

**Our Ref 766,934**

**Peter Anderson**

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**Rizwana Khan**

Highways England  
Commercial & Procurement  
Lateral, Leeds  
LS11 9AT

20 November 2018

Dear Mr Anderson

I am writing to confirm that we have now completed our search for the information, which you requested on 26/10/18.

You asked "What level of information for below threshold Damage to Crown Property claims do you hold?"

For Contracts that have a threshold for Damage to Crown Property Claims the requirement for below threshold claims is for the cost information to be captured in aggregate and reported monthly on a cumulative basis. The format is generally total aggregate costs for incidence response, third party damage and traffic management. We also require the aggregate amount for the claims raised. We do not generally hold incident specific costs.

If you are unhappy with the way we have handled your request you may ask for an internal review. Our internal review process is available at:

<https://www.gov.uk/government/organisations/highways-england/about/complaints-procedure>

If you require a print copy, please phone the Information Line on 0300 123 5000; or e-mail [info@highwaysengland.co.uk](mailto:info@highwaysengland.co.uk). You should contact me if you wish to complain.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

If you have any queries about this letter, please contact me. Please remember to quote reference number 766,934 in any future communications.

Yours sincerely

Rizwana Khan