



The Insolvency Service

Information Rights Team

Cannon House
18 Priory Queensway
Birmingham
B4 6FD

Tel: 0300 678 0015

Bob Winsor

request-738125-a9008aa7@whatdotheyknow.com

foi@insolvency.gov.uk

BY EMAIL ONLY

www.gov.uk/insolvency-service

Our ref: FOI20/21-221

Date: 20 April 2021

Dear Bob Winsor

Re: Freedom of Information Act (FOIA) Request

I am responding to your Freedom of Information Act request of 18 April 2021, in which you asked:

1. *"How long does the Insolvency Service keep computer records relating to individual bankruptcies?"*
2. *"Secondly, in the context of fair and accountable banking, is the Insolvency service able to identify the administrative fees it takes in relation to each bankruptcy?"*

On 23 March 2021 the request below was also transferred to the Insolvency Service from our parent department XXX (BEIS). These questions were aggregated with this request.

1. *"Does the department have access to computer records of bankrupts in the context of Secretary of State fees? If so, how far back do these records go?"*
2. *"Finally, does the SoS keep records of monies taken in administration fees which can be traced to individual bankruptcy in the context of fair and accountable banking?"*

I can confirm the agency holds the information that you have requested. Responses are as below.

1. The Insolvency Service Retention Schedule is available at the below link:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/827930/Retention_2019.ods

The Insolvency Service is not obliged to provide you with a separate copy of this information. Section 21(1) provides that information which is reasonably accessible to the applicant otherwise than under section 1 is exempt information.

2. Yes.

If you are not satisfied with the response we have provided you and would like us to reconsider our decision by way of an internal review (IR), please contact our Information Rights Team at foi@insolvency.gov.uk or by post at:

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The Insolvency Service
3rd Floor

Cannon House
18 Priory Queensway
Birmingham
B4 6FD
United Kingdom

You also have the right to contact the Information Commissioner's Office (ICO) if you wish for them to investigate any complaint you may have regarding our handling of your request. However, please note that the ICO is likely to expect an IR to have been completed in the first instance.

Yours sincerely,

Information Rights Team
The Insolvency Service

The Department for Business, Energy and Industrial Strategy, Official receivers and the Adjudicator are Data Controllers in respect of personal data processed by the Insolvency Service. For the details about how personal data is processed by the agency, please see the full Insolvency Service Personal Information Charter here: <https://www.gov.uk/government/organisations/insolvency-service/about/personal-information-charter>