

AGENDA

Meeting Title: RHSC + DCN Programme Board

Date/Time: 19 March 2018 / 15.00 – 17:00

Location: MacKinlay Room, RHSC&DCN Project Office, Little France Crescent

<i>Item</i>	<i>Lead</i>
1. Introductions / Apologies	JC
2. Previous Action Notes from 15 January 2018 - <i>Matters Arising</i>	JC
3. Project Dashboard (<i>paper enclosed</i>)	BC
4. Construction Progress and DRP Update (<i>verbal</i>)	BC
5. Project Risk Register Update (<i>risk register enclosed</i>)	BC
6. Art & Therapeutic Design, Update on Ronald MacDonald House, Edinburgh (<i>paper enclosed</i>)	SC
7. Revenue Finance Paper (<i>paper to follow</i>)	AB/GL
8. Finance Update on Carillion Liquidation (<i>paper to follow</i>)	AB/GL
9. Children's Services Update (<i>paper enclosed</i>)	FM
10. DCN Service Update (<i>paper enclosed</i>)	MP
11. Any Other Business	
12. Future Meeting <i>Monday 21 May 2018, 14:00- 16:00, MacKinlay Room, RHSC Project Office</i>	

RHSC + DCN - Little France | Programme Board Report | 19th March 2018



RHSC + DCN – Little France Progress February 2018



Executive Summary

	Progress	Blockage	Clarification	Next
Time 				
			Programme awaited from IHSL	Programme determined by outcome of agreed scope of works inc remedials.
Cost £				
Quality 		Room Reviews quality remains variable. Witness + Testing sporadic. H + S issues remain at RIE	Slow progress by IHSL on completion paperwork for Ind Tester – PCo Changes, Completion Criteria etc.	Enhanced monitoring continues of:- - Design + Installation Compliance. - Quality + Workmanship.

Design

Room Reviews are continuing and unfortunately many are still being cancelled at short notice as either the zone is not ready or there is no power. As of the 2nd March we have undertaken 1st reviews of 1499 of total of 2060 rooms (73%). We are still awaiting the programme for re-reviews and no further re-reviews have been undertaken in 2018. To date we have only undertaken re-reviews of 121 rooms and all rooms will require a 2nd review.

Good progress has been made in reviewing Room Data Sheets and there are currently no outstanding ones to review

Still receiving RDD to review and responding to ongoing design queries

Key suiting and numbers of keys for all of the doors in the building and all the lockable cupboards has been finalised

Site visit undertaken with CAMHS clinical leads and a number of potential anti-ligature risk identified. Work in progress with Multiplex to resolve these issues.

Specialist Acoustic Test Rooms in Audiology reviewed jointly by the Head of Department and Project Team with Multiplex and no issues identified

Programme

RIE Health, Safety & Logistics

No update to 19 December 2017 Report

RIE Clinical Enabling

No update to 19 December 2017 Report

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ID	UHD Objectives	Title	Description	Controls in place	Notes	Risk level (current)	Rating (current)	Risk level (target)	Risk Owner	Handler	Opened
4266		Building being ready and equipped for occupancy	<p>Since failing to meet October handover date, IHSL have not given a revised date for handover</p> <p>Delays in Construction and building completion are delaying the programme. This causes significant uncertainty and attendant risk.</p>	<p>NHSL and Programme Board briefed and sighted on the issue.</p> <p>Regular meetings with IHSL through regular Board to Board meetings and PMG.</p> <p>Formal written communication from Project Director to IHSL.</p> <p>Programming on duration rather than dates to identify critical path items and mitigate risk.</p>		High	12	Low	Currie, Brian	Sansbury, Jackie	

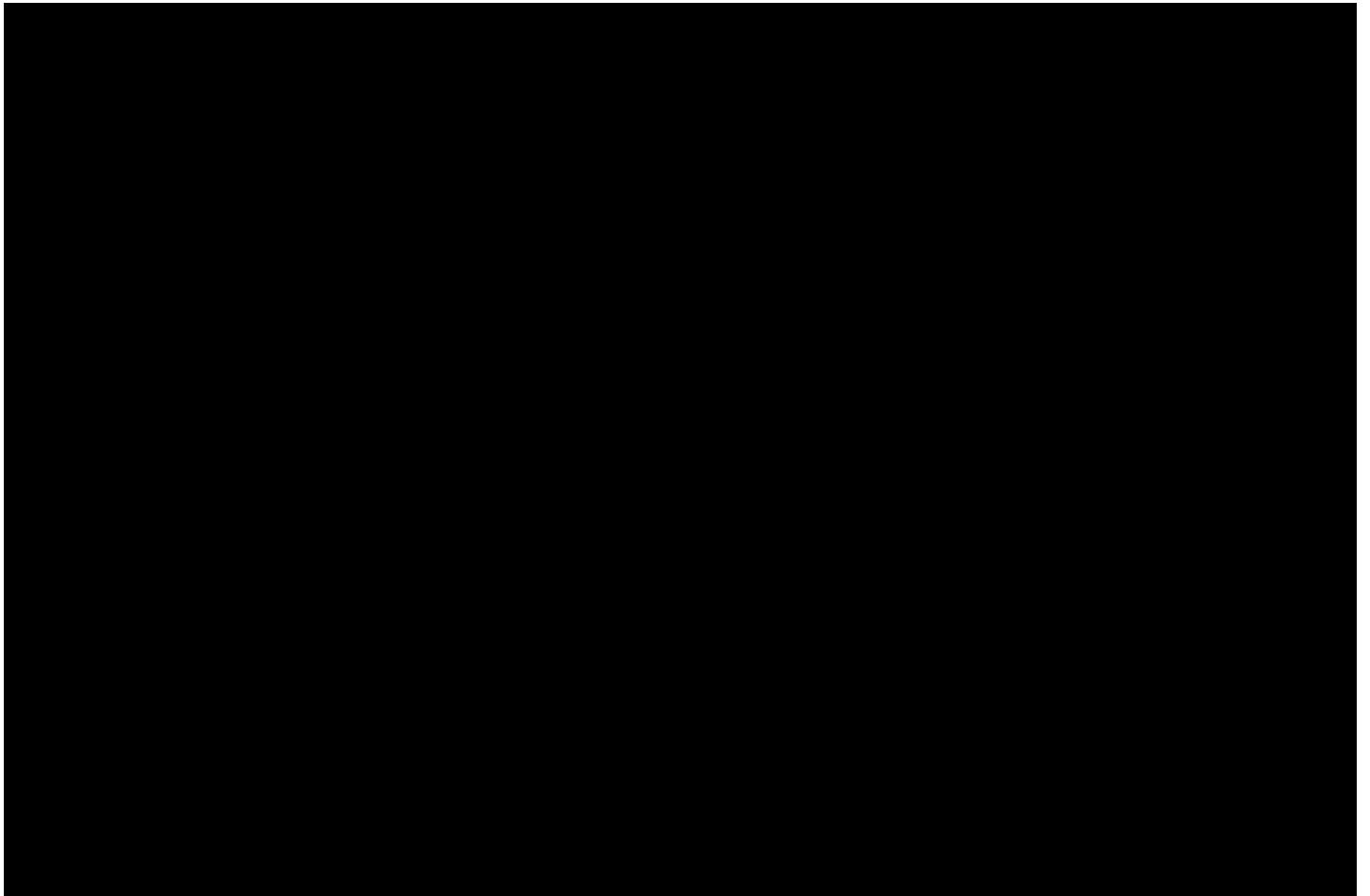
ID	UNO Objectives	Title	Description	Controls in place	Notes	Risk level (current)	Rating (current)	Risk level (target)	Risk Owner	Handler	Openend

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ID	UHD Objectives	Title	Description	Controls in place	Notes	Risk level (current)	Rating (current)	Risk level (target)	Risk Owner	Handler	Opened
3933		Compression of Acceptance Plan by NHS.	Construction is behind schedule. Awaiting new programme	The revised programme is now available, with key dates for handover etc. The programme is under constant review.	13/02/2017 14:09:39 Callum Gordon] The new programme is issued and key dates known. While a risk of RHSC & DCN Reprovision Team resource being substripped by commissioning work required remains it is more quantifiable and timescales are now clear.	Medium		6 Low	Currie, Brian	Sansbury, Jackie	13/02/2017
3833		Impact on RIE Productivity	NPD construction causes downtime in RIE accommodation availability, resulting in reduced service but no reduction in unitary charge costs.	Plan and communicate in advance all intended works and access to site co-ordinator for approval to be obtained before implementation. HAI Scribe principles to be adopted at all times.		Medium		6 Low	Currie, Brian	Cunningham, Gillian	
3811		Site Traffic	Increased NPD site traffic results in congestion on Little France site, impeding live hospital services and construction progress.	NHSL Site Co-ordinator / Logistics Manager appointed and Little France Campus Working Group with all partners established. Traffic management across the whole site under LFCWG, attended by Project Co.	18/09/2015 15:46:17 Darren Dryburgh] Date opened reflects the date the risk was transferred from Risk Register to Datix.	Medium		6 Low	Currie, Brian	Alderson, Stephen	

ID	UNO Objectives	Title	Description	Controls in place	Notes	Risk level (current)	Rating (current)	Risk level (target)	Risk Owner	Handler	Opened

ID	UHD Objectives	Title	Description	Controls in place	Notes	Risk level (current)	Rating (current)	Risk level (target)	Risk Owner	Handler	Opened



ID	Unit Objectives	Title	Description	Controls in place	Adequacy of controls	Notes	Risk level (current)	Rating (current)	Risk level (Target)	Action Plan in Place	Risk Owner	Handler	Opened
3872		Enabling Works Adverse Impact on Sewers	A temporary ward facility will be in place for ED decant during construction of the link building. The only location suitable is on top of an existing sewer line. Consort have completed initial discussions with Scottish Water and have agreement to this with certain reassurances.	mitigation is to design robust foundation to suitably bridge the sewer lines and to monitor the site works to ensure very little impact on the sewer lines. In the unlikely event of access to the sewer being required, Vanguard have confirmed that the temporary unit can be moved in 12 hours. NHS have agreed to facilitating this access. The impact on the Surgical Observation Unit service would be high, with no alternative accommodation being available.	Satisfactory; controls adequately designed to manage risk and working as intended	13/02/2017 15:28:02 Callum Gordon) Risk closed. Temporary ward closed. 13/11/2017 10:51:14 Darren Dryburgh) Risk remains open and cannot be modified until link bridge work complete, risk review arranged for ____	Medium		B-Medium	No	Currie, Brian	Davidson, Stuart	13/02/2017
3950		Delay in completion of construction work at Pharmacy RIE	Delay in signing of the Supplementary Agreement for changes to Pharmacy Department at Little France have led to delays in construction work on the Store, Dispensary and Aseptic Suite. Delay in completion of the Aseptic Suite carries the risk that there will be insufficient capacity for preparation of medicines on transfer and closure of the aseptic unit at RHSC. DCN is also reliant on the Aseptic Service and reduction in capacity will impact across NHS Lothian	The Pharmacy Services Associate and Director and RIE Campus Management Team are kept informed of progress and contingencies Discussion is opened with the Temporary Aseptic Unit provider to extend the lease should this be required as part of a contingency. Detailed contingency plans are being developed by the Commissioning Manager and Aseptic Dispensing Units across Lothian Stoppage in handover date for the new hospital significantly diminishes likelihood for this risk.	shortfall; impact of controls not known at this time and more work required to identify current situation	02/02/2017 13:04:24 Callum Gordon) New dates for commissioning and opening of the new RHCPV, DCN & CAMHS mean this is no longer a risk to the project 23/08/2016 12:56:39 Callum Gordon) Move date for the new hospital is pushed back to Spring 2018. This makes the likelihood of delays in commissioning the pharmacy department impacting on the overall project rare and diminishes the risk.	Medium		B-Medium	No	Currie, Brian	MEM	08/05/2016

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