-type: none"> • Applied For • Granted • Refused • Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: • Not Known • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Initial Child Protection Case Conferences (ICPCCs) Held:	<ul style="list-style-type: none"> • Total Number 	<ul style="list-style-type: none"> • Total Number 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Total Number of Children Considered by Initial Child Protection Case Conferences (ICCPs):	<ul style="list-style-type: none"> • Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: • Not Known • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of ICPCs Held within Agreed Timescales:	<ul style="list-style-type: none"> • Number of ICPCs Held <i>Within 21 Calendar Days from the start of the Child Protection Investigation</i> • Number of ICPCs Held <i>Outwith 21 Calendar Days from the start of the Child Protection Investigation</i> 	<ul style="list-style-type: none"> • Validation and Exception Reporting for those <i>Held Outwith 21 Calendar Days from the start of the Child Protection Investigation</i> • Validation and Exception Reporting – Develop an Over 21 Days Scale 0-7; 8-14; 15-21 etc – At 7 Day intervals 	<ul style="list-style-type: none"> • Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Total Number of Pre-Birth Child Protection Case Conferences (PBCPCCs) Held:	<ul style="list-style-type: none"> Total Number 	<ul style="list-style-type: none"> Total Number 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of PBCPCCs Held within Agreed Timescales:	<ul style="list-style-type: none"> Number of PBCPCCs Held <i>no later than 28 weeks pregnancy or, in the case of late notification of pregnancy, as soon as possible from the concern being raised, but always within 21 calendar days of the concern being raised</i> Number of PBCPCCs Held <i>later than 28 weeks pregnancy or, in the case of late notification of pregnancy, as soon as possible from the concern being raised, but always within 21 calendar days of the concern being raised</i> 	<ul style="list-style-type: none"> Validation and Exception Reporting for those Held Outwith the Designated Timescales Validation and Exception Reporting – Develop an Over 28 Week Scales – Days Over 	<ul style="list-style-type: none"> Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Child Protection Case Conferences (CPCCs) Vulnerability and Risk Factors and Household Characteristics – Recorded by CPCC Chair:	<ul style="list-style-type: none"> • Vulnerability & Risk Factors • Household Characteristics 	<ul style="list-style-type: none"> • C&FS SMT to Review and Revise the Existing CPCC Template and/or Schedule 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Children Placed (Registered) on the Child Protection Register (CPR) after a Pre-Birth or Initial CPCC:	<ul style="list-style-type: none"> • Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: <ul style="list-style-type: none"> • Not Known • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Length of Time Placed on Child Protection Register (CPR) for each Child Registered:	<ul style="list-style-type: none"> • Age • Gender • Ethnicity • Disability • Religion • 0-3 Months • 3-6 Months • 6-9 Months • 9-12 Months • 12-18 Months • Over 18 Months 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: <ul style="list-style-type: none"> • Not Known • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Total Number of Children Removed (De-Registered) from the Child Protection Register (CPR) and Reasons Why:	<ul style="list-style-type: none"> Reasons for De-Registration – To be Confirmed 		<ul style="list-style-type: none"> Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)
Total Number of Children Placed (Re-Registered) on the Child Protection Register (CPR) and Reasons Why:	<ul style="list-style-type: none"> Age Gender Ethnicity Disability Religion Date Last Registered and /or De-Registered 	<ul style="list-style-type: none"> Validation and Exception Reporting for: <ul style="list-style-type: none"> Not Known Ethnicity Disability Religion 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Children Placed on the Child Protection Register (CPR) and referred to Children's Reporter:	<ul style="list-style-type: none"> Age Gender Ethnicity Disability Religion SCRA Grounds for Referral to SCRA 	<ul style="list-style-type: none"> Validation and Exception Reporting for: <ul style="list-style-type: none"> Not Known Ethnicity Disability Religion 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Total Number of Children and Young People who Involved in an Initial Child Protection Case Conferences (ICPCCs):	<ul style="list-style-type: none"> • Child/Young Person's Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: • Not Known • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Children and Young People who Involved in a Review Child Protection Case Conferences (RCPCC):	<ul style="list-style-type: none"> • Child/Young Person's Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: • Not Known • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Children and Young People who Involved in a Core Group Meeting:	<ul style="list-style-type: none"> • Child/Young Person's Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: • Not Known • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Total Number of Initial Child Protection Case Conferences (ICPCCs) at which Parents/Carers were in Attendance:	<ul style="list-style-type: none"> • Parent/Carer • Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: • Not Known • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Review Child Protection Case Conferences (RCPCCs) at which Parents/Carers were in Attendance:	<ul style="list-style-type: none"> • Parent/Carer • Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: • Not Known • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Core Group Meetings at which Parents/Carers were in Attendance:	<ul style="list-style-type: none"> • Parent/Carer • Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: • Not Known • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Total Number of Transfer Child Protection Case Conferences (TCPCCs) Held:	<ul style="list-style-type: none"> • Total Number In • Total Number Out • Age • Gender • Ethnicity • Disability • Religion • Total Number In • Total Number Out 	<ul style="list-style-type: none"> • Total Number In • Total Number Out • Validation and Exception Reporting for: <ul style="list-style-type: none"> • Not Known • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Transfer Child Protection Case Conferences (TCPCCs) Held within Agreed Timescales:	<ul style="list-style-type: none"> • Number <i>Held within 21 Working days of Transfer being Confirmed</i> 	<ul style="list-style-type: none"> • Validation and Exception Reporting for those TCPCCs <i>Held Outwith 21 Working Days from Transfer being Reported/Confirmed</i> 	<ul style="list-style-type: none"> • Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Source – Education and Children’s Services (Education/Schools) Contact Point: James Chiles; Margaret Steel and Fran Ranaldi			
<u>Total Number</u> of Children Excluded from a Primary or Secondary School:	<ul style="list-style-type: none"> • Name of Primary School • Name of Secondary School • Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: <ul style="list-style-type: none"> • Not Known • Ethnicity • Disability • Religion • Obtain via Research & Performance Team 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Frequency & Volume) • Being Reported Termly or Session Total to Date
<u>Total Number</u> of Children Excluded from a Primary or Secondary School who are currently Placed (Registered) on the Child Protection Register (CPR):	<ul style="list-style-type: none"> • Name of Primary School • Name of Secondary School • Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: <ul style="list-style-type: none"> • Not Known • Ethnicity • Disability • Religion • Obtain via Research & Performance Team 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Total Number of Children who are known to be Educated at Home Full Time:	<ul style="list-style-type: none"> • Educated at Home – With Approval • Educated at Home – Approval Not Required • Educated at Home – Flexible Education • Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: • Not Known • Ethnicity • Disability • Religion • Obtain via Margaret Steel, ECS C&FS 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Frequency & Volume)
Total Number of Children who are known to be Educated at Home Full Time about whom a Wellbeing Concern has been Reported:	<ul style="list-style-type: none"> • Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: • Not Known • Ethnicity • Disability • Religion • Obtain via Margaret Steel, ECS C&FS 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Total Number of Children Missing from Education (CME):	<ul style="list-style-type: none"> • Name of Primary School – Missing From • Name of Secondary School – Missing From • Age • Gender • Ethnicity • Disability • Religion 	<ul style="list-style-type: none"> • Validation and Exception Reporting for: <ul style="list-style-type: none"> • Not Known • Ethnicity • Disability • Religion • Obtain via Margaret Steel and Fran Ranaldi, ECS C&FS 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Frequency & Volume)
Information Relating to Looked-After Children:	<ul style="list-style-type: none"> • TBC 	<ul style="list-style-type: none"> • Confirm with Research & Performance Team 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Source – Police Scotland Contact Point: Detective Inspector Graham Binnie			
Total Number of Police Child Concern Reports (PCCR) Submitted:	<ul style="list-style-type: none"> Nothing further to be specified by Police Scotland 	<ul style="list-style-type: none"> None: Confirmed with DI Graham Binnie 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number Joint Paediatric Forensic Medical Examinations source via Police Scotland and NHS Tayside):	<ul style="list-style-type: none"> Requested Refused Carried Out Type of Medical Examination Age Gender Ethnicity Disability Religion 	<ul style="list-style-type: none"> None: Confirmed with DI Graham Binnie 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Joint Investigative Interviews (JII) Held:	<ul style="list-style-type: none"> Nothing further to be specified by Police Scotland at this time 	<ul style="list-style-type: none"> None: Confirmed with DI Graham Binnie 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
<u>Total Number</u> of Child Protection Case Conferences (CPCCs) Informed About:	<ul style="list-style-type: none"> • Number of Pre-Birth CPCCs • Number of Initial CPCCs • Number of Review CPCCs • Number of Transfer CPCCs • Number of Actual Invitations • Number of Actual Attendances 	<ul style="list-style-type: none"> • None: Confirmed with DI Graham Binnie 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume) • Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)
<u>Total Number</u> of Missing Children:	<ul style="list-style-type: none"> • Missing from Home • Missing from School • Missing from Residential Care Establishments • Missing – Other 	<ul style="list-style-type: none"> • None: Confirmed with DI Graham Binnie 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Source – Children’s Reporter (SCRA – CPC Reports) Contact Point: Martin Black at SCRA			
<u>Total Number</u> of Referrals Made to SCRA: and <u>Total Number</u> of Children Referred to SCRA:	<ul style="list-style-type: none"> • Grounds of Referral • Source of Referral <ul style="list-style-type: none"> ○ By Age ○ By Gender • Referral Type (Offence & Non-Offence) <ul style="list-style-type: none"> ○ By Age ○ By Gender 	None: Confirmed with SCRA <ul style="list-style-type: none"> • Age/Gender being provided by an ancillary Report 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)
<u>Total Number</u> of Children Placed on Specific Orders:	<ul style="list-style-type: none"> • Number of Children with Child Protection Orders (CPOs) • Number of Children with Compulsory Supervision Orders (CSOs) In Force 	None: Confirmed with SCRA	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)
<u>Total Number</u> of Children’s Hearings:	<ul style="list-style-type: none"> • Type of Hearings (Grounds or Review) • Number of Children’s Hearings (Number of Times Children have Appeared at a Hearing) 	None: Confirmed with SCRA	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
<u>Conversion Rate</u> – Number and Percentage of Children Referred to SCRA that are then Referred to a Children's Hearing:	<ul style="list-style-type: none"> Number / Percentage of Children not on a Compulsory Supervision Order (CSO) at Point of Reporter's Decision 	None: Confirmed with SCRA	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume) Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)
<u>Total Number</u> of Children Subject to a Non-Disclosure Order:	<ul style="list-style-type: none"> Number (If Any) of Non-Disclosure Orders in Place 	None: Confirmed with SCRA	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Source – NHS Tayside (via Perth and Kinross CHP) Contact Point: Diane Caldwell			
Total Number of Child Concern Reports (CCRs) / Unborn Baby (UBB) Referrals Received per the NHS Tayside Unborn Baby Protocol:	<ul style="list-style-type: none"> Vulnerability Factors (Using NHS Tayside UBB Vulnerability Indicators) 	<ul style="list-style-type: none"> None: Confirmed with NHS Tayside 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)
All Pre-School Children have a GIRFEC based Assessment of their health needs by their Named Person:	<ul style="list-style-type: none"> Number and/or Percentage 	<ul style="list-style-type: none"> None: Confirmed with NHS Tayside Being Reported April to September and October - March annually 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume) Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)
Children & Young People who become Looked After have their needs assessed within 4 weeks of notification to NHS Tayside:	<ul style="list-style-type: none"> Number and/or Percentage 	<ul style="list-style-type: none"> None: Confirmed with NHS Tayside Being Reported April to September and October - March annually 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume) Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Children & Young People who become Looked After have their mental health needs assessed within 3/12 of notification to NHS Tayside:	<ul style="list-style-type: none"> Number and/or Percentage 	<ul style="list-style-type: none"> None: Confirmed with NHS Tayside Being Reported April to September and October - March annually 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume) Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)
For children who are on the Child Protection Register or where there are concerns for their health and wellbeing a face to face handover meeting takes place between the Named Person and the School Nurse on transition to School:	<ul style="list-style-type: none"> Number and/or Percentage 	<ul style="list-style-type: none"> None: Confirmed with NHS Tayside Being Reported April to September and October - March annually 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume) Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
All Pre-School Children with Additional Support Needs will have a Named Person to Named Person direct handover by their Health Visitor to Education:	<ul style="list-style-type: none"> • Number and/or Percentage 	<ul style="list-style-type: none"> • None: Confirmed with NHS Tayside • Being Reported April to September and October - March annually 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume) • Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)
Child Protection Case Conference Report requests from the Named Person or from a School Nurse are responded to within the timescale specified:	<ul style="list-style-type: none"> • Number and/or Percentage 	<ul style="list-style-type: none"> • None: Confirmed with NHS Tayside • Being Reported April to September and October - March annually 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume) • Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Report requests from SCRA to the Named Person or School Nurse are responded to within the timescale specified:	<ul style="list-style-type: none"> • Number and/or Percentage 	<ul style="list-style-type: none"> • None: Confirmed with NHS Tayside • Being Reported April to September and October - March annually 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume) • Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)
Report requests to the Named Person for Reviews in relation to Looked After children are responded to within the timescale specified:	<ul style="list-style-type: none"> • Number and/or Percentage 	<ul style="list-style-type: none"> • None: Confirmed with NHS Tayside • Being Reported April to September and October - March annually 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume) • Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
<p>Staff providing child protection supervision have completed the agreed training for NHS Tayside as required to enhance their skills and practice in this area:</p>	<ul style="list-style-type: none"> • Number and/or Percentage 	<ul style="list-style-type: none"> • None: Confirmed with NHS Tayside • Being Reported April to September and October - March annually 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume) • Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Source – Housing and Community Care Contact Point: Sara Lovelock (2015 – 2016)			
Total Number of Offending Women's Learning Service (OWLS) Clients who successfully complete a Change is a Must Parenting Capacity Assessment (By Community Safety):	<ul style="list-style-type: none"> Total Number 	<ul style="list-style-type: none"> None: Confirmed with H&CC Being Reported Quarterly 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Unborn Baby Protocol Referrals completed for OWLS Clients (By Community Safety):	<ul style="list-style-type: none"> Total Number 	<ul style="list-style-type: none"> None: Confirmed with H&CC Being Reported Quarterly 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Families who meet the Frequent Movers Criteria (By Housing Services):	<ul style="list-style-type: none"> Total Number Three Plus Moves per Year 	<ul style="list-style-type: none"> None: Confirmed with H&CC Being Reported 6 Monthly per Q1 and Q2 and then Q3 and Q4 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume) Proxy Service Improvement Outcome Indicator (Identifying Improving Outcomes for C&YP Over Time)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Total Number of Child Protection and Wellbeing Concern Reports generated by Housing Services Perth City:	<ul style="list-style-type: none"> Total Number 	<ul style="list-style-type: none"> None: Confirmed with H&CC Being Reported 6 Monthly 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Child Protection and Wellbeing Concern Reports (parental drug/alcohol misuse) made by H&CC staff post GOPR on line training (By Community Care):	<ul style="list-style-type: none"> Total Number 	<ul style="list-style-type: none"> None: Confirmed with H&CC Being Reported 6 Monthly 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)
Total Number of Child Protection and Wellbeing Concern Reports generated by Community Care Teams:	<ul style="list-style-type: none"> Total Number 	<ul style="list-style-type: none"> None: Confirmed with H&CC Being Reported 6 Monthly 	<ul style="list-style-type: none"> Provision of Service Output Indicator (Identifying Frequency & Volume)

Management Information Indicator	Specific Information / Sub Data Set	Ongoing Actions / Tasks	Type of Performance Measure
Source – Third Sector (Perth and Kinross Voluntary Sector Child Protection Forum) Contact Point: Kirstie Howell			
<u>Total Number</u> of Children and Young People Supported by a Selection of the Voluntary Sector Organisations:	<ul style="list-style-type: none"> • By Age and Gender • Primary and Secondary School (if available) • Reasons for Contact/Referral • Referral Route/Source • List of Services Contributing 	<ul style="list-style-type: none"> • None: Confirmed with Kirstie Howell • Being Reported Monthly on a Fiscal Year Basis 	<ul style="list-style-type: none"> • Provision of Service Output Indicator (Identifying Frequency & Volume)

Further Notes

Stage 1: Developing a Management Information Framework

- Management Information – Output Indicators (Identifying Provision of Service: Frequency & Volume) Collected on a Quarterly Basis – Academic Year in keeping with Scottish Government Child Protection and LAAC Statistics
- Quarterly CPC Reports: Select Key Management Information & Statistics (CPC Self-Evaluation Programme)
- Annual Presentation & Annual Report to CPC (October)
- Headline Messages only for P&K CPC Annual Standards & Quality Report (October)
- Additional information from MARAC; MATAC; CAPSM; Looked-After; HMP; CJS; ADP; APC and Scottish Prison Service

Stage 2: Developing a Performance Outcome Framework

- Performance Information – Outcome Indicators (Identifying Proxy Service Improvements: Improving Outcomes for C&YP Over Time)
- e.g. Identifying – Key Baseline Information; Milestones; Intervals; Rationale; Information Aggregation; Benchmarking
- e.g. Timescales – CPCCs – Measuring Outcomes
- e.g. Attendances and Reports – CPCCs– Measuring Outcomes
- e.g. Childs Plans – Analysis of Wellbeing Indicators (SHANARRI) – Measuring Outcomes
- e.g. Profiling of Children/Young People Placed on the Child Protection Register (CPR) – Measuring Outcomes
- e.g. Profiling Post CPR De-Registration – Measuring Outcomes
- e.g. Attendance of Professionals at CPCCs – Measuring Outcomes

1 August 2015