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16 September 2015

Dear Ms Girvan

REFERENCE: FOI - 15/188

Thank you for your email dated 12 September 2015 in which you requested the following information from the Northern Ireland Office:

A letter from the Rt Hon Anna Soubry MP Minister of State for Small Business Industry and Enterprise was emailed by BIS's Cabinet Documents Officer to the First and Deputy First Minister N Ireland Executive on 24 July 2015. This email was copied to the Secretary of State for Northern Ireland.

Please let me have a copy of the covering email received from the Cabinet Documents Officer at 14:49 on 24 July 2015 which included the Secretary of States letter as an attachment.

Your request is being handled under the Freedom of Information Act 2000 (FOIA).

We will endeavour to respond to your request within the twenty-working day deadline provided by section 10(1) of the Act and no later than 9 October 2015.

If you have any queries concerning your request please contact the Freedom of Information Team using the contact details provided at the top of the page. Please remember to quote your reference in any correspondence.

Yours sincerely

Freedom of Information Manager