

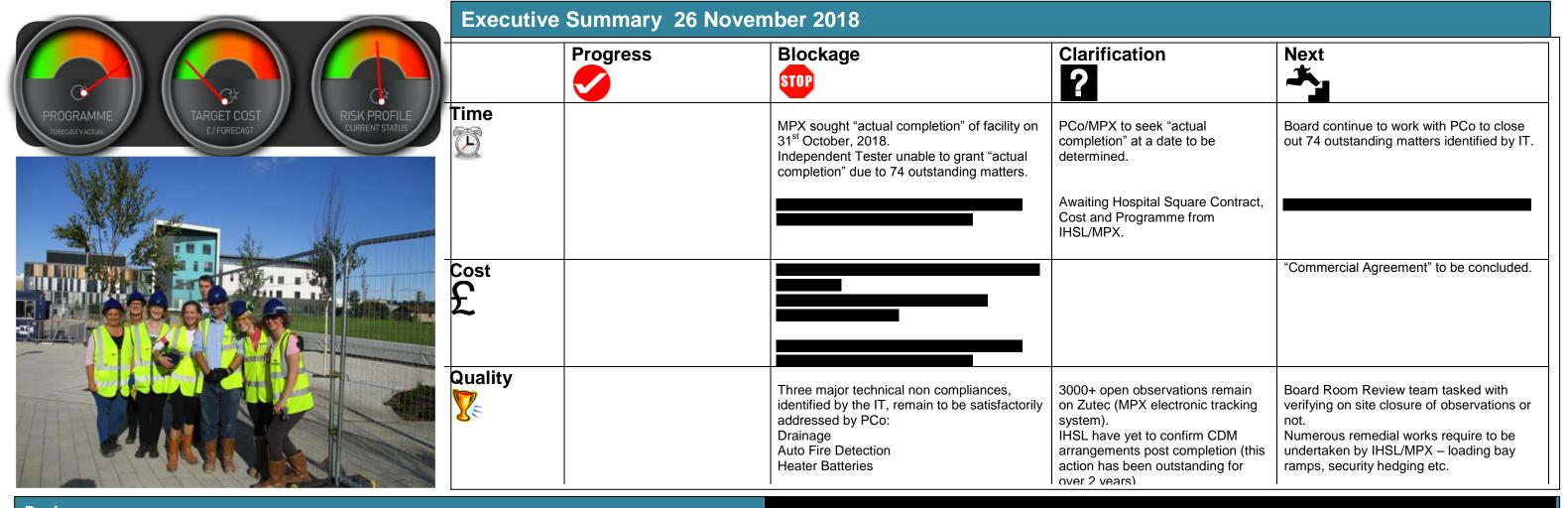


AGENDA

Meeting Title: RHSC + DCN Programme Board Date/Time: 26 Nov 2018 / 14.30 – 16.30 Location: MacKinlay Room, RHSC&DCN Project Office, Little France Crescent Item Lead 1. **Introductions / Apologies** JC 2. **Previous Action Notes from 24 Sept 2018** JC Matters Arising **Project Dashboard** (paper enclosed) 3. BC 4. **Construction Progress and DRP Update** (verbal) BC Project Risk Register Update (risk register enclosed) 5. BC 6. **Commissioning Update** JS 7. **Decommissioning Update** JS 8. **RHSC Service Update JMcK** 9. **DCN Service Update** FΗ **CAMHS Service Update** DF 10. 11. **Finance Update** NB 12. **Upgrade of MRI Scanners to increase productivity** JS 13. **Any Other Business** 14. **Future Meeting** TBC



RHSC + DCN - Little France Programme Board Report 26 November 2018



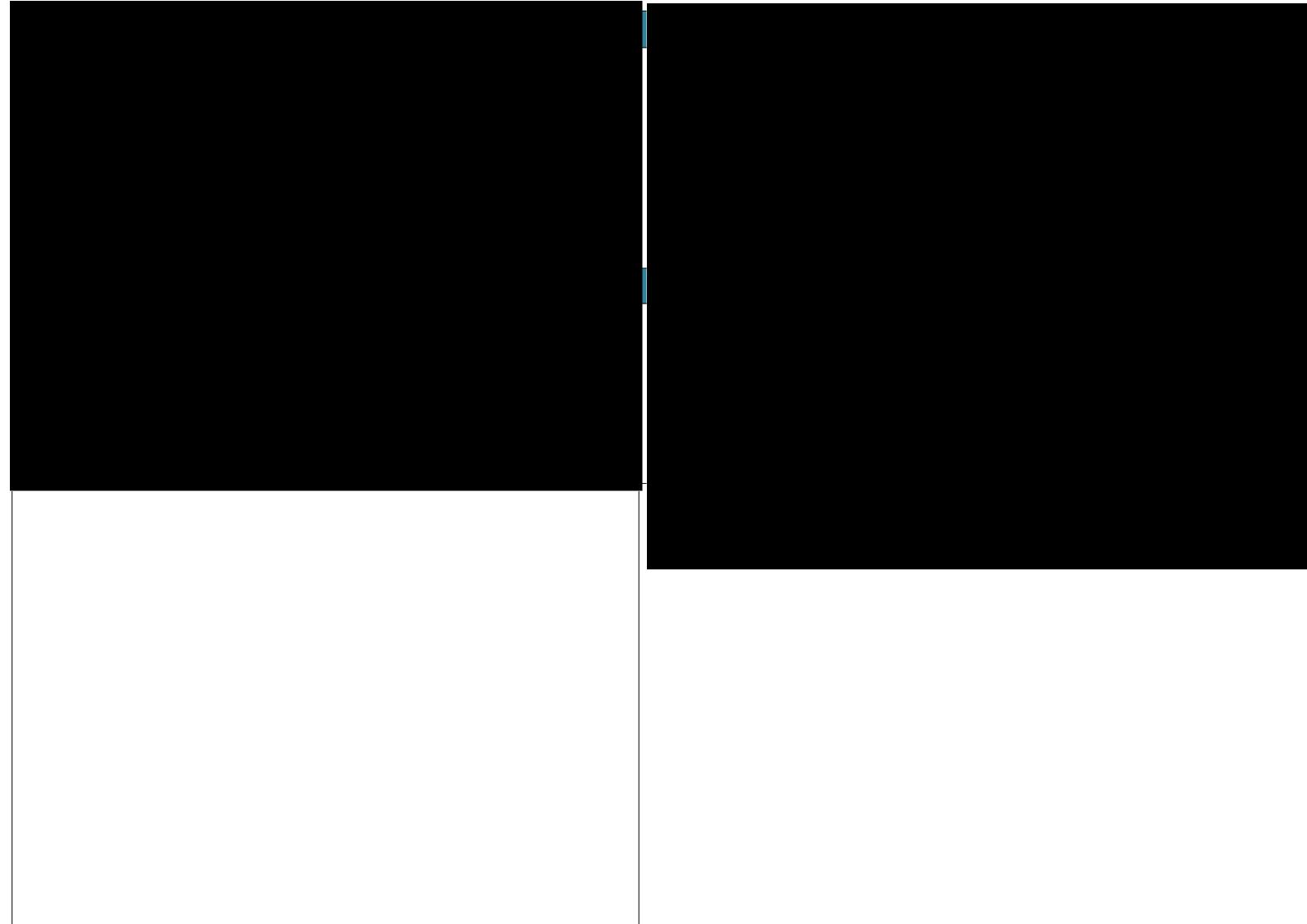
Design

- Room reviews are complete except areas where specialist fit-out is required (eg imaging dept) or some of the areas being enhanced through one of the Art and Therapeutic projects.
- Will be starting a process of checking that observations made at room reviews and now recorded on Zutec have been actioned
- Key suiting exercise of checking every door and cupboard is nearing completion
- Internal signage now all installed and a final review has taken place to check signs have been installed as per schedule and to identify where any additional signage is required
- Continuing to respond to design queries from Multiplex



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RIE Health, Safety & Logistics Health & Safety: • Pedestrian safety remains a concern with long standing issues still to be resolved in key business areas. Risk of incident remains very high. • Access to with Service Yard B has control element on vehicle and pedestrian access. Continues to working well. • Hospital Square final works package still to be finalised and agreed.. Logistics: • Reduction in large vehicle numbers on site and remains well managed. • PCI blue light route or bus service routes remain clear of issues while key resources are in place. • Contractor Traffic Management Plans generally working well respecting blue light routes and NHSL core requirements.



RHSC/DCN Project - Closed Risks 22/11/2018
ID Title Controls in place Adequacy of controls Notes Rating (current) Risk level (Target) Risk Owner

| ID Title | Description | Controls in place | Adequacy of controls | Notes | Risk level (current) | Rating (current) | Risk level (Target) | Risk Owner | Handler | Date Opened | Opened |
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| | | | The Commissioning Manager continues to | | | | | | | | | <u> </u> |
| | | | update the Director on progress and pressure | : | | | | | | | (l | |
| | | | on Consort to conclude signing of the SA. | | | | | | | | (I | |
| | | Delay in signing of the Supplementary | The Pharmacy Services Associate and | | | | | | | | (L | |
| | | Agreement for changes to Pharmacy | Director and RIE Campus Management Team | | [02/02/2017 13:04:24 Callum Gordon] New | | | | | | (I | |
| | | Department at Little France have led to | are kept informed of progress and contingencies | | dates for commissioning and opening of the new RHCYP, DCN & CAMHS mean this is no | | | | | | (I | |
| | | delays in construction work on the Store, Dispensary and Aseptic Suite. Delay in | | Uncertain; impact of controls | longer a risk to the project | | | | | | (L | |
| | elay in completion of onstruction work at | completion of the Acceptic Cuite corries the | Discussion is opened with the Temporary Aseptic Unit provider to extend the lease | not known at this time and | [23/08/2016 12:56:39 Callum Gordon] Move date for the new hospital is pushed back to | | | Medium | Currie, Brian | MDM | 09/05/2016 | 09/05/201 |
| | narmacy RIE | risk that there will be insufficeint capacity for preparation of medicines on transfer and | should this be required as part of a | more work required to | Spring 2018. This makes the likelihood of | Mediani | · · | Medium | Carrie, Dilaii | INIDIWI | 05/03/2016 | 03/03/201 |
| | | closure of the aseptic unit at RHSC. DCN is | contingency. | identify current situation | delays in commissioning the pharmacy | | | | | | (I | |
| | | also reliant on the Aseptic Service and | Detailed contingency plans are being | | department impacting on the overall project rare and diminishes the risk. | | | | | | (I | |
| | | reduction in capacity will impact across NHS Lothian | developed by the Commissioning Manager | | | | | | | | (I | |
| | | 253.4011 | and Aseptic Dispensing Units across Lothian | | | | | | | | (I | |
| | | | Slippage in handover date for the new | | | | | | | | (I | |
| | | | hospital significantly diminishes likelihood for | | | | | | | | (I | |
| | | | this risk. | | 1 | | | | | | | |
| | | | Mitigation is to design robust foundation to suitably bridge the sewer lines and to | | | | | | | | (I | |
| | | | monitor the site works to ensure very little | | | | | | | | (I | |
| | | A temporary ward facility will be in palce for ED decant during construction of the link | impact on the sewer lines. | | [13/02/2017 15:28:02 Callum Gordon] Risk closed. Temporary ward closed. | | | | | | (I | |
| | | | In the unlikely event of access to the sewer | Satisfactory; controls | [19/11/2015 10:31:14 Darren Dryburgh] Risk | | | | | | (I | |
| F | abling Marks Advassa | | | adequately designed to | remains open and cannot be modified until | | 8 | Medium | Currie, Brian | Davidson, Stuart | 11/11/2015 | 13/02/201 |
| 3872 Ena | nabling Works Adverse npact on Sewers | of an existing sewer line. Consort have | being required, Vanguard have confirmed | manage risk and working as | | | _ | | 1 | i l | | |
| 3872 Ena Imp | nabling Works Adverse npact on Sewers | completed initial discussions with Scottish | that the temporary unit can be moved in 12 | manage risk and working as intended | link bridge work complete, risk review | | | | | | ! | |
| 3872 Enc Imp | nabling Works Adverse npact on Sewers | | | | arranged for | | | | | | | |
| 3872 En: | nabling Works Adverse npact on Sewers | completed initial discussions with Scottish Water and have agreement to this with | that the temporary unit can be moved in 12 hours. NHSL have agreed to facilitating this access. The impact on the Surgical Observation Unit service would be high, with | intended | | | | | | | | |
| 3872 En; | nabling Works Adverse npact on Sewers | completed initial discussions with Scottish Water and have agreement to this with | that the temporary unit can be moved in 12 hours. NHSL have agreed to facilitating this access. The impact on the Surgical | intended | | | | | | | | |



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| If Project Co fails to secure a Temporary Occupation Certificate, The Commissioning Team cannot transfer into RHCYP building and portacabins in Car Park E cannot be Project Co does not secure removed. This impacts on remediation work Occupation Certificate, The Commissioning Team cannot transfer into RHCYP building and portacabins in Car Park E cannot be temporary Occupation Certificate, The Commissioning Team cannot transfer into RHCYP building and portacabins in Car Park E cannot be temporary Occupation Certificate, The Commissioning Team cannot transfer into RHCYP building and portacabins in Car Park E cannot be temporary Occupation Certificate, The Commissioning Team cannot transfer into RHCYP building and portacabins in Car Park E cannot be temporary Occupation Certificate, The Commissioning Team cannot transfer into RHCYP building and portacabins in Car Park E cannot be temporary Occupation Certificate, The Commissioning Team cannot transfer into RHCYP building and portacabins in Car Park E cannot be temporary Occupation Certificate, The Commissioning Team cannot transfer into RHCYP building and portacabins in Car Park E cannot be temporary Occupation Certificate, The Commissioning Team cannot transfer into RHCYP building Team cannot transf | Title | Description | Controls in place | Adequacy of controls | Notes | Risk level (current) | Rating (current) | Risk level (Target) | Risk Owner | Handler | Date Opened Op | ened |
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| Project Co does not secure Temporary Occupation Certificate Project Co does not secure Certificate Project Co does not secure It also adversely impacts on HFS being able to deliver into the building and requires Occupation Certificate, The Commissioning Team cannot transfer into RHCVP building and portacabins in Car Park E cannot be removed. This impacts on remediation work in the car park, to complete for hospital opening. Continuous dialogue with project co. Inadequate; control is not designed to manage the risk and further controls & measures required to manage the risk High 12 Low Currie, Brian Sansbury, Jackie 07/09/2018 Standing item on Programme Review agenda. We shall also adversely impacts on HFS being able to deliver into the building and requires | | | Controls in place | Adequacy of controls | Notes | NISK IEVEI (CUITEIIL) | Rating (current) | hisk level (Talget) | KISK OWITEI | natitulei | Date Opened Op | eneu |
| Team cannot transfer into RHCYP building and portazabins in Car Park E cannot be Project Co does not secure I Temporary Occupation in the car park, to complete for hospital Opening. Let also adversely impacts on HFS being able to deliver into the building and requires Team cannot transfer into RHCYP building and portazabins in Car Park E cannot be designed to manage the risk and further controls & measures required to manage the risk and further controls & measures required to manage the risk and further controls & measures required to manage the risk and further controls & measures required to manage the risk and further control is and further control is & measures required to manage the risk and further control is & measures requi | _ ' | Occupation Certificate, The Commissioning | | | | | | | | | | |
| and portacabins in Car Park E cannot be removed. This impacts on remediation work for the car park, to complete for hospital opening. It also adversely impacts on HFS being able to deliver into the building and requires Continuous dialogue with project co. Inadequate; control is not designed to manage the risk and further controls & measures required to manage the risk measure | · | Team cannot transfer into RHCYP building | | | | | | | | | | |
| Project Co does not secure removed. This impacts on remediation work in the car park, to complete for hospital opening. Certificate Opening. It also adversely impacts on HFS being able to deliver into the building and requires Or/09/2018 It also adversely impacts on HFS being able to deliver into the building and requires Or/09/2018 It also adversely impacts on HFS being able to deliver into the building and requires Or/09/2018 Or/09/2018 | 1 | and portacabins in Car Park E cannot be | Continuous dialogue with project co. | Inadequate; control is not | | | | | | | | |
| Certificate opening. measures required to manage Standing item on Programme Review agenda. the risk It also adversely impacts on HFS being able to deliver into the building and requires | Project Co does not secure | | | | | | | | | | | |
| Standing item on Programme Review agenda. Ithe risk It also adversely impacts on HFS being able to deliver into the building and requires | | | Information and assurance sought. | | | High | | 12 Low | Currie, Brian | Sansbury, Jackie | 07/09/2018 | 07 |
| It also adversely impacts on HFS being able to deliver into the building and requires | Certificate | opening. | | | 2 | | | | | | | |
| deliver into the building and requires | · | L | | a. the risk | | | | | | | | |
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| And the form of the control is a second of the c | | | | | | | | | | | | | | |
| Actually figure and the control of t | | | | resulting from hurst nine | been undertaken and adequate remedial | | [28/06/2018 11:19:50 Callum Gordon] Risk | | | | | | | |
| The same annual fact of the sa | | 4408 | Water Damage as a result of burst pipe | Potential impact may not become apparent | | manage risk and working as | | Medium | 8 | Medium | Curley, George | Davidson, Stuart | 28/06/2018 | |
| Will Right from an order to the control of the cont | | | | for some considerable time | damage, repair methodology to eliminate | intended | | | | | | | | |
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| hospital services and construction progress. management across the whole site under management across the whole site under management across the whole site under transferred from RISK Register to Datix. | | | | Increased NPD site traffic results in | appointed and Little France Campus Working | Satisfactory; controls | | | | | | | | |
| Inospiral services and construction progress. Inflanagement across the whole site under | | 3811 | Site Traffic | | | adequately designed to manage risk and working as | | Medium | 6 | Low | Currie, Brian | Alderson, Stephen | 18/09/2015 | |
| LFCWG, attended by Project Co. | | | | mospital services and construction progress. | LFCWG, attended by Project Co. | intended | | | | | | | | |

| ID Title | 1 | Description | Controls in place | Adequacy of controls | Notes | Risk level (current) | Rating (current) | Risk level (Target) | Risk Owner | Handler | Date Opened | Opened |
|--|-----------------------------------|---|---|--|---|----------------------|------------------|---------------------|---------------|---------------------|-------------|------------|
| 3833 Impact on | n RIE Productivity | NPD construction causes downtime in RIE accommodation avaiability, resulting in reduced service but no reduction in unitary | Plan and communicate in advance all | Satisfactory; controls adequately designed to manage risk and working as | | Medium | 6 | | Currie, Brian | Cunningham, Gillian | 04/11/2015 | |
| | C | | adopted at all times. | intended | | | | | | | | |
| | | | adopted at all times. | | | | | | | | | |
| 3933 Compress Plan by Ni | sion of Acceptance (IHSL r | Construction is hehind schedule: Awaiting | The programme is under constant review. | Satisfactory; controls adequately designed to manage risk and working as intended | [13/02/2017 14:09:19 Callum Gordon] The new programme is issued and key dates known. While a risk of RHSC & DCN Reprovision Team resource being outstripped by commissioning work required remains it is more quantifiable and timescalses are now clear. | Medium | 6 | Low | Currie, Brian | Sansbury, Jackie | 09/03/2016 | 13/02/2017 |
| 4266 ^{Building} b equipped | being ready and I for occupancy C | Since failing to meet October handover date, IHSL have not given a revised date for handover Delays in Construction and building completion are delaying the programme. This causes significant uncertainty and attendant risk. | Payisad and realistic completion date of 31st | Satisfactory; controls | [15/05/2018 09:15:11 Callum Gordon] Reviewed by Project Director and risk level reduced. | Medium | 6 | Low | Currie, Brian | Sansbury, Jackie | 08/12/2017 | 15/05/2018 |

| Delay has been communicated to all stakeholders and new Commissioning Period Dates distributed The impact of sub contractors going into Delay in completion of Construction and handover date Separation of Separation of Construction and handover date Separation of Construction and handover date Separation of Separation of Separation of Separation with Fensive reporting to Separation of Separ | | Title | Description | Controls in place | Adequacy of controls | | Risk level (current) | Rating (current) | Risk level (Target) | Risk Owner | Handler | Date Opened | Opened |
|--|------|------------------------------|---|---|------------------------|--|----------------------|------------------|---------------------|--------------|---------------|-------------|--------|
| in the completion of a complet | | | | | | [13/02/2017 14:13:20 Callum Gordon] Risk | | | | | | | |
| The property of the property o | | | | Delay has been communicated to all | | level and controls revised in light of | | | | | | | |
| Non-incorption of part of all confidences are an account of the confidence and account of the co | | | | | | [21/09/2016 10:49:03 Callum Gordon] | | | | | | | |
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| in contraction with below of contraction of the production of the contraction of the cont | | | | | | | | | | | | | |
| The state of the s | | Delay in completion of | administration/liquidation, compounded by | | | | | | | | | | |
| est yearsthead as a. Les producted as the late of the control of t | 4061 | construction and handover of | construction delays means that the building | | adequately designed to | | Medium | | 6 Low | Crombie, Jim | Currie, Brian | 21/09/2016 | 13/02/ |
| FEC concluding in September/Coulew 2020 (September 2020) | | | | | intended | and procurement of equipment etc. | | | | | | | |
| Into the water control of common and on the control of the control | | | | | Interioca | Threats: Additional Project Team and costs | | | | | | | |
| where we reputational risk has been defected services by concept subargational services and incontinuous to concept subargational services. The concept subargational services and incontinuous to concept subargational services and incontinuous to concept subargational services. | | | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | | | | | | | | | | |
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