

AGENDA

Meeting Title: RHSC + DCN Programme Board
Date/Time: 27 November 2017 / 13.30 – 15.30
Location: MacKinlay Room, RHSC&DCN Project Office, Little France Crescent

<i>Item</i>	<i>Lead</i>
1. Introductions / Apologies	JC
2. Previous Action Notes from 6 November 2017 - <i>Matters Arising</i>	JC
3. Project Dashboard (<i>paper enclosed</i>)	BC
4. Construction Progress Update (<i>verbal</i>)	BC
5. Project Risk Register Update (<i>risk register enclosed</i>)	BC
6. Finance Update (<i>paper enclosed</i>)	AB
7. Interface Issues Paper (<i>paper enclosed</i>)	JKS
8. Chronic Pain Service (<i>paper enclosed</i>)	MC
9. Non-Patient Catering Paper (<i>paper enclosed</i>)	DG
10. RHSC Service Update (<i>paper enclosed</i>)	FM
11. DCN Service Update (<i>paper enclosed</i>)	MP
12. Any Other Business	
13. Future Meeting <i>Monday 15 January 2018, 2pm – 4pm, MacKinlay Room, RHSC&DCN Project Office</i>	
13. Forward Schedule of Meetings 2018 (<i>schedule enclosed</i>)	

PROGRAMME

FORECAST V ACTION

TARGET COST

£ / FORECAST

RISK PROFILE

CURRENT STATUS

RHSC + DCN – Little France Progress November 2017

RHSC + DCN - Little France |Programme Board Report|27th November 2017

Executive Summary				
	Progress	Blockage	Clarification	Next
Time		 Completion not achieved on 12 th October, 2017. IHSL to advise new actual completion date.	 Independent Expert Reports on DRP issues (HV and Ventilation) issued to IHSL + Ind Tester. Ind Tester view on whether completion is dependent on implementation of DRP issues.	 Proceed to DRP if no alternative agreed. NHSL seeking direct contract with MPX to undertake boundary works.
Cost				
Quality		Room Reviews -quality remains variable. Witness + Testing sporadic. No progress with SA1 with IHSL H+S issues (vehicle / pedestrian segregation) remain at RIE – NHSL and Consort in dialogue.	Growing lists of: 1 Potential PCo Changes 2 Potential major compliance issues. 3 Design Compromises Slow progress by IHSL on completion paperwork for Ind Tester – PCo Changes, Completion Criteria etc.	

Design

- Another programme for Room Reviews has been issued, with reviews now programmed until the 15th December. To date we have reviewed 35% of the 2071 rooms in the building. Against the revised programme we have completed 64% of the rooms that were programmed to be reviewed by the 3rd November, the remaining 36% were not in a fit state to be reviewed as works were not finished or there was no power. The revised programme does not take account of the fact that we will need to re-review every room again due to the number of observations made by the Project Team in relation to the quality of workmanship and missing items. We are awaiting a programme from Multiplex for the re-reviews and also for the 'Red Rooms' (those that were not able to be reviewed at the scheduled time). A significant number of scheduled room reviews are being cancelled at the last minute and are requiring to be rescheduled
- Helipad inspection carried out by CAAI on the 27th October. A 2nd inspection will occur in 3-4 months time once snagging issues have been addressed, the support accommodation is complete and a test flight carried out. BABCOCKS one of the main helicopter operators were in attendance and carried out their survey which is needed prior to helicopters landing.
- There is still a number of RFIs in relation to design and fixture & fittings queries that we are responding to.
- The Internal Wayfinding & Signage ROD pack has now been signed off. We are continuing to reviewing Room Data Sheets as they are submitted
- Design meetings are continuing in relation to a number of radiology rooms including the Intra-operative MRI.
- The design for the ECHC shop has now concluded and a responsibility matrix agreed for the works to be carried out.
- Design of NHSL Cafe and Grab & Go is finalised.

Programme

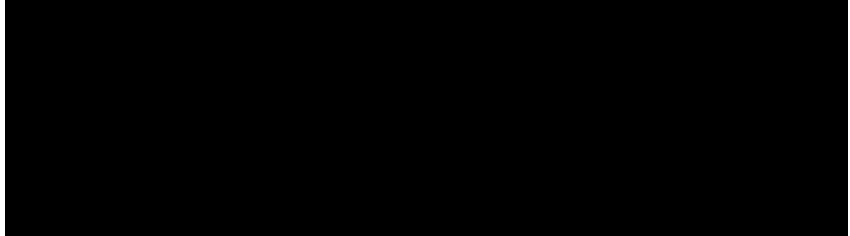
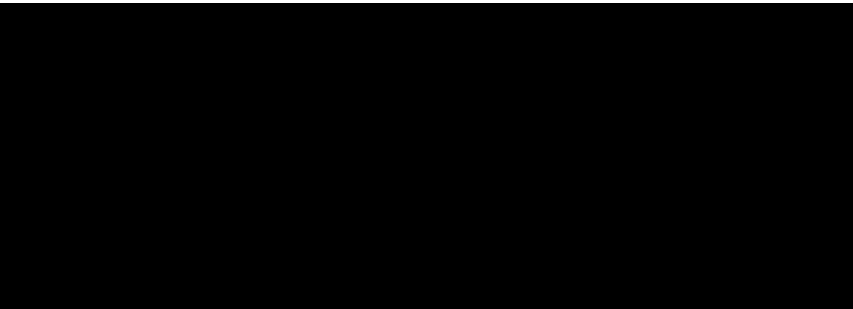
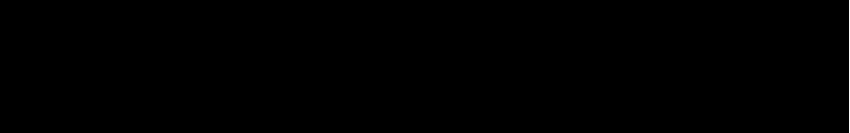
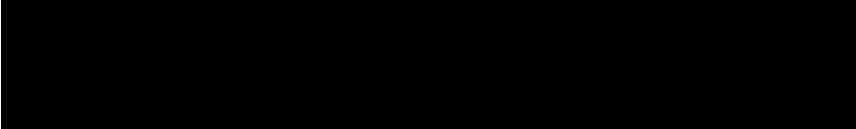
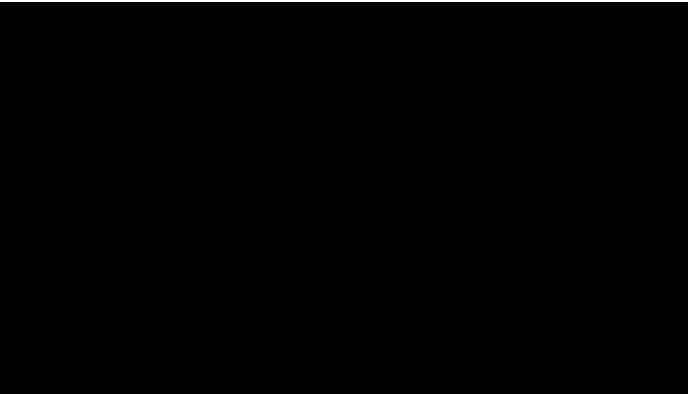
- Anticipated actual completion date is unknown.
- No communication from IHSL on this critical issue.

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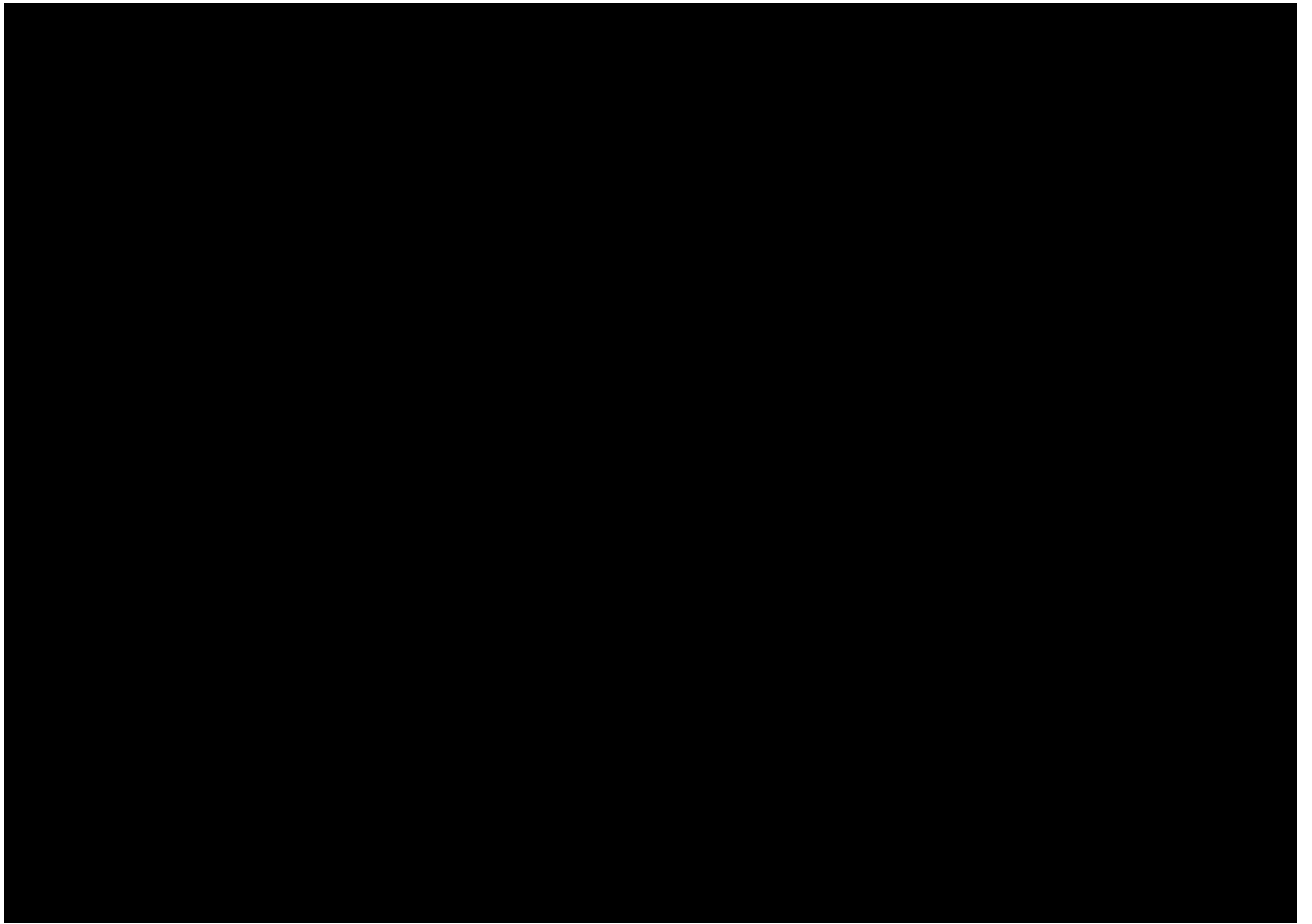


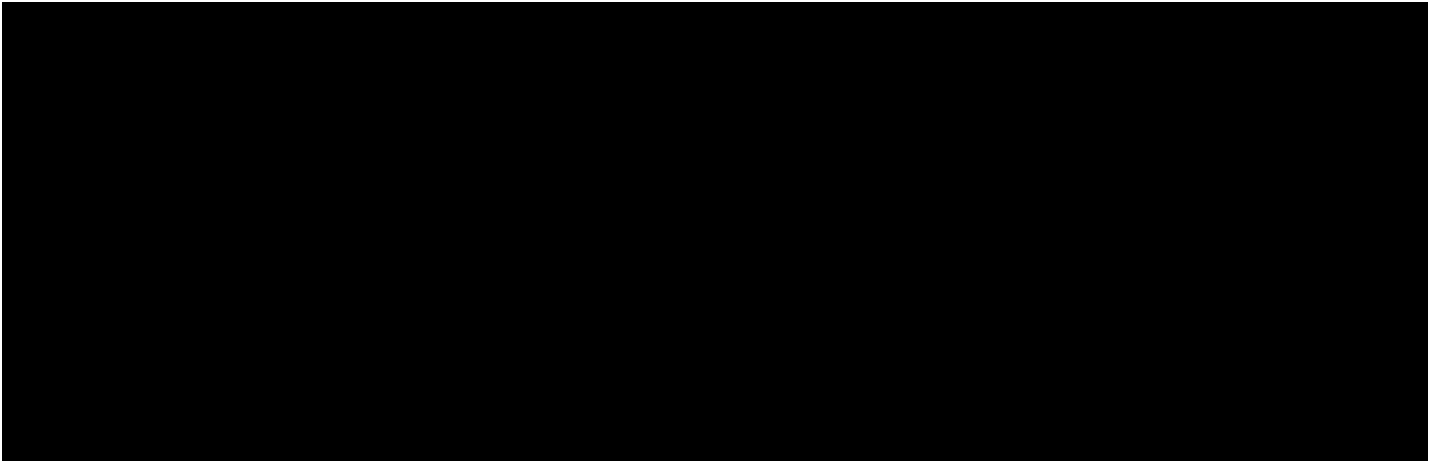
RIE Health, Safety & Logistics	
Health & Safety	<ul style="list-style-type: none">• Pedestrian safety remains a concern with long standing issues still to be resolved in key business areas. Risk of incident remains very high.• Good pro-activity between contractors on campus at SWH&S meetings with low numbers of incidents being reported to the group.• Access to with Service Yard B has control element on vehicle and pedestrian access. Continues to working well.• Hospital Square works have progressed fairly well. Good work on H&S aspects by Multiplex and Crummock.• Real concerns on pending flood gate works on "blue light" route to ED. Start scheduled for 18th September for 12 weeks. CEC involved!• Concerns remain on the temporary crossing for new access to RHCYP for construction team. High volumes of people on crossing, sight lines are not good, awareness signage has been installed and additional management by Multiplex on the crossing is in place. Blue light traffic could be delayed to PCI if this is not better managed on a daily basis!
Logistics	<ul style="list-style-type: none">• Large vehicle numbers on site remains high but are usually well managed. There have been new concerns about "fly / unmanaged" deliveries for Multiplex since the closure of Gates 1 and 2. Random dropping off in different parts of the campus has been witnessed by suppliers.• Gate 4a activities still going well since gate switch with no reported issues to date on PCI blue light route or bus services.• Contractor Traffic Management Plans generally working well respecting blue light routes and NHSL core requirements.• Positive initiatives in place from Multiplex on the management of large delivery vehicles!• Hospital Square works are causing a few issues with vehicle management in the PCI / Day Case area. QMRI Bus Stop closed for safety reasons. Taxi Rank returned to outside of Anne Rowling and is being monitored closely on a daily basis. Taxi associations have been asked again not to "Over rank". It does lead to Blue Light concerns to PCI.• Concerns about perimeter road construction and surface break up. Enabling works defects are underway with BBKSUK carrying out remedial works in numerous areas on the perimeter road. We are awaiting a programme for the Bus Hub major remedial works from Consort and we have concerns already from Lothian Buses.• BBKSUK have started work on BioQuarter for U of E area that does have traffic implications to the RIE campus. (South Junction in particular) Close monitoring in place.• North Junction lane closure to accommodate footpath and kerb remedial works by Multiplex from 11th September for 2 week period. All stakeholders have been advised with daily monitoring in place.

RIE Clinical Enabling	
Pharmacy (Aseptic Suites, Store and Reception Areas)	<ul style="list-style-type: none">• The pharmacy clinical enabling work has been completed.
Medical Photography	<ul style="list-style-type: none">• This project will be completed in February 2018.









4061	Delay in completion of construction and handover of building to NHS. Operational and reputational risk.	The impact of sub contractors going into administration/liquidation, compounded by construction delay means that the building cannot be completed, handed over and occupied within the planned schedule (PA + PAC) concluding in September/October 2017	Delay has been communicated to all stakeholders and new Commissioning Period Dates distributed	Ongoing engagement with HSL concerning revised construction and handover dates. Engagement with services regarding optimal move dates which are now agreed. Revision of all plans within dates. Ongoing communication with public and HSL workforce. This is now in the public domain and no adverse reputational risk has been detected	Satisfactory controls adequately designed to manage risk and working as intended	13/02/2017 14.15.20 Callum Gordon's Risk level and controls revised in light of established programme dates. 21/09/2016: 10-4953 Callum Gordon 21/09/2016: Opportunities: The delay also confers some advantages. The risk of pharmacy commissioning not being complete on time has diminished. There is now more time for recruitment of workforce, selection and procurement of equipment etc. Threats: Additional Project Team and costs and advisors fees will be incurred (No redress available). Services will continue to occupy suboptimal facilities	Medium		6	Low	No		Crombie, Jim	Cumie, Brian	13/02/2017
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