

Date: 1 September 2010

Our reference: FOIRQ710

Dear Mr Weller

Please see below for the information you requested under the terms of the Freedom of Information Act.

Please provide information on your corporate group buildings window cleaning contract, or contracts.

1. What is the (Annual) cost of window cleaning (exc VAT) for your contract, or contracts?

The Trust does not currently have a contract in place for window cleaning

2. When were the corporate window cleaning contracts awarded and to whom?

N/A

3. When are the next review date(s)?

Contract is currently being drawn up by Procurement prior to issue of tender but there are no firm dates at present for completion.

4. Where and what date/month/year will you be advertising your future contracts for window cleaning?

A date cannot be confirmed as present but expected tender will be issued within next 6 months. Any interested parties can contact Kim Hillman for details to be kept on file (contact number provided below)

5. What will be the type of buildings and how many of them (approx) are in the window cleaning contract(s)?

The Hospital Island Site and associated off site residential properties. These are approximately 20 buildings of varying size and complexity.

6. If your main window cleaning contract is within your accommodation and building services contract, please state and then confirm if you would allow an SME supplier to tender separately for your window cleaning lot?

N/A - this is currently a separate contract.

7. Is there a telephone contact number and email of the procurement office/officer that would deal with this in the future?

Please contact Kim Hillman on 020 78298667

I trust that the information provided is sufficient and helps to answer any concerns, questions or issues you may have.

If you should have any further queries related to this request, please do not hesitate to contact me. Please ensure that the above reference number is quoted on any correspondence.

Yours sincerely,

Adetola Adeniran
FOI Administrator
Email xxxxxxxx@xxxx.xxx.xx

[enclosed – Your rights – see next page]

Your rights

If you are not satisfied with the response to your request for information, please do not hesitate to contact the member of the FOI team whose name appears on the response letter. Please quote your reference number [FOIRQ710] on any correspondence.

The Trust will deal with any complaints related to requests for information using the Trust's complaints procedure.

You can write to the Assistant Director of Clinical Governance and Safety at the following address:

Clinical Governance and Safety Team,
Level 4, York House
Great Ormond Street Hospital,
LONDON,
WC1N 3JH

If you are still not satisfied with your response, you also have the right to appeal to the Information Commissioner.

You can contact the Information Commissioner's Office at the following address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF