

Wignall, Peter

From: Matt Shillito [matt.shillito@tibbalds.co.uk]
Sent: 26 January 2017 09:46
To: Chrysanthi Tsiasioti
Cc: Shore, Dave; Sephton, David; David Ellis; Simon Malden-Brooks; McGowan, Brendan; mwillson@peterbrett.com; ndellow@merebrook.co.uk; Jonathan Rodger; Smith, Sarah; Jarrett, Andy; Paul Whatley; rglavin@merebrook.co.uk; thydes@peterbrett.com; Samuel Durham; martin; Ian Segre; Peter Radmall; Sue Rowlands; Claire Perrott; Simon Dunstan; Mark Gowdridge
Subject: Re: Princes Parade - Planning Application Requirements
Attachments: 5612 App RequirementsMS.docx

Apologies everyone, here is the attachment...

Matt Shillito
Associate Director
for Tibbalds Planning and Urban Design Ltd

mobile: 07468 437150
office: 020 7089 2121
e-mail: matt.shillito@tibbalds.co.uk
website: www.tibbalds.co.uk
Address: 19 Maltings Place, 169 Tower Bridge Road, London, SE1 3JB

Appointed to the HCA Multidisciplinary Panel 2014-2018: www.tibbaldsmultidisciplinary.co.uk

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*Placemaking Awards 2013, Winner - Planning Consultancy of the Year
RTPI Awards for Planning Excellence 2013, Winner - Thame Neighbourhood Plan
New London Awards 2013, Overall Winner - Tybalds Estate Regeneration
New London Awards 2014, Mixed-Use Winner - Faircharm Creative Quarter
Supporter of Architects Journal Women in Architecture Partnership Programme 2014*

On 26 Jan 2017, at 09:40, Chrysanthi Tsiasioti <christiet@gt3architects.com> wrote:

Good morning Matt,

Thank you for drafting the list for the planning application requirements, but there seems to be no attachment in the e-mail.

Regards,

Christie Tsiasioti
Architectural Assistant

GT3 Architects, 2nd Floor, TWO, Jesmond Three Sixty, Newcastle upon Tyne, NE2 1DB.
w:<http://www.gt3architects.com> e:ctsiasioti@gt3architects.com t:0191 2817700

From: Matt Shillito <matt.shillito@tibbalds.co.uk>

Sent: 25 January 2017 18:00:49

To: Dave.Shore@shepway.gov.uk; David.Sephton@shepway.gov.uk; David Ellis; Simon Maiden-Brooks; Brendan.McGowan@shepway.gov.uk; mwillson@peterbrett.com; ndellow@merebrook.co.uk; Jonathan Rodger; Sarah.Smith@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk; Paul Whatley; rglavin@merebrook.co.uk; thydes@peterbrett.com; Samuel Durham; martin; Chrysanthi Tsiasioti; Ian Segre; Peter Radmall

Cc: Sue Rowlands; Claire Perrott

Subject: Princes Parade - Planning Application Requirements

Dear All

Further to this morning's DTM, I have attached a copy of the submission requirements for the two planning applications. On Peter's advice, I have pulled out the Ecology, Flood Risk, Geo-Environmental and Landscape / Visual Impact Assessments as separate submission documents, in addition to them being covered as topic chapters in the ES. The Lighting Impact Assessment is also identified as a standalone document.

If you have any queries about the requirements please let me know.

Dave/Andy - We still need to identify consultants to cover the following documents:

- Sustainable Development and Renewable Energy Statement (both applications)
- Servicing and Waste Collection Plan (both applications)
- Construction Waste Management Plan (both applications)
- Leisure Impact Assessment (Leisure Centre application only)

Matt Shillito

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office: 020 7089 2121

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RTPI Awards for Planning Excellence 2013, Winner - Thame Neighbourhood Plan
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New London Awards 2014, Mixed-Use Winner - Faircharm Creative Quarter
Supporter of Architects Journal Women in Architecture Partnership Programme 2014*

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Shepway District Council
Civic Centre
Castle Hill Avenue
Folkestone
Kent
CT20 2QY

lloyd bore

33 ST GEORGE'S PLACE
CANTERBURY
KENT CT1 1UT

t: 01227 484 340
e: mail@lloydbore.co.uk
w: www.lloydbore.co.uk

Our ref: 3609/DS/pb
Your ref: Purchase Order no. SD00060

27th January 2017

INVOICE NO. 8836

INTERIM INVOICE

PROJECT NAME: PRINCES PARADE, HYTHE

To: Ecological services as per our Schedule of Services & Fees (doc.
ref. 3609/FP003) dated 10th November 2015.

Ecological Services:

| | | |
|----|--|-----------|
| 9. | Time spent on Ecology Chapter in January 2017. | £1,200.00 |
| | Attendance by Sam Durham at Design Team meeting on 25 th January 2017. | £ 360.00 |

| | |
|-------------------|------------------|
| Sub Total: | £1,560.00 |
|-------------------|------------------|

| | |
|-------------------|-----------------|
| VAT @ 20%: | £ 312.00 |
|-------------------|-----------------|

| | |
|--------------------|------------------|
| AMOUNT DUE: | £1,872.00 |
|--------------------|------------------|

Payment should be made within 30 days of invoice date. Any queries must be raised within 10 days of invoice date.
Cheques should be made payable to LLOYD BORE Ltd. Quoting our invoice number on the reverse.
BACS Payments to: Royal Bank of Scotland, Sort Code: 16-15-20. A/c No: 101 071 34. Quoting our Invoice Number.

Lloyd Bore Limited. Registered Office: 30 St Georges Place, Canterbury. CT1 1UT, England. Reg No.5393155. VAT Reg No. 882 0146 86.
director: Julian bore BA (Hons) M Phil CML | associate director: paul whatley BA (Hons) CML | head of ecology, canterbury: David Smith BSc (Hons) PhD MCIEEM
head of ecology, cumbria: Lucy Monhemius Gibson MSc MIEEM | office 4, maudlands, maude street, Kendal, cumbria, LA8 4QD | t: 01526 738411 | e: lucy@lloydbore.co.uk

Wignall, Peter

From: Pam Beckett [pam.beckett@lloydbore.co.uk]
Sent: 27 January 2017 09:56
To: Dave.Shore@shepway.gov.uk
Cc: David Smith
Subject: INVOICE 8836 - Princes Parade, Hythe
Attachments: 3609_INV_8836.pdf

Importance: High

REFERENCE EML-OUT/3609/20170127-95401-571

Good morning Dave

Please find attached invoice for ecological services provided in relation to Princes Parade, Hythe, as detailed on the enclosed account.

Thank you Dave.

Pam Beckett

Finance Manager



Lloyd Bore Ltd. 20 YEARS 1996 – 2016.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 484 340

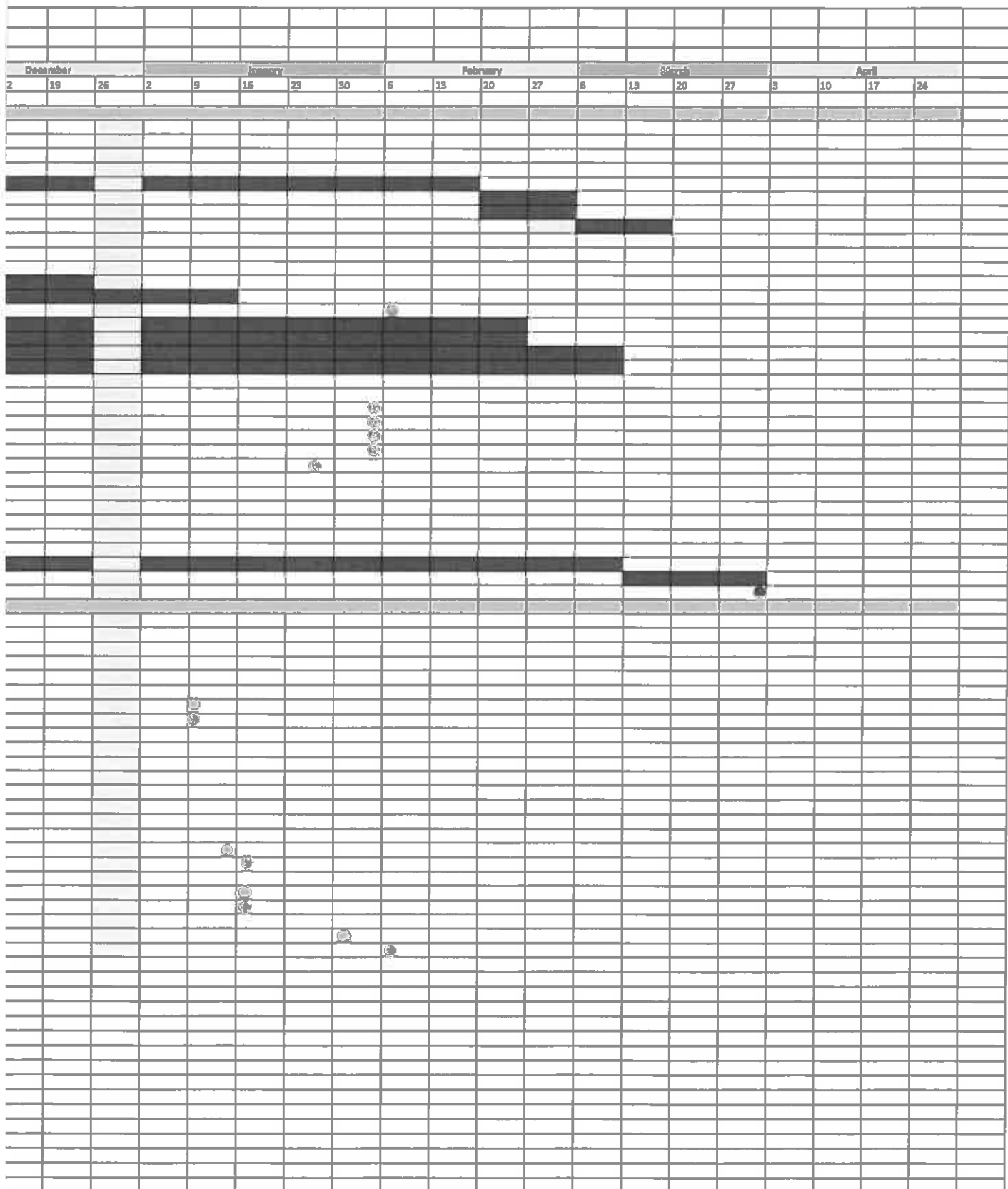
59 Lambeth Walk, London, SE11 6DX | T: 02075 822 383

www.lloydbore.co.uk | E: pam.beckett@lloydbore.co.uk | M: n/a

We are fully committed to improving the quality of the work and services we provide. We welcome your feedback, and would be grateful if you could complete our [Customer Feedback Questionnaire](#).

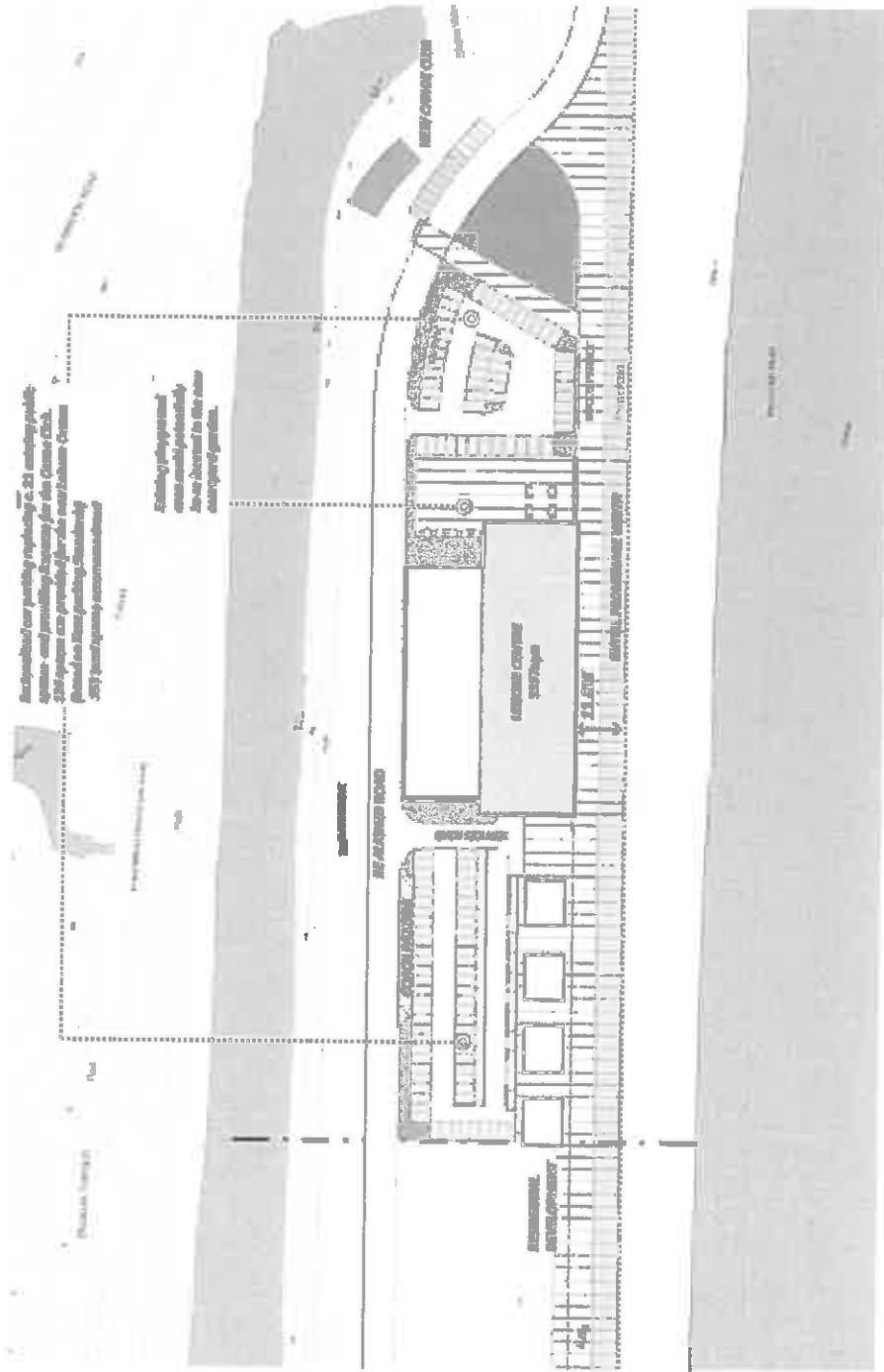
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24.01.17

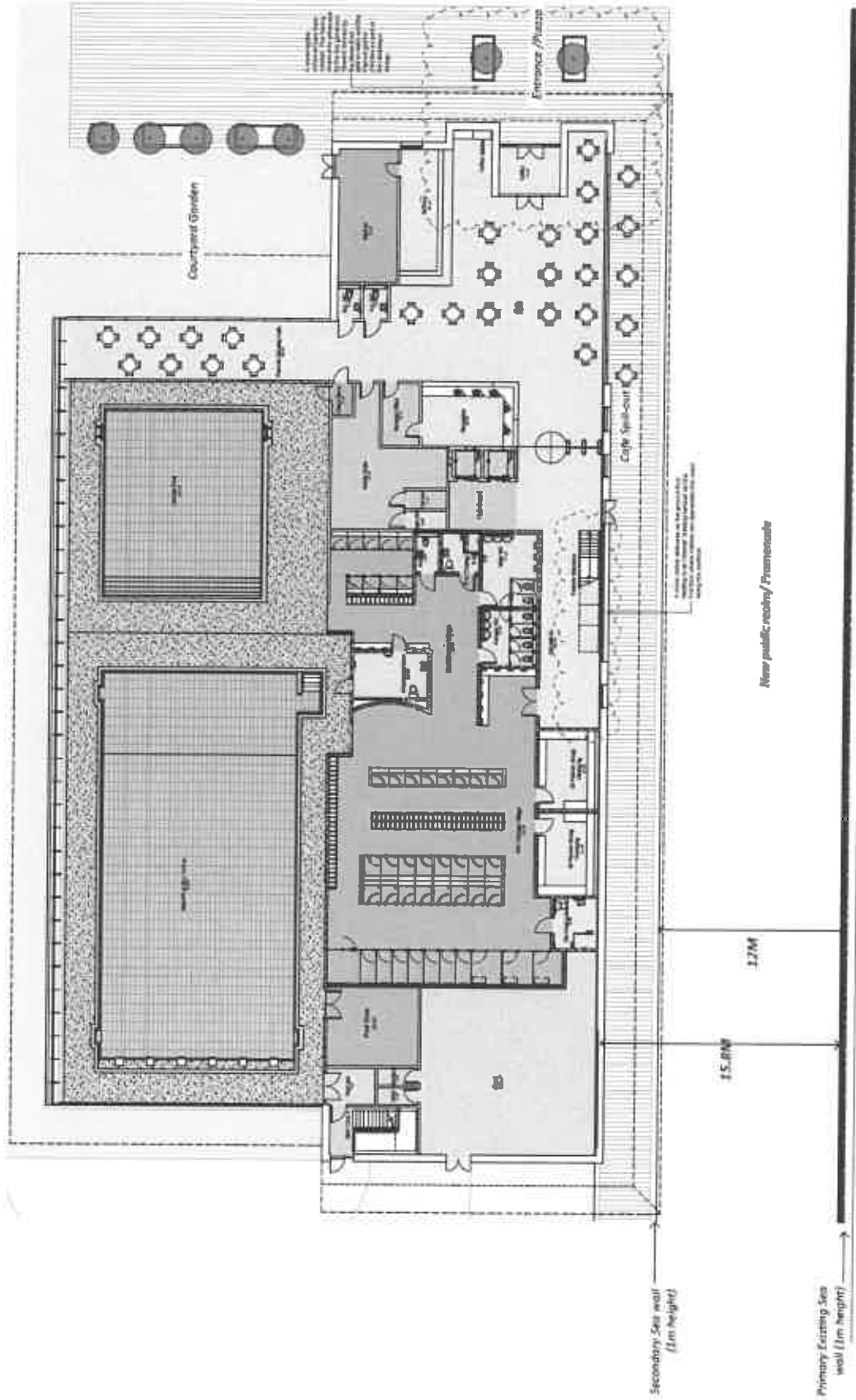
OFFICE OF THE ATTORNEY GENERAL



GA Plans [draft] Ground Floor Plan



Notes:
The images below is not to scale

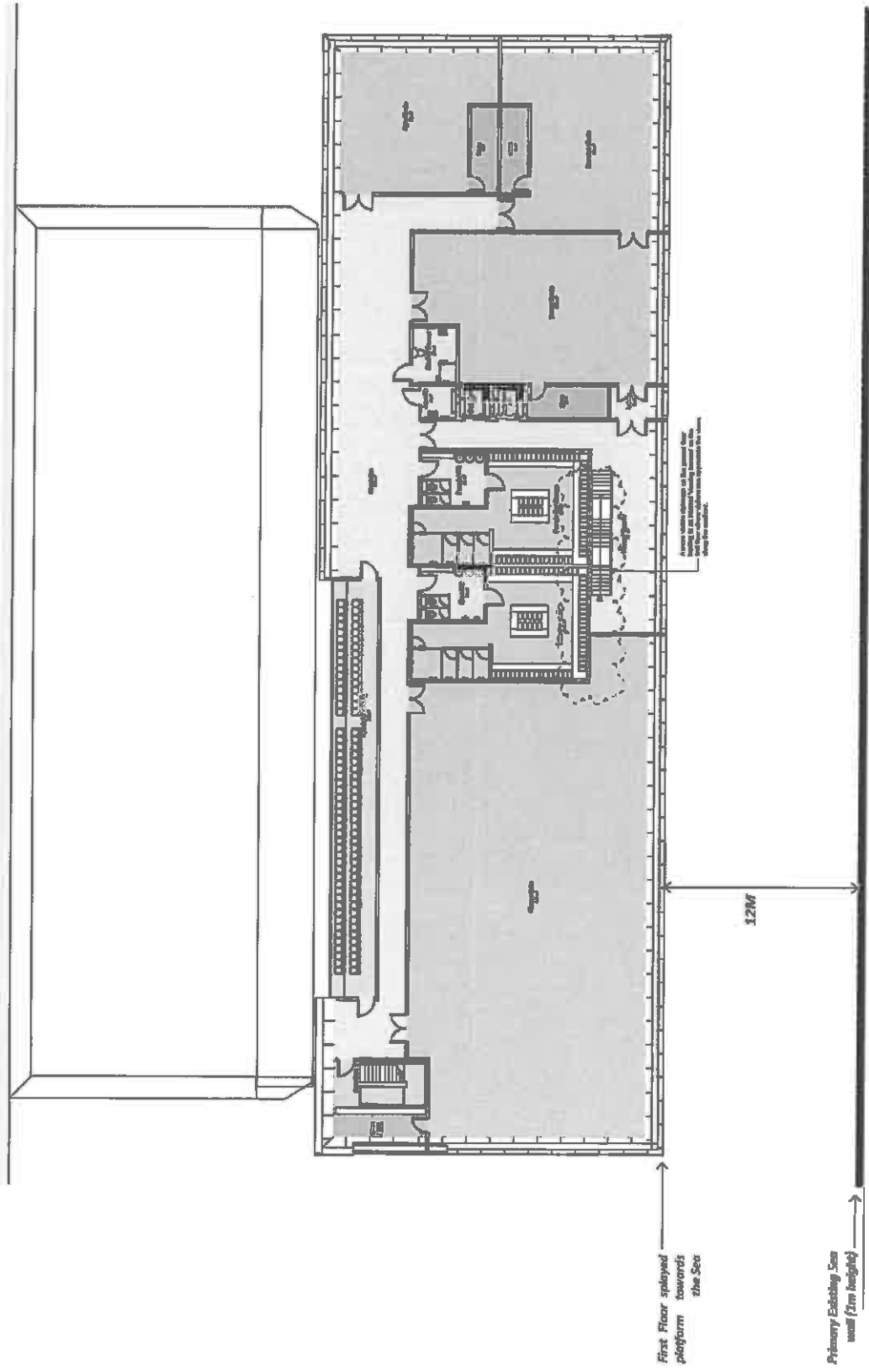


New public, meeting / Transmittable

GA Plans [draft] First Floor Plan



Notes:
The image below is not to scale



3D View_Entrance Piazza
First Floor Cladding_Timber



**3D Views are Indicative and for illustrative purposes only



Illustrative layout



Princes Parade

Masterplan

scale 1:2,000 @ A2
date 27-01-2017

Tibbalds

Wignall, Peter

From: Paul Whatley [paul.whatley@lloydbore.co.uk]
Sent: 30 January 2017 11:53
To: andy.jarrett@shepway.gov.uk; ctsiasioti@gt3architects.com;
claire.perrott@tibbonalds.co.uk; Dave.Shore@shepway.gov.uk;
martin@mjmckay.wanadoo.co.uk; matt.shillito@tibbonalds.co.uk; firbank@callnetuk.com
Subject: Princes Parade, Hythe: LVIA Baseline Report (Preliminary), Upload to Box.com

REFERENCE EML-OUT/3609/20170130-115041-546

Dear All,

Please note I have uploaded our latest LVIA Baseline Report to Box.com.

Do contact me if you have any queries.

Best wishes,

Paul

Paul Whatley BA (Hons) CML
Associate Director / Landscape Architect



Lloyd Bore Ltd. 20 YEARS 1996 – 2016.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: paul.whatley@lloydbore.co.uk | M: 07471 036 660

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Civic Centre
Castle Hill Avenue
Folkestone
Kent
CT20 2QY

lloydbore

33 ST GEORGE'S PLACE
CANTERBURY
KENT CT1 1UT

t: 01227 464 340
e: mail@lloydbore.co.uk
w: www.lloydbore.co.uk

Our ref: 3609/PW/pb
Your ref: Purchase Order no. SD00143

31st January 2017

INVOICE NO. 8850

INTERIM INVOICE
PROJECT NAME: PRINCES PARADE, HYTHE

To: Landscape services as per our Schedule of Services & Fees (doc.
ref. 3609/FP004A) dated 8th July 2016.

Landscape Services:

| | | |
|----|---|----------|
| 1. | Baseline Assessment – remaining balance | £ 900.00 |
| 6. | Attendance at team meeting, Civic Centre, Folkestone on 25 th January 2017. | £ 280.00 |

| | |
|-------------|-----------|
| Sub Total: | £1,180.00 |
| VAT @ 20%: | £ 236.00 |
| AMOUNT DUE: | £1,416.00 |

Payment should be made within 30 days of invoice date. Any queries must be raised within 10 days of invoice date.
Cheques should be made payable to LLOYD BORE Ltd. Quoting our Invoice number on the reverse.
BACS Payments to: Royal Bank of Scotland, Sort Code: 16-15-20. A/c No: 101 071 34. Quoting our Invoice Number.

Lloyd Bore Limited. Registered Office. 30 St Georges Place, Canterbury. CT1 1UT, England. Reg No.5393155 VAT Reg No. 662 0145 66.
director: Julian bore BA (Hons) M Phil CML | associate director: paul whitely BA (Hons) CML | head of ecology, canterbury. David Smith BSc (Hons) PhD MCIEEM
head of ecology, cumbria: lucy monhamius gibson MSc MIEEM | office 4, maudlands, maude street, kendal, cumbria, LA9 4QD | t: 01639 738411 | e. lucy@lloydbore.co.uk

Princes Parade

Planning Application Requirements

(draft: 1/2/2017)

Hybrid Application:

- Leisure Centre – full details submitted.
- Housing, open space and ancillary commercial – outline submission with all matters reserved except access.

| Application Requirement | Responsible |
|--|---|
| Application form and certificates | Tibbalds |
| CIL Form | Tibbalds |
| Site location plan (1:2,500) | Tibbalds |
| Existing block plan: showing land uses, buildings, access points, landscape and boundary details (1:2,500) | Tibbalds |
| Topographical survey | JC White |
| Proposed drawings | Tibbalds, GT3 |
| Environmental Statement: <ul style="list-style-type: none"> • Cultural Heritage • Ecology • Flood risk and Drainage • Geo-Environment • Landscape and Views • Socio-economics • Transport | Peter Radmall (coordination) <ul style="list-style-type: none"> • Martin Mckay • Lloyd Bore • Herringtons • Idom Merebrook • Lloyd Bore • Tibbalds • MLM |
| Planning, Design and Access Statement | Tibbalds with input from GT3 and CBA |
| Design Code | Tibbalds with input from CBA |
| Transport Assessment | MLM |
| Lighting Impact Assessment | Elementa |
| Drainage Strategy and Flood Risk Assessment | Herringtons |
| Ecological Assessment | Lloyd Bore |

Tibbalds

| | |
|---|-----------------------|
| Geo-Environmental Assessment | Idom Merebrook |
| Landscape and Visual Impact Assessment | Lloyd Bore |
| Statement of Community Involvement | Tibbalds |
| Arboricultural Survey | SDC |
| Sustainable Development and Renewable Energy Statement | ??? |
| Servicing and Waste Collection Plan | ??? |
| Waste Management Plan (construction) | ??? |
| Affordable Housing Statement and Viability Assessment | Savills |

SCHEDULE OF SERVICES AND FEES

Landscape Architecture Services
Shepway District Council
Princes Parade Leisure Centre
Hythe, Kent

Ref. No. 4116 / FP 001

Orig. Date. 2nd February 2017

Originator: PW

LLOYD BORE LTD
33 ST GEORGE'S PLACE
CANTERBURY
KENT, CT1 1UT

Tel: 01227 464340
Fax: 01227 464341

mail@lloydbore.co.uk
www.lloydbore.co.uk

1. PRINCES PARADE LEISURE CENTRE, HYTHE, KENT

1.1. This document represents our scope of services and fee proposal for Landscape Architecture consultancy services in relation to the above project.

1.2. Our services are provided in accordance with the terms and conditions set out in this document and its attachments.

2. SCOPE OF SERVICES

2.1. We understand the extent of works to be hard and soft landscape design, based on the 'Revised Site Plan' (draft) 24.01.2017 by GT3 Architects.

2.2. Please note that our fee does not include for the detailed design or specification of all below ground structural and service related elements including sub bases, foundations, drainage and services.

2.3. The detailed planning application site boundary for the Leisure Centre is not shown on the briefing documents provided. Based on the Site Plan by GT3, our fee proposal is based on the extent of our landscape design work covering the area as follows:

- The southern boundary of the realigned road to the south of the Royal Military Canal.
- Up to and including the green space to the east of the proposed building.
- Up to the black dash / dot line to the west of the proposed building.
- Up to (but not beyond) the line parallel to the frontage of the proposed building (i.e. the design of the public realm to Princes Parade and the new promenade would be by others. Currently we understand this to be the remit of the Landscape Architect currently appointed to the wider Princes Parade redevelopment scheme. We would of course liaise with this consultant as and where required to ensure coordination between schemes.

2.4. The overall scope of services included in this fee proposal is detailed below.

DETAILED LANDSCAPE PROPOSALS

Scope of Work

2.5. We will produce a detailed soft landscape scheme showing the location, species, numbers and densities of plants.

2.6. Our proposals will also show the general external landscape layout and arrangement, including the selection of all external hard surfacing materials, street furniture and landscape boundary treatments.

2.7. Our design remit will not include lighting, water features, or engineered retaining walls, however we would be happy to liaise with the design team in relation to these features from the perspective of landscape and the overall appearance and functioning of the scheme generally.

Outputs

- Detailed soft landscape proposal drawing(s), produced using CAD based software and presented at an appropriate scale and size.
- Indicative cross section / details in order to demonstrate the general arrangement / make-up on landscape elements such as tree planters and seating (for instance, Architects drawing indicates gabion tree planters / seating). These will not be for the purposes of construction.

Meetings

- We have included an allowance of 2no. design team meeting(s) in Kent / South East in our fee, based on a meeting fee of £380 plus VAT. Any subsequent design team meetings that are required and requested by the client would be charged at this rate.

LANDSCAPE SPECIFICATION

Scope of Work

2.8. We will produce a landscape specification to accompany the detailed landscape proposal drawing(s). This will be produced using NBS software (Industry standard) and provide specification information relating to items

such as topsoil, grass seeding/turfing, planting and standards of workmanship. It will also provide specification information relating to the hardworks, street furniture and boundary features included within the design.

3. SCHEDULE OF FEES

3.1. Our fee for the provision of the services specified above shall be:

| Ref. No. | Item | Fee (excl. VAT) |
|--------------|---|--------------------|
| 1 | Detailed Landscape Proposals. | £ 7,875.00 |
| 2 | Indicative cross sections / details. | £ 980.00 |
| 3 | NBS Soft Landscape Specification. | £ 850.00 |
| 4 | Allowance for 2no. Design Team Meetings (@ £380 / meeting). | 760.00 |
| Total | | £ 10,465.00 |

Additional Fee Information

- 3.2. Invoices shall be submitted at monthly intervals/on completion of key work stages, or another period/date agreed in advance with the client. Fees quoted are exclusive of VAT which will be added to our invoices at the prevailing rate.
- 3.3. This fee quotation is valid for 8 weeks from the date of this Proposal, after which we reserve the right to amend our fee.
- 3.4. The above fee has been based upon being appointed for all elements quoted for. If you wish to confirm an appointment for a selection of the items listed above we reserve the right to adjust our fees for each component accordingly.

Time Charges

- 3.5. Any additional services requested by the client including meetings, shall be charged using our standard hourly charge out rates, or on the basis of a lump sum, agreed in advance with the client. Details of our standard time charges are available upon request.
- 3.6. We would not undertake any work for which additional fees would be payable without the client's written agreement in advance.

Expenses and Disbursements

- 3.7. We have included in our fee for car mileage and/or public transport for the number of site visits/meetings specified above. Should additional site visits/inspections or meetings be requested by the client, mileage will be charged at a rate of 55p per mile (plus VAT), calculated from our office to the destination and return. Similarly, any additional public transport expenses would be passed on at cost.
- 3.8. Consistent with our environmental policy, all documents and reports will be issued via email as PDF files to save on paper and client expense. Paper copies (if required) will only be issued on client instruction and will be charged in line with our standard printing charges, details of which are available upon request.

Insurance

- 3.9. We shall maintain adequate levels of Insurance cover for the period during which we are providing the services, save that in the case of the Professional Indemnity Insurance which we will maintain for a period of 5 years from practical completion of the services.
- 3.10. Details of our Professional Insurances are available on request.

Collateral Warranties, Novation Agreements, Letters of Reliance

- 3.11. Please note that the above fee does not allow for any costs associated with agreeing to or entering into any third party Collateral Warranties or Novation Agreements or providing Letters of Reliance, that may become required as part of the on-going development of this project.
- 3.12. Where we are requested to enter into such agreements, this will be at our sole discretion, and will be in accordance with clause 24, 47 and 48 of the Terms and Conditions which accompany this fee proposal.

- 3.13. All direct or indirect costs incurred by us in entering into such agreements, including the value of any time spent, would be passed on to the client and Invoiced as an expense.

CDM REGULATIONS 2015

- 3.14. Design services provided to you under the terms of our appointment will be subject to compliance with the CDM Regulations. 2015.
- 3.15. We are required to make you aware that you will have duties as the 'Client' in regard to the regulations. Details of your duties can be obtained from the HSE (Health and Safety Executive) and from the CDM Regulations 2015.
- 3.16. In particular, as client, you must make suitable arrangements for managing a project, so that health, safety and welfare is adequately secured by;
- Assembling a project team
 - Appointment of Principal Designer and Principal Contractor.
 - Maintain and Review the management arrangements to ensure that roles and responsibilities are clearly defined and that adequate resources and time are allocated.
 - Ensure that a Construction Phase Plan is prepared before the construction phase begins.
 - Ensure that a Health and Safety file is prepared for projects that involve more than one contractor.
- 3.17. Where a construction project must be notified, the client must submit a notice in writing to the relevant enforcing authority (HSE, Office of Rail Regulation (ORR) or Office for Nuclear Regulation (ONR))
- 3.18. The client must submit the notice as soon as practicable before the construction phase begins. In practice, the client may request someone else do this on their behalf.

MEMORANDUM OF AGREEMENT

THIS SECTION IS TO BE COMPLETED BY THE OWNER/DIRECTOR/PARTNER OF THE COMPANY (OR INDIVIDUAL PERSON) AUTHORISED AND RESPONSIBLE FOR SETTLING ALL FEE INVOICES RAISED BY LLOYD BORE LTD. IN CONNECTION WITH THE PROJECT QUOTED FOR IN THIS AGREEMENT.

By signing and dating this I/we accept the fees quoted in the Schedule of Works (Ref: 4116 / FP 001) for Lloyd Bore Ltd. to undertake the specified work and agree to the terms listed below.

(Please complete, sign and return 1 copy of this agreement.)

This Agreement

Is made on the _____ day of _____ 20____

Between (Client)

Name: _____ Signature: _____

Position: _____

Company: _____

Address: _____

Telephone No: _____ Email: _____

And (The Consultant)

Company Name: **Lloyd Bore Ltd.**

Name: **Julian Bore**

Signature: 

Position: **Managing Director**

NOW IT IS HEREBY AGREED

That upon the terms and conditions listed below, save as excepted or varied by the parties hereto in the Schedule of Services and Fees, hereinafter called the 'Schedule', and subject to any special conditions set out in the Schedule:

1. The Consultant will perform for the Client the services listed in the Schedule in respect of
Service(s): **Landscape Architecture.**
Site: **Princes Parade Leisure Centre, Hythe.**

2. The Client will pay the Consultant on demand for the services, fees and expenses indicated in the schedule.

BILLING INFORMATION:

Purchase Order No (if applicable): _____

Billing Address: _____

Contact Person: _____

Telephone No: _____

Email: _____

TERMS & CONDITIONS

GENERAL

1. Defined terms used in these terms and conditions shall have the same meanings ascribed to them in the proposal letter to which they are attached (Proposal). We means Lloyd Bore and You means the Client to whom the Proposal is addressed.
2. The Proposal and its attachments (including these terms and conditions shall together form the Agreement made between us (this Agreement).
3. This Agreement sets out the entire agreement between us in relation to its subject matter.
4. In the event of a conflict between these terms and conditions and the Proposal, these terms and conditions shall prevail.
5. This Agreement shall commence on the date of the Proposal or the date of commencement of the Services, whichever is the earlier.
6. The application of these conditions shall be governed by the laws of England and Wales and the parties shall submit to the exclusive jurisdiction of the courts of England and Wales.
7. The Services shall include any Additional Services that are agreed in accordance with clause 14.

OBLIGATIONS

8. We will use reasonable skill, care and diligence, ordinarily exercised by qualified professionals of a similar size undertaking work under similar circumstances when performing the Services or Additional Services.
9. You are required to provide us with such information and make such decisions as are necessary for proper performance of the agreed Service.
10. Notwithstanding any contrary provision in this Agreement, the standard of care set out in clause 8 shall apply to the whole of the Services and we shall not be under any fitness for purpose obligation in relation to the Services.
11. Our obligation to maintain the insurances set out in the Proposal is subject to its availability at commercially reasonable rates and on commercially reasonable terms.
12. Nothing in this agreement shall be deemed to limit our right to bring a claim for contributory negligence or an indemnity against you or any third party.

VARIATIONS / MODIFICATIONS

13. The Fee is based on the programme, scope of work and information made available at time of tendering. You acknowledge that the Fee is based upon the assumptions and exclusions set out in this Agreement.
14. We will use reasonable endeavours to comply with a request to carry out any Additional Services and, on acceptance of an instruction to carry out any Additional Service we will submit a revised Proposal, including any additional fees, for approval.
15. We retain the right to revise the conditions of our appointment (including the fee) due to changing circumstances resulting from unforeseen factors or matters beyond our control at the date of appointment. Including changes to the scope of services requested or changes to the design proposals following prior approval by you.

EXCLUSIONS

16. Unless otherwise expressly stated within the Proposal, no allowance has been made for:
 - a. preparation of material for, attendance at meetings, or time spent liaising with, any third party consultees;
 - b. re-design work arising from consultation with third parties prior to submission of planning applications;
 - c. preparation of material or attendance at meetings for marketing purposes;
 - d. preparation, review or submission of, tenders/tender materials, applications for planning permission and associated fees;
 - e. co-ordination or management of other members of the Project team;
 - f. any services required as a result of value engineering;
 - g. work in relation to an Ecohomes, Code for Sustainable Homes and/or BREEAM assessment;
 - h. preparation, review or submission of an Environmental Statement;
 - i. preparation of Temporary works or treatment Drawings, As Built/Record Drawings, Maintenance and Management Plans;
 - j. input into and review of operation and maintenance manuals;
 - k. co-ordination of below ground service covers with paving design;
 - l. production of physical and computer models;
 - m. liaison with artists and input/formulation of public art strategy;
 - n. the detailed/technical design in respect of above and below ground drainage, earth modelling and structural design including, roof slabs, sub-bases, footings, haunchings, road and paths, retaining elements, walls and fixings and foundation design;
 - o. providing setting out information relating to highways or buildings.
 - p. the detailed/technical design of all external lighting and associated mechanical and electrical systems, water features, irrigation systems, waterproofing and related engineering works;
 - q. providing advice or services in connection with the presence/risk of contamination/pollution by harmful substances and/or notifiable flora and fauna under the Wildlife and Countryside Act 1981;
 - r. performing site inspection, monitoring or checking duties.
 - s. the detailed design of, and/or for inspecting/supervising work carried out on, sports pitches and play equipment.
 - t. providing and checking bills of quantity or cost estimates in relation to our design.
 - u. assuming CDM Co-ordinator responsibilities; and/or
 - v. topographical survey and detailed/structural arboricultural inspections.

CONSULTANTS / THIRD PARTY INFORMATION

17. Consultants may be appointed by either party subject to acceptance by each party
18. We will not sub-contract any part of the commission without your consent and formal agreement on the division of responsibility.
19. We will not be held liable for the work of other Consultant's appointed under clause 17.
20. We will not be held liable for the execution and performance of work undertaken by a specialist contractor, sub-contractor or supplier employed by the Client.
21. When supplied with digital information (including survey drawings) on which we are to base our work, we assume that all permissions have been sought by you and granted by the originator for us to use the information, prior to receiving it. Unless specified otherwise within the Proposal, such information should be provided in Auto-CAD format or in such other format which we reasonably request.
22. The Fee is based on us receiving accurate and useable base plan information to work on from other consultants. The Fee does not include for time cleaning up and formatting base plans for use, before we can commence work. In these instances we will use reasonable endeavours to either return the base plan to the supplier to have it properly formatted, or charge an additional fee (on a time spent basis) to format it ourselves. We will advise you in writing should this situation arise.
23. You (or others on your behalf) will provide us (at your cost) with the following information if reasonably requested:
 - a. Existing site information/plans including a detailed site topographical survey(s), detailing:
 - i. the location, layout and levels, of all existing buildings/structures and areas of hard standings,
 - ii. the location of underground services
 - b. Land ownership details;
 - c. Tree survey(s) and method statements (including works in root protection zones);
 - d. Site investigation, Contamination, Archaeological, Soil Analysis, Water and drainage survey(s)/ report(s)
 - e. Historic ecological survey(s);
 - f. Footfall report(s); and
 - g. Proposed site information/plans including a detailed layout showing:
 - i. the location, layout and levels, of all proposed buildings/structures and areas of hard standings,
 - ii. the location of proposed underground services

NOVATION

24. We shall not be obliged to enter into a novation agreement in relation to the provision of the Services unless we have specifically agreed to do so in the Proposal. Any novation agreement which we may at our sole discretion agree to provide shall be in a form acceptable to us and shall be subject to payment of a reasonable fee.

COPYRIGHT / CONFIDENTIALITY

25. The following clause is considered on to apply once all fees due have been submitted or paid.

The copyright in all plans, drawings, specifications, calculations, schedules, reports, software (whether or not computer generated) and other work prepared by or on behalf of the Consultant in relation to the Project and all amendments and additions to the same whether now or hereafter at any time in existence and any works, designs or inventions of the Consultant incorporated or referred to in them (together referred to as "Copyright Material") shall remain vested in the Consultant.

The Consultant hereby grants to the Client and the Beneficiary a royalty-free nonexclusive licence to use in perpetuity and reproduce any Copyright Material for all purposes relating to the Project including, without limitation, the construction, completion, reconstruction, modification, extension, alteration, refurbishment, repair, maintenance, letting, promotion, advertisement or use of the Project, but such licence shall not include a licence to reproduce the designs contained in any Copyright Material for any extension of the Project.

The Consultant shall not be liable for the consequences of any use by the Beneficiary or any other party of any Copyright Material for any purpose other than that for which it was prepared or provided'.
26. Each party agrees to keep confidential any confidential information disclosed to it by the other in the course of providing the Services (save for information which may be (i) disclosed to a party's professional advisers, (ii) in the public domain or (iii) required by law to be disclosed).

FEE & APPLICATIONS FOR PAYMENTS

27. You shall pay us the fees and expenses detailed in the Proposal (Fee) in accordance with the provisions set out below:
 - a. The Fee shall be exclusive of VAT, unless otherwise stated.
 - b. Invoices shall be submitted in line with the payment schedule as detailed in the Proposal.
 - c. The date on which an invoice is submitted by us pursuant to 27.b shall be the Due Date.
 - d. Not more than 5 days after Due Date, you shall issue us with a Payment Notice, setting out the sum considered by you, together with the basis of the calculation of those sums, to be due to us and this sum shall be the Notified Sum.
 - e. If you fail to issue a Payment Notice within the period specified in 27.d above, we may issue you with a Default Payment Notice and this sum shall be deemed the Notified Sum (in Default)
 - f. The Final Date for Payment of the Notified Sum shall be 30 days from the Due Date unless a Pay Less Notice, containing the amount to be deducted together with the basis on which that calculation is made, is issued by you at least 10 days prior to the Final Date for Payment.
 - g. If you issue a Pay Less Notice relating to part of the Notified Sums or Notified Sums (in Default), you must pay any remaining sums by the Final Date for Payment.
 - h. Where we have issued a Default Payment Notice pursuant to clause 27.e, the Final Date for Payment of the Notified Sum (in Default) shall be extended from the date established under clause 27.f by the number of days that elapsed between the final date by which you should have issued a Payment Notice and the date on which we issued a Default Payment Notice.
 - i. Our fees and expenses incurred in relation to variations/changes or additional services (clause 14) shall be paid, in accordance with the payment schedule as detailed in the Proposal.

- j. Invoices remaining unpaid after the Final Date for Payment shall bear interest at the applicable statutory rate of 8% above the Bank of England base rate from the date the debt becomes overdue, in accordance with the Late Payment of Commercial Debts (Interest) Act 1998.
 - k. In the event of non-payment by you of any amount due and payable under this Agreement 7 (seven) calendar days after written reminder from us or 7 days after the Final Date for Payment, we may forthwith terminate this Agreement (or at our option, the appointment under it only) or suspend the provision of the Services, in which case clause 31 will apply.
 - l. VAT tax reconciliation invoice will be issued on receipt of payment.
 - m. When paying by electronic transfer (BACS) please ensure we receive a remittance advice.
28. We will assume, unless advised otherwise, that our invoice(s) will be made out to the person/company who has signed the Memorandum of Appointment.
29. Any hourly rates quoted within the Proposal are subject to periodic review. We reserve the right to amend these rates subject to providing 14 days' notice of our intention to do so.

SUSPENSION / TERMINATION

30. We shall be entitled to suspend performance of the Services, in whole or in part, in the event that you fail to make payment in accordance with clause 27.
31. We shall have no liability for any failure to provide the Services in accordance with this Agreement (including the Programme) as a result of any delay or default by you or a third party.
32. We shall give notice in writing to you of any situation arising from force majeure which makes it impractical to carry out any of the Services and agree with you a suitable course of action.
33. If the Programme is delayed by more than 3 months, either party will have the right to suspend their performance of the Services or their obligations under this Agreement by providing not less than 7 days written notice to this effect on the other party.
34. Following the notice in accordance with clause 30, if no additional instruction to proceed has been received within 3 months this Agreement shall be treated as terminated.
35. In the event of the failure by either party to comply with any material obligations under this Agreement, the non-breaching party may upon not less than 21 days' notice in writing to the breaching party terminate the Appointment and/or this Agreement.
36. Any termination of the Appointment and/or this Agreement shall not prejudice or affect the accrued rights or claims of either party to this Agreement.
37. Upon termination of this Agreement (or, the appointment under it only) or the suspension of the provision of the Services, you will pay our fees and other costs and expenses accrued in providing the Services up until the date of termination or suspension, plus any reasonable termination charges which shall include, without limitation, costs of personnel or equipment, rescheduling or reassignment, interest, costs of collection and reasonable legal fees and all other costs related to the termination or suspension.
38. The parties' right to bring a claim for unpaid fees, loss, damage or any other claim arising out of or in connection with this Agreement shall not be diminished by termination or suspension pursuant to clauses 30 and 34.

DISPUTES

39. Any dispute or difference arising out of this Agreement may be referred to adjudication by a person to be agreed upon between us or, failing agreement, a person nominated by the President for the time being of the Landscape Institute upon application by either party.

LIABILITY

40. Notwithstanding any other provision in this Agreement, our total liability under or in connection with this Agreement (and any other agreements entered into pursuant to it or in connection with it, other than for death, personal injury or fraud), whether in contract, tort, breach of statutory duty or otherwise shall not exceed the aggregate sum of £1m.
41. Subject to any other limitation herein but notwithstanding anything to the contrary contained in this Agreement, such liability of the Consultant for any claim or claims shall be further limited to such sum as it would be just and equitable for the Consultant to pay having regard to the extent of his responsibility for the loss or damage suffered as a result of the occurrence or series of occurrences in question.
42. Any and all claims against us under or in connection with this Agreement must be made before the expiry of the 6 year period immediately following substantial completion of the Services or such shorter period as may be prescribed by law.
43. Without prejudice to any other exclusion or limitation of liability, damages, loss, expense or costs our liability for any claim or claims under this Agreement shall be further limited to such sum as it would be just and equitable for us to pay having regard to the extent of our responsibility for the loss or damage giving rise to such claim or claims.
44. Unless expressly stated to the contrary no provision of this Agreement is intended to or creates any right or benefit enforceable against the parties to the Agreement under the Contracts (Rights of Third Parties) Act 1999 or otherwise.
45. The Client's entire rights and benefits under this Agreement may only be assigned with the consent of the Consultant and on two occasions only (references to the Client include its permitted assignees).
46. We will have no liability for any unforeseen root impact, tree removal, settlement or heave as a result of the provision of the Services.

COLLATERAL WARRANTIES

47. Unless we have specifically agreed to provide collateral warranties to third parties in connection with the Project in the Proposal, we will not be under any obligation to do so. Any collateral warranties which we may at our sole discretion agree to provide shall be in a form acceptable to us, to beneficiaries approved by us and shall be subject to payment of a reasonable fee.
48. Any collateral warranty that we provide for the benefit of a Purchaser or Tenant will be limited to the First Purchaser and/or the First Tenant and the form any warranty will be subject to prior agreement.

ECOLOGY DATA

49. For any Ecology related services we provide, it is the policy of Lloyd Bore Ltd to submit any records resulting from survey work to the appropriate County Biological Records Centre, unless specifically requested by the Client not to do so.

SITE SAFETY

50. We will assume, unless advised otherwise, that there are no exceptional health & safety issues requiring specific appropriate precautions, such as presence of asbestos, ground contamination requiring specific protective measures, structures which are not safe to enter, unprotected sides, wall openings, and floor holes and similar. Our fee proposal does not include for the cost of provisions necessary to address specific appropriate precautions and we shall incur no liability for any loss, damage or otherwise arising out of or in connection with any health and safety issues of which we were not expressly made aware.
51. You are required to provide us with all health and safety information relating to the site to prior to the commencement of the Services and also, as soon as practicable after receipt of any new information related to health and safety issues. We shall have regard for health and safety issues that arise however we shall incur no liability for any loss or damage arising out of or in connection with any issues that may arise except where such loss or damage arises out of any act or omission to comply with an absolute statutory duty.

PLANNING PERMISSION

52. Please note that we shall exercise reasonable skill and care to address successfully the relevant Landscape/Ecology Conditions attached to a planning permission however no liability is accepted for; the decision to approve or reject a scheme, which resides with the local planning authority.

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Andy Jarrett
Head of Strategic Development Projects
Shepway District Council
Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

E: andy.jarrett@shepway.gov.uk

M: 07713081278

W: www.shepway.gov.uk

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Wignall, Peter

From: Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]
Sent: 30 January 2017 12:51
To: 'Paul Whatley'
Cc: David Parry
Subject: Recreation Centre Landscape Design Princes PArade Hythe
Attachments: 5612 4 2 Masterplan 27 01 17 illustrative layout.pdf; ARC 3D.DOCX; ARC first floor.docx; ARC ground floor.docx; ARC site plan.docx

Dear Paul

You are familiar with the proposal to redevelop Princes Parade, Hythe for mixed use including the construction of a replacement recreation centre. The project architects GT3 have progressed well in preparing the design for the centre and it is now important to support the project by preparing a landscape scheme for the centre and its immediate environs including the car park.

I attach for your information:

- **A proposed masterplan of the site as a whole** (this plan has been produced by Tibbalds, they are supported by Chris Blanford Associates who are advising on the landscaping of the site as a whole).
- **The current proposed layout of the Recreation Centre.**
- **Floorplans for the Recreation Centre**
- **A perspective drawing of the Recreation Centre.**

A landscape scheme including drawings to a level of detail appropriate to support a full application is required. I am anticipating Cabinet to approve my request to submit the application at their meeting of 7th January. If that is agreed then I aim to submit a planning application at the end of March.

If you are interested in assisting can you please provide me with a fee proposal asap or before the end of this week at the latest. Please call me if you require any further information.

Kind Regards

Andy

Andy Jarrett
Head of Strategic Development Projects
Shepway District Council
Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

E: andy.jarrett@shepway.gov.uk
M: 07713081278
W: www.shepway.gov.uk

Follow us on [Twitter](#) and [Facebook](#)



Wignall, Peter

From: Paul Whatley [paul.whatley@lloydbore.co.uk]
Sent: 30 January 2017 12:55
To: Andy.Jarrett@shepway.gov.uk
Cc: Julian Bore
Subject: RE: Recreation Centre Landscape Design Princes PArade Hythe
Attachments: image001.jpg

REFERENCE EML-OUT/9999/20170130-125341-703

Hi Andy,

We'd be delighted to quote for these works, thank you.

Could you confirm please if you require only soft landscape design, or the specification of hard surface finishes as well?

Many thanks,

Paul

Paul Whatley BA (Hons) CMLI
Associate Director / Landscape Architect



Lloyd Bore Ltd. 20 YEARS 1996 – 2016.
33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340
59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363
www.lloydbore.co.uk | E: paul.whatley@lloydbore.co.uk | M: 07471 036 660

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From: Andy.Jarrett@shepway.gov.uk [mailto:Andy.Jarrett@shepway.gov.uk]
Sent: 30 January 2017 12:51
To: Paul Whatley <paul.whatley@lloydbore.co.uk>
Cc: DParry@savills.com
Subject: Recreation Centre Landscape Design Princes PArade Hythe

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Andy

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Wignall, Peter

From: Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]
Sent: 30 January 2017 12:57
To: 'Paul Whatley'
Subject: RE: Recreation Centre Landscape Design Princes PArade Hythe
Attachments: image001.jpg

Hi Paul

Both please.

Thanks

Andy

Andy Jarrett
Head of Strategic Development Projects
Shepway District Council
Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY

E: andy.jarrett@shepway.gov.uk
M: 07713081278
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From: Paul Whatley [mailto:paul.whatley@lloydbore.co.uk]
Sent: 30 January 2017 12:55
To: Jarrett, Andy
Cc: Julian Bore
Subject: RE: Recreation Centre Landscape Design Princes PArade Hythe

REFERENCE EML-OUT/9999/20170130-125341-703

Hi Andy,

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Many thanks,

Paul

Paul Whatley BA (Hons) CMLI
Associate Director / Landscape Architect



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Sent: 30 January 2017 12:51

To: Paul Whatley <paul.whatley@lloydbore.co.uk>

Cc: DParry@savills.com

Subject: Recreation Centre Landscape Design Princes PArade Hythe

Dear Paul

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If you are interested in assisting can you please provide me with a fee proposal asap or before the end of this week at the latest. Please call me if you require any further information.

Wignall, Peter

From: Shore, Dave [Dave.Shore@shepway.gov.uk]
Sent: 30 January 2017 13:55
To: Sephton, David; 'David Ellis'; 'Simon Maiden-Brooks'; 'mwillson@peterbrett.com'; 'Nathan Dellow'; 'jonathan.rodger@mlm.uk.com'; 'Robert Glavin'; 'pporter@cbastudios.com'; 'mgowdridge@gt3architects.com'; 'Samuel Durham'; 'Julian.bore@lloydbore.co.uk'; 'martin@mjmckay.wanadoo.co.uk'; 'ctslasioti@gt3architects.com'; Pinkham, Laura; 'ian.segre@elementaconsulting.com'; 'Peter Radmail'; 'Paul Whatley'; 'matt.shillito@tibbonalds.co.uk'; 'Sue Rowlands'; 'adriana.bonilla@tibbonalds.co.uk'; 'claire.perrott@tibbonalds.co.uk'; Jarrett, Andy; McGowan, Brendan; Smith, Sarah; Blaszkowicz, Andy
Subject: Princes Parade Cabinet Report - 7th February 2017

Please see link below to the Shepway District Council Cabinet meeting on 7th February 2016 where the Princes Parade project will be considered.

<http://www.shepway.gov.uk/moderngov/ieListDocuments.aspx?CId=142&MId=4313>

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

www.shepway.gov.uk

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Wignall, Peter

From: Peter Radmall [firbank@callnetuk.com]
Sent: 30 January 2017 15:10
To: Jonathan Rodger; martin; Samuel Durham; Nathan Dellow; Simon Maiden-Brooks; Robert Glavin; Paul Whatley; Julian Bore; Ian Segre
Cc: Matt Shillito; Claire Perrott; Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk; Chrysanthi Tslasioti
Subject: Princes Parade EIA Programme
Attachments: PrincesParadeDraftESprogrammeForFeb+Mar.docx

Dear All,

Further to our team meeting last Wednesday, I set out a provisional programme for completion of the EIA for an end March submission. Like all programmes, it is probably already out-of-date, but I thought it useful to focus minds on the various deliverables and the relationship between them. I haven't taken account of any further consultation requirements (the need to consult with the EA on ground-floor uses was raised, for example), since I'm not sure of what influence they may have. I'd be grateful if anyone could shout if they spot any major omissions or concerns in terms of meeting the deadlines.

Regards,

Peter

Peter Radmall Associates
environmental planning and assessment
Firbank, Ashdown Road
Forest Row
East Sussex RH18 5BW
Tel: 01342 822278
E-mail: firbank@callnetuk.com

Wignall, Peter

From: Paul Whatley [paul.whatley@lloydbore.co.uk]
Sent: 30 January 2017 15:26
To: Peter Radmall
Cc: Dave.Shore@shepway.gov.uk
Subject: Princes Parade, Hythe: EIA Programme (LVIA)...

REFERENCE EML-OUT/3609/20170130-152011-687

Peter,

Thanks for the email and programme.

I thought I would reply to you in the first instance, rather than copying in everyone.

I haven't send Dave Shore's revised Programme, but the one that was tabled at the meeting had completion of Masterplan and Parameter Plans for end of w/c20th Feb.

For our LVIA work, we will need 1-2 weeks to complete the CGIs, following receipt of the completed Masterplan, Parameter Plan (and Architects 3D models). We will then need 2 weeks to complete our Assessment for the ES following completion of the CGIs.

I hope this is of use in clarifying our intended timescales for landscape, my colleague Sam will reply direct in respect of ecology timescales.

Best wishes,

Paul

Paul Whatley BA (Hons) CML
Associate Director / Landscape Architect



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From: Peter Radmall [<mailto:firbank@callnetuk.com>]
Sent: 30 January 2017 15:10

To: Jonathan Rodger <jonathan.rodger@mlm.uk.com>; martin <martin@mjmckay.wanadoo.co.uk>; Samuel Durham <samuel.durham@lloydbore.co.uk>; Nathan Dellow <ndellow@merebrook.co.uk>; Simon Maiden-Brooks <simon.mb@herringtonconsulting.co.uk>; Robert Glavin <rglavin@merebrook.co.uk>; Paul Whatley <paul.whatley@lloydbore.co.uk>; Julian Bore <julian.bore@lloydbore.co.uk>; Ian Segre <ian.segre@elementaconsulting.com>
Cc: Matt Shillito <matt.shillito@tibbalds.co.uk>; Claire Perrott <claire.perrott@tibbalds.co.uk>; Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk; Chrysanthi Tsiasloti <christiet@gt3architects.com>
Subject: Princes Parade EIA Programme

Dear All,

Further to our team meeting last Wednesday, I set out a provisional programme for completion of the EIA for an end March submission. Like all programmes, it is probably already out-of-date, but I thought it useful to focus minds on the various deliverables and the relationship between them. I haven't taken account of any further consultation requirements (the need to consult with the EA on ground-floor uses was raised, for example), since I'm not sure of what influence they may have. I'd be grateful if anyone could shout if they spot any major omissions or concerns in terms of meeting the deadlines.

Regards,

Peter

Peter Radmall Associates
environmental planning and assessment
Firbank, Ashdown Road
Forest Row
East Sussex RH18 5BW
Tel: 01342 822278
E-mail: firbank@callnetuk.com

Wignall, Peter

From: Peter Radmall [firbank@calinetuk.com]
Sent: 30 January 2017 15:55
To: Paul Whatley
Cc: Dave.Shore@shepway.gov.uk; Matt Shillito; Claire Perrott; Chrysanthi Tsiaslotti
Subject: Re: Princes Parade, Hythe: EIA Programme (LVIA)...

Thanks, Paul. 2 weeks for CGIs + 2 weeks for assessment = 4 weeks from 20th Feb = 20th March. And Martin then needs to see your assessment in order to complete his assessment of heritage setting. This isn't going to work. Matt/Claire/Christie, can we bring forward the design fix needed for the CGIs (i.e. massing for the outline scheme + external appearance of the ARC)?

Regards,

Peter

— Original Message —

From: Paul Whatley
To: Peter Radmall
Cc: Dave.Shore@shepway.gov.uk
Sent: Monday, January 30, 2017 3:25 PM
Subject: Princes Parade, Hythe: EIA Programme (LVIA)...

REFERENCE EML-OUT/3609/20170130-152011-687

Peter,

Thanks for the email and programme.

I thought I would reply to you in the first instance, rather than copying in everyone.

I haven't send Dave Shore's revised Programme, but the one that was tabled at the meeting had completion of Masterplan and Parameter Plans for end of w/c20th Feb.

For our LVIA work, we will need 1-2 weeks to complete the CGIs, following receipt of the completed Masterplan, Parameter Plan (and Architects 3D models). We will then need 2 weeks to complete our Assessment for the ES following completion of the CGIs.

I hope this is of use in clarifying our intended timescales for landscape, my colleague Sam will reply direct in respect of ecology timescales.

Best wishes,

Paul

Paul Whatley BA (Hons) CMLI
Associate Director / Landscape Architect



Lloyd Bore Ltd. 20 YEARS 1996 – 2016.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: paul.whatley@lloydbore.co.uk | M: 07471 036 660

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From: Peter Radmall [<mailto:firbank@callnetuk.com>]

Sent: 30 January 2017 15:10

To: Jonathan Rodger <jonathan.rodger@mlm.uk.com>; martin <martin@mimckay.wanadoo.co.uk>; Samuel Durham <samuel.durham@lloydbore.co.uk>; Nathan Dellow <ndellow@merebrook.co.uk>; Simon Malden-Brooks <simon.mb@herringtonconsulting.co.uk>; Robert Glavin <rglavin@merebrook.co.uk>; Paul Whatley <paul.whatley@lloydbore.co.uk>; Julian Bore <julian.bore@lloydbore.co.uk>; Ian Segre <ian.segre@elementaconsulting.com>

Cc: Matt Shillito <matt.shillito@tibbonalds.co.uk>; Claire Perrott <claire.perrott@tibbonalds.co.uk>;

Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk; Chrysanthi Tsiasloti <christiet@gt3architects.com>

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East Sussex RH18 5BW

Tel: 01342 822278

E-mail: firbank@callnetuk.com

Wignall, Peter

From: Pam Beckett [pam.beckett@lloydbore.co.uk]
Sent: 31 January 2017 11:18
To: Dave.Shore@shepway.gov.uk
Cc: Invoices@shepway.gov.uk
Subject: INVOICE 8850 - Princes Parade, Hythe
Attachments: 3609_INV_8850.pdf

Importance: High

REFERENCE EML-OUT/3609/20170131-111632-633

Good morning Dave

Please find attached interim invoice for landscape services provided in relation to Princes Parade, Hythe, as detailed on the enclosed account.

Thank you.

Pam Beckett

Finance Manager



Lloyd Bore Ltd. 20 YEARS 1996 – 2016.

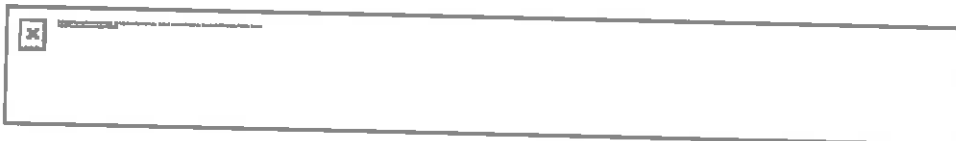
33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 8DX | T: 02075 822 363

www.lloydbore.co.uk | E: pam.beckett@lloydbore.co.uk | M: n/a

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Wignall, Peter

From: Matt Shillito [matt.shillito@tibbonalds.co.uk]
Sent: 01 February 2017 16:46
To: Shore, Dave; Sephton, David; David Ellis; Simon Malden-Brooks; McGowan, Brendan; mwillson@peterbrett.com; ndellow@merebrook.co.uk; Jonathan Rodger; Smith, Sarah; Jarrett, Andy; Paul Whatley; rglavin@merebrook.co.uk; thydes@peterbrett.com; Samuel Durham; martin; ctsiasioti@gt3architects.com; Ian Segre; Peter Radmall
Cc: Sue Rowlands; Claire Perrott
Subject: Princes Parade - Planning Application Strategy
Attachments: 5612 App RequirementsMS.docx

Importance: High

Dear All

Please note that following a meeting with Shepway planners this morning we have decided to change the format of the planning application for Princes Parade. We have decided to revert to a single, hybrid application covering the whole project, as follows.

- Leisure Centre - full details submitted.
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We have made this change for a number of reasons, including:

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- Greater simplicity for the Shepway planners to review a single application.

I have attached a revised table of application requirements which reflects this change. I think it will make your work more straightforward, not least because all of the supporting documents can assess the scheme as a whole rather than have to split the assessment between the two distinct elements of the project.

If you have any questions about the implications of this change for your work please let me know.

Matt Shillito
Associate Director
for Tibbalds Planning and Urban Design Ltd

mobile: 07468 437150

office: 020 7089 2121

e-mail: matt.shillito@tibbonalds.co.uk

website: www.tibbonalds.co.uk

Address: 19 Maltings Place, 169 Tower Bridge Road, London, SE1 3JB

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New London Awards 2013, Overall Winner - Tybalds Estate Regeneration
New London Awards 2014, Mixed-Use Winner - Faircharm Creative Quarter
Supporter of Architects Journal Women in Architecture Partnership Programme 2014*

On 25 Jan 2017, at 18:00, Matt Shillito <matt.shillito@tibbonalds.co.uk> wrote:

Dear All

Further to this morning's DTM, I have attached a copy of the submission requirements for the two planning applications. On Peter's advice, I have pulled out the Ecology, Flood Risk, Geo-Environmental and Landscape / Visual Impact Assessments as separate submission documents, in addition to them being covered as topic chapters in the ES. The Lighting Impact Assessment is also identified as a standalone document.

If you have any queries about the requirements please let me know.

Dave/Andy - We still need to identify consultants to cover the following documents:

- Sustainable Development and Renewable Energy Statement (both applications)
- Servicing and Waste Collection Plan (both applications)
- Construction Waste Management Plan (both applications)
- Leisure Impact Assessment (Leisure Centre application only)

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New London Awards 2014, Mixed-Use Winner - Faircharm Creative Quarter*

Wignall, Peter

From: Paul Whatley [paul.whatley@lloydbore.co.uk]
Sent: 02 February 2017 12:46
To: Andy.Jarrett@shepway.gov.uk
Subject: Princes Parade Leisure Centre: Landscape Design Fee Proposal...
Attachments: 4116_FP_001-Fee Proposal_Landscape.pdf

REFERENCE EML-OUT/4116/DI/20170202-124301-998

Dear Andy,

Please find attached our fee proposal for landscape design services to the above project.

I do hope this meets with your approval and if so, would be grateful to receive your confirmation.

Please do not hesitate to contact me if you have any queries, or require further information.

Best wishes,

Paul

Paul Whatley BA (Hons) CMLI
Associate Director / Landscape Architect



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Wignall, Peter

From: Shore, Dave
Sent: 07 March 2017 09:52
To: information.officer
Cc: Jarrett, Andy; Wignall, Peter; Smith, Sarah; Thomas, Eric; Neville, Rachel
Subject: RE: EIR Request - Communications with Lloyd Bore on Princes Parade, Hythe - LS-004314-AN
Attachments: 3609_FP_004A-fee proposal_land.pdf; LVIA - Memorandum of Agreement August 2016.pdf; 3609_FN_001-Planning Team Note - Ecological Considerations.pdf
Importance: High

Ayse

Steve Makin has pulled together a number of e-mails within the information directory under the name lloydboreprinces (a number of the e-mails appear to have been included twice). These include copies sent to third parties. The request is for correspondence between Lloyd Bore and Shepway District Council so only those sent by the following should be included :-

David Smith
Andy Jarrett
John Young
Julian Bore
Pam Beckett
Paul Whatley
Samuel Durham
Dave Shore
Sarah Smith
Lucy Vidler
Brendan McGowan

I also attach a fee proposal and MOI for the Landscape and Visual Impact Assessment and a Planning Team Note on ecological considerations that were exchanged between SDC and Lloyd Bore during the period specified in the request.

The e-mails listed below from Paul Whatley contain draft/preliminary versions of the Landscape and Visual Impact Assessment, the final version of which will be included with the planning application :-

1st February 2016 - 12.08
29th November 2016 - 8.26
11th November 2016 - 11.15
8th August 2016 - 16.56
2nd November 2016 - 14.33

I suggest these be withheld for the reason set out below :-

Lloyd Bore Limited are preparing a Landscape and Visual Impact Assessment (LVIA) that will be included as part of the Environmental Statement, to be submitted with the planning application for the Princes Parade site. Regulation 12 (4) (d) Drafts/incomplete/unfinished documents/data applies as this will protect work in progress by delaying disclosure until the LVIA is finalised. This will allow ongoing work and discussions to be progressed and finalised without interruption and interference from outside; and provide some protection from having to spend time and resources explaining or justifying comments and proposals that are not or may never be final.

Regards

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre, Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

www.shepway.gov.uk

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-----Original Message-----

From: Niazi, Ayse On Behalf Of information.officer

Sent: 15 February 2017 16:29

To: Jarrett, Andy; Wignall, Peter; Smith, Sarah; Shore, Dave

Subject: FW: EIR Request - Communications with Lloyd Bore on Princes Parade, Hythe - LS-004314-AN

Hi,

We have received the following request. Please could you let us have the information to respond. We will need full information by 8 March at the latest in order to be able to comply with the statutory deadline.

Please ensure you leave the subject line in your response. This is to ensure that we have a reference number to link the reply to. Could you also please address your response to: information.officer@shepway.gov.uk

In your response could you please estimate to the nearest quarter of an hour how long it has taken you to retrieve and supply the information

Miss Ayse Niazi

Complaints & Street Naming and numbering officer

Tel: 01303 853437

Fax: 01303 853548

Shepway District Council, Civic Centre, Castle Hill Avenue, Folkestone, Kent, CT20 2QY

E-mail: information.officer@shepway.gov.uk

Website: www.shepway.gov.uk

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P Please consider the Environment before printing this email

This request is raised under the Environmental Information Regulations concerning the Princes Parade land owned by Shepway District Council. The EIR are applicable to this site since it is known to be subject to environmental emissions.

Please provide by email copies of all communications between Lloyd Bore and the Council on Princes Parade during the period 1 January 2016 to 15 February 2017.

For the avoidance of doubt, please include all requests for reports, information or advice raised by the Council and all reports and responses made by Lloyd Bore.

Princes Parade

Planning Application Requirements

(draft: 1/2/2017)

Hybrid Application:

- Leisure Centre – full details submitted.
- Housing, open space and ancillary commercial – outline submission with all matters reserved except access.

| Application Requirement | Responsible |
|--|---|
| Application form and certificates | Tibbalds |
| CIL Form | Tibbalds |
| Site location plan (1:2,500) | Tibbalds |
| Existing block plan: showing land uses, buildings, access points, landscape and boundary details (1:2,500) | Tibbalds |
| Topographical survey | JC White |
| Proposed drawings | Tibbalds, GT3 |
| Environmental Statement: <ul style="list-style-type: none"> • Cultural Heritage • Ecology • Flood risk and Drainage • Geo-Environment • Landscape and Views • Socio-economics • Transport | Peter Radmall (coordination) <ul style="list-style-type: none"> • Martin Mckay • Lloyd Bore • Herringtons • Idom Merebrook • Lloyd Bore • Tibbalds • MLM |
| Planning, Design and Access Statement | Tibbalds with input from GT3 and CBA |
| Design Code | Tibbalds with input from CBA |
| Transport Assessment | MLM |
| Lighting Impact Assessment | Elementa |
| Drainage Strategy and Flood Risk Assessment | Herringtons |
| Ecological Assessment | Lloyd Bore |

Tibbalds

| | |
|---|-----------------------|
| Geo-Environmental Assessment | Idom Merebrook |
| Landscape and Visual Impact Assessment | Lloyd Bore |
| Statement of Community Involvement | Tibbalds |
| Arboricultural Survey | SDC |
| Sustainable Development and Renewable Energy Statement | ??? |
| Servicing and Waste Collection Plan | ??? |
| Waste Management Plan (construction) | ??? |
| Affordable Housing Statement and Viability Assessment | Savills |

Wignall, Peter

From: Peter Radmall [firbank@callnetuk.com]
Sent: 05 February 2017 12:32
To: Simon Maiden-Brooks; Nathan Dellow; Jonathan Rodger; Paul Whatley; Samuel Durham; Ian Segre; martin
Cc: Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk; Matt Shillito
Subject: Fw: Princes Parade - Planning Application Strategy
Attachments: 5612 App RequirementsMS.docx

Importance: High

Dear All,

You should have seen this from Matt last week. As a result, there is no need to distinguish between the ARC and the outline scheme in the reporting of effects, which should make life easier. Get back to me if you have any queries.

Regards,

Peter

— Original Message —

From: Matt Shillito
To: Dave.Shore@shepway.gov.uk ; David.Sephton@shepway.gov.uk ; David Ellis ; Simon Maiden-Brooks ; Brendan.McGowan@shepway.gov.uk ; mwillson@peterbrett.com ; ndellow@merebrook.co.uk ; Jonathan Rodger ; Sarah.Smith@shepway.gov.uk ; Andy.Jarrett@shepway.gov.uk ; Paul Whatley ; rolavin@merebrook.co.uk ; thydes@peterbrett.com ; Samuel Durham ; martin ; ctslasioti@gt3architects.com ; Ian Segre ; Peter Radmall
Cc: Sue Rowlands ; Claire Perrott
Sent: Wednesday, February 01, 2017 4:46 PM
Subject: Princes Parade - Planning Application Strategy

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Supporter of Architects Journal Women in Architecture Partnership Programme 2014*

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>

> Matt Shillito

> Associate Director

> for Tibbalds Planning and Urban Design Ltd

>

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> office: 020 7089 2121

> e-mail: matt.shillito@tibbalds.co.uk <<mailto:matt.shillito@tibbalds.co.uk>>

- > website: www.tibbalds.co.uk <<http://www.tibbalds.co.uk>>
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- > Supporter of Architects Journal Women in Architecture Partnership Programme 2014
- >
- >
- >
- >

Wignall, Peter

From: Peter Radmall [firbank@callnetuk.com]
Sent: 05 February 2017 12:32
To: Simon Malden-Brooks; Nathan Dellow; Jonathan Rodger; Paul Whatley; Samuel Durham; Ian Segre; martin
Cc: Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk; Matt Shillito
Subject: Fw: Princes Parade - Planning Application Strategy
Attachments: 5612 App RequirementsMS.docx
Importance: High

Dear All,

You should have seen this from Matt last week. As a result, there is no need to distinguish between the ARC and the outline scheme in the reporting of effects, which should make life easier. Get back to me if you have any queries.

Regards,

Peter

— Original Message —

From: Matt Shillito
To: Dave.Shore@shepway.gov.uk ; David.Sephton@shepway.gov.uk ; [David Ellis](#) ; [Simon Maiden-Brooks](#) ; Brendan.McGowan@shepway.gov.uk ; mwillson@peterbrett.com ; ndellow@merebrook.co.uk ; [Jonathan Rodger](#) ; Sarah.Smith@shepway.gov.uk ; Andy.Jarrett@shepway.gov.uk ; [Paul Whatley](#) ; rglavin@merebrook.co.uk ; thydes@peterbrett.com ; [Samuel Durham](#) ; [martin](#) ; ctsiasloti@gt3architects.com ; [Ian Segre](#) ; [Peter Radmall](#)
Cc: [Sue Rowlands](#) ; [Claire Perrott](#)
Sent: Wednesday, February 01, 2017 4:46 PM
Subject: Princes Parade - Planning Application Strategy

Dear All

Please note that following a meeting with Shepway planners this morning we have decided to change the format of the planning application for Princes Parade. We have decided to revert to a single, hybrid application covering the whole project, as follows.

- Leisure Centre - full details submitted.
- Housing/open space/ancillary commercial - outline submission with all matters reserved except access.

We have made this change for a number of reasons, including:

- The need to make a planning argument under the current Local Plan rather than the emerging Local Plan, which requires us to show that the residential development is needed to fund/enable the leisure centre (harder to do with separate applications).
- The fact that the road diversion will need to be put in place to enable the leisure centre development to occur, which makes it difficult to separate the leisure centre parcel from the remainder of the site.
- The risk that the leisure centre application could be approved and the housing/open space/ancillary commercial application refused.
- Greater simplicity for the Shepway planners to review a single application.

I have attached a revised table of application requirements which reflects this change. I think it will make your work more straightforward, not least because all of the supporting documents can assess the scheme as a whole rather than have to split the assessment between the two distinct elements of the project.

If you have any questions about the implications of this change for your work please let me know.

Matt Shillito
Associate Director
for Tibbalds Planning and Urban Design Ltd

mobile: 07468 437150
office: 020 7089 2121
e-mail: matt.shillito@tibbonalds.co.uk
website: www.tibbonalds.co.uk
Address: 19 Maltings Place, 169 Tower Bridge Road, London, SE1 3JB

Appointed to the HCA Multidisciplinary Panel 2014-2018: www.tibbonaldsmultidisciplinary.co.uk

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New London Awards 2014, Mixed-Use Winner - Faircharm Creative Quarter
Supporter of Architects Journal Women in Architecture Partnership Programme 2014*

On 25 Jan 2017, at 18:00, Matt Shillito <matt.shillito@tibbonalds.co.uk> wrote:

Dear All

Further to this morning's DTM, I have attached a copy of the submission requirements for the two planning applications. On Peter's advice, I have pulled out the Ecology, Flood Risk, Geo-Environmental and Landscape / Visual Impact Assessments as separate submission documents, in addition to them being covered as topic chapters in the ES. The Lighting Impact Assessment is also identified as a standalone document.

If you have any queries about the requirements please let me know.

Dave/Andy - We still need to identify consultants to cover the following documents:

- Sustainable Development and Renewable Energy Statement (both applications)
- Servicing and Waste Collection Plan (both applications)
- Construction Waste Management Plan (both applications)
- Leisure Impact Assessment (Leisure Centre application only)

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> Matt Shillito

> Associate Director

> for Tibbalds Planning and Urban Design Ltd

>

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> office: 020 7089 2121

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Shepway District Council
Civic Centre
Castle Hill Avenue
Folkestone
Kent
CT20 2QY

Lloydbore

33 ST GEORGE'S PLACE
CANTERBURY
KENT CT1 1UT

t: 01227 464 340
e: mail@lloydbore.co.uk
w: www.lloydbore.co.uk

Our ref: 3609/DS/pb
Your ref: Purchase Order no. SD00060

27th January 2017

INVOICE NO. 8836

INTERIM INVOICE

PROJECT NAME: PRINCES PARADE, HYTHE

To: Ecological services as per our Schedule of Services & Fees (doc.
ref. 3609/FP003) dated 10th November 2015.

Ecological Services:

| | | |
|----|--|-----------|
| 9. | Time spent on Ecology Chapter in January 2017. | £1,200.00 |
| | Attendance by Sam Durham at Design Team meeting on 25 th January 2017. | £ 360.00 |

| | |
|------------|-----------|
| Sub Total: | £1,560.00 |
|------------|-----------|

| | |
|------------|----------|
| VAT @ 20%: | £ 312.00 |
|------------|----------|

| | |
|-------------|-----------|
| AMOUNT DUE: | £1,872.00 |
|-------------|-----------|

Payment should be made within 30 days of invoice date. Any queries must be raised within 10 days of invoice date.

Cheques should be made payable to LLOYD BORE Ltd. Quoting our invoice number on the reverse.

BACS Payments to: Royal Bank of Scotland, Sort Code: 16-15-20. A/c No: 101 071 34. Quoting our Invoice Number.

Lloyd Bore Limited. Registered Office: 30 St Georges Place, Canterbury, CT1 1UT, England. Reg No. 5393155. VAT Reg No. 662 0145 66.
director: Julian bore BA (Hons) M Phil GMLI | associate director: paul whatley BA (Hons) GMLI | head of ecology, canterbury. David Smith BSc (Hons) PhD MCIEEM
head of ecology, cumbria: Iuvoy monhemius gibeon MSc MIEEM | office 4, maudlands, mauds street, kendal, cumbria, LA9 4QD | t: 01536 738411 | e: luoy@lloydbore.co.uk

Wignall, Peter

From: Pam Beckett [pam.beckett@lloydbore.co.uk]
Sent: 07 February 2017 09:10
To: invoices@shepway.gov.uk
Subject: Copy Invoice 8836 - Princes Parade, Hythe
Attachments: 3609_INV_8836.pdf

Importance: High

REFERENCE EML-OUT/3609/20170207-90820-766

Good morning

Further to my telephone call this morning, please find attached copy invoice, as requested, which I confirm was sent to Dave Shore on 27th January 2017, as below.

Thank you.

Pam Beckett

Finance Manager



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From: pam.beckett@lloydbore.co.uk
Sent: 27/01/2017 09:55
To: Dave.Shore@shepway.gov.uk
Cc: david.smith@lloydbore.co.uk
Subject:

REFERENCE EML-OUT/3609/20170127-95401-571

Good morning Dave

Please find attached invoice for ecological services provided in relation to Princes Parade, Hythe, as detailed on the enclosed account.

Thank you Dave.

Pam Beckett

Finance Manager



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Wignall, Peter

From: Shore, Dave [Dave.Shore@shepway.gov.uk]
Sent: 08 February 2017 11:04
To: Sephton, David; 'David Ellis'; 'Simon Malden-Brooks'; 'mwillson@peterbrett.com'; 'Nathan Dellow'; 'Jonathan.rodger@mlm.uk.com'; 'Robert Glavin'; 'pporter@cbastudios.com'; 'Samuel Durham'; 'Julian.bore@lloydbore.co.uk'; 'martin@mjmckay.wanadoo.co.uk'; 'ian.segre@elementaconsulting.com'; 'Paul Whatley'
Cc: 'adriana.bonilla@tibbonalds.co.uk'; 'claire.perrott@tibbonalds.co.uk'; McGowan, Brendan; Smith, Sarah; Blaszkowicz, Andy; 'matt.shillito@tibbonalds.co.uk'; 'Sue Rowlands'; Jarrett, Andy; 'mgowdrldge@gt3architects.com'; 'ctsiaslotl@gt3architects.com'; 'Peter Radmall'; Pinkham, Laura; 'Dunstan, Simon'
Subject: RE: Princes Parade Cabinet Report - 7th February 2017
Importance: High

Hi

Cabinet last agreed the recommendations in the Prince Parade Cabinet report and we now have the go ahead to prepare and submit the planning application. One additional recommendation was added requiring that a full business case/financial appraisal be considered by Cabinet before the scheme commences. Thanks for all your help in getting to this point.

I will get a revised programme circulated shortly (I just need to consider how incorporate the lead in times for CGI production). Please give me a call if you need to discuss further.

Thanks

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

www.shepway.gov.uk

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From: Shore, Dave [<mailto:Dave.Shore@shepway.gov.uk>]

Sent: 30 January 2017 13:55

To: Sephton, David; 'David Ellis'; 'Simon Malden-Brooks'; 'mwillson@peterbrett.com'; 'Nathan Dellow'; 'jonathan.rodger@mlm.uk.com'; 'Robert Glavin'; 'pporter@cbastudios.com'; 'mgowdridge@gt3architects.com'; 'Samuel Durham'; 'jullan.bore@lloydbore.co.uk'; 'martin@mjmckay.wanadoo.co.uk'; 'ctsiasioti@gt3architects.com'; Pinkham, Laura; ian.segre@elementaconsulting.com; 'Peter Radmall'; 'Paul Whatley'; 'matt.shillito@tibbonalds.co.uk'; 'Sue Rowlands'; 'adriana.bonilla@tibbonalds.co.uk'; 'claire.perrott@tibbonalds.co.uk'; Jarrett, Andy; McGowan, Brendan; Smith, Sarah; Blaszkowicz, Andy

Subject: Princes Parade Cabinet Report - 7th February 2017

Please see link below to the Shepway District Council Cabinet meeting on 7th February 2016 where the Princes Parade project will be considered.

<http://www.shepway.gov.uk/moderngov/ieListDocuments.aspx?CId=142&MId=4313>

Dave

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Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

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Wignall, Peter

From: Samuel Durham [samuel.durham@lloydbore.co.uk]
Sent: 08 February 2017 15:12
To: Nathan Dellow
Cc: Simon Malden-Brooks; Peter Radmall; Robert Glavin; matt.shillito@tibbon.co.uk; Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk; Brendan.McGowan@shepway.gov.uk
Subject: RE: Princes Parade EIA Programme

REFERENCE EML-OUT/3609/Con/20170208-91349-379

Hi Nathan,

Thank you very much for the information on capping thicknesses. This is useful for my impact scoping. My layman's interpretation of that information is that the entire site will need to be capped (to differing depths, dependent on land use). Is this correct?

Matt,

I will need an understanding of the works phasing, to determine whether we can establish an on-site receptor for reptiles within the western open space prior to removal of the southern bund. This would be our, and typically the LPAs preference (as opposed to translocation of reptiles to an off-site receptor). This would also be in line with various best practice guidance publications on reptile mitigation. Also worth noting that one of the main comments/complaints I received at the public exhibition was with regards to relocating reptiles to an off-site receptor. If we can confirm where exactly reptiles will be translocated to, this will increase the certainty in our impact assessment. Who is the best person to discuss works phasing with?

Kind regards,

Samuel Durham BSc (Hons) ACIEEM

Senior Ecologist



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www.lloydbore.co.uk | E: samuel.durham@lloydbore.co.uk | M: 07471 036 663

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Wignall, Peter

From: Nathan Dellow [ndellow@merebrook.co.uk]
Sent: 08 February 2017 15:17
To: Samuel Durham
Cc: Simon Malden-Brooks; Peter Radmall; Robert Glavin; matt.shillito@tbbalds.co.uk; Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk; Brendan.McGowan@shepway.gov.uk
Subject: RE: Princes Parade EIA Programme
Attachments: Image001.png

Samuel,

Yes, soft landscaping across the entire site - with the possible exception of the strip next to the Royal Military Canal where it may be possible to keep the current vegetation (subject to testing).

Kind regards

Nathan Dellow BSc, MSc, DIC, MCIWEM, MEnvSc, CEnv, CSJK
Senior Geo-Environmental Consultant

E: ndellow@merebrook.co.uk
M: +44 (0)7921 687079



Idom Merebrook Ltd. 1 Leonard Place, Westerham Road, Keston, Kent, BR2 9HQ
t +44 (0)1889 889 980 f +44 (0)1889 889 981 e consulting@merebrook.co.uk
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Work sustainably - Do you really need to print this e-mail?

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Sent: 08 February 2017 15:12
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Cc: Simon Malden-Brooks; Peter Radmall; Robert Glavin; matt.shillito@tbbalds.co.uk; Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk; Brendan.McGowan@shepway.gov.uk
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www.merebrook.co.uk

Wignall, Peter

From: Matt Shillito [matt.shillito@tibbonalds.co.uk]
Sent: 08 February 2017 15:26
To: Samuel Durham
Cc: Nathan Dellow; Simon Maiden-Brooks; Peter Radmall; Robert Glavin; Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk; Brendan.McGowan@shepway.gov.uk
Subject: Re: Princes Parade EIA Programme

Hi Sam

When do you need to know this? I don't think works phasing has been looked at in any detail yet. The closest we have come is to identify the need for a Construction Waste Management Plan to be prepared as part of the planning application package. This will need to encompass construction phasing, but has not yet been assigned to a consultant - it may be that MLM take it on. Not sure if Dave or Andy can elaborate on that?

Matt Shillito
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Address: 19 Maltings Place, 169 Tower Bridge Road, London, SE1 3JB

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*Placemaking Awards 2013, Winner - Planning Consultancy of the Year
RTPI Awards for Planning Excellence 2013, Winner - Thame Neighbourhood Plan
New London Awards 2013, Overall Winner - Tybalds Estate Regeneration
New London Awards 2014, Mixed-Use Winner - Faircharm Creative Quarter
Supporter of Architects Journal Women in Architecture Partnership Programme 2014*

On 8 Feb 2017, at 15:11, Samuel Durham <samuel.durham@lloydbore.co.uk> wrote:

REFERENCE EML-OUT/3609/Con/20170208-91349-379

Hi Nathan,

Thank you very much for the information on capping thicknesses. This is useful for my impact scoping. My layman's interpretation of that information is that the entire site will need to be capped (to differing depths, dependent on land use). Is this correct?

Matt,

I will need an understanding of the works phasing, to determine whether we can establish an on-site receptor for reptiles within the western open space prior to removal of the southern bund. This would be our, and typically the LPAs preference (as opposed to translocation of reptiles to an off-

site receptor). This would also be in line with various best practice guidance publications on reptile mitigation. Also worth noting that one of the main comments/complaints I received at the public exhibition was with regards to relocating reptiles to an off-site receptor. If we can confirm where exactly reptiles will be translocated to, this will increase the certainty in our impact assessment. Who is the best person to discuss works phasing with?

Kind regards,

Samuel Durham BSc (Hons) ACIEEM
Senior Ecologist



Lloyd Bore Ltd. 20 YEARS 1996 – 2016.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: samuel.durham@lloydbore.co.uk | M: 07471 036 663

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Wignall, Peter

From: Matt Shillito [matt.shillito@tibbonalds.co.uk]
Sent: 08 February 2017 15:26
To: Samuel Durham
Cc: Nathan Dellow; Simon Malden-Brooks; Peter Radmall; Robert Glavin;
Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk;
Brendan.McGowan@shepway.gov.uk
Subject: Re: Princes Parade EIA Programme

Hi Sam

Ltd

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Wignall, Peter

From: Paul Whatley [paul.whatley@lloydbore.co.uk]
Sent: 08 February 2017 18:04
To: Andy.Jarrett@shepway.gov.uk
Subject: Princes Parade, Leisure Centre...

REFERENCE EML-OUT/4116/20170208-180257-036

Hi Andy,

Just a quick note to check that you successfully received our fee proposal last week, for the landscape design works to the Leisure Centre?

Best wishes,

Paul

Paul Whatley BA (Hons) CMLI
Associate Director / Landscape Architect



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33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340
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Wignall, Peter

From: Paul Whatley [paul.whatley@lloydbore.co.uk]
Sent: 15 February 2017 18:26
To: Dave.Shore@shepway.gov.uk
Cc: Samuel Durham
Subject: Princes Parade: EIA Programme Update...

REFERENCE EML-OUT/3609/20170215-182352-842

Hi Dave,

I wondered if you have revised the EIA programme yet, or could give me an indication of when we can expect to receive finalised plans for assessment purposes?

Any indication would be useful as we look ahead to programme our schedule in the coming weeks.

Thank you,

Paul

Paul Whatley BA (Hons) CMLI
Associate Director / Landscape Architect



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From: Dave.Shore@shepway.gov.uk
Sent: 08/02/2017 11:03:44
To: David.Sephton@shepway.gov.uk; DEllis@cbastudios.com; simon.mb@herringtonconsulting.co.uk; mwillson@peterbrett.com; ndellow@merebrook.co.uk; jonathan.rodger@mlm.uk.com; rglavin@merebrook.co.uk; pporter@cbastudios.com; samuel.durham@lloydbore.co.uk; julian.bore@lloydbore.co.uk; martin@mjmckay.wanadoo.co.uk; ian.segre@elementaconsulting.com; paul.whatley@lloydbore.co.uk
Cc: adriana.bonilla@tibbalds.co.uk; claire.perrott@tibbalds.co.uk; Brendan.McGowan@shepway.gov.uk;

Sarah.Smith@shepway.gov.uk; Andy.Blaszkowicz@shepway.gov.uk; matt.shillito@tibbonalds.co.uk;
sue.rowlands@tibbonalds.co.uk; Andy.Jarrett@shepway.gov.uk; mgowdridge@gt3architects.com;
ctsiasioti@gt3architects.com; firbank@callnetuk.com; Laura.Pinkham@shepway.gov.uk;
sdunstan@gt3architects.com

Subject: RE: Princes Parade Cabinet Report - 7th February 2017

Hi

Cabinet last agreed the recommendations in the Prince Parade Cabinet report and we now have the go ahead to prepare and submit the planning application. One additional recommendation was added requiring that a full business case/financial appraisal be considered by Cabinet before the scheme commences. Thanks for all your help in getting to this point.

I will get a revised programme circulated shortly (I just need to consider how incorporate the lead in times for CGI production). Please give me a call if you need to discuss further.

Thanks

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

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From: Shore, Dave [mailto:Dave.Shore@shepway.gov.uk]

Sent: 30 January 2017 13:55

To: Sephton, David; 'David Ellis'; 'Simon Maiden-Brooks'; 'mwillson@peterbrett.com'; 'Nathan Dellow'; 'Jonathan.rodger@mlm.uk.com'; 'Robert Glavin'; 'pporter@cbastudios.com'; 'mgowdridge@gt3architects.com'; 'Samuel Durham'; 'jullian.bore@lloydbore.co.uk'; 'martin@mjmckay.wanadoo.co.uk'; 'ctsiasioti@gt3architects.com'; Pinkham, Laura; ian.segre@elementaconsulding.com; 'Peter Radmall'; 'Paul Whatley'; 'matt.shillito@tibbonalds.co.uk';

'Sue Rowlands'; 'adriana.bonilla@tibbon.co.uk'; 'claire.perrott@tibbon.co.uk'; Jarrett, Andy; McGowan, Brendan;
Smith, Sarah; Blaszkowicz, Andy
Subject: Princes Parade Cabinet Report - 7th February 2017

Please see link below to the Shepway District Council Cabinet meeting on 7th February 2016 where the Princes Parade project will be considered.

<http://www.shepway.gov.uk/moderngov/ieListDocuments.aspx?CId=142&MId=4313>

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

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Wignall, Peter

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'Sue Rowlands'; 'adriana.bonilla@tibbalds.co.uk'; 'claire.perrott@tibbalds.co.uk'; Jarrett, Andy; McGowan, Brendan;
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Wignall, Peter

From: Shore, Dave [Dave.Shore@shepway.gov.uk]
Sent: 15 February 2017 18:26
To: Paul Whatley
Subject: Automatic reply: Princes Parade: EIA Programme Update...

I shall be out of the office until Monday 20th February 2017. Please leave a message on 01303 853459 or send me an e-mail and I will contact you on my return.

Regards

Dave

