

AGENDA		
Meeting Title:	RHCYP + DCN Programme Board	
Date/Time:	13 May 2019 / 14.30 – 16.30	
Location:	MacKinlay Room, RHSC&DCN Project Office, Little France Crescent	
Item		Lead
1.	Introductions / Apologies	JC
2.	Previous Action Notes from 06 February 2019	JC
	- <i>Matters Arising</i>	
3.	Project Dashboard / Post Handover Activities (<i>paper enclosed</i>)	BC
4.	Residual Risks (<i>risk register enclosed</i>)	BC
5.	Commissioning + Migration Update	JMacK
6.	Sciennes Road Decommissioning	CG/RH
7.	RHCYP Service Update	FM
8.	DCN Service Update	MP
9.	CAMHS Service Update	CR/GB
10.	Finance Update	NB
11.	Operations / Contract Management Update	SD
12.	Travel Plan Update	SD
13.	Communications Update	LC
14.	Any Other Business	
15.	Future Meeting <i>05 August 2019</i>	

A	B	C	D	E	



Design

- Multiplex are continuing to address the issues highlighted in the joint room reviews which mainly related to poor finish and decoration.
- All of the keys has now been handed over to NHSL
- The fit out of the ECHC shop and Ronald McDonald House is complete
- TCT fit out has commenced in Lochranza Ward
- HAI Scribe Stage 4 are in the process of being completed/
- A final review of the internal signage has been completed and we are awaiting for the last signs to be installed

Executive Summary 13 May 2019

	Progress	Blockage	Clarification	Next
Time 	Actual Completion achieved on 22 nd Feb, 2019. Migration of services confirmed 5 th – 15 th July 2019. First patients arrive 9 th July. [Redacted]	IHSL unable to undertake Hospital Square Works.	[Redacted]	[Redacted]
Cost 	[Redacted]			
Quality 	[Redacted]	[Redacted]	[Redacted]	[Redacted]



RHSC + DCN - Little France Programme Board Report 13 May 2019

RIE Health, Safety & Logistics

Health & Safety:

- Pedestrian safety remains a concern with long standing issues still to be resolved in key business areas. Risk of incident remains very high.
- Hospital Square final works package still to be finalised and agreed. Traffic risk will increase during construction works.

Logistics:

- Reduction in large vehicle numbers on site and remains well managed.
- PCI blue light route or bus service routes remain clear of issues while key resources are in place.
- Contractor Traffic Management Plans generally working well respecting blue light routes and NHSL core requirements.
- RHCYP deliveries management remains a safety concern and currently sits at Red Risk status. Increased deliveries schedule will further increase risk if not closely managed.

Stakeholder Management and Communication

- Booking and ordering of various elements of Awareness Campaign are underway.
- Open day events have been agreed to take place on 25th and 27th June.
- Royal Opening is not confirmed but Royal availability and dates in October 2019 are being explored.
- Support for decommissioning has been outlined and further information on the decommissioning plans has been requested.
- Support for all three CAMHS moves is being explored.

ID	Title	Description	Controls in place	Adequacy of controls	Notes	Risk level (current)	Rating (current)	Risk level (Target)	Risk Owner	Handler	Date Opened	Opened
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3811	Site Traffic	Site traffic associated with Hospital Square Works, Deliveries and migration results in congestion on Little France site, impeding live hospital services and construction progress.	NHSL Site Co-ordinator / Logistics Manager appointed and Little France Campus Working Group with all partners established. Traffic management across the whole site under LFCWG, attended by Project Co.	Satisfactory; controls adequately designed to manage risk and working as intended	Measures in place to date have not impeded operation of RIE. For monitoring during Commissioning Period and Hospital Square Works [18/09/2015 15:46:17 Darren Dryburgh] Date opened reflects the date the risk was transferred from Risk Register to Datix.	Medium	4	Low	Currie, Brian	Alderson, Stephen	18/09/2015	31/01/2019

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