

**ARUN ARTS COMPANY LTD.**  
**Regis Centre, Belmont Street, Bognor Regis, West Sussex PO21 1BL**

Mr D.Holliday  
The Charity Commission  
30 Millbank  
London  
SW1P 4DU

16<sup>th</sup> February 2011

By email and Post

Dear Mr Holliday

Arun Arts Company Limited - Registered Charity No.10611630

Thank you for your email of 3<sup>rd</sup> February. I apologise for my delay in replying.

When you kindly advised that any arrangement whereby Mr Cunard received some shared office space in return for a portion of his hours of voluntary work would require a special resolution, together with a change to our Memoranda and Articles of Association, Mr Cunard and I agreed the arrangement would cease.

Shortly after, Mr Cunard's small amount of office equipment was removed and [REDACTED]. I am pleased to say he still a trustee and a part time volunteer worker at the Regis Centre.

I realise now that I should have let the Charity Commission know of our decision to end the arrangement and not to change our Memoranda and Articles of Association.

I apologise for not doing so and hope my actions will not have repercussions given that consent would have been given for the arrangement had we carried out your instructions.

Yours sincerely

Jim Brooks  
Chair Arun Arts Co.Ltd.