

Information Policy & Compliance bbc.co.uk/foi bbc.co.uk/privacy

Nath

Via email: request-225306-60b388a0@whatdotheyknow.com

15/09/2014

Dear Nath,

Freedom of Information Act 2000 - RFI20141344

Thank you for your request under the Freedom of Information Act ('the Act') of 16/08/2014, seeking:

'I would like a copy of the most recent version of the ASK Help Script for staff please.'

The BBC confirms that it does hold information of the type described in your request.

The Act obliges us to respond to requests promptly and in any case no longer than 20 working days after receiving the request.

However, when one or more qualified exemption applies to the information and the public interest test is engaged, section 10 of the Act allows the time for a response to be longer than 20 working days. A full response must be provided within such time as is reasonable in all circumstances of the case.

We consider that the exemptions in sections 31, law enforcement, and section 43, commercial prejudice, apply to the information you have requested. We now need further time in which to consider the public interest in disclosing the information. In your case we have not yet reached a decision on where the balance of the public interest lies.

We estimate that we will have reached a decision by 13/10/2014, and we will write to you then.

Appeal Rights

You may request an internal review of our decision to extend the time period for handling your request, by contacting us at the address above. If you are not satisfied with the internal review, you can appeal to the Information Commissioner. The contact details are: Information

Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, telephone 01625 545 700 or see www.ico.org.uk

Yours sincerely,

BBC Information Policy & Compliance