

RIBBLE VALLEY BOROUGH COUNCIL



Council Offices
Church Walk, Clitheroe
Lancashire, BB7 2RA

Tel Number: 01200 414536
E-mail: katharine.collinge@ribblevalley.gov.uk

8 October 2018

Gavin Chait

request-523984-c23f3dce@whatdotheyknow.com

Dear Mr. Chait

Re: Freedom of Information Request Reference: 5389

Thank you for your request for information. Your request was received on 4 October 2018 and I am dealing with it under the terms of the Freedom of Information Act 2000.

Your request has been passed to the most appropriate council department to gather the information

In some circumstances a fee may be payable and if that is the case I will let you know. A fees notice will be issued to you, and you will be required to pay before I will proceed to deal with your request.

You should receive a response within 20 working days under the terms of the Freedom of Information Act.

If more time is needed to produce the information we will contact you before the 20 day time period expires.

If you have any requirements regarding the format of any information should be supplied in, e.g. the language to be used, audio, large print etc then please let me know.

If you have any queries or concerns then please do not hesitate to contact me. Please remember to quote the reference number above in any future communications.

Further information about your rights is also available from the Information Commissioner at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF.

Telephone: 08456 30 60 60 or 01625 54 57 45 www.ico.org.uk

Yours faithfully

Katharine Collinge
Legal Assistant and Freedom of Information Officer
Work Pattern: *Monday – Friday am*