

Margaret Gallagher

From: Bob Souster <Bob.Souster@circle.org.uk>
Sent: 17 August 2016 12:12
To: Luke Proctor
Cc: Margaret Gallagher; Peter Doble
Subject: FW: Spruce Hills Road - Meeting Room for Resident Consultation

Hi Luke – I understand Alison is on leave until Monday – your name is given in her “out of office”. Would it be possible to confirm a room booking for the date below please? Previously we have used room 126.

Many thanks

Bob

From: Bob Souster
Sent: 17 August 2016 12:06
To: Alison Hawker; 'Margaret Gallagher'; Peter Doble
Cc: 'Des O'Dwyer'; 'Richard Hopkinson'; 'Jessie Mangold'
Subject: Spruce Hills Road - Meeting Room for Resident Consultation

Hi Alison – further to the meeting with Councillor Limbajee of the 4th August we now need to confirm the arrangements for the follow up meeting with residents which is set for Friday 26th August at 7:00pm.

We will invite the residents to attend at 7:30 and I guess we will need the room till about 8:30. Could you confirm if a room could be made available for us please?

Margaret/Peter please feel free to attend if you would like to – could you confirm one way or the other please?

Many thanks

Bob

Bob Souster
Principal Development Manager
Development Department
Circle Housing Group

020 3784 3589
07977 283 454
bob.souster@circle.org.uk
www.circlegroup.org.uk
www.twitter.com/circlehousing

About Circle Housing

Circle Housing is one of the UK's largest providers of affordable housing with over 70,000 properties across the country. Our nine housing association partners provide desirable homes, sustainable communities and trusted services to around 200,000 customers. Our specialist provider Centra offers a range of support services to around 100,000 customers, including telecare and home care, as well as a choice of housing options including shared ownership and market rent. By acting with a business head and social heart, together we achieve our mission to enhance life chances by helping people to fulfil their potential and live better, more independent lives.

This message is confidential. You should not copy it or disclose its contents to anyone. You may use and apply the information only for the intended purpose. Internet communications are not secure and therefore Circle Housing and its Group partners do not accept legal responsibility for the contents of this message. Any views or opinions presented are only those of the author and not those of Circle Housing and its Group partners. If this email has come to you in error please delete it and any attachments.

Please note that Circle Housing may intercept incoming and outgoing e-mail communications.

Circle Anglia Limited (known as Circle Housing) is a Registered Society (Registration Number 27604R). Circle Anglia Limited is registered with the Homes and Communities Agency (Registered Number LH4046). VAT registered 640 4327 66.

There are other companies within Circle Housing and their registration details are listed on the Circle Housing website at the following location: [Our registered company information](#).