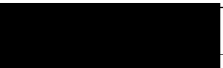




BEIS Energy and Climate Change Public Attitudes Tracker (PAT) Steering Group Meeting Minutes

Date	Thursday 21 st June 2018
Time	14:00-15:00
Location	1F
Chair	 EIR - R13
Minutes	
Attendees	 EIR - R13

Item	Key points from discussion
1.	<p>This meeting was centred around providing the steering group members with an update on the new PAT contract.</p> <p>Question areas</p> <p>Following on from the consultation (both internal and external), it was agreed that we would expand the content of the survey to cover other key policy areas for the department (aside from energy).</p> <p>Survey modules</p> <p>The addition of a number of new questions has meant that it would be more fitting to rearrange the structure of the current survey. This means rather than having one annual survey with all the questions, and then three subsequent surveys where questions are repeated throughout the year, it has been agreed (with the contractors and BEIS) to adopt modular approach. This means that each wave will have a module of questions. So far we have agreed a module on consumer rights/experience, employment rights, climate change/science and all energy related questions that are currently on the survey to continue on the April wave. However, it is likely that a few energy related questions will feature throughout the year (as the previous survey had a large proportion of energy related questions). It</p>

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has been agreed with policy and [REDACTED] that the consumer rights/experience module will feature in wave 26, kicking off the new survey.

Survey outputs

Following the re-tender of the contract, the following outputs were agreed with the contractor, [REDACTED] (per year). EIR - R13

- 4x Summary report (which will now include charts and tables)
- 4x PDF cross tabs
- 3x Infographic posters (theme specific)
- 1x Annual presentation
- Quarterly update for reporting tool
- Annual update for Technical report
- 4x Excel tables
- 4x Data sets (excel, SPSS, CSV version)

Timetable

We informed the steering group that we have produced detailed timetables for each wave to ensure we remain prepared for the publication dates.

Item	Actions	Lead	Completed
1.	Comms to share wave 4 findings from the priorities survey	[REDACTED]	EIR - R13
2.	Discuss the employment rights questions with social researcher in the labour markets team	[REDACTED]	✓ EIR - R13
3.	Circulate new output templates to steering group for information	[REDACTED]	✓ EIR - R13
4.	Speak to digital about adding the infographic poster to twitter following the wave 26 publication	[REDACTED]	✓ EIR - R13
5.	Set dates in diaries for the steering group to read and comment on the consultation response	[REDACTED]	EIR - R13
6.	Circulate the cognitive testing report and wave 26 questionnaire	[REDACTED]	EIR - R13

7.	Follow up with the media team on the status of the Industrial Strategy question for the survey		EIR - R13
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The next meeting is scheduled for 26th September 2018