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| 8.  | Equipment Issues <i>(verbal)</i>     | AB   |
| 9.  | RHSC Service Update                  | JMcK |
| 10. | DCN Service Update                   | FH   |
| 11. | CAMHS OOH Service Update (Risk 4174) | DF   |
| 12. | CAMHS Service Update                 | DF   |
| 13. | Non Patient Catering <i>(verbal)</i> | GC   |
| 14. | Contract Management                  | GC   |
| 15. | Finance Update                       | AB   |
| 16. | Any Other Business                   |      |

**Future Meeting**

*Monday 24 Sept 2018, 2pm – 4pm, MacKinlay Room, RHSC&DCN  
Project Office*



Photograph taken 13 July showing extent of flood damage



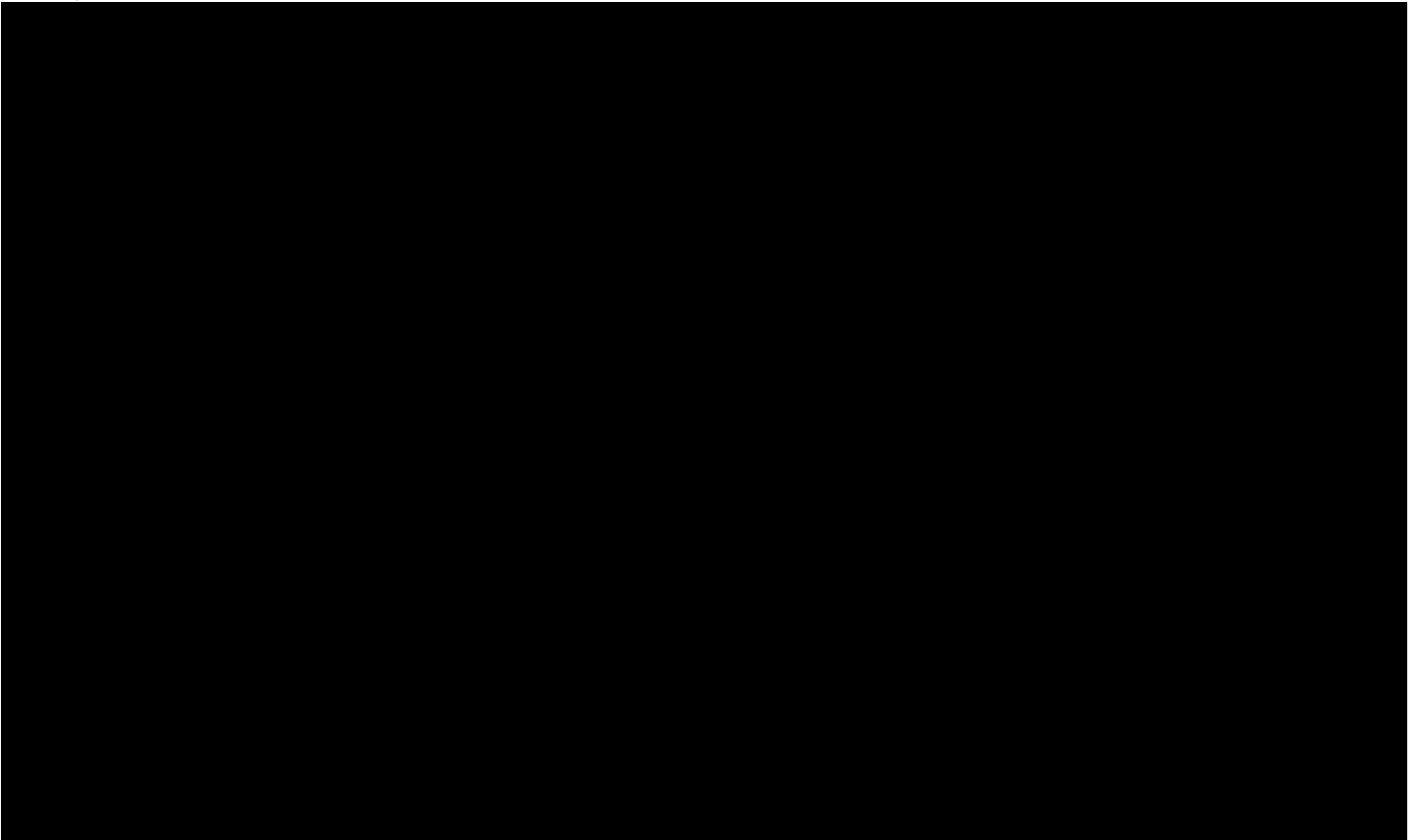
## Executive Summary 16 July 2018

	Progress	Blockage	Clarification	Next
<b>Time</b> 🕒	✅	🛑	?	👉
		Water damage on site due to burst pipe requiring additional IHSL resource - programme implications for MRI Floor Rework and Hospital "Live" date	IHSL programme continues to indicate 31 Oct 18 completion and enhanced early access by Board on 9 <sup>th</sup> Sept 18. Both optimistic dates in view of P Director	
<b>Cost</b> £				!
<b>Quality</b> 🏆		Water damage repairs and future defects additional residual risk. Rooms Reviews halted	Drainage + Cable Calcs issues still giving Board cause for concern.	Enhanced monitoring continues of: <ul style="list-style-type: none"> <li>• Design + Installation Compliance.</li> <li>• Quality + Workmanship</li> <li>• Water Damage Repairs</li> </ul>

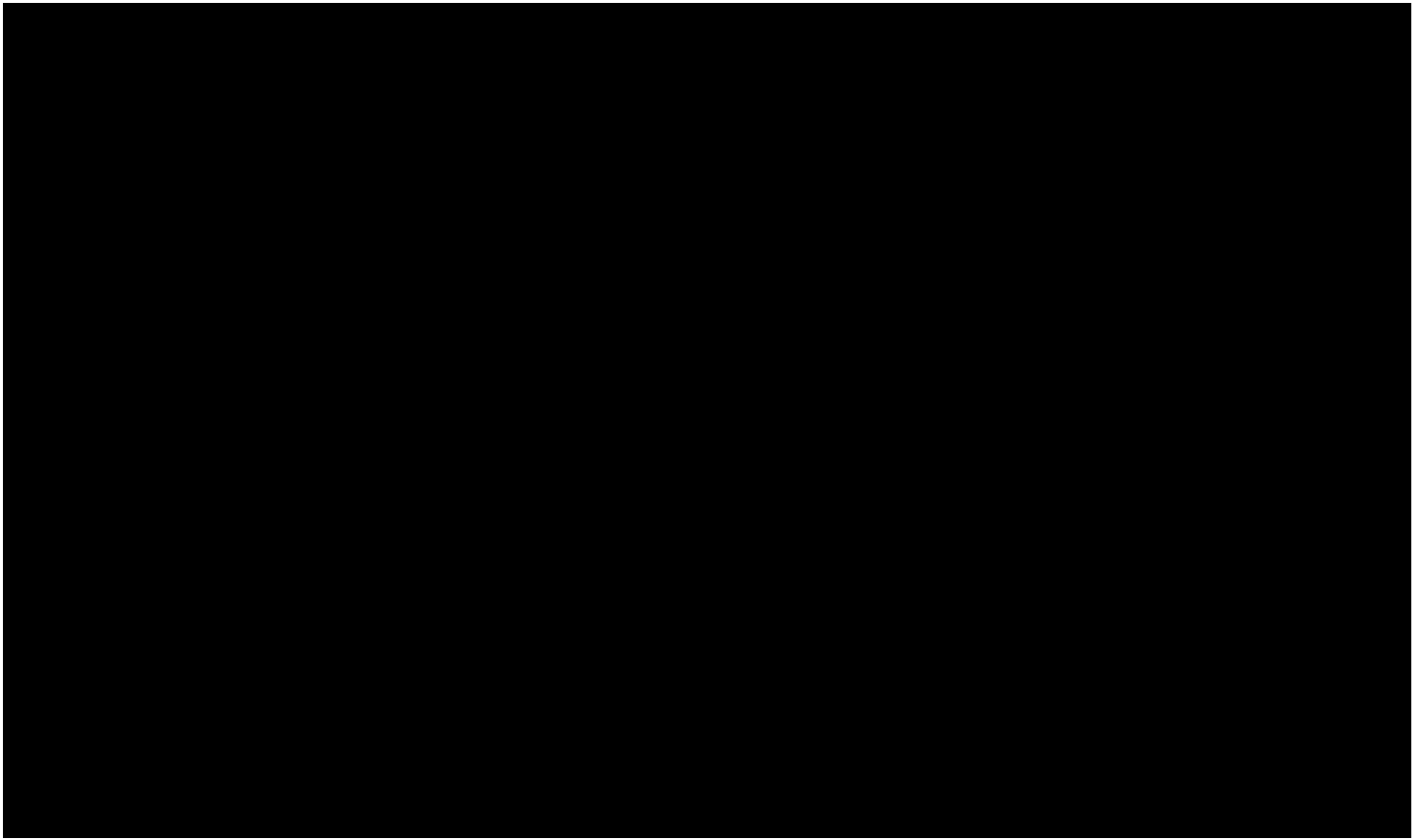
## Design

- In light of the recent water damage last month, all room reviews have been put on hold. Prior to this there continues to be circa 70 rooms to have 1<sup>st</sup> room reviews. 2<sup>nd</sup> round of room reviews had been progressing well with all areas on 4<sup>th</sup>, 3<sup>rd</sup> and 2<sup>nd</sup> complete and approximately 60% on the 1<sup>st</sup> floor. However it should be noted that many of the rooms that had been reviewed for a 2<sup>nd</sup> time on the 1<sup>st</sup> floor have been affected by the water damage within Theatre Suite (including the RHCCYP Day Surgical Ward), Critical Care and Clinical Research Facility. Site visits have been temporarily postponed at this time.
- The on-site key review which had commenced with 4<sup>th</sup> & 3<sup>rd</sup> floor complete has been put on hold.
- An onsite review of signage has been undertaken with MPX and the signage contractor
- We are continuing to respond to design queries from MPX and their subcontractors that are to be resolved on site
- There have been ongoing discussions with CAMHS, DCN and PICU service representatives in relation to potential solutions to address privacy issues into the patient bedrooms from outside and solutions have now been agreed, recognising that not one solution will meet the different patient needs
- The design for the ECHC shop has now been agreed.

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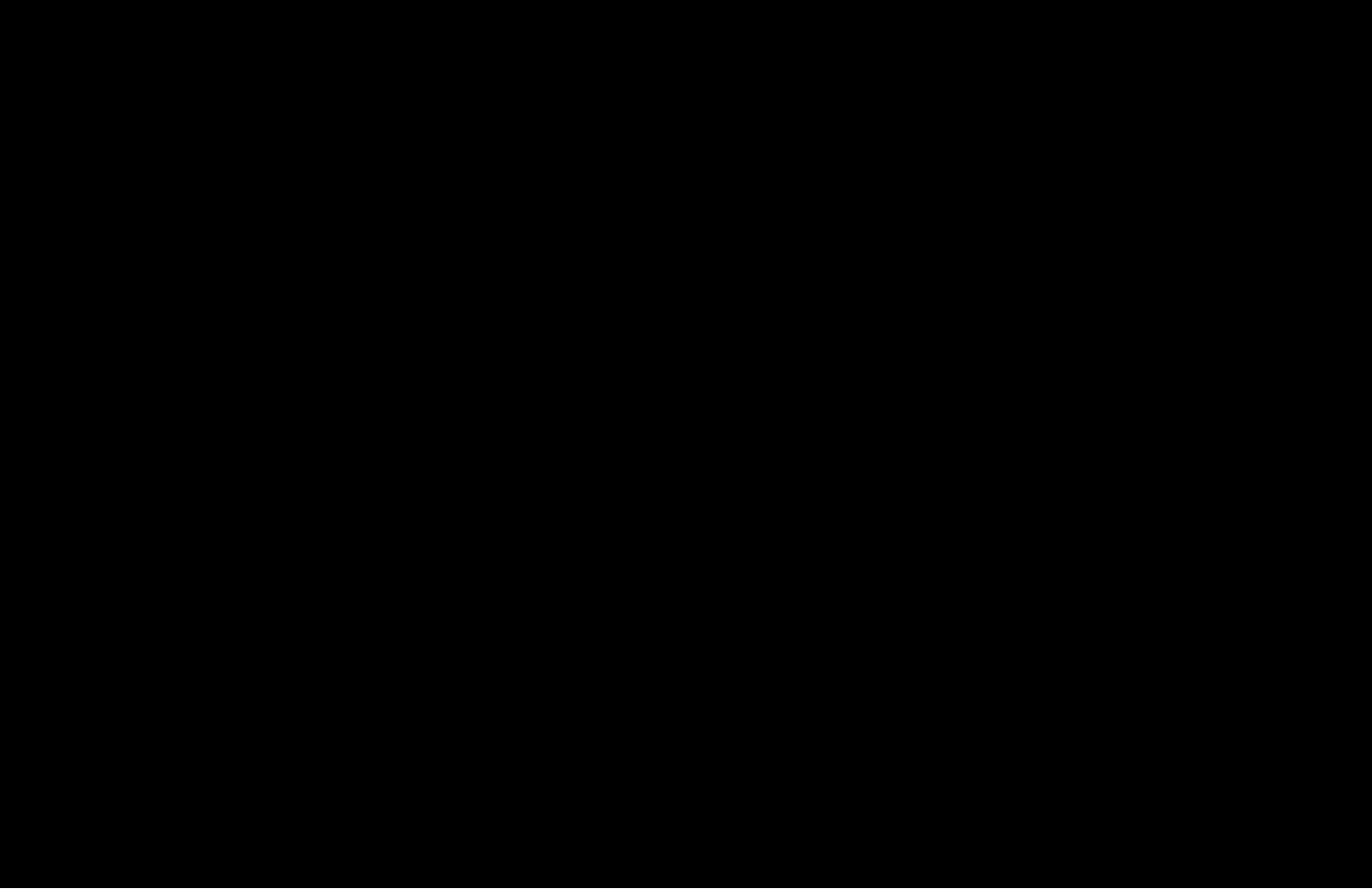
ID	Title	Description	Controls in place	Adequacy of controls	Notes	Risk level (current)	Rating (current)	Risk level (target)	Action Plan in Place	Risk Owner	Handler	Date Opened	Last reviewed
3950	Delay in completion of construction work at Pharmacy SE	Delay in signing of the Supplementary Agreement for changes to Pharmacy Department at Little Foxton have led to delays in construction work on the Store, Dispensary and Asseptic Suite. Delay in completion of the Asseptic Suite carries the risk that there will be insufficient capacity for preparation of medicines on transfer and closure of the Asseptic unit at RHSC. DCH is also reliant on the Asseptic Service and reduction in capacity will impact across NHS Lothian	The Commissioning Manager continues to update the Director on progress and pressure on Consort to conclude signing of the SA.  The Pharmacy Services Associate and Director and RE Campus Management Team are kept informed of progress and contingency.  Discussion is opened with the Temporary Asseptic Unit provider to extend the lease should this be required as part of a contingency.  Detailed contingency plans are being developed by the Commissioning Manager and Asseptic Dispensing Units across Lothian.  Slippage in handover date for the new hospital significantly diminishes likelihood for this risk.	Uncertain; impact of controls not known at this time and more work required to identify current situation	[02/02/2017 13:04:24 Caflum Gordon] New dates for commissioning and opening of the new RHCTV, DCH & CAMHS mean this is no longer a risk to the project. [23/08/2016 12:56:38 Caflum Gordon] Move date for the new hospital is pushed back to Spring 2018. This makes the likelihood of delays in commissioning the pharmacy department impacting on the overall project less and diminishes the risk.	Medium		Medium	N	Currie, Brian	MDM	08/05/2016	08/05/2016
3872	Enabling Works Adverse Impact on Sewers	A temporary ward facility will be in place for 30 decant during construction of the link building. The only location suitable is on top of an existing sewer line. Consort have completed initial discussions with Scottish Water and have agreement to this with certain reassurances.	Mitigation is to design robust foundation to suitably bridge the sewer lines and to monitor the site works to ensure very little impact on the sewer lines.  In the unlikely event of access to the sewer being required, Vanguard have confirmed that the temporary unit can be moved in 12 hours. NHS have agreed to facilitating this access. The impact on the Surgical Observation Unit service would be high, with no alternative accommodation being available.	Satisfactory controls adequately designed to manage risk and working as intended	[13/02/2017 15:28:02 Caflum Gordon] Risk closed. Temporary ward closed. [19/11/2015 10:31:14 Darren Dryburgh] Risk remains open and cannot be modified until link bridge work complete, risk review arranged for _____.	Medium		Medium	N	Currie, Brian	Davidson, Stuart	11/11/2015	11/02/2017



ID	Title	Description	Controls in place	Adequacy of controls	Notes	Risk level (current)	Rating (current)	Risk level (Target)	Action Plan in Place	Risk Owner	Handler	Date Opened	Last reviewed
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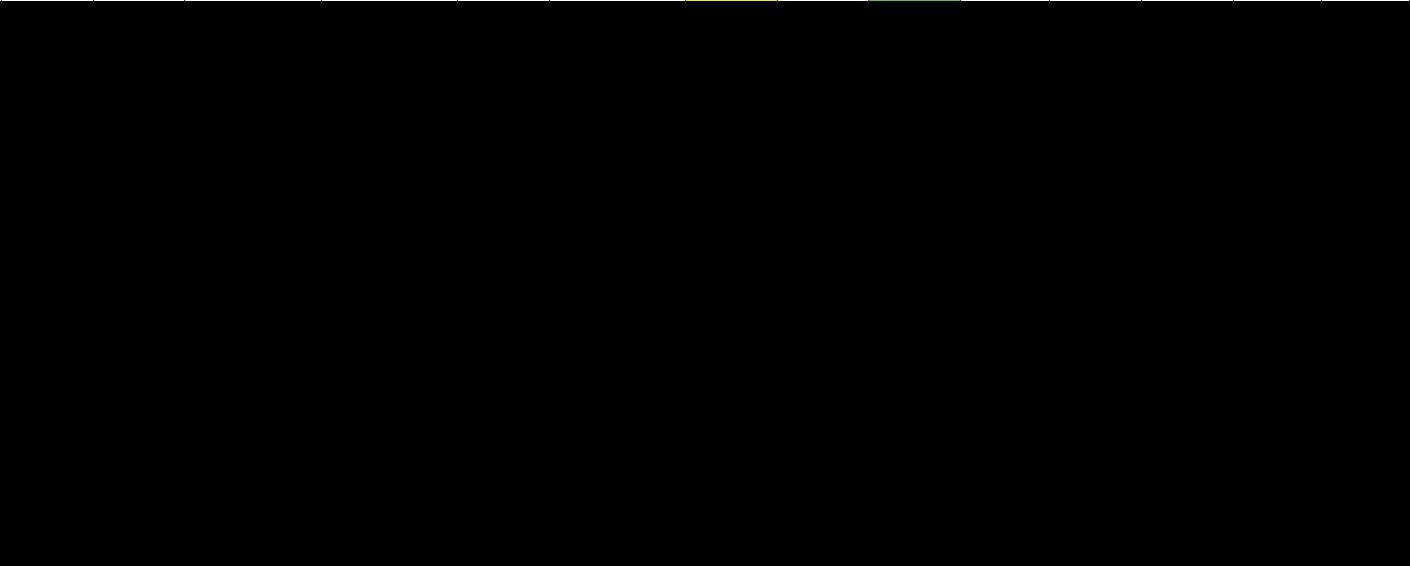
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ID	Title	Description	Controls in place	Adequacy of controls	Notes	Risk level (current)	Rating (current)	Risk level (target)	Action Plan in Place	Risk Owner	Handler	Date Opened	Last reviewed
4403	5. Water Damage as a result of burst pipe	Remedial works implemented will not eliminate future defects caused by water damage resulting from burst pipe.  Potential impact may not become apparent for some considerable time.	Board's project team, NHS's PM Contractor, IT and NHS themselves are acutely aware of the potential long term defects that may be directly attributable to the water damage and that additional monitoring is being undertaken where practicable and allowable within the terms of the PA.  Project Co have advised that a Full building assessment including systems and F&E has been undertaken and adequate remedial works have been identified and underway.  Infection Control Walkround to observe damage, repair methodology to eliminate microbiological impacts.  NHS Project Team are observing, photographing and logging damage to ensure damage is resolved by Final Room Reviews.  NHS Project Team are aware that the independent Tester and Rougiers are monitoring the extent of remedial works	Satisfactory; controls adequately designed to manage risk and working as intended	128/06/2018 11:19:50 Callum Gordon] Risk opened	Medium		8 Medium		Curley, George	Davidson, Stuart	28/06/2018	
3811	Site Traffic	Increased NPD site traffic results in congestion on Little France site, impacting live hospital services and construction progress.	NHS, Site Co-ordinator / Logistics Manager appointed and Little France Campus Working Group with all partners established. Traffic management across the whole site under LFCWG, attended by Project Co.	Satisfactory; controls adequately designed to manage risk and working as intended	18/09/2015 15:46:17 Darren Dryburgh] Date opened reflects the date the risk was transferred from Risk Register to Data.	Medium		6 Low	N	Currie, Brian	Alderson, Stephen	18/09/2015	
3833	Impact on RIE Productivity	NPD construction causes downtime in RIE accommodation availability, resulting in reduced service but no reduction in unitary charge costs.	Plan and communicate in advance all intended works and access to site co-ordinator for approval to be obtained before implementation. NHS Scribe principles to be adopted at all times.	Satisfactory; controls adequately designed to manage risk and working as intended		Medium		6 Low	N	Currie, Brian	Cunningham, Gillian	04/11/2015	



ID	Title	Description	Controls in place	Adequacy of controls	Notes	Risk level (current)	Rating (current)	Risk level (target)	Action Plan in Place	Risk Owner	Handler	Date Opened	Last reviewed
393	Compression of Acceptance Plan by NHS	Construction is behind schedule: Awaiting new programme	The revised programme is now available, with key dates for handover etc. The programme is under constant review.	Satisfactory: controls adequately designed to manage risk and working as intended	11/02/2017 14:09:19 Callum Gordon] The new programme is issued and key dates known. While a risk of RHSC & OCN Regression Team resource being outstripped by commissioning work required remains it is more quantifiable and timescales are now clear.	Medium	6 Low			Currie, Brian	Sandbury, Jackie	09/03/2016	11/02/2017
406	Delay in completion of construction and handover building to NHS. Operational and reputational risk.	The impact of sub contractors going into administration/liquidation, compounded by construction delays means that the building cannot be completed, handed over and occupied within the planned schedule (PA - FRC) concluding in September/October 2017	Delay has been communicated to all stakeholders and new Commissioning Period Dates distributed Ongoing engagement with IHL concerning revised construction and handover dates Engagement with services regarding optimal move dates which are now agreed Revision of all plans within dates Ongoing communication with public and NHS workforce. This is now in the public domain and no adverse reputational risk has been detected	satisfactory: controls adequately designed to manage risk and working as intended	11/02/2017 14:13:20 Callum Gordon] Risk level and controls revised in light of established programme dates. 21/09/2016 10:49:03 Callum Gordon] 21/09/2016 Opportunities: The delay also confers some advantages. The risk of glaucoma commissioning not being complete on time has diminished. There is now more time for recruitment of workforce, selection and procurement of equipment etc. Threats: Additional Project Team and costs and advisors fees will be incurred (No address available) Services will continue to occupy suboptimal facilities	Medium	6 Low	N		Coombs, Jim	Currie, Brian	21/06/2014	11/02/2017

ID	Title	Description	Controls in place	Adequacy of controls	Notes	Risk level (current)	Rating (current)	Risk level (target)	Action Plan in Place	Risk Owner	Handler	Date Opened	Last reviewed
4266	Building being ready and equipped for occupancy	Since failing to meet October handover date, IHS have not given a revised date for handover.  Delays in Construction and building completion are delaying the programme. This causes significant uncertainty and attendant risk.	WHS and Programme Board briefed and signed on the issue.  Regular meetings with IHS through regular Board to Board meetings and PMG.  Revised and realistic completion date of 31st October 2018 to be adopted as part of a negotiated settlement agreement.  Programming on duration rather than dates to identify critical path items and mitigate risk.	Satisfactory; controls adequately designed to manage risk and working as intended	[15/05/2018 09:15:11 Callum Gordon] Reviewed by Project Director and risk level reduced.	Medium		Below		Currie, Brian	Sainsbury, Jackie	08/12/2017	15/05/2018



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