

November 2019



**Reference: FOI010-0081**

Dear Mr. Cox

I write regarding your email received 25 November 2019, RE: Freedom of Information request - Contract Award Information.

You requested the following information:

*I would be most grateful if you would provide me, under the Freedom of Information Act, details in respect to the contract below.*

*Supply of ITSM SaaS Solution*

*The details we require are:*

- *Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages*
- *Actual contract values of each framework/contract (& any sub lots)*
- *Start date & duration of framework*
- *Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?*
- *Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?*
- *Who is the senior officer (outside of procurement) responsible for this contract?*

Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages

5 suppliers applied

Actual contract values of each framework/contract (& any sub lots)

The National Lottery Community Fund publish details of all non-grant payments over £500. As such the information you have requested is considered exempt by virtue of Section 21 of the Freedom of Information Act - Information reasonably accessible to the requester by other means (details of exemption can be found at Annex A of this letter).

This data is available from our website

<https://www.tnlcommunityfund.org.uk/about/customer-service/freedom-of-information>

Start date & duration of framework

30 June 2017. 24 Months.

Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?

No

Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?

No

Who is the senior officer (outside of procurement) responsible for this contract?

IT Director

**Your legal right to request an internal review**

The National Lottery Community Fund are committed to transparency. We take our responsibilities under the Freedom of Information Act seriously.

However, if you believe your request has not been handled appropriately, you have not received information relevant to your request or that your request was refused without a valid exemption as defined by the Freedom of Information Act you have the right to request an internal review.

Internal reviews requests must be submitted to us within three months of our initial response being provided. We will investigate the matter and endeavour to provide a response within 20 working days.

If you would like to request an internal review you should write to;

Freedom of Information Internal Reviews  
The National Lottery Community Fund  
1 Plough Place,  
London  
EC4A 1DE

Alternatively, you are able to request an internal review by email  
[freedomofinformation@tnlcommunityfund.org.uk](mailto:freedomofinformation@tnlcommunityfund.org.uk)

**Section 50 - Your legal right to complain**

If you remain dissatisfied following our internal review, you have the right, under Section 50 of the Freedom of Information Act, to complain directly to the Information Commissioner.

The Information Commissioner would expect you to have exhausted our complaints procedure before considering your complaint.

The Information Commissioner can be contacted at:

Freedom of Information Compliance Team (Complaints)  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Kind Regards,

Robert Mannall  
FOI & Complaints Manager

## Annex A

### *Section 21 - Information reasonably available to the requester by other means*

*(1) Information which is reasonably accessible to the applicant otherwise than under section 1 is exempt information.*

*(2) For the purpose of subsection (1) -*

*(a) Information may be reasonably accessible to the applicant even though it is accessible only on payment, and*

*(b) Information is to be taken to be reasonably accessible to the applicant if it is information which the public authority or any other person is obliged by or under any enactment to communicate (otherwise than by making the information available for inspection) to members of the public on request, whether free of charge or on payment.*

*(3) For the purposes of subsection (1), information which is held by a public authority and does not fall within subsection (2)(b) is not to be regarded as reasonably accessible to the applicant merely because the information is available from the public authority itself on request, unless the information is made available in accordance with the authority's publication scheme and any payment required is specified in, or determined in accordance with the scheme.*