

Copies of emails and documents relating to FOI315094

From: [REDACTED]
Sent: 18 July 2011 15:47
To: [REDACTED]
Subject: FW: FOI315094 - conferences Rod Clark and Elaine Lorrimer
Importance: High

Hi [REDACTED]

According to my notes, I sent the attached to the FOI Team on 23 June. As I recollect, Roger Smethurst contacted me to suggest that the Cabinet Office would typically withhold this information under section 40. I agreed to contact the two SCS members of staff named to see if they were still content for it to be released. On 30 June, they both advised me they were willing for it to be supplied to the applicant with a caveat along these lines:

....in our judgement, this information constitutes personal data as defined by the Data Protection Act. However, the named individuals are content for this specific information to be disclosed.

I contacted Roger Smethurst by phone. To the best of my recollection, he advised me that he would seek guidance from the Cabinet Office's lawyers.

Happy to discuss.

Regards

[REDACTED]

From: [REDACTED]
Sent: 23 June 2011 15:23
To: 'FOIteam@cabinet-office.x.gsi.gov.uk'
Cc: [REDACTED]
Subject: RE: FOI315094 - conferences Rod Clark and Elaine Lorrimer

Dear FOI Team

Please find enclosed a draft response and attachment relating to FOI request number **FOI315094**.

This has been approved by both relevant members of SCS staff - Rod Clark, Chief Executive of NSG, and Elaine Lorimer, Director of Corporate Services.

I'd be most grateful if you could clear it.

If you need any further information, please don't hesitate to contact me.

Kind regards

[REDACTED]
[REDACTED]
National School of Government
Sunningdale Park
Ascot
Berkshire
SL5 0QE
[REDACTED]
[REDACTED]
[REDACTED]

From: Elaine Lorimer
Sent: 30 June 2011 13:52
To: Rod Clark; [REDACTED]
Cc: [REDACTED]
Subject: RE: RE: Freedom of Information request - Conferences

[REDACTED]
We spoke. I'm happy with this too
Elaine

Elaine Lorimer

Director of Corporate Services
T: 01344 634 115
M: 07990 551 419
F: 01344 634 090

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Building | Ascot | Berkshire | SL5 0QE

Help save paper - do you need to print this email?

From: Rod Clark
Sent: 30 June 2011 13:09
To: [REDACTED]; Elaine Lorimer
Cc: [REDACTED]
Subject: RE: RE: Freedom of Information request - Conferences

[REDACTED]
I'm inclined to let the information go with the caveats you suggest.

Rod

Rod Clark
Principal and Chief Executive

T: +44 (0) 1344 63 4272
M: +44 (0) 7876 385143

National School of Government
Sunningdale Park|Larch Avenue|Ascot|Berkshire|SL5 OQE

From: [REDACTED]
Sent: 30 June 2011 12:56
To: Rod Clark; Elaine Lorimer
Cc: [REDACTED]
Subject: RE: RE: Freedom of Information request - Conferences
Importance: High

Rod/Elaine

I've been involved in last minute discussions with the Cabinet Office's Knowledge and Information Management Unit re. the attached. We need to reply to the requester by close of play tomorrow, **1 June 2011**.

However if, on balance, you'd rather we withheld the information under section 40 (personal information) there may be a case for doing so.

Equally if you're still content for us to release the data, then we'll probably need to include a note emphasising that:

....in our judgement, this information constitutes personal data as defined by the Data Protection Act. However, the named individuals are content for this specific information to be disclosed.

This should ensure we don't set a precedent for releasing this type of information.

Happy to discuss.

Regards

[REDACTED]
[REDACTED]

From: [REDACTED]
Sent: 30 June 2011 09:39
To: 'FOIteam@cabinet-office.x.gsi.gov.uk'
Cc: [REDACTED]
Subject: FW: FOI315094 - conferences Rod Clark and Elaine Lorrimer
Importance: High

Dear FOI Team

Has the attached draft been cleared yet? The request was received on 3 June 2011, so our deadline for replying to the requester is tomorrow, **1 July 2011**.

Many thanks.

[REDACTED]
NSG

From: Rod Clark
Sent: 23 June 2011 09:59
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: RE: Freedom of Information request - Conferences

[REDACTED]

Thanks for your help on this.

Rod

Rod Clark
Principal and Chief Executive

T: +44 (0) 1344 63 4272
M: +44 (0) 7876 385143

National School of Government
Sunningdale Park|Larch Avenue|Ascot|Berkshire|SL5 OQE

From: [REDACTED]
Sent: 23 June 2011 15:23
To: 'FOIteam@cabinet-office.x.gsi.gov.uk'
Cc: [REDACTED]
Subject: RE: FOI315094 - conferences Rod Clark and Elaine Lorrimer

Dear FOI Team

Please find enclosed a draft response and attachment relating to FOI request number **FOI315094**.

This has been approved by both relevant members of SCS staff - Rod Clark, Chief Executive of NSG, and Elaine Lorimer, Director of Corporate Services.

I'd be most grateful if you could clear it.

If you need any further information, please don't hesitate to contact me.

Kind regards

[REDACTED]
[REDACTED]

National School of Government
Sunningdale Park
Ascot
Berkshire
SL5 0QE

[REDACTED]
[REDACTED]
[REDACTED]

From: [REDACTED]
Sent: 23 June 2011 09:51
To: [REDACTED]
Cc: Rod Clark; [REDACTED]
Subject: FW: RE: Freedom of Information request - Conferences
Importance: High

[REDACTED]

I've made a few amendments and now attach a final version of the conferences attachment.

[REDACTED]

From: Rod Clark
Sent: 22 June 2011 16:16
To: [REDACTED]; Elaine Lorimer
Cc: [REDACTED]
Subject: RE: RE: Freedom of Information request - Conferences

[REDACTED]

Many thanks. I have asked [REDACTED] to check a couple of things. As my expenses are made public anyway on a quarterly basis, I wonder whether it is worth making this point in the covering letter.

Rod

Rod Clark
Principal and Chief Executive

T: +44 (0) 1344 63 4272
M: +44 (0) 7876 385143

National School of Government
Sunningdale Park|Larch Avenue|Ascot|Berkshire|SL5 0QE

From: Elaine Lorimer
Sent: 22 June 2011 15:26
To: [REDACTED]; Rod Clark
Cc: [REDACTED]
Subject: RE: RE: Freedom of Information request - Conferences

[REDACTED]
I'm happy with the reply in relation to me-

Elaine

Elaine Lorimer

Director of Corporate Services
T: 01344 634 115
M: 07990 551 419
F: 01344 634 090

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Building | Ascot | Berkshire | SL5 0QE

Help save paper - do you need to print this email?

From: [REDACTED]
Sent: 22 June 2011 15:23
To: Rod Clark; Elaine Lorimer
Cc: [REDACTED]
Subject: RE: Freedom of Information request - Conferences
Importance: High

Rod/Elaine

Please find attached a draft response to the FOI enquiry relating to conferences you've each attended from 1 April 2010 to 3 June 2011.

The key information is held in the file "Conferences - Attachment - FOI315094". My thanks to [REDACTED] and [REDACTED] for their help putting this together.

If you're content with the draft reply, I'd be most grateful if you could let me know by close of play on **Thursday, 23 July**. This will allow us sufficient time to clear the response with CO's Press Office and FOI Team before replying to the requester.

Regards

From: [REDACTED]
Sent: 21 June 2011 12:18
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: FREEDOM OF INFORMATION REQUEST - RVSD 1 - ROD CLARK

[REDACTED]

One final amendment (on T & S on the Warwick event).

I hope this gives you what you need.

[REDACTED]

Attachment:

FREEDOM OF INFORMATION REQUEST ROD CLARK 2010

25 May 2010

- a. Title of the conference: Total Place Summit
- b. Conference organizer: Leadership Centre for Local Government
- c. Location of conference: The Honourable Artillery company, City Road, London EC1Y 2BD
- d. Admission or registration fee: Not applicable
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: None
- g. Reason for attendance: Relevant to work of the National School
- h. Who authorized attendance: Rod Clark

16 & 17 June 2010

- a. Title of the conference: Warwick Business School Conference on Public Leadership
- b. Conference organizer: Warwick Business School
- c. Location of conference: Warwick
- d. Admission or registration fee: None
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: Subsistence £100. Travel £126
- g. Reason for attendance: Relevant to work of the National School
- h. Who authorized attendance: Rod Clark

06 - 07 July 2010

- a. Title of the conference: Civil Service Live 2010
- b. Conference organizer: Cabinet Office
- c. Location of conference: Olympia Conference Centre in London
- d. Admission or registration fee: Not applicable
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: None
- g. Reason for attendance: Attendee
- h. Who authorized attendance: Rod Clark

15 – 20 October 2010

- a. Title of the conference: Commonwealth Association of Public Administration and Management (CAPAM)
- b. Conference organizer: CAPAM
- c. Location of conference: Malta
- d. Admission or registration fee: Membership fee £87.38
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: Travel £188.67, Subsistence £604.61
- g. Reason for attendance: Member of the Board of CAPAM
- h. Who authorized attendance: Rod Clark

16 - 18 November 2010

- a. Title of the conference: IFG New Synthesis International Conference
- b. Conference organizer: Institute for Government
- c. Location of conference: Institute for Government - 2 Carlton Gardens, London SW1Y 5AA
- d. Admission or registration fee: Nil
- e. Whether the member of staff was a speaker: Participant
- f. Travel, subsistence and any other fees associated with attendance: None
- g. Reason for attendance: Relevant to work of the National School
- h. Who authorized attendance: Rod Clark

FREEDOM OF INFORMATION REQUEST ROD CLARK 2011

18 – 20 May 2011 Budapest

- a. Title of the conference: Director of Institutes and Schools of Public Administration (DISPA)
- b. Conference organizer: DISPA
- c. Location of conference: Budapest, Hungary.
- d. Admission or registration fee: Nil
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance. : Travel £333, Subsistence £136.70
- g. Reason for attendance: member of DISPA Network
- h. Who authorized attendance: Rod Clark

24 – 27 May 2011

- a. Title of the conference: CAPAM
 - b. Conference organizer: CAPAM
 - c. Location of conference: Nairobi, Kenya
 - d. Admission or registration fee: Nil
 - e. Whether the member of staff was a speaker: Attendee
 - f. Travel, subsistence and any other fees associated with attendance. : Travel £1646, Subsistence £31.50, Visa fee £17
 - g. Reason for attendance: Meetings with representatives of Kenyan Government, DFID and CAPAM Board meeting.
 - h. Who authorized attendance: Rod Clark
-

From: [REDACTED]
Sent: 21 June 2011 12:04
To: [REDACTED]
Cc: [REDACTED]
Subject: FREEDOM OF INFORMATION REQUEST - RVSD 1 - ROD CLARK

Hi [REDACTED]

attached is the final draft of the response to FYI .

Kind regards,
[REDACTED]

Attachment:

FREEDOM OF INFORMATION REQUEST ROD CLARK 2010

25 May 2010

- a. **Title of the conference:** Total Place Summit
- b. **Conference organizer:** Leadership Centre for Local Government
- c. **Location of conference:** The Honourable Artillery company, City Road, London EC1Y 2BD
- d. **Admission or registration fee:** Not applicable
- e. **Whether the member of staff was a speaker:** Attendee
- f. **Travel, subsistence and any other fees associated with attendance:** None
- g. **Reason for attendance:** Relevant to work of the National School
- h. **Who authorized attendance:** Rod Clark

16 & 17 June 2010

- a. **Title of the conference:** Warwick Business School Conference on Public Leadership
- b. **Conference organizer:** Warwick Business School
- c. **Location of conference:** Warwick
- d. **Admission or registration fee:** None
- e. **Whether the member of staff was a speaker:** Attendee
- f. **Travel, subsistence and any other fees associated with attendance:** B&B £100 Rail fare: Taxi/ Transfer: £27.40, Rail travel £98.80
- g. **Reason for attendance:** Relevant to work of the National School
- h. **Who authorized attendance:** Rod Clark

06 - 07 July 2010

- a. **Title of the conference:** Civil Service Live 2010
- b. **Conference organizer:** Cabinet Office
- c. **Location of conference:** Olympia Conference Centre in London
- d. **Admission or registration fee:** Not applicable
- e. **Whether the member of staff was a speaker:** Attendee
- f. **Travel, subsistence and any other fees associated with attendance:** None
- g. **Reason for attendance:** Attendee
- h. **Who authorized attendance:** Rod Clark

15 – 20 October 2010

- a. **Title of the conference:** Commonwealth Association of Public Administration and Management (CAPAM)
- b. **Conference organizer:** CAPAM
- c. **Location of conference:** Malta

- d. Admission or registration fee. Membership fee £87.38
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: Travel £188.67, Subsistence £604.61
- g. Reason for attendance: Member of the Board of CAPAM
- h. Who authorized attendance: Rod Clark

16 - 18 November 2010

- a. Title of the conference: IFG New Synthesis International Conference
- b. Conference organizer: Institute for Government
- c. Location of conference: Institute for Government - 2 Carlton Gardens, London SW1Y 5AA
- d. Admission or registration fee: Nil
- e. Whether the member of staff was a speaker: Participant
- f. Travel, subsistence and any other fees associated with attendance: None
- g. Reason for attendance: Relevant to work of the National School
- h. Who authorized attendance: Rod Clark

FREEDOM OF INFORMATION REQUEST ROD CLARK 2011

18 – 20 May 2011 Budapest

- a. Title of the conference: Director of Institutes and Schools of Public Administration (DISPA)
- b. Conference organizer: DISPA
- c. Location of conference: Budapest, Hungary.
- d. Admission or registration fee: Nil
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance. : Travel £333, Subsistence £136.70
- g. Reason for attendance: member of DISPA Network
- h. Who authorized attendance: Rod Clark

24 – 27 May 2011

- a. Title of the conference: CAPAM
- b. Conference organizer: CAPAM
- c. Location of conference: Nairobi, Kenya
- d. Admission or registration fee: Nil
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance. : Travel £1646, Subsistence £31.50, Visa fee £17
- g. Reason for attendance: Meetings with representatives of Kenyan Government, DFID and CAPAM Board meeting.
- h. Who authorized attendance: Rod Clark

From: [REDACTED]
Sent: 21 June 2011 09:22
To: [REDACTED]
Subject: FREEDOM OF INFORMATION REQUEST Elaine Lorimer 2010

Good morning [REDACTED]

please find attached Elaine's information.

with kind regards,
[REDACTED]

Attachment:

FREEDOM OF INFORMATION REQUEST Elaine Lorimer 2010

08 July 2010

- a. Title of the conference: Civil Service Live 2010 – GLS SCS Event
- b. Conference organizer: Cabinet Office
- c. Location of conference: Olympia Conference Centre in London
- d. Admission or registration fee: Not applicable
- e. Whether the member of staff was a speaker: No
- f. Travel, subsistence and any other fees associated with attendance: Rail Ticket £29
- g. Reason for attendance: Attendee
- h. Who authorized attendance: Rod Clark

From: [REDACTED]
Sent: 21 June 2011 09:12
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: FREEDOM OF INFORMATION REQUEST - RVSD 1 - ROD CLARK

From: [REDACTED]
Sent: 21 June 2011 09:11
To: [REDACTED]
Cc: [REDACTED]
Subject: FREEDOM OF INFORMATION REQUEST - RVSD 1 - ROD CLARK

[REDACTED]

just added the Civil Service Live 6 - 7 July 2010; please consider this the final revised draft from my part.

Many thanks,
[REDACTED]

Attachment:

FREEDOM OF INFORMATION REQUEST ROD CLARK 2010

25 May 2010

- a. Title of the conference: Total Place Summit
- b. Conference organizer: Leadership Centre for Local Government
- c. Location of conference: The Honourable Artillery company, City Road, London EC1Y 2BD
- d. Admission or registration fee: Not applicable
- e. Whether the member of staff was a speaker: Attendee

- f. Travel, subsistence and any other fees associated with attendance: None
- g. Reason for attendance: Attendee
- h. Who authorized attendance: Rod Clark

16 & 17 June 2010

- a. Title of the conference: Warwick Business School Conference on Public Leadership
- b. Conference organizer: Warwick Business School
- c. Location of conference: Warwick
- d. Admission or registration fee: None
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: B&B £100 Rail fare: Taxi/ Transfer: £27.40, Rail travel £98.80
- g. Reason for attendance: Attendee
- h. Who authorized attendance: Rod Clark

06 - 07 July 2010

- a. Title of the conference: Civil Service Live 2010
- b. Conference organizer: Cabinet Office
- c. Location of conference: Olympia Conference Centre in London
- d. Admission or registration fee: Not applicable
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: None
- g. Reason for attendance: Attendee
- h. Who authorized attendance: Rod Clark

07 September 2010

- a. Title of the conference: Top 200
- b. Conference organizer:
- c. Location of conference: London HM Treasury
- d. Admission or registration fee: None
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: None
- g. Reason for attendance:
- h. Who authorized attendance: Rod Clark

15 – 20 October 2010

- a. Title of the conference: CAPAM
- b. Conference organizer: CAPAM
- c. Location of conference: Malta
- d. Admission or registration fee: Membership fee £87.38
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: Flight £188.67, Accommodation & meals £604.61
- g. Reason for attendance: Principal of National School of Government
- h. Who authorized attendance: Rod Clark

08 November 2010

- a. Title of the conference: Top 200
- b. Conference organizer:
- c. Location of conference: Dunbar court FCO entry via Clive Steps
- d. Admission or registration fee: None
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: None
- g. Reason for attendance: As one of the top 200 Civil Servants he was invited to attend an event with the Prime Minister, Deputy Prime Minister and Cabinet Secretary to mark the

publication of the Government's business plans.

h. Who authorized attendance: Rod Clark

16 - 18 November 2010

a. Title of the conference: IFG New Synthesis International Conference

b. Conference organizer: Institute for Government

c. Location of conference: Institute for Government - 2 Carlton Gardens, London SW1Y 5AA

d. Admission or registration fee.

e. Whether the member of staff was a speaker.

f. Travel, subsistence and any other fees associated with attendance: None

g. Reason for attendance.

h. Who authorized attendance: Rod Clark

18 – 19 November 2010

a. Title of the conference: Top 200

b. Conference organizer.

c. Location of conference: HM Treasury - Auditorium, Entrance on Great George Street, London, SW1P 3AA

d. Admission or registration fee: None

e. Whether the member of staff was a speaker: Attendee

f. Travel, subsistence and any other fees associated with attendance: £25+VAT for informal supper

g. Reason for attendance.

h. Who authorized attendance: Rod Clark

09 December 2010

a. Title of the conference: Civil Service HR Conference

b. Conference organizer: Cabinet Office

c. Location of conference: Octagon Room, Queen Mary's University, Mile end in East London.

d. Admission or registration fee.

e. Whether the member of staff was a speaker: Attendee

f. Travel, subsistence and any other fees associated with attendance.

g. Reason for attendance. The conference included the first Annual Civil Service HR Awards ceremony

h. Who authorized attendance: Rod Clark

FREEDOM OF INFORMATION REQUEST ROD CLARK 2011

13 May 2011 -

a. Title of the conference: Top 200

b. Conference organizer: Cabinet Office

c. Location of conference: Ministry of Defence, Main Building, South Door, Richmond Terrace, Whitehall, London, SW1A 2HB

d. Admission or registration fee: None

e. Whether the member of staff was a speaker: Attendee

f. Travel, subsistence and any other fees associated with attendance: None

g. Reason for attendance.

h. Who authorized attendance: Rod Clark

18 – 20 May 2011 Budapest

a. Title of the conference: DISPA

b. Conference organizer: DISPA

c. Location of conference: Budapest, Hungary.

d. Admission or registration fee:

e. Whether the member of staff was a speaker: Attendee

f. Travel, subsistence and any other fees associated with attendance. : Flight £262.90, Paddington Express Rtn £32, Airport transfers in Budapest £38.50, Accommodation with meals£136.70

- g. Reason for attendance.
 - h. Who authorized attendance: Rod Clark
- 24 – 27 May 2011
- a. Title of the conference: CAPAM
 - b. Conference organizer: CAPAM
 - c. Location of conference: Nairobi, Kenya
 - d. Admission or registration fee.
 - e. Whether the member of staff was a speaker: Attendee
 - f. Travel, subsistence and any other fees associated with attendance : Airfare £1516.63, Accommodation £117.56, Meals £31.50, Airport transfer UK £32, Transport in Kenya £66.96, Visa fee £16.91
 - g. Reason for attendance: Meetings with representatives of Kenyan Government, DFID and Board meeting.
 - h. Who authorized attendance: Rod Clark

From: [REDACTED]
Sent: 21 June 2011 09:01
To: [REDACTED]
Subject: FW: FREEDOM OF INFORMATION REQUEST - RVSD 1 - ROD CLARK
Importance: High

Good morning [REDACTED]

As promised I did put together the information requested and had hoped that [REDACTED] would have had some time to proof it and forward it on to you. [REDACTED] was busy yesterday and will endeavour to get it to you later today. Attached is the draft I sent him.

Kind regards,
[REDACTED]

From: [REDACTED]
Sent: 20 June 2011 13:06
To: [REDACTED]
Subject: FREEDOM OF INFORMATION REQUEST - RVSD 1 - ROD CLARK

Hello [REDACTED]

grateful if you could cast an eye on this and forward to [REDACTED] when done.

Many thanks and kind regards,
[REDACTED]

Attachment:

FREEDOM OF INFORMATION REQUEST ROD CLARK 2010

25 May 2010

- a. Title of the conference: Total Place Summit
- b. Conference organizer: Leadership Centre for Local Government
- c. Location of conference: The Honourable Artillery company, City Road, London EC1Y

2BD

- d. Admission or registration fee: Not applicable
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: None
- g. Reason for attendance: Attendee
- h. Who authorized attendance: Rod Clark

16 & 17 June 2010

- a. Title of the conference: Warwick Business School Conference on Public Leadership
- b. Conference organizer: Warwick Business School
- c. Location of conference: Warwick
- d. Admission or registration fee: None
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: B&B £100 Rail fare: Taxi/ Transfer: £27.40, Rail travel £98.80
- g. Reason for attendance: Attendee
- h. Who authorized attendance: Rod Clark

07 September 2010

- a. Title of the conference: Top 200
- b. Conference organizer:
- c. Location of conference: London HM Treasury
- d. Admission or registration fee: None
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: None
- g. Reason for attendance:
- h. Who authorized attendance: Rod Clark

15 – 20 October 2010

- a. Title of the conference: CAPAM
- b. Conference organizer: CAPAM
- c. Location of conference: Malta
- d. Admission or registration fee: Membership fee £87.38
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: Flight £188.67, Accommodation & meals £604.61
- g. Reason for attendance: Principal of National School of Government
- h. Who authorized attendance: Rod Clark

08 November 2010

- a. Title of the conference: Top 200
- b. Conference organizer:
- c. Location of conference: Dunbar court FCO entry via Clive Steps
- d. Admission or registration fee: None
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: None
- g. Reason for attendance: As one of the top 200 Civil Servants he was invited to attend an event with the Prime Minister, Deputy Prime Minister and Cabinet Secretary to mark the publication of the Government's business plans.
- h. Who authorized attendance: Rod Clark

16 - 18 November 2010

- a. Title of the conference: IFG New Synthesis International Conference
- b. Conference organizer: Institute for Government
- c. Location of conference: Institute for Government - 2 Carlton Gardens, London SW1Y 5AA
- d. Admission or registration fee:
- e. Whether the member of staff was a speaker:

- f. Travel, subsistence and any other fees associated with attendance: None
- g. Reason for attendance.
- h. Who authorized attendance: Rod Clark

18 – 19 November 2010

- a. Title of the conference: Top 200
- b. Conference organizer.
- c. Location of conference: HM Treasury - Auditorium, Entrance on Great George Street, London, SW1P 3AA
- d. Admission or registration fee: None
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: £25+VAT for informal supper
- g. Reason for attendance.
- h. Who authorized attendance: Rod Clark

09 December 2010

- a. Title of the conference: Civil Service HR Conference
- b. Conference organizer: Cabinet Office
- c. Location of conference: Octagon Room, Queen Mary's University, Mile end in East London.
- d. Admission or registration fee.
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance.
- g. Reason for attendance. The conference included the first Annual Civil Service HR Awards ceremony
- h. Who authorized attendance: Rod Clark

FREEDOM OF INFORMATION REQUEST ROD CLARK 2011

13 May 2011 -

- a. Title of the conference: Top 200
- b. Conference organizer: Cabinet Office
- c. Location of conference: Ministry of Defence, Main Building, South Door, Richmond Terrace, Whitehall, London, SW1A 2HB
- d. Admission or registration fee: None
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance: None
- g. Reason for attendance.
- h. Who authorized attendance: Rod Clark

18 – 20 May 2011 Budapest

- a. Title of the conference: DISPA
- b. Conference organizer: DISPA
- c. Location of conference: Budapest, Hungary.
- d. Admission or registration fee:
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance. : Flight £262.90, Paddington Express Rtn £32, Airport transfers in Budapest £38.50, Accommodation with meals£136.70
- g. Reason for attendance.
- h. Who authorized attendance: Rod Clark

24 – 27 May 2011

- a. Title of the conference: CAPAM
- b. Conference organizer: CAPAM
- c. Location of conference: Nairobi, Kenya
- d. Admission or registration fee.
- e. Whether the member of staff was a speaker: Attendee
- f. Travel, subsistence and any other fees associated with attendance. : Airfare £1516.63,

Accommodation £117.56, Meals £31.50, Airport transfer UK £32, Transport in Kenya £66.96, Visa fee £16.91

g. **Reason for attendance:** Meetings with representatives of Kenyan Government, DFID and Board meeting.

h. **Who authorized attendance:** Rod Clark

From: [REDACTED]

Sent: 17 June 2011 13:04

To: [REDACTED]

Subject: Updated - FREEDOM OF INFORMATION REQUEST - RVSD - ROD CLARK

Attachment:

FREEDOM OF INFORMATION REQUEST ROD CLARK 2010

25 May 2010 Total Place Summit - The Honourable Artillery company, City Road, London EC1Y 2BD

16 & 17 June 2010 Warwick Business School Conference on Public Leadership - Warwick

07 September 2010 Top 200 – London HM Treasury

15 – 20 October 2010 CAPAM Malta

08 November 2010 Top 200 to mark the publication of the Government's business plans. - Dunbar court FCO entry via Clive Steps - As one of the top 200 Civil Servants he was invited to attend an event with the Prime Minister, Deputy Prime Minister and Cabinet Secretary to mark the publication of the Government's business plans.

16 - 18 November 2010 IFG New Synthesis International Conference

09 December 2010 CS HR Leader Conference

FREEDOM OF INFORMATION REQUEST ROD CLARK 2011

13 May 2011 Top 200 - MoD main building

18 – 20 May 2011 DISPA Budapest

24 – 27 May 2011 CAPAM Nairobi

From: [REDACTED]

Sent: 17 June 2011 15:18

To: [REDACTED]

Cc: Elaine Lorimer; Rod Clark; [REDACTED]

Subject: RE: FREEDOM OF INFORMATION REQUEST - RVSD - ROD CLARK

Importance: High

[REDACTED]

Thanks for the attached. Do you hold similar information for Elaine?

Also I need further data to respond to all parts of the enquiry (please see below).

Are you able to supply this (e.g. location for those events not specified, reasons for attendance, T&S, etc)?

It'd be most helpful if this could be sent this by close of play on **Wednesday, 22 June** so we have sufficient time to clear with Cabinet Office.

- a. Title of the conference.
- b. Conference organizer.
- c. Location of conference.
- d. Admission or registration fee.
- e. Whether the member of staff was a speaker.
- f. Travel, subsistence and any other fees associated with attendance.
- g. Reason for attendance.
- h. Who authorized attendance.

I'll be out of the office on Monday, 20 June but please contact [REDACTED] if you require further information.

Kind regards

[REDACTED]
[REDACTED]

From: [REDACTED]
Sent: 17 June 2011 13:04
To: [REDACTED]
Subject: Updated - FREEDOM OF INFORMATION REQUEST - RVSD - ROD CLARK

Attachment:

FREEDOM OF INFORMATION REQUEST ROD CLARK 2010

25 May 2010 Total Place Summit - The Honourable Artillery company, City Road, London EC1Y 2BD
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FREEDOM OF INFORMATION REQUEST ROD CLARK 2011

13 May 2011 Top 200 - MoD main building

18 – 20 May 2011 DISPA Budapest
24 – 27 May 2011 CAPAM Nairobi

From: [REDACTED]
Sent: 17 June 2011 12:58
To: [REDACTED]
Subject: FREEDOM OF INFORMATION REQUEST - RVSD - ROD CLARK

Hello [REDACTED]

this is a first attempt at collating the information requested; I will need to pull together the additional costs etc for you.

Do you need anything else?

Kind regards,
[REDACTED]

Attachment:

FREEDOM OF INFORMATION REQUEST ROD CLARK 2010

25 May 2010 Total Place Summit - The Honourable Artillery company, City Road, London EC1Y 2BD
16 & 17 June 2010 Warwick Business School Conference on Public Leadership - Warwick
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FREEDOM OF INFORMATION REQUEST ROD CLARK 2011

13 May 2011 Top 200
18 – 20 May 2011 DISPA Budapest
24 – 27 May 2011 CAPAM Nairobi

-----Original Message-----

From: [REDACTED]
Sent: 06 June 2011 12:20
To: Rod Clark; Elaine Lorimer
Cc: [REDACTED]
Subject: FW: Freedom of Information request - Conferences
Importance: High

Rod/Elaine

I'd be most grateful if you could help me compile information to answer the attached FOI.

Happy to discuss.

[REDACTED]

-----Original Message-----

From: [REDACTED]
Sent: 06 June 2011 12:01
To: 'xxxxxxx@xxxxxxxxxxxxxxxxx.x.xxx.xxx.xx'
Subject: FW: Freedom of Information request - Conferences

Dear FOI Team

I'd be most grateful if you could log and acknowledge the attached FOI request received by the National School of Government on Monday, 3 June 2011.

Regards

[REDACTED], National School of
Government, Sunningdale Park, Ascot, Berkshire SL5 0QE
[REDACTED]