

Local Governing Body: Minutes

Local Governing Body Meeting	
Date/Time:	Tuesday 29th September, 2015, 6.00pm
Present:	James Bowkett, Cluny Broadbent, Tony Burrows, Wendy Ryan,
Apologies:	Graham White, Paul Clarke, Steve Mutton, Vernon McClure
Also In Attendance:	Dino Di Salvo, Sue Jones, Luella Manssen, Sean Cowley, Debbie Morris Minutes: Wendy Millsop

Summary of Action	
Action	By Who
1. Details of CCF contacts to be emailed to AB.	WM
2. Details of parental survey – how many responses did we receive?	WM/PH
3. AM to be invited to next full LGB.	WM
4. Question time letter to be attached to minutes – not attached as details were given to LGB.	WM
5. LGB to email SJ ref Link Governors.	All
6. Information on training day content to be circulated.	DD
7. Link to NCC governor workshops to be attached	WM
8. Finance Committee to meet ASAP	WM/GW

Item	Topic and Notes	Action	Deadline
1.	Apologies As above.		
2.	Minutes of the last meeting Approved.		
3.	Matters Arising <ul style="list-style-type: none"> Declaration of interest – WM to chase SS for paper copy None shown for today. JB invited LGB to question time on 14th October. PAN finance committee to discuss this – did the discussion happen ? – JB upped the PAN as it needed to happen to be financially viable. Trello training. JB this is parked currently and will be used again prior to Ofsted. AB to arrange CCF meeting – DD/JB went to Oakham yesterday to observe. WM to email JTeare and ask for details for AB. JB thanked Oakham for allowing the academy to link with them but keen to become independent. LGB asked what was timescale for this. The link continues until MOD/DfE judges school able to run independently, links can then be made with 		

	other school if wished. JB plan is for this to take place ready for September 2016.		
4.	<p>Principals Report & Questions</p> <p>JB – This year started well. Notched up SEF grades from summer. Achievement – SC to report. Teaching progressing strongly. Leadership and Management - new coaching programme has begun to push this on. Not allowing to plateau at good. Self-evaluation process is excellent – DD is leading other academies and schools in this area. Student numbers higher than document over 1530 and increasing daily. 8 started today across the year groups.</p> <p>LM in primary there are 63 pupils in each year group 5&6 and county want us to accept more. Space in year 1 and year 4.</p> <p>LGB asked can we accommodate 63 in year 5 and 6 without compromising H&S ? JB confirmed this was ok. LGB asked if this would affect PP? JB yes if appropriate. JB over £100k more funds with the increase in pupil numbers since July. LGB asked if increased PAN means we will have space to take students late, ultimately affecting our results? SJ/JB we do not have a choice in this it always happens through the year. SJ if we are first school in the country for an EAL student then resits are not taken into account. JB confirmed increased PAN was in all year groups from year 7 upwards.</p> <p>LGB questioned – what do year 11 shape up like as a year group? JB slightly less able than last year's year 11 but have been taught better for longer so should achieve higher.</p> <p>LGB asked about the impact of EAL students? How is school dealing with EAL ?SJ there is now an EAL admission test to allow us to assess needs and fully support. LGB asked if there was additional funding to assist EAL students? SJ advised this was not the case. LGB asked if school was continuing the 6 week programme for EAL support from last year – SJ this is not the case – we have used the SoW to support.</p> <p>LGB asked why we had dropped the 6 week programme? SJ confirmed due to staffing the academy no longer can offer this. In year 9 there is option plus where students will receive extra EAL lessons. EAL timetabled to allow smaller groups where focus is EAL lessons.</p> <p>LGB asked has EAL teaching provision changed since last year? SJ timetabled provision has increased but staff have increased. JB – rather than adhoc EAL support and withdrawing from education it has been built into curriculum. LGB asked how is impact of provision measured during the year? SJ retest is done on a regular basis – there are 6 stages of curriculum being delivered.</p> <p>Reporting has not been done for this – SC performance of EAL is monitored but has not yet been reported to anyone. SC there is a new model of meetings and information collecting so this data will be shared. LGB asked for this to be presented to Curriculum Committee. LGB asked how many students in EAL classes? SJ advised these vary from 12 up to 23. SJ is looking to decrease the larger groups to allow</p>		

	<p>more focussed support.</p> <p>LGB questioned the Ofsted judgements in JB report followed by SEF grades. How can overall judgement be 2 if outcomes for learning are 3? JB in Ofsted inspection it takes 3 years progress. In post category they take progress since last Ofsted inspection. If Ofsted inspector only looks at data we may get a 3 – if they look at provision we will get a 2.</p> <p>LGB asked about timescales of these judgements? JB confirmed they were his prediction as at the day the report was written. JB has already altered these gradings since the summer. JB the academy is already working at good and are now solidifying this by pushing everyone to beyond outstanding.</p> <p>LGB asked if there will be data to reflect these improvements by the time Ofsted visit? SC confirmed this would be the case. LM baseline assessments have been carried out for all Primary students using the new KPI's and a new, much improved, assessment system is in place. LM advised moderating is now correctly taking place which will show a realistic account of data. LM also advised that KS2 is no longer a concern and the focus will be KS1. LGB identified that KS2 will be a focus for Ofsted after last inspection – is there evidence of improvement? – LM there is clear progress in subject areas individually. Staff are clear on assessment and are using these to inform planning. Alison Grainger also confirmed she is happy with KS2 provisions. LGB asked will this peak and drop? LM gut feeling this is an upward curve.</p> <p>Chair commented that at T meeting Tracy Ruddle was very pleased with progress in Primary – praise to LM. LM- foundations were laid last year and Primary is now moving to the next level. LGB asked about any key behavioural issues? LM behaviour has been dealt with very well by staff and she feels there is no longer major issues within Primary. Staff are now focusing on behaviour for learning.</p> <p>JB a lot of learning walks have taken place with lessons visited multiple times – over 100 this term. Last week within the entire academy – worst behaviour was a student yawning and 2 talking over a teacher in another lesson. SJ visitors to the academy have commented on behaviour and focus. JB requested LGB do walk around with SLT to see for themselves.</p> <p>Behaviour policy. SM has agreed on behalf of LGB. LGB queried review date of Jan 16. JB school is moving forward so fast it may need to be amended again then. It was agreed to keep that review date. Full LGB ratified the behaviour policy for Primary.</p> <p>LGB asked about exclusions? JB advised no permanent this year as yet – we do have two students who are close to this.</p> <p>LGB asked JB about the parent survey – what sort of numbers replied? WM to find out. LGB asked for clarification on the table for persistent absences. JB any student below 85% attendance comes into this.</p> <p>LGB felt the table showing outstanding staff required clarification. LGB queried how attendance works over different term lengths? JB advised</p>		
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	<p>it is worked out over the whole year. LGB asked what is the attendance target – JB we aim to be the best so not concerned with targets. LGB asked what is national average ? JB we are over this for this year.</p> <p>LGB noted that bullying incidents looked high & asked for clarification on what the academy classes as a bullying incident? Also asked how & where incidents are logged. JB this could be a student stating they have been bullied – all incidents are logged on SIMS forms– we have now educated students as to what bullying is – and this then increases incidents. LGB Anti-bullying talks in November. AM is launching shortly. LGB asked how can reporting change to distinguish between serious & minor incidents?</p> <p>LGB asked if there is there any serious bullying? LM Primary number of actual incidents is low. LGB asked what the definition of bullying was? AM to come to the next meeting to talk about bullying. LGB felt we need to know students are confident we are dealing with this fully.</p> <p>SC good news performance indicators – results based on 169 for year 11 cohort. Had to run preliminary report to get data checked. 3 students have since been removed from the figures. Cohort now 166 – 5 A*-C has risen to 52.4% English lang result to 63% and maths to 66%</p> <p>LGB asked for summary of complaints/compliments in JB report. LGB asked is there a trend in complaints? JB all unreasonable vindictive moaners are attacking JB on Facebook. Friends of sacked staff in the community. Facebook issues. LGB suggested that JB invite complainers to LGB to discuss grievances in attempt to solve the problem. JB – this is the purpose of question time - which he would like LGB to attend. LGB recognised need to support SLT over social media criticism. Most parents aware schools improving rapidly. LGB asked about PTA activity. JB explained that 2 members of this set up an unofficial KBA Facebook page. A parent wrote to ET – they came to see us and wrote a positive spread for us. Moaner are now using the online ET report as an area to continue to moan. JB discussed the details of a parent who has been behaving in an intimidating manner towards staff. JB will continue to work with SM to resolve this issue.</p>		
6.	<p>H&S feedback</p> <p>The first meeting of the year will take place shortly.</p>		
7.	<p>Budget update</p> <p>DM attended meeting – DM is Finance Manager (MB has left the academy) UL transferred 100k into capital. We missed the deadline for sign off so the figure was different by £20k. GW is fully aware of the figures.</p> <p>LGB asked to see the capital expenditure budget – JB - UL moving money about so unsure where that leaves us. DM explained we came in on budget, moved 100k from capital to reserves to make us on budget. JB will discuss with DS and GW in finance meeting.</p> <p>LGB asked if any new capital expenditure needs signing off ? JB not sure as to where we are as no finance meetings have taken place this year. Mini bus a possibility– LGB confirmed this has been agreed by the</p>		

	finance committee.		
8.	<p>Committee reports</p> <p>Curriculum minutes shared – AB self-explanatory; focused on KS2 as they were a concern. Accuracy of teacher assessment been looked at. Confident that teaching improved and things will move on. Good progress will be made. SJ PH and FS have been invited to next meeting.</p> <p>Behaviour report read by all in the absence of SM.</p>		
12.	<p>Governance – links, training and objectives for the year.</p> <p>LGB to attend meetings with staff 4/5 November to develop governor links. Please reply to the email from SJ so that this can be arranged. DD to email AB information on middle leader meetings.</p> <p>Governor training – LGB to consider their individual training needs. All members to undertake 1 external training session this academic year. NCC Governor Support Team Workshops list to be attached. Cost to the school but benefits outweigh this. A governor identified benefit of in house training. SJ/CB to consider what could be delivered.</p> <p>2nd November training day - DD to inform LGB as to content so governors can attend where able.</p>		
13.	<p>AOB</p> <p>Admissions policy – LGB ratified this policy. SJ to make slight amendment to 6th form requirements.</p> <p>Objectives for the year – to develop as a group – can Governors please email CB any objectives they feel should be included.</p> <p>JB to forward governance question from parent in readiness for Question time to AB so he can prepare to answer.</p> <p>LGB asked if there any pressing staff issues? JB there are currently around 15 issues but they are being dealt with. SJ the academy does require a German teacher for 6 weeks.</p> <p>LM needs to get her SLT to gel as a team.</p>		
13.	<p>Next Meeting.</p> <p>24th November 2014 – 5.30pm</p>		