

## Margaret Gallagher

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**From:** Margaret Gallagher  
**Sent:** 26 April 2016 17:19  
**To:** 'Alex Rivers'  
**Cc:** Alison Hawker  
**Subject:** RE: Spruce Hills Road - Utility and consultation

Alex

Yes Peter or I, or both will attend, we need to ensure we are free and get the date in our diaries.

Kind regards

Margaret

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**From:** Alex Rivers [mailto:Alex.Rivers@circle.org.uk]  
**Sent:** 26 April 2016 17:01  
**To:** Margaret Gallagher  
**Cc:** Alison Hawker  
**Subject:** RE: Spruce Hills Road - Utility and consultation

Hi Margaret,

That's really helpful thanks – if possible it would be worth having someone from the College there, as it could be comforting for residents that the College had instigated the initial planning of the scheme and give some background to the reasons for disposal of the land and subsequent development in terms of increasing services within the College – this would be especially beneficial for the occupants of Number 5 Spruce Hills Road.

Many Thanks

Alex Rivers

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**From:** Margaret Gallagher [mailto:margaret.gallagher@waltham.ac.uk]  
**Sent:** 26 April 2016 16:57  
**To:** Alex Rivers  
**Cc:** Alison Hawker  
**Subject:** RE: Spruce Hills Road - Utility and consultation

Alex

I will ask my colleague, Alison Hawker, who deals with room bookings to make contact with you and advise room availability etc. There will be a form to complete, but this is to cover the reservation process only. Suggest keep me cc'd into all correspondence etc. Do you need WFC representation to attend or not required?

Kind regards

Margaret

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**From:** Alex Rivers [<mailto:Alex.Rivers@circle.org.uk>]  
**Sent:** 26 April 2016 16:52  
**To:** Margaret Gallagher  
**Subject:** RE: Spruce Hills Road - Utility and consultation

Hi Margaret,

That's good to know!

We are aiming for dates from 23-31<sup>st</sup> May – could you advise the a ground floor classroom that might be available from 4-8pm on any of these days?

Many Thanks

Alex Rivers

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**From:** Margaret Gallagher [<mailto:margaret.gallagher@waltham.ac.uk>]  
**Sent:** 26 April 2016 16:48  
**To:** Alex Rivers  
**Subject:** RE: Spruce Hills Road - Utility and consultation

Hi Alex

Very well thank you, always busy at WFC.

Our consultants are actively progressing the arrangements of service diversions and orders placed with Thames Water and approved gas contractors. Just awaiting confirmation of dates and programme for relocation of both and Comms, we will keep you in the loop.

In terms of booking a room at the College, just let me know what you need and we can provide access to a classroom for you for the consultation FoC.

Look forward to hearing from you.

Kind regards

Margaret

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**From:** Alex Rivers [<mailto:Alex.Rivers@circle.org.uk>]  
**Sent:** 25 April 2016 13:50  
**To:** Margaret Gallagher  
**Subject:** Spruce Hills Road - Utility and consultation

Hi Margaret,

Hope you are well?

I was just wondering if you could give an update on the utility diversions and whether or not we could hire a room in the College for sometime at the end of May for the Public Consultation?

Please advise.

Many Thanks

Alex Rivers  
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Development  
Circle Housing  
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