

Wignall, Peter

From: Julian Bore [julian.bore@lloydbore.co.uk]
Sent: 08 August 2016 14:03
To: Dave.Shore@shepway.gov.uk
Subject: RE: RE: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/3609/CIV/20160808-140058-212

Dave

Apologies for not getting back to you – just returned from leave.

I will discuss the production of verified wireline CGIs with the head of our tech team and get back to you with a fee quote shortly.

Kind regards

Julian

Julian Bore BA (Hons) M Phil CMLI

Managing Director



Lloyd Bore Ltd.

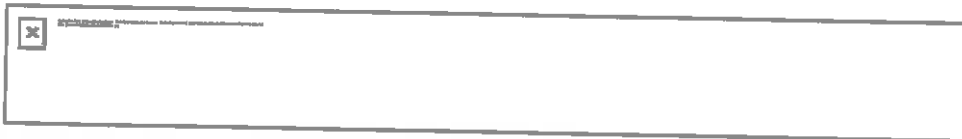
33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

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From: Dave.Shore@shepway.gov.uk [mailto:Dave.Shore@shepway.gov.uk]
Sent: 04 August 2016 14:08
To: Julian Bore <julian.bore@lloydbore.co.uk>; Dave.Shore@shepway.gov.uk
Cc: Andy.Jarrett@shepway.gov.uk
Subject: RE: RE: LVIA for Prince's Parade, Hythe

Julian

Apologies for the delay in responding. We have received a number of quotations differs in scope. In order to make a direct comparison are you able provide an addition quote for the provision of verified 'wireframe' photomontage images?

Regards

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

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From: Julian Bore [<mailto:julian.bore@lloydbore.co.uk>]

Sent: 11 July 2016 13:33

To: Dave.Shore@shepway.gov.uk

Cc: Andy.Jarrett@shepway.gov.uk

Subject: RE: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/3609/CI/20160711-125544-066

Dave

Further to your invitation to tender for the Princes Parade LVIA, I attach our fee proposal, scope of works, staff CVs and professional experience as requested.

We have extensive experience in undertaking LVIA work to Inform Environmental Statements, for both public and private sectors. As a local practice (and having been involved in the Imperial Hotel scheme nearby) we would be very interested to be working at Princes Parade.

Please note we also offer services in landscape masterplanning, detailed landscape design and management and tree survey work to BS5837:2012.

In terms of tasks and programme, we would envisage the work would be produced within the following time periods:

- Production of baseline studies and project specific character appraisal: 12 July – 23 August 2016: 6 weeks
- Production of LVIA assessment: 24 August – 28 September 2016: 5 weeks
- Preparation of final Landscape Chapter for inclusion in ES: 29 September – 27 October: 4 weeks.

Please note that the assessment stage cannot be completed until a final scheme / layout is available for assessment.

Our hourly rates are as follows:

- Director: £95/hr + VAT (£700 /day)
- Head of Landscape: £85/hr + VAT (£620 /day)
- Principal Landscape Architect: £80/hr + VAT (£580 /day)
- Senior Landscape Architect: £70/hr + VAT (£500 /day)
- Landscape technician / assistant: £55/hr + VAT (£400 /day)

Please contact me if you have any queries in connection with this fee proposal.

Thank you for inviting us to quote for this interesting work.

Kind regards

Julian

Julian Bore BA (Hons) M Phil CMLI

Managing Director



Lloyd Bore Ltd.

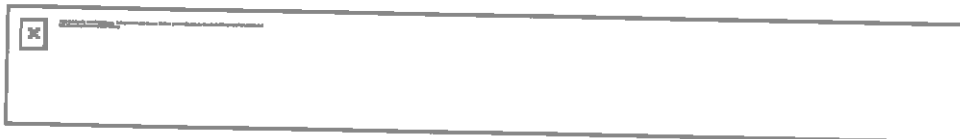
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From: Dave.Shore@shepway.gov.uk

Sent: 04/07/2016 14:20:16

To: samuel.durham@lloydbore.co.uk

Cc: andrew.cox@lloydbore.co.uk; stuart.hubert@lloydbore.co.uk; david.smith@lloydbore.co.uk;

Andy.Jarrett@shepway.gov.uk

Subject: RE: LVIA for Prince's Parade, Hythe

Samuel

Further to your e-mail dated 14th June 2016 I would like to invite Lloyd Bore to submit a fee proposal for a Landscape and Visual Impact Assessment (LVIA) for the Princes Parade Development. Please find attached a project brief. I look forward to receiving your proposal. Please call me if you wish to discuss further.

Regards

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

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Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

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From: Samuel Durham [<mailto:samuel.durham@lloydbore.co.uk>]
Sent: 14 June 2016 12:47
To: Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk
Cc: Andrew Cox; Stuart Hubert; David Smith
Subject: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/9999/20160614-123407-204

Dave / Andy,

I noted during our inception meeting that you are yet to appoint a consultant to produce an LVIA for the Prince's Parade site.

As you may already be aware, this is a service that Lloyd Bore offer and have an excellent reputation in delivering.

Please let me know if you would like us to provide a fee proposal for the LVIA.

I have copied in our Principal Landscape Architect, Stuart Hubert and our Head of Landscape, Andy Cox.

If you would like to discuss the LVIA requirements further, Stuart has said that he would be happy to advise.

It would be great to extend our scope of works on this project and with Shepway in general.

Kind regards,

Samuel Durham BSc (Hons) ACIEEM

Senior Ecologist



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: samuel.durham@lloydbore.co.uk | M: 07471 036 663

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16th June 2016

[illegible]

SCHEDULE OF SERVICES AND FEES

Landscape Architecture Services

Shepway District Council

Land at Princes Parade, Hythe

Ref. No. 3609_FP_004A

8 July 2016

Originator: Julian Bore

Revisions:

8 August 2016: inclusion of additional fees for verified wireframe CGIs

**LLOYD BORE LTD
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KENT, CT1 1UT**

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mail@lloydbore.co.uk

www.lloydbore.co.uk



1. PROJECT NAME: LANDSCAPE ARCHITECTURE SERVICES - LAND AT PRINCES PARADE, HYTHE

1.1 This document represents our scope of services, methodology and fee proposal for Landscape Architecture (assessment) consultancy services in relation to the above project.

1.2 Our services are provided in accordance with the terms and conditions set out in this document and its attachments.

2. SCOPE OF SERVICES

2.1 We understand the scope of works to be to undertake a Landscape and Visual Impact Assessment (LVIA) to inform a planning application for the above project, and to form the landscape chapter within the Environmental Statement. The work will be undertaken in accordance with the GLVIA guidelines (3rd Edition 2013) published by the Landscape Institute and IEMA, and guidance on Landscape Character Assessment produced by the Countryside Agency (now Natural England) and Scottish Natural Heritage (2002). Viewpoint photography will be prepared in accordance with the Landscape Institute's Advice Note 01/11 'Photography and photomontage in landscape and visual impact assessment (2011).'

2.2 The detailed scope of services included in this fee proposal is set out below.

Baseline Assessment

Scope of Work

2.3 We will undertake a baseline assessment of the site including, where relevant:

- Ordnance Survey (OS) base maps.
- Planning policy and conservation designations from the Local Plan, Local Development Framework, Supplementary Planning Guidance and other sources, as applicable.
- Tree Preservation Order (TPO) Information.
- Existing Landscape Character Assessments.

2.4 We will carry out a site visit and undertake field survey work to support our desktop studies and identify key views and visual receptors (defined as the people who will experience these views).

2.5 We will prepare a selection of viewpoint locations for discussion and agreement with you.

2.6 The baseline assessment will include the following illustrative material:

- Location plan and study area extents.
- Landscape / townscape planning designations.
- Topography.
- Built form / urban grain.
- Key vegetation and landscape features.
- Published landscape character areas. Please note that the site in question is covered only by the national and Kent-wide character area studies, and that there is currently no district-wide Shepway Landscape Character Assessment. It will therefore be necessary for a brief project-specific landscape character appraisal to be undertaken in order to complete the baseline work (see below).
- Photographic viewpoints plan.
- Illustrative photos and assessment views.

Outputs

- 1no. baseline assessment report (A4) with supporting plans and photographs (A4 / A3 as appropriate).

Project-specific Landscape Character Appraisal

Scope of Work

2.7 We will undertake a project specific landscape character area appraisal, utilising the information collected as part of the baseline assessment. This will identify individual landscape character areas within the study area,

and establish baseline conditions against which further assessment can be undertaken as part of the LVIA process.

- 2.8 The landscape character appraisal will include an assessment of the value, condition and sensitivity of the identified character areas and will involve field work to support our findings.

Outputs

- 1 no. Landscape character appraisal plan (A3) supported by written character area descriptions and assessments of value, condition and sensitivity for each identified character area for inclusion within the final LVIA report. This would be accompanied by supporting photographs and mapping as appropriate.

Landscape and Visual Impact Assessment

Scope of Work

- 2.9 We will undertake a landscape and visual impact assessment (LVIA), to determine the magnitude and significance of identified impacts upon landscape character and visual receptors.
- 2.10 To complete this element of work we will need to have sufficient architectural / engineering design available to us in order to make a proper assessment. In this regard we will maintain close liaison with the architecture and masterplanning team, and the heritage consultant.
- 2.11 Our work will include production of verified wireframe CGIs to inform the assessment process. These will be based on the project's architect's finalised 3D digital model to be supplied to us. This model must be provided to world co-ordinates and/or include a minimum of two alignment points with their corresponding northing, easting and elevation to world co-ordinates.
- 2.12 We will undertake all necessary specialist photography. For the CGIs to be verified the viewpoint origins will need to be surveyed by the project topographical surveyor, who will need to digitally survey each camera location and relate these levels back to site levels, and survey existing 'reference' features to allow for accurate positioning of the rendered CGI's into the original photos.
- 2.13 We will produce a methodology document summarising the CGI process, to confirm that the images are verified.
- 2.14 The LVIA report will include the following, where appropriate:
- Project description. This will involve text and supporting drawings to describe as fully as possible the elements of the proposed development upon which our assessment will be based. This information is normally provided by the project architect, client or other members of the design team.
 - Review of landscape planning policy context.
 - Description of the assessment methodology.
 - Baseline assessment, including site-specific landscape appraisal (as described above).
 - Assessment of potential landscape and visual impacts.
 - Description of proposed mitigation
 - Summary of residual impacts.

Outputs

- 1 no. LVIA report (A4) with supporting plans and photographs (A4 / A3 as appropriate).

Production of landscape chapter for inclusion in an Environmental Statement

Scope of Work

- 2.15 As the project is screened as EIA development, we would produce a landscape chapter for inclusion within an Environmental Statement, based on the LVIA. This would include a non-technical summary. The full Statement would be compiled and co-ordinated by others.

Outputs

- ES landscape chapter and non-technical summary in Word format, supported by mapping and illustrative material as necessary, for inclusion within full ES.

Specialist Mapping

- 2.16 We assume that all necessary digital mapping will be made available to us by the client. If this is not the case we would purchase the required mapping and pass the cost onto the client as a disbursement. The cost of this is normally below £100 + VAT.

Zone of Visual Influence

- 2.17 We have included an optional additional service in our fee schedule for the production of a GIS based zone of visual influence diagram (ZVI). Please note that in our experience this methodology can give an exaggerated impression of the extent of visual influence, as it does not take into consideration the effect of existing development and vegetation. If this exercise is not required, it can be omitted from the scope of works. In order to produce an accurate ZVI diagram we will require precise building heights to be provided to us.

Lighting Assessment

- 2.18 The preparation of computer generated lighting models is excluded from the above. It is anticipated that any required supporting lighting model work would be prepared by a specialist visualisation consultant.

Built Heritage Issues

- 2.19 The assessment of built heritage would be undertaken by others. We would however, make reference to the landscape setting of any built heritage assets, such as the canal, in our LVIA report.

Arboriculture

- 2.20 Should you require an arboricultural survey to BS5837:2012, we could provide a fee quotation for this work.

Assessment of alternative sites and cumulative assessment.

- 2.21 We have not made allowance in our fee for the assessment of alternative sites.
- 2.22 As part of the EIA process we have included for assessment of cumulative (in combination) impacts of other planned developments.

3. SCHEDULE OF FEES

3.1 Our fee for the provision of the Services specified above shall be:

Ref. No.	Item	Fee (excl. VAT)
1	Baseline Assessment	£ 1,720.00
2	Project-specific Landscape Character Appraisal	£ 1,350.00
3	Optional: Production of ZVI diagram: £680 + VAT	
4	Photography for CGIs (assume 8 no. viewpoints @ £120)	£960.00
5	Rendering, alignment and composition for CGIs (assume 8 no. @ £450 / CGI).	£3,600.00
6	Production of methodology document	£900.00
7	LVIA Assessment and Chapter for inclusion in ES, including non-technical summary	£ 2,220.00
8	Attendance at meetings. Allow for 3 meetings with client / design team at SDC offices @ £280 + VAT/ meeting (including travel costs).	£840.00
Total		£ 11,590.00

Additional Fee Information

3.2 Invoices shall be submitted at monthly intervals/on completion of key work stages, or another period/date agreed in advance with the client. Fees quoted are exclusive of VAT which will be added to our invoices at the prevailing rate.

3.3 This fee quotation is valid for 8 weeks from the date of this Proposal, after which we reserve the right to amend our fee.

3.4 Our fee does not include for any services after the submission of a planning application.

3.5 Any design work produced for the planning application stage is not to be used for tendering or construction purposes.

Additional services

3.6 Any additional services requested by the client shall be charged on the basis of a lump sum, agreed in advance with the client. We would not undertake any work for which additional fees would be payable without the client's written agreement in advance.

Expenses and Disbursements

3.7 We have included in our fee for car mileage and/or public transport to undertake our landscape survey work for the LVIA, and for three meetings. Should additional site visits/inspections or meetings be requested by the client, mileage will be charged at a rate of 55p per mile (plus VAT), calculated from our office to the destination and return. Any public transport expenses would be passed on at cost.

3.8 Consistent with our environmental policy, all documents and reports will be issued via email as PDF files to save on paper and client expense. Paper copies (if required) will only be issued on client instruction and will be charged in line with our standard printing charges, details of which are available upon request.

Insurance

3.9 We shall maintain adequate levels of insurance cover for the period during which we are providing the services, save that in the case of the Professional Indemnity Insurance which we will maintain for a period of 6 years from practical completion of the services.

3.10 Details of our Professional Insurances are available on request.

Collateral Warranties, Novation Agreements, Letters of Reliance

- 3.11 Please note that the above fee does not allow for any costs associated with agreeing to or entering into any third party Collateral Warranties or Novation Agreements or providing Letters of Reliance, that may become required as part of the on-going development of this project.
- 3.12 Where we are requested to enter into such agreements, this will be at our sole discretion, and will be in accordance with clause 24, 47 and 48 of the Terms and Conditions which accompany this fee proposal.
- 3.13 All direct or indirect costs incurred by us in entering into such agreements, including the value of any time spent, would be passed on to the client and Invoiced as an expense.

MEMORANDUM OF AGREEMENT

THIS SECTION IS TO BE COMPLETED BY THE OWNER/DIRECTOR/PARTNER OF THE COMPANY (OR INDIVIDUAL PERSON) AUTHORISED AND RESPONSIBLE FOR SETTLING ALL FEE INVOICES RAISED BY LLOYD BORE LTD. IN CONNECTION WITH THE PROJECT QUOTED FOR IN THIS AGREEMENT.

By signing and dating this I/we accept the fees quoted in the Schedule of Works (Ref: 3609_FP_004A) for Lloyd Bore Ltd. to undertake the specified work and agree to the terms listed below.

(Please complete, sign and return 1 copy of this agreement.)

This Agreement

Is made on the _____ day of _____ 20____

Between (Client)

Name: _____ Signature: _____

Position: _____

Company: _____

Address: _____

Telephone No: _____ Email: _____

And (The Consultant)

Company Name: **Lloyd Bore Ltd.**

Name: **Julian Bore** Signature: *Julian Bore*

Position: **Managing Director**

NOW IT IS HEREBY AGREED

That upon the terms and conditions listed below, save as excepted or varied by the parties hereto in the Schedule of Services and Fees, hereinafter called the 'Schedule', and subject to any special conditions set out in the Schedule:

1. The Consultant will perform for the Client the services listed in the Schedule in respect of
Project: Production of landscape and visual impact assessment
At: Princes Parade, Hythe, Kent
2. The Client will pay the Consultant on demand for the services, fees and expenses indicated in the schedule.

BILLING INFORMATION:

Purchase Order No (if applicable): _____

Billing Address: _____

Contact Person: _____

Telephone No: _____ Email: _____

TERMS & CONDITIONS

GENERAL

1. Defined terms used in these terms and conditions shall have the same meanings ascribed to them in the proposal letter to which they are attached (Proposal). We means Lloyd Store and You means the Client to whom the Proposal is addressed.
2. The Proposal and its attachments (including these terms and conditions) shall together form the Agreement made between us (this Agreement).
3. This Agreement sets out the entire agreement between us in relation to its subject matter.
4. In the event of a conflict between these terms and conditions and the Proposal, these terms and conditions shall prevail.
5. This Agreement shall commence on the date of the Proposal or the date of commencement of the Services, whichever is the earlier.
6. The application of these conditions shall be governed by the laws of England and Wales, and the parties shall submit to the exclusive jurisdiction of the courts of England and Wales.
7. The Services shall include any Additional Services that are agreed in accordance with clause 14.

OBLIGATIONS

8. We will use reasonable skill, care and diligence, primarily exercised by qualified professionals of a similar size undertaking work under similar circumstances when performing the Services or Additional Services.
9. You are required to provide us with such information and make such decisions as are necessary for proper performance of the agreed Service.
10. Notwithstanding any contrary provision in this Agreement, the standard of care set out in clause 8 shall apply to the whole of the Services and we shall not be under any fitness for purpose obligation in relation to the Services.
11. Our obligation to maintain the insurances set out in the Proposal is subject to its availability at commercially reasonable rates and on commercially reasonable terms.
12. Nothing in this agreement shall be deemed to limit our right to bring a claim for contributory negligence or an indemnity against you or any third party.

VARIATIONS / MODIFICATIONS

13. The Fee is based on the programme, scope of work and information made available at time of tendering. You acknowledge that the Fee is based upon the assumptions and exclusions set out in this Agreement.
14. We will use reasonable endeavours to comply with a request to carry out any Additional Services and, on acceptance of an instruction to carry out any Additional Service we will submit a revised Proposal, including any additional fees, for approval.
15. We retain the right to revise the conditions of our appointment (including the fee) due to changing circumstances resulting from unforeseen factors or matters beyond our control at the date of appointment, including changes to the scope of services requested or changes to the design proposals following prior approval by you.

EXCLUSIONS

16. Unless otherwise expressly stated within the Proposal, no allowance has been made for:
 - a. preparation of material for, attendance at meetings; or time spent liaising with; any third party consultees;
 - b. re-design work arising from consultation with third parties prior to submission of planning applications;
 - c. preparation of material or attendance at meetings for marketing purposes;
 - d. preparation, review or submission of, tenders/tender materials, applications for planning permission and associated fees;
 - e. co-ordination or management of other members of the Project team;
 - f. any services required as a result of value engineering;
 - g. work in relation to an Ecohomes, Code for Sustainable Homes and/or BREEAM assessment;
 - h. preparation, review or submission of an Environmental Statement;
 - i. preparation of Temporary works or (temporary) Drawings, As Built/Record Drawings, Maintenance and Management Plans;
 - j. input into and review of operation and maintenance manuals;
 - k. co-ordination of below ground service covers with paving design;
 - l. production of physical and computer models;
 - m. liaison with artists and formulation of public art strategy;
 - n. the detailed/technical design in respect of above and below ground drainage, earth modelling and structural design including, roof slabs, sub-bases, footings, haunchings, road and paths, retaining elements, walls and fixings and foundation design;
 - o. providing setting out information relating to highways or buildings;
 - p. the detailed/technical design of all external lighting and associated mechanical and electrical systems, water features, irrigation systems, waterproofing and related engineering works;
 - q. providing advice or services in connection with the presence/risk of contamination/pollution by harmful substances and/or notifiable flora and fauna under the Wildlife and Countryside Act 1981;
 - r. performing site inspection, monitoring or checking duties;
 - s. the detailed design of, and/or for inspecting/supervising work carried out on, sports pitches and play equipment;
 - t. providing and checking bills of quantity or cost estimates in relation to our design;
 - u. assuming CDM Co-ordinator responsibilities; and/or
 - v. topographical survey and detailed/structural/archaeological inspections.

CONSULTANTS / THIRD PARTY INFORMATION

17. Consultants may be appointed by either party subject to acceptance by each party.

18. We will not sub-contract any part of the commission without your consent and formal agreement on the division of responsibility.
19. We will not be held liable for the work of other Consultant's appointed under clause 17.
20. We will not be held liable for the execution and performance of work undertaken by a specialist contractor, sub-contractor or supplier employed by the Client.
21. When supplied with digital information (including survey drawings) on which we are to base our work, we assume that all permissions have been sought by you and granted by the originator for us to use the information, prior to receiving it. Unless specified otherwise within the Proposal, such information should be provided in Auto-CAD format or in such other format which we reasonably request.
22. The Fee is based on us receiving accurate and useable base plan information to work on from other consultants. The Fee does not include for time clearing up and formatting base plans for use, before we can commence work. In these instances we will use reasonable endeavours to either return the base plan to the supplier to have it properly formatted, or charge an additional fee (on a time spent basis) to format it ourselves. We will advise you in writing should this situation arise.
23. You (or others on your behalf) will provide us (at your cost) with the following information if reasonably requested:
- Existing site information/plans including a detailed site topographical survey(s), detailing:
 - the location, layout and levels, of all existing buildings/structures and areas of hard standings.
 - the location of underground services
 - Land ownership details;
 - Tree survey(s) and method statements (including works in root protection zones);
 - Site investigation, Contamination, Archaeological, Soil Analysis, Water and drainage survey(s)/ report(s)
 - Historic ecological survey(s);
 - Football report(s); and
 - Proposed site information/plans including a detailed layout showing:
 - the location, layout and levels, of all proposed buildings/structures and areas of hard standings;
 - the location of proposed underground services;

NOVATION

24. We shall not be obliged to enter into a novation agreement in relation to the provision of the Services unless we have specifically agreed to do so in the Proposal. Any novation agreement which we may at our sole discretion agree to provide shall be in a form acceptable to us and shall be subject to payment of a reasonable fee.

COPYRIGHT / CONFIDENTIALITY

25. The following clause is considered on to apply once all fees due have been submitted or paid.
- The copyright in all plans, drawings, specifications, calculations, schedules, reports, software (whether or not computer generated) and other work prepared by or on behalf of the Consultant in relation to the Project and all amendments and additions to the same (whether now or hereafter) at any time in existence and any works, designs or inventions of the Consultant incorporated or referred to in them (together referred to as "Copyright Material") shall remain vested in the Consultant.*
- The Consultant hereby grants to the Client and the Beneficiary an royalty-free nonexclusive licence to use in perpetuity and reproduce any Copyright Material for all purposes relating to the Project including without limitation, the construction, completion, reconstruction, modification, extension, alteration, refurbishment, repair, maintenance, letting, promotion, advertisement or use of the Project, but such licence shall not include a licence to reproduce the designs contained in any Copyright Material for any extension of the Project.*
- The Consultant shall not be liable for the consequences of any use by the Beneficiary or any other party of any Copyright Material for any purpose other than that for which it was prepared or provided.*
26. Each party agrees to keep confidential any confidential information disclosed to it by the other in the course of providing the Services (save for information which may be (i) disclosed to a party's professional advisers, (ii) in the public domain or (iii) required by law to be disclosed).

FEE & APPLICATIONS FOR PAYMENTS

27. You shall pay us the fees and expenses detailed in the Proposal (Fee) in accordance with the provisions set out below.
- The Fee shall be exclusive of VAT, unless otherwise stated.
 - Invoices shall be submitted in line with the payment schedule as detailed in the Proposal.
 - The date on which an invoice is submitted by us pursuant to 27.b shall be the Due Date.
 - Not more than 5 days after Due Date, you shall issue us with a Payment Notice, setting out the sum considered by you, together with the basis of the calculation of those sums, to be due to us and this sum shall be the Notified Sum.
 - If you fail to issue a Payment Notice within the period specified in 27.d above, we may issue you with a Default Payment Notice and this sum shall be deemed the Notified Sum (in Default).
 - The Final Date for Payment of the Notified Sum shall be 30 days from the Due Date unless a Pay Less Notice, containing the amount to be deducted together with the basis on which that calculation is made, is issued by you at least 10 days prior to the Final Date for Payment.
 - If you issue a Pay Less Notice relating to part of the Notified Sum or Notified Sum (in Default), you must pay any remaining sums by the Final Date for Payment.
 - Where we have issued a Default Payment Notice pursuant to clause 27.c, the Final Date for Payment of the Notified Sum (in Default) shall be extended from the date established under clause 27.f by the number of days that elapsed between the final date by which you should have issued a Payment Notice and the date on which we issued a Default Payment Notice.
 - Our fees and expenses incurred in relation to variations/changes or additional services (clause 14) shall be paid, in accordance with the payment schedule as detailed in the Proposal.

- j. Invoices remaining unpaid after the Final Date for Payment shall bear interest at the applicable statutory rate of 8% above the Bank of England base rate from the date the debt becomes overdue, in accordance with the Late Payment of Commercial Debts (Interest) Act 1998.
 - k. In the event of non-payment by you of any amount due and payable under this Agreement 7 (seven) calendar days after written reminder from us or 7 days after the Final Date for Payment, we may forthwith terminate this Agreement (or at our option, the appointment under it only) or suspend the provision of the Services, in which case clause 31 will apply.
 - l. VAT tax reconciliation invoice will be issued on receipt of payment.
 - m. When paying by electronic transfer (BACS) please ensure we receive a remittance advice.
26. We will assume, unless advised otherwise, that our invoice(s) will be made out to the person/company who has signed the Memorandum of Appointment.
29. Any hourly rates quoted within the Proposal are subject to periodic review. We reserve the right to amend these rates subject to providing 14 days' notice of our intention to do so.
- SUSPENSION / TERMINATION**
30. We shall be entitled to suspend performance of the Services, in whole or in part, in the event that you fail to make payment in accordance with clause 27.
31. We shall have no liability for any failure to provide the Services in accordance with this Agreement (including the Programme) as a result of any delay or default by you or a third party.
32. We shall give notice in writing to you of any situation arising from force majeure which makes it impractical to carry out any of the Services and agree with you a suitable course of action.
33. If the Programme is delayed by more than 3 months, either party will have the right to suspend their performance of the Services or their obligations under this Agreement by providing not less than 7 days written notice to this effect on the other party.
34. Following the notice in accordance with clause 33, if no additional instruction to proceed has been received within 3 months this Agreement shall be treated as terminated.
35. In the event of the failure by either party to comply with any material obligations under this Agreement, the non-breaching party may upon not less than 21 days' notice in writing to the breaching party terminate the Appointment and/or this Agreement.
36. Any termination of the Appointment and/or this Agreement shall not prejudice or affect the accrued rights or claims of either party to this Agreement.
37. Upon termination of this Agreement (or, the appointment under it only) or the suspension of the provision of the Services, you will pay our fees and other costs and expenses accrued in providing the Services up until the date of termination or suspension, plus any reasonable termination charges which shall include, without limitation, costs of personnel or equipment, rescheduling or reassignment, interest, costs of collection and reasonable legal fees and all other costs related to the termination or suspension.
38. The parties' right to bring a claim for unpaid fees, loss, damage or any other claim arising out of or in connection with this Agreement shall not be diminished by termination or suspension pursuant to clauses 30 and 34.
- DISPUTES**
39. Any dispute or difference arising out of this Agreement may be referred to adjudication by a person to be agreed upon between us or, failing agreement, a person nominated by the President for the time being of the Landscape Institute upon application by either party.
- LIABILITY**
40. Notwithstanding any other provision in this Agreement, our total liability under or in connection with this Agreement (and any other agreements entered into pursuant to it or in connection with it, other than for death, personal injury or fraud), whether in contract, tort, breach of statutory duty or otherwise shall not exceed the aggregate sum of £1m.
41. Subject to any other limitation herein but notwithstanding anything to the contrary contained in this Agreement, such liability of the Consultant for any claim or claims shall be further limited to such sum as it would be just and equitable for the Consultant to pay having regards to the extent of his responsibility for the loss or damage suffered as a result of the occurrence or series of occurrences in question.
42. Any and all claims against us under or in connection with this Agreement must be made before the expiry of the 6 year period immediately following substantial completion of the Services or such shorter period as may be prescribed by law.
43. Without prejudice to any other exclusion or limitation of liability, damages, loss, expense or costs our liability for any claim or claims under this Agreement shall be further limited to such sum as it would be just and equitable for us to pay having regard to the extent of our responsibility for the loss or damage giving rise to such claim or claims.
44. Unless expressly stated to the contrary no provision of this Agreement is intended to or creates any right or benefit enforceable against the parties to the Agreement under the Contracts (Rights of Third Parties) Act 1999 or otherwise.
45. The Client's entire rights and benefits under this Agreement may only be assigned with the consent of the Consultant and on two occasions only (references to the Client include its permitted assignees).
46. We will have no liability for any unforeseen root impact, tree removal, settlement or heave as a result of the provision of the Services.
- COLLATERAL WARRANTIES**
47. Unless we have specifically agreed to provide collateral warranties to third parties in connection with the Project in the Proposal, we will not be under any obligation to do so. Any collateral warranties which we may at our sole discretion agree to provide shall be in a form acceptable to us, to beneficiaries approved by us and shall be subject to payment of a reasonable fee.
48. Any collateral warranty that we provide for the benefit of a Purchaser or Tenant will be limited to the First Purchaser and/or the First Tenant and this form of warranty will be subject to prior agreement.

ECOLOGY DATA

49. For any Ecology related services we provide, it is the policy of Lloyd Bore Ltd to submit any records resulting from survey work to the appropriate County Biological Records Centre, unless specifically requested by the Client not to do so.

SITE SAFETY

50. We will assume, unless advised otherwise, that there are no exceptional health & safety issues requiring specific appropriate precautions, such as presence of asbestos, ground contamination requiring specific protective measures, structures which are not safe to enter, unprotected sides, wall openings, and floor holes and similar. Our fee proposal does not include for the cost of provisions necessary to address specific appropriate precautions and we shall incur no liability for any loss, damage or otherwise arising out of or in connection with any health and safety issues of which we were not expressly made aware.
51. You are required to provide us with all health and safety information relating to the site to prior to the commencement of the Services and also, as soon as practicable after receipt of any new information related to health and safety issues. We shall have regard for health and safety issues that arise however we shall incur no liability for any loss or damage arising out of or in connection with any issues that may arise except where such loss or damage arises out of any act or omission to comply with an absolute statutory duty.

CDM REGULATIONS 2007

52. Design services provided to you under the terms of our appointment will be subject to compliance with the CDM Regulations, 2007.
53. We are required to make you aware that you will have duties as the 'Client' in regard to the regulations. Details of your duties can be obtained from the HSE (Health and Safety Executive) and from the CDM Regulations 2007.
54. If your Project is notifiable under the regulations you will be required to appoint, and advise us of the, CDM Coordinator for the Project before design work progresses beyond feasibility.

PLANNING PERMISSION

55. Please note that we shall exercise reasonable skill and care to address successfully the relevant Landscape/Ecology Conditions attached to a planning permission however no liability is accepted for, the decision to approve or reject a scheme, which resides with the local planning authority.

Wignall, Peter

From: Julian Bore [julian.bore@lloydbore.co.uk]
Sent: 09 August 2016 10:16
To: Dave.Shore@shepway.gov.uk
Subject: RE: RE: LVIA for Prince's Parade, Hythe
Attachments: 3609_FP_004A-fee proposal_land.pdf

REFERENCE EML-OUT/3609/20160809-100000-928

Good morning Dave

Attached is our revised fee proposal 3609_FP_004A, which includes for production of verified wireframe CGIs. All other elements of the fee proposal remain unchanged.

You will see I have included a fee for the production of a CGI methodology document, to demonstrate compliance with guidance and industry standards. This can be omitted from the fee if not required.

Please contact me if you have any queries.

Kind regards

Julian

Julian Bore BA (Hons) M Phil CMLI
Managing Director



Lloyd Bore Ltd.
33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340
59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363
www.lloydbore.co.uk | E: julian.bore@lloydbore.co.uk | M: 07880 725 202

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From: Dave.Shore@shepway.gov.uk [mailto:Dave.Shore@shepway.gov.uk]
Sent: 04 August 2016 14:08
To: Julian Bore <julian.bore@lloydbore.co.uk>; Dave.Shore@shepway.gov.uk
Cc: Andy.Jarrett@shepway.gov.uk
Subject: RE: RE: LVIA for Prince's Parade, Hythe

Julian

Apologies for the delay in responding. We have received a number of quotations differs in scope. In order to make a direct comparison are you able provide an addition quote for the provision of verified 'wireframe' photomontage images?

Regards

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

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From: Julian Bore [<mailto:julian.bore@loydbore.co.uk>]

Sent: 11 July 2016 13:33

To: Dave.Shore@shepway.gov.uk

Cc: Andy.Jarrett@shepway.gov.uk

Subject: RE: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/3609/CIT/20160711-125544-066

Dave

Further to your invitation to tender for the Princes Parade LVIA, I attach our fee proposal, scope of works, staff CVs and professional experience as requested.

We have extensive experience in undertaking LVIA work to inform Environmental Statements, for both public and private sectors. As a local practice (and having been involved in the Imperial Hotel scheme nearby) we would be very interested to be working at Princes Parade.

Please note we also offer services in landscape masterplanning, detailed landscape design and management and tree survey work to BS5837:2012.

In terms of tasks and programme, we would envisage the work would be produced within the following time periods:

- Production of baseline studies and project specific character appraisal: 12 July – 23 August 2016: 6 weeks
- Production of LVIA assessment: 24 August – 28 September 2016: 5 weeks
- Preparation of final Landscape Chapter for inclusion in ES: 29 September – 27 October: 4 weeks.

Please note that the assessment stage cannot be completed until a final scheme / layout is available for assessment.

Our hourly rates are as follows:

- Director: £95/hr + VAT (£700 /day)
- Head of Landscape: £85/hr + VAT (£620 /day)
- Principal Landscape Architect: £80/hr + VAT (£580 /day)
- Senior Landscape Architect: £70/hr + VAT (£500 /day)
- Landscape technician / assistant: £55/hr + VAT (£400 /day)

Please contact me if you have any queries in connection with this fee proposal.

Thank you for inviting us to quote for this interesting work.

Kind regards

Julian

Julian Bore BA (Hons) M Phil CMLI

Managing Director



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

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From: Dave.Shore@shepway.gov.uk

Sent: 04/07/2016 14:20:16

To: samuel.durham@lloydbore.co.uk

Cc: andrew.cox@lloydbore.co.uk; stuart.hubert@lloydbore.co.uk; david.smith@lloydbore.co.uk; Andy.Jarrett@shepway.gov.uk

Subject: RE: LVIA for Prince's Parade, Hythe

Samuel

Further to your e-mail dated 14th June 2016 I would like to invite Lloyd Bore to submit a fee proposal for a Landscape and Visual Impact Assessment (LVIA) for the Princes Parade Development. Please find attached a project brief. I look forward to receiving your proposal. Please call me if you wish to discuss further.

Regards

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

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From: Samuel Durham [<mailto:samuel.durham@lloydbore.co.uk>]

Sent: 14 June 2016 12:47

To: Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk

Cc: Andrew Cox; Stuart Hubert; David Smith

Subject: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/9999/20160614-123407-204

Dave / Andy,

I noted during our inception meeting that you are yet to appoint a consultant to produce an LVIA for the Prince's Parade site.

As you may already be aware, this is a service that Lloyd Bore offer and have an excellent reputation in delivering.

Please let me know if you would like us to provide a fee proposal for the LVIA.

I have copied in our Principal Landscape Architect, Stuart Hubert and our Head of Landscape, Andy Cox.

If you would like to discuss the LVIA requirements further, Stuart has said that he would be happy to advise.

It would be great to extend our scope of works on this project and with Shepway in general.

Kind regards,

Samuel Durham BSc (Hons) ACIEEM

Senior Ecologist



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 484 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: samuel.durham@lloydbore.co.uk | M: 07471 036 663

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Wignall, Peter

From: Shore, Dave [Dave.Shore@shepway.gov.uk]
Sent: 11 August 2016 13:32
To: Sephton, David; 'David Ellis'; 'Simon Maiden-Brooks'; 'martin'; 'Mike Guntripp - J C White'; 'mwillson@peterbrett.com'; 'Nathan Dellow'; 'Peter Radmall'; 'jonathan.rodger@mlm.uk.com'; 'Robert Glavin'; 'thydes@peterbrett.com'; 'pporter@cbastudios.com'; mgowdridge@gt3architects.com; Samuel Durham; Tom Hydes
Cc: Jarrett, Andy; McGowan, Brendan; matt.shillito@tibbonalds.co.uk; Sue Rowlands; adriana.bonilla@tibbonalds.co.uk; claire.perrott@tibbonalds.co.uk; Smith, Sarah
Subject: Princes Parade - Design Team Meeting
Importance: High

Following the meeting on 28th July 2016 Tibbalds Planning and Urban Design will, tomorrow, be issuing the updated masterplan options to SDC and all members of the design team along with a list of the big issues to be addressed. You will be asked to investigate / test / review those issues to feed into a design team meeting (currently scheduled in the programme for the week commencing 5th September) at which the pros and cons of each option will be debated and a way forward selected.

Given the stage the project is at and the timescale for submission it is really important that all members of the design team are able to attend this meeting. Grateful if you could let me know your availability on the following dates :-

- Wednesday 7th Sep 3:30pm onwards (either SDC or Tibbalds)
- Thursday 8th Sep am (SDC)

Thanks

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

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Wignall, Peter

From: Samuel Durham [samuel.durham@lloydbore.co.uk]
Sent: 11 August 2016 13:32
To: Dave.Shore@shepway.gov.uk
Subject: Automatic reply: Princes Parade - Design Team Meeting

I am currently on annual leave until Monday 22nd August.

If your enquiry is urgent, please contact our Head of Ecology, David Smith (david.smith@lloydbore.co.uk).

For all non-urgent enquiries, I will respond on or soon after the 22nd August.

Kind regards,

Samuel Durham

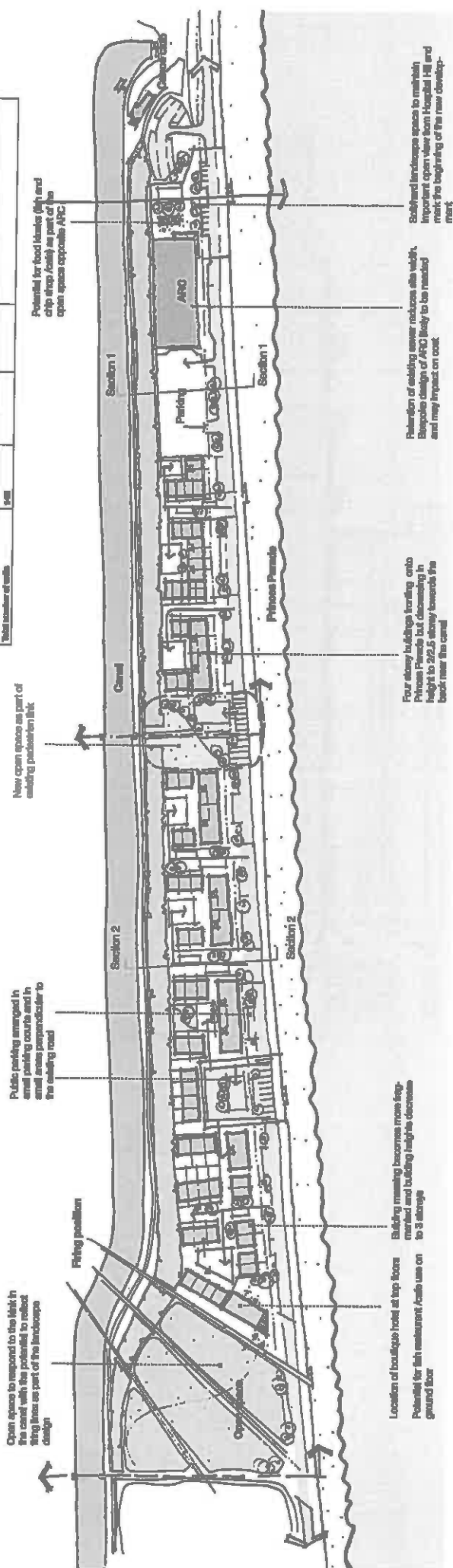
Princes Parade, Folkestone: Questions for masterplan options

1. **Contamination mitigation:** Removal of a top layer of material and replacement with 450mm of clean fill has been raised at previous meetings. However, our understanding of the mitigation strategy as set out in the report is that – where buildings and hard surfaces are being proposed – no material needs to be removed, and capping is required. Where soft landscape is proposed, 450mm of clean new fill is required on top of the existing. Is this understanding correct?
2. **Contamination mitigation:** The mitigation strategy assumes no private gardens. Can hard landscaped private gardens be provided? If we want 'green' private gardens, what would we need to do to achieve this? Can we provide hard landscaped spaces with a 'beach' feel without building up levels (e.g. pebbles or shale)?
3. **Contamination mitigation and new landscape planting:** In soft landscaped areas, is a membrane of some sort proposed between the existing soil and the new planting? If this is the case, we understand that some new soft planting (e.g. trees) will require an additional depth in excess of the 450mm proposed.
4. **Landscape and building levels:** The masterplan options (and emerging planning policy) aim for a strategy of buildings sitting within as green a landscape as possible. Given the need to raise soft areas by at least 450mm, buildings will be at a lower level. What are the options for addressing this difference in height? One option is raising the whole site, but this would increase costs and increase visual impact.
5. **Contamination and retained landscape:** Whilst the existing landscape is of limited quality, we may wish to retain some of it – e.g. the scrub on the embankment creates quite an attractive green setting for the canal. It has been suggested that, if we don't cap such soft landscaped area, they would need to be fenced off to prevent public access. Is this correct?
6. **Foundation design:** Are there any implications at this fairly high level stage for building design that we should be aware of? e.g. Optimum building footprint / span.
7. **Flood risk:** Do we need to raise ground floor levels above the current site levels? Do we need to avoid living accommodation of the ground floor – e.g. providing only garages and entrance halls? Can we have bedrooms on the ground floor?
8. **SUDs:** What will we need on site? How would SUDs features work with the contamination issues? Are we able to have SUDs features at all?
9. **Flood Risk:** The sea wall is currently located between the road and the promenade. Could it be relocated to the outer edge of the promenade so that the development feels more visually connected to the sea?
10. **Ecology:** Do we need to retain any existing habitats on site? Can we relocate / reprovide existing habitats?
11. **Ecology and highway design:** If the road is relocated to the northern edge of the site (Option 2) can we avoid lighting it (the existing road is unlit). This would avoid impacting on bat foraging.

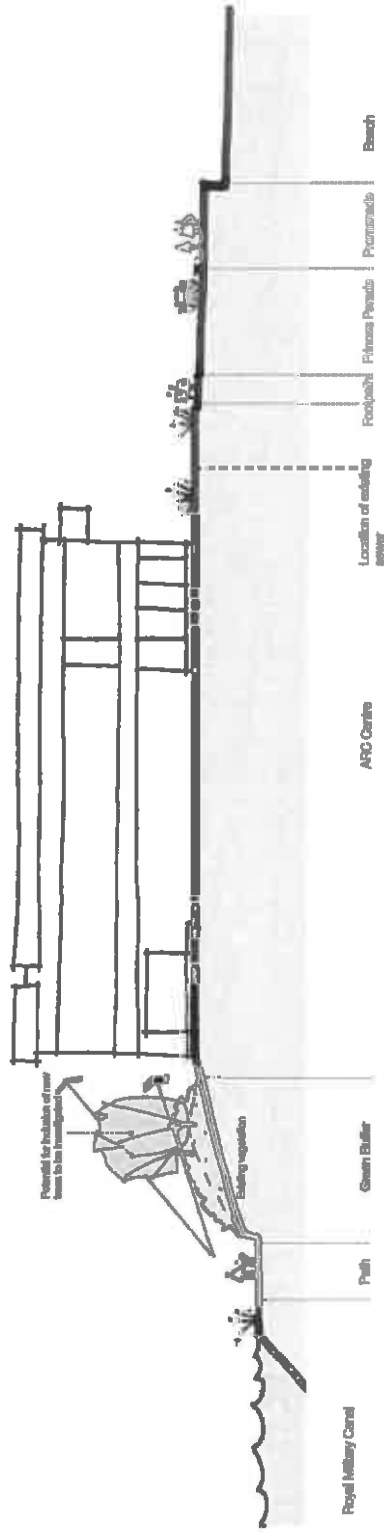
Princes Parade, Folkestone: Questions for masterplan options

12. **Utilities:** We must clearly establish that diverting the combined sewer that currently runs along the southern boundary of the site is feasible, what the likely cost is and that we clearly understand the stand-off distances for built development.
13. **Utilities:** Are we likely to need a sub-station on site? If so, how big and where should it go?
14. **Highways:** We would like to change the character of the through road in all of the options so that traffic speeds are reduced. This may be some basic traffic calming in Option One through to more radical measures in the other two options (narrowing the carriageway and reducing the speed limit for example). What is possible? What are our options?
15. **Highways:** Option One shows perpendicular parking on the northern side of the existing road. Will we be able to achieve this (i.e. cars reversing out onto the highway) or do we need to retain parallel parking if we retain the road as existing?
16. **Heritage:** Emerging planning policy envisages buildings in a green setting, as do the masterplan options. However, it was mentioned at the inception meeting that new tree planting may not be desirable. What's the heritage view on the proposed approach and new landscape?
17. **Heritage:** The sections are probably the most important in terms of understanding likely impact on the canal. What's the heritage view on the options?
18. **ARC:** Any views on the relationship between building, parking and other uses? In Option One, what's the likely impact of the narrower footprint? What are the options for reducing mass of the building, particularly on the northern elevation – e.g. stepping down from 2 storeys at the front to single storey at the back (north)?
19. **Housing mix and tenure:** Is there updated information on houses types / mix / size of units?

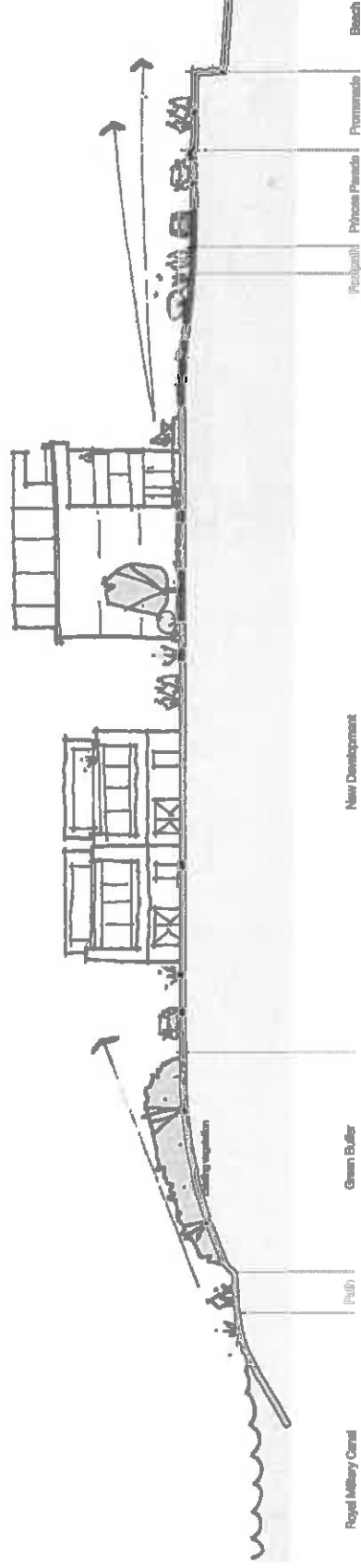
Schedule of accommodation

[illegible]

Note: This option relieves sewer pipe in its existing location and allows for a re-built zone of 5 meters on each of it's sides.



Section 1



Section 2

Princes Parade

Option 1 - Retention of road alignment as existing

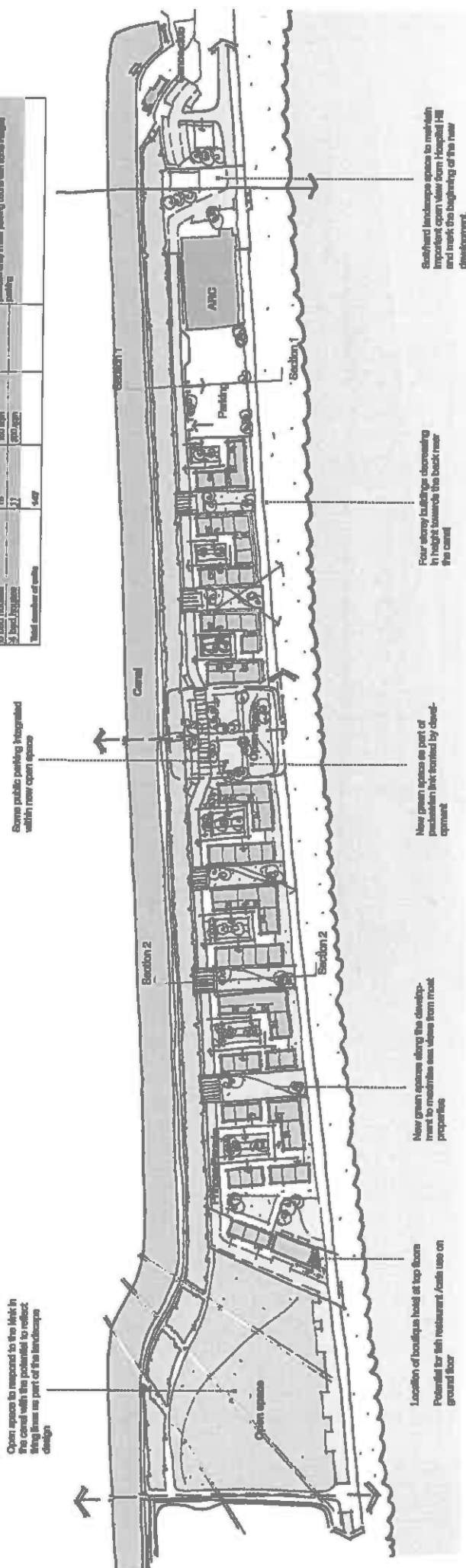
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11-08-2016

Tibbalds

Schedule of accommodation

Unit	Units	Area (sq.meters)	QMS rating (percentage)	Comments
Laboratory				
AWD		5,000 sqm (built- up)	5,000 sqm	Feeding for 5000 sheep
Grass Club		-	-	As per application
Recreation / club		500 sqm (B&B)		On ground floor of boutique hotel
Residence Hotel	11 buildings	672 sqm (B&B)		On top floors of building housing cattle the open spaces for the hotel
Open spaces			0.50 ha	This includes main open spaces, open buffer and footpath along canal (barriers used) these open spaces along the the community
Housing			Per unit (sq.meters B&B)	
Attaches	48			
Park	17	60 sqm		Feeding located solely in rear parking areas
2 bed houses	10	80 sqm		Midway
3 bed houses	14	100/120 sqm		Midway
4 bed houses	4	120 sqm		Midway
Hotel	100			
Hotel	70	110/120 sqm		These houses have shared parking and public place parking
2 bed houses	10	80 sqm		Midway
3 bed houses	11	100 sqm		Midway
2 bed houses	11	80 sqm		Midway
Total number of units	147			



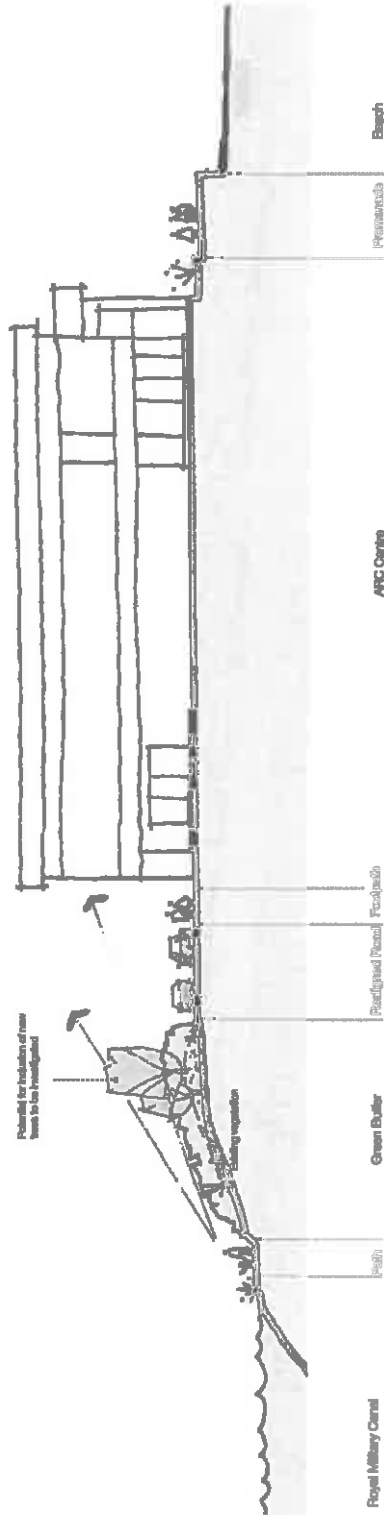
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date 11-08-2018

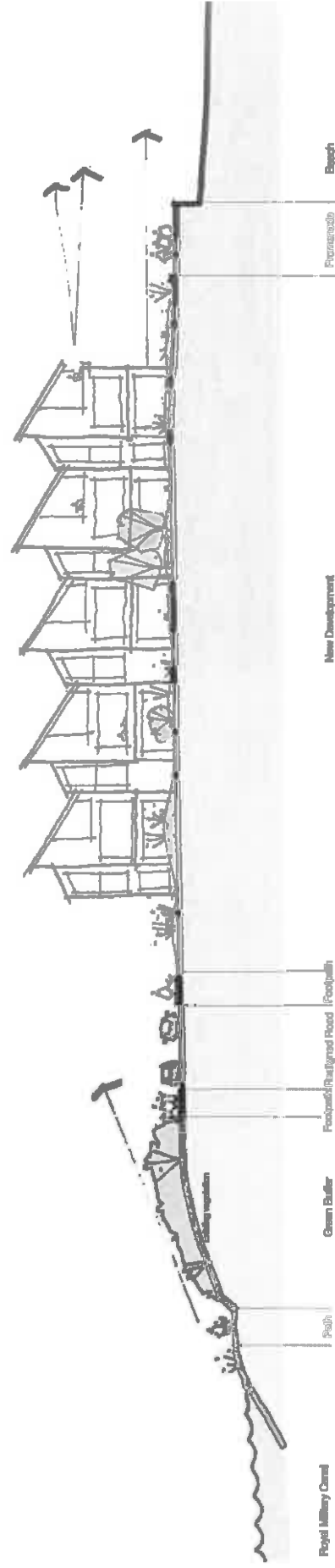
Option 2 - New road alignment to the north of the site

Princes Parade

Tibbalds



Section 1



Section 2

Princes Parade

Option 2 - New road alignment to the north of the site

Draft

scale
date

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11-08-2016

Tibbalds

OPTION 3

Schedule of accommodation

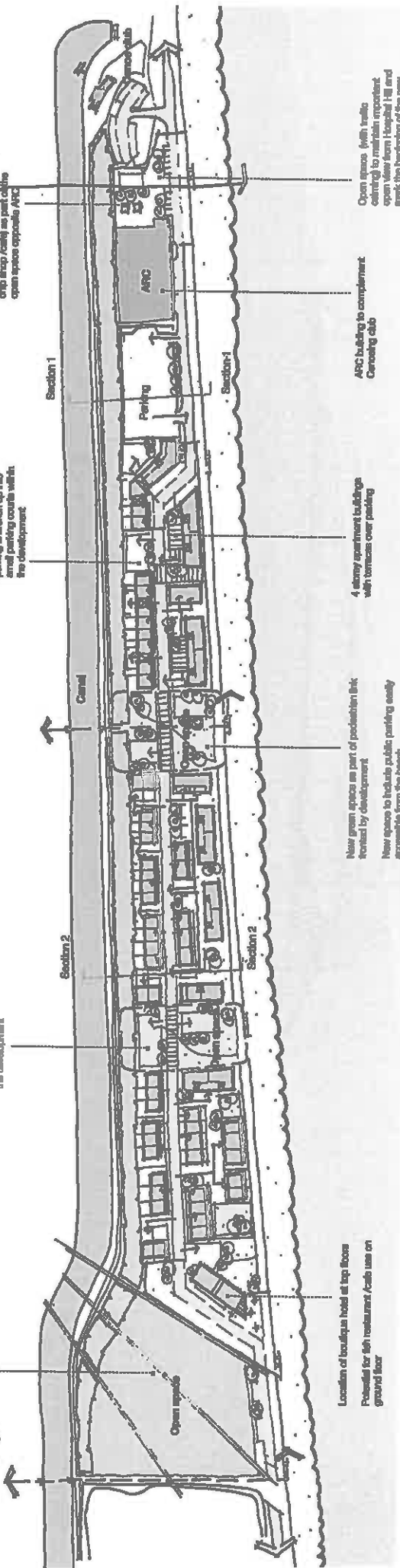
Units	Units	Units	Units	Units
Units	Units	Units	Units	Units
Leisure				
ARC	6,000 sqm (600 units)	6,000 sqm	Parking for 100 spaces	
Gaming Club			As per application	
Recreational / club	600 sqm (600 units)	600 sqm	On ground floor of building	
Buildings Hotel	10 buildings	600 sqm (600 units)	On top floor of building facing onto the open space to the west	
Open spaces			The building with open space, green buffer and topsoil along canal	
Housing				
Stable	48	Per unit (approx. 600)		
Flat	117	60 sqm		
1 bed houses	30	60 sqm		
2 bed houses	14	110 sqm		
4 bed houses	4	180 sqm		
Mobile	100			
Fields	60	115,000 sqm		
3 bed houses	16	180 sqm		
4 bed houses	21	200 sqm		
Total number of units	100			

Open spaces to respond to the left in the canal with the potential to reflect living trees as part of the landscaping design

No on street parking. Public parking is broken up into small parking courts within the development

No on street parking. Public parking is broken up into small parking courts within the development

Potential for food kiosks (fish and chips shop / cafe) as part of the open space opposite ARC



Illustrative layout

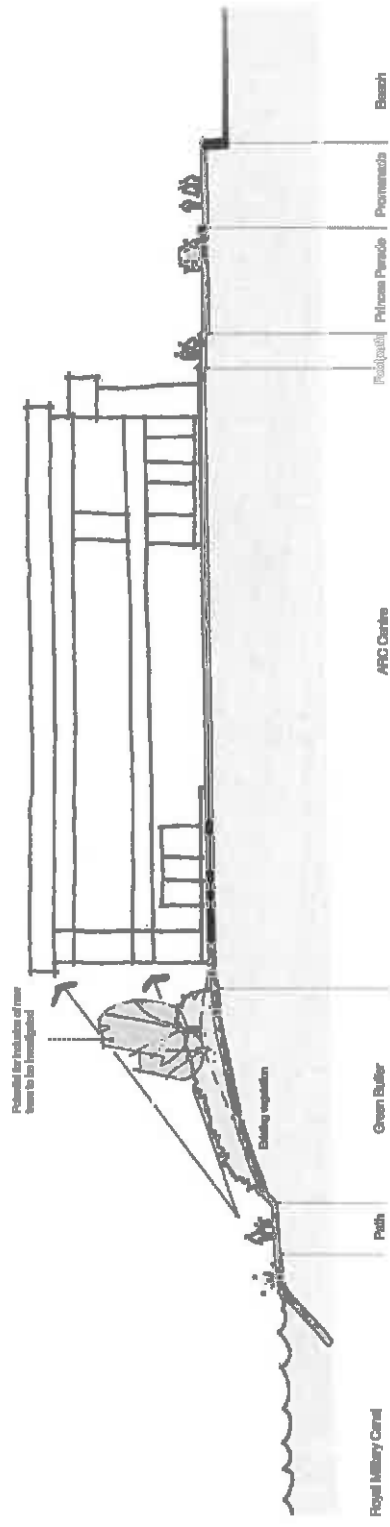
Princes Parade

Option 3 - New road alignment to the centre of the site

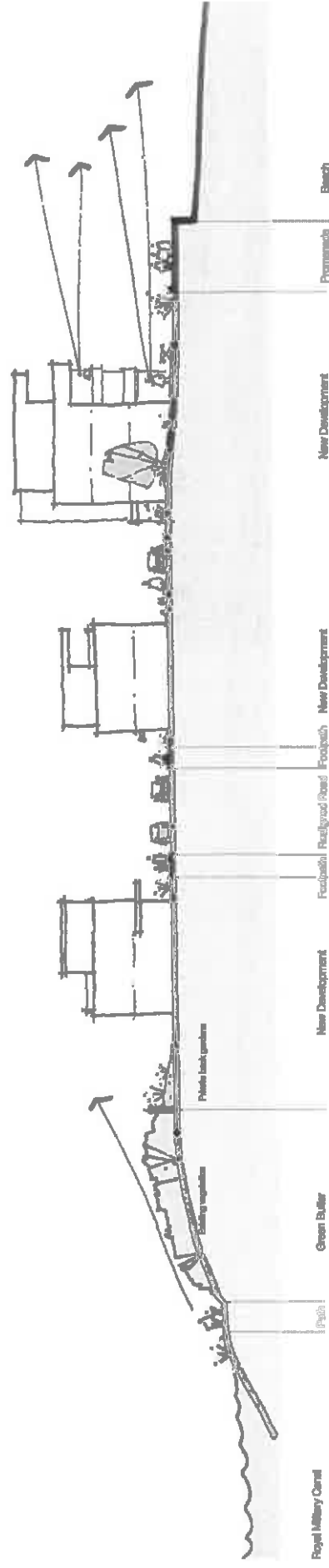
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date 11-05-2018

Tibbalds



Section 1



Section 2

Princes Parade

Option 3 - New road alignment to the centre of the site

Draft

scale
date

1: 250 @ A2
11-08-2016

Tibbalds

Wignall, Peter

From: Sue Rowlands [sue.rowlands@tibbalds.co.uk]
Sent: 11 August 2016 17:15
To: Shore, Dave
Cc: Sephton, David; David Ellis; simon.mb@herringtonconsulting.co.uk; martin@mjmckay.wanadoo.co.uk; Mike@jcwhite.co.uk; mwillson@peterbrett.com; ndellow@merebrook.co.uk; Peter Radmall; jonathan.rodger@mlm.uk.com; rglavin@merebrook.co.uk; thydes@peterbrett.com; pporter@cbastudios.com; mgowdridge@gt3architects.com; samuel.durham@lloydbore.co.uk; Jarrett, Andy; McGowan, Brendan; Matt Shillito; adriana.bonilla@tibbalds.co.uk; Claire Perrott; Smith, Sarah
Subject: Re: Princes Parade - Design Team Meeting
Attachments: 5612 4.2 Options rev 11.08.16.pdf; 5612 4.2 Options Questions.docx
Importance: High

As promised, I attach the three options along with a list of issues.

As Dave has outlined, the purpose of the next Design Team Meeting will be to discuss the pros and cons of the options and select a preferred way forward on which to base more detailed masterplanning. It's therefore important that we all make sure we fully understand (and where possible resolve) the issues set out in the attached list BEFORE the meeting, so that the discussion is well informed. Given the limited timescale, we are looking to you all to be proactive in identifying the issues relevant to your area of expertise from the attached list (and any other we may have missed off!) and working together - e.g. CBA and Merebrook are already talking to one another about landscape and contamination mitigation. Tibbalds are, of course, here to help in discussions in advance of the meeting where needed - let us know if need issues to be made clearer / have a targeted meeting at our offices etc.

I'm here in the next few weeks leading up to the meeting, but our urban designer Adriana is away for 3 weeks from tomorrow, Claire our architect is away for 2 weeks from 22nd August, and Matt Shillito is currently away and returning on 22 August. Please copy all of us into replies, but I'm the main person to contact if you have any queries as I'll be here for the whole period in the lead up to the meeting.

Regards

Sue Rowlands
Director

for Tibbalds Planning and Urban Design Ltd

direct dial: 020 7089 2132

tel: 020 7089 2121

e-mail: sue.rowlands@tibbalds.co.uk

website: www.tibbalds.co.uk

Address: 19 Maltings Place, 169 Tower Bridge Road, London, SE1 3JB

Appointed to the HCA Multidisciplinary Panel 2014-2018: www.tibbaldsmultidisciplinary.co.uk

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*Placemaking Awards 2013, Winner - Planning Consultancy of the Year
RTPI Awards for Planning Excellence 2013, Winner - Thame Neighbourhood Plan
New London Awards 2013, Overall Winner - Tybalds Estate Regeneration
New London Awards 2014, Mixed-Use Winner - Faircharm Creative Quarter
Planning Resource Planning Awards 2014, Winner - Winsford Neighbourhood Plan*

On 11 Aug 2016, at 13:32, Dave.Shore@shepway.gov.uk wrote:

Following the meeting on 28th July 2016 Tibbalds Planning and Urban Design will, tomorrow, be issuing the updated masterplan options to SDC and all members of the design team along with a list of the big issues to be addressed. You will be asked to investigate / test / review those issues to feed into a design team meeting (currently scheduled in the programme for the week commencing 5th September) at which the pros and cons of each option will be debated and a way forward selected.

Given the stage the project is at and the timescale for submission it is really important that all members of the design team are able to attend this meeting. Grateful if you could let me know your availability on the following dates :-

- Wednesday 7th Sep 3:30pm onwards (either SDC or Tibbalds)
- Thursday 8th Sep am (SDC)

Thanks

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

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Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

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Sent: 19 August 2016 09:05
To: 'Julian Bore'
Cc: Jarrett, Andy; Sue Rowlands; matt.shillito@tibbon.co.uk
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Sent: 14 June 2016 12:47

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Cc: Andrew Cox; Stuart Hubert; David Smith

Subject: LVIA for Prince's Parade, Hythe

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Attachments: LVIA - Memorandum of Agreement August 2016.pdf

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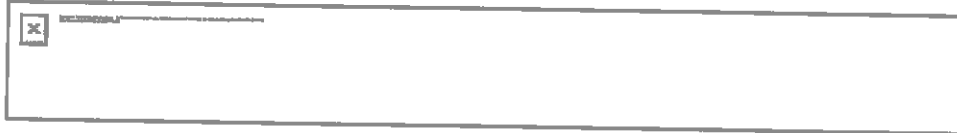
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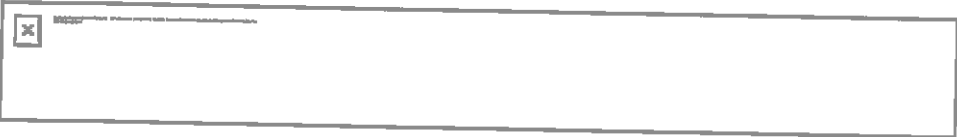
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Subject: RE: LVIA for Prince's Parade, Hythe
Attachments: Image003.jpg; Image004.jpg

REFERENCE EML-OUT/3609/20160819-111210-998

Thanks Dave – I look forward to working with you on this project.

Let me know how you'd like to kick this off – ie would you like set up a briefing meeting at your office or on site?

Kind regards

Julian

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Managing Director



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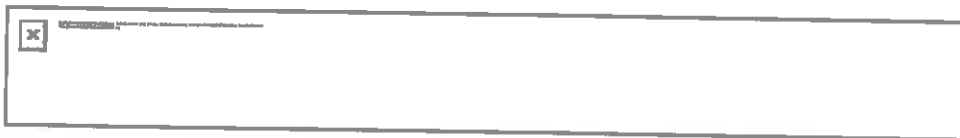
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Sent: 09 August 2016 10:16

To: Dave.Shore@shepway.gov.uk

Subject: RE: RE: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/3609/20160809-100000-928

Good morning Dave

Attached is our revised fee proposal 3609_FP_004A, which includes for production of verified wireframe CGIs. All other elements of the fee proposal remain unchanged.

You will see I have included a fee for the production of a CGI methodology document, to demonstrate compliance with guidance and industry standards. This can be omitted from the fee if not required.

Please contact me if you have any queries.

Kind regards

Julian

Julian Bore BA (Hons) M Phil CMLI
Managing Director



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 484 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: julian.bore@lloydbore.co.uk | M: 07880 725 202

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From: Dave.Shore@shepway.gov.uk [mailto:Dave.Shore@shepway.gov.uk]
Sent: 04 August 2016 14:08
To: Julian Bore <julian.bore@lloydbore.co.uk>; Dave.Shore@shepway.gov.uk
Cc: Andy.Jarrett@shepway.gov.uk
Subject: RE: RE: LVIA for Prince's Parade, Hythe

Julian

Apologies for the delay in responding. We have received a number of quotations differs in scope. In order to make a direct comparison are you able provide an addition quote for the provision of verified 'wireframe' photomontage images?

Regards

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

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From: Julian Bore [mailto:julian.bore@lloydbore.co.uk]
Sent: 11 July 2016 13:33
To: Dave.Shore@shepway.gov.uk
Cc: Andy.Jarrett@shepway.gov.uk
Subject: RE: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/3609/CI/20160711-125544-066

Dave

Further to your invitation to tender for the Princes Parade LVIA, I attach our fee proposal, scope of works, staff CVs and professional experience as requested.

We have extensive experience in undertaking LVIA work to inform Environmental Statements, for both public and private sectors. As a local practice (and having been involved in the Imperial Hotel scheme nearby) we would be very interested to be working at Princes Parade.

Please note we also offer services in landscape masterplanning, detailed landscape design and management and tree survey work to BS5837:2012.

In terms of tasks and programme, we would envisage the work would be produced within the following time periods:

- Production of baseline studies and project specific character appraisal: 12 July – 23 August 2016: 6 weeks
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Please note that the assessment stage cannot be completed until a final scheme / layout is available for assessment.

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- Head of Landscape: £85/hr + VAT (£620 /day)
- Principal Landscape Architect: £80/hr + VAT (£580 /day)
- Senior Landscape Architect: £70/hr + VAT (£500 /day)
- Landscape technician / assistant: £55/hr + VAT (£400 /day)

Please contact me if you have any queries in connection with this fee proposal.

Thank you for inviting us to quote for this interesting work.

Kind regards

Julian

Julian Bore BA (Hons) M Phil CMLI
Managing Director

Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

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From: Dave.Shore@shepway.gov.uk

Sent: 04/07/2016 14:20:16

To: samuel.durham@lloydbore.co.uk

Cc: andrew.cox@lloydbore.co.uk; stuart.hubert@lloydbore.co.uk; david.smith@lloydbore.co.uk;

Andy.Jarrett@shepway.gov.uk

Subject: RE: LVIA for Prince's Parade, Hythe

Samuel

Further to your e-mail dated 14th June 2016 I would like to invite Lloyd Bore to submit a fee proposal for a Landscape and Visual Impact Assessment (LVIA) for the Princes Parade Development. Please find attached a project brief. I look forward to receiving your proposal. Please call me if you wish to discuss further.

Regards

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

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Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

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From: Samuel Durham [mailto:samuel.durham@lloydbore.co.uk]
Sent: 14 June 2016 12:47
To: Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk
Cc: Andrew Cox; Stuart Hubert; David Smith
Subject: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/9999/20160614-123407-204

Dave / Andy,

I noted during our inception meeting that you are yet to appoint a consultant to produce an LVIA for the Prince's Parade site.

As you may already be aware, this is a service that Lloyd Bore offer and have an excellent reputation in delivering.

Please let me know if you would like us to provide a fee proposal for the LVIA.

I have copied in our Principal Landscape Architect, Stuart Hubert and our Head of Landscape, Andy Cox.

If you would like to discuss the LVIA requirements further, Stuart has said that he would be happy to advise.

It would be great to extend our scope of works on this project and with Shepway in general.

Kind regards,

--

Samuel Durham BSc (Hons) ACIEEM

Senior Ecologist



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33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

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Wignall, Peter

From: Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]
Sent: 19 August 2016 11:15
To: Julian Bore
Subject: Automatic reply: LVIA for Prince's Parade, Hythe

I am away from the office and return on Monday 15th August. I will deal with your enquiry on my return.

For urgent matters please contact brendan.mcgowan@shepway.gov.uk or dave.shore@shepway.gov.uk

Many thanks

Andy

Wignall, Peter

From: Shore, Dave [Dave.Shore@shepway.gov.uk]
Sent: 19 August 2016 11:33
To: Sephton, David; 'David Ellis'; 'Simon Maiden-Brooks'; 'mwillson@peterbrett.com'; 'Nathan Dellow'; 'Peter Radmall'; 'Jonathan.rodger@mlm.uk.com'; 'Robert Glavin'; 'thydes@peterbrett.com'; 'pporter@cbastudios.com'; 'mgowdridge@gt3architects.com'; 'Samuel Durham'; Jarrett, Andy; McGowan, Brendan; 'matt.shillito@tibbonalds.co.uk'; 'Sue Rowlands'; 'adriana.bonilla@tibbonalds.co.uk'; 'claire.perrott@tibbonalds.co.uk'; Smith, Sarah; julian.bore@lloydbore.co.uk
Subject: Princes Parade Design Team Meeting

When: 08 September 2016 10:00-12:00 (UTC+00:00) Dublin, Edinburgh, Lisbon, London.
Where: Civic Centre Folkestone (Boulogne Room)

Note: The GMT offset above does not reflect daylight saving time adjustments.

~~*~*~*~*~*~*~*

The purpose of the Design Team Meeting will be to discuss the pros and cons of the masterplan options and select a preferred way forward on which to base more detailed masterplanning.

Please respond, where appropriate, to the issues attached to the email from Sue Rowlands dated 11th August 2016 prior to the meeting.

Thanks

Dave

Wignall, Peter

From: Shore, Dave [Dave.Shore@shepway.gov.uk]
Sent: 19 August 2016 11:36
To: Julian Bore
Cc: Jarrett, Andy; 'Matt Shillito (matt.shillito@tibbonalds.co.uk)'
Subject: RE: LVIA for Prince's Parade, Hythe
Attachments: image001.jpg; image002.jpg

Julian

I am arranging a meeting of the design team (to include the full consultant team) for the morning of 8th September and will add you to the invite list. Samuel Durham is included from an ecology perspective. I am on leave after today until 5th September and will contact you on my return.

In the meantime I suggest you touch base with Matt Shillito of Tibbalds Planning and Urban Design to discuss the relationship between the LVIA and the planning application/master-plan process (Tibbalds have been appointed as both master-planners and planning consultants). I believe he is back in the office on Monday, contact details below.

Regards

Dave

Matt Shillito
Associate Director
for Tibbalds Planning and Urban Design Ltd

mobile: 07468 437150

office: 020 7089 2121

e-mail: matt.shillito@tibbonalds.co.uk

website: www.tibbonalds.co.uk

Address: 19 Maltings Place, 169 Tower Bridge Road, London, SE1 3JB

David Shore

Strategic Development Projects Manager

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From: Julian Bore [<mailto:julian.bore@lloydbore.co.uk>]
Sent: 19 August 2016 11:15
To: Shore, Dave
Cc: Jarrett, Andy
Subject: RE: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/3609/20160819-111210-998

Thanks Dave – I look forward to working with you on this project.

Let me know how you'd like to kick this off – ie would you like set up a briefing meeting at your office or on site?

Kind regards

Julian

Julian Bore BA (Hons) M Phil CML
Managing Director



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From: Dave.Shore@shepway.gov.uk [<mailto:Dave.Shore@shepway.gov.uk>]
Sent: 19 August 2016 10:46
To: Julian Bore <julian.bore@lloydbore.co.uk>

Cc: Andy.Jarrett@shepway.gov.uk

Subject: RE: RE: RE: LVIA for Prince's Parade, Hythe

Julian

Further to my previous e-mail please find attached a signed copy of the Memorandum of Understanding.

Regards

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

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From: Shore, Dave

Sent: 19 August 2016 09:05

To: 'Julian Bore'

Cc: Jarrett, Andy; 'Sue Rowlands'; matt.shillito@tibbonalds.co.uk

Subject: RE: RE: RE: LVIA for Prince's Parade, Hythe

Julian

Further to the submission of your proposal for a Landscape and Visual Impact Assessment for the Princes Parade planning application I can confirm that Council wishes to appoint Lloyd Bore to undertake this work. I have raised purchase order and will forward to you shortly a signed copy of the Memorandum of Agreement.

Regards

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

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Good morning Dave

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You will see I have included a fee for the production of a CGI methodology document, to demonstrate compliance with guidance and industry standards. This can be omitted from the fee if not required.

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Sent: 11 July 2016 13:33
To: Dave.Shore@shepway.gov.uk
Cc: Andy.Jarrett@shepway.gov.uk
Subject: RE: LVIA for Prince's Parade, Hythe

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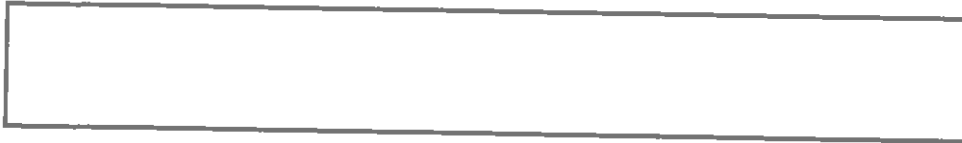
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Cc: andrew.cox@lloydbore.co.uk; stuart.hubert@lloydbore.co.uk; david.smith@lloydbore.co.uk;

Andy.Jarrett@shepway.gov.uk

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From: Samuel Durham [<mailto:samuel.durham@lloydbore.co.uk>]
Sent: 14 June 2016 12:47
To: Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk
Cc: Andrew Cox; Stuart Hubert; David Smith
Subject: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/9999/20160614-123407-204

Dave / Andy,

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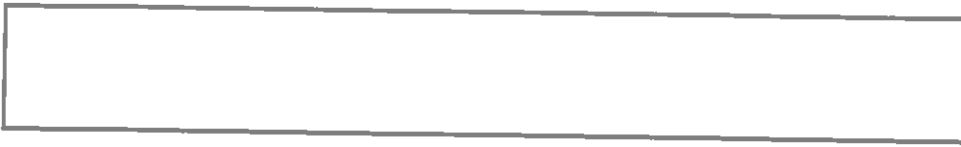
Samuel Durham BSc (Hons) ACIEEM
Senior Ecologist



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Subject: RE: LVIA for Prince's Parade, Hythe
Attachments: image001.jpg; image002.jpg

REFERENCE EML-OUT/3609/20160819-133340-888

Dave - 8th is fine with me.

I'll contact Matt next week.

Have a good break.

Kind regards

Julian

Julian Bore BA (Hons) M Phil CMLi
Managing Director



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Regards

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Matt Shillito

Associate Director

for Tibbalds Planning and Urban Design Ltd

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office: 020 7089 2121

e-mail: matt.shillito@tibbalds.co.uk

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Managing Director



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Sent: 19 August 2016 10:46
To: Julian Bore <julian.bore@lloydbore.co.uk>
Cc: Andy.Jarrett@shepway.gov.uk
Subject: RE: RE: RE: LVIA for Prince's Parade, Hythe

Julian

Further to my previous e-mail please find attached a signed copy of the Memorandum of Understanding.

Regards

Dave

David Shore

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t: 01303 853459

m: 07976 958486

f: 01303 853502

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Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

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From: Shore, Dave

Sent: 19 August 2016 09:05

To: 'Julian Bore'

Cc: Jarrett, Andy; 'Sue Rowlands'; matt.shillito@tibbalds.co.uk

Subject: RE: RE: RE: LVIA for Prince's Parade, Hythe

Julian

Further to the submission of your proposal for a Landscape and Visual Impact Assessment for the Princes Parade planning application I can confirm that Council wishes to appoint Lloyd Bore to undertake this work. I have raised purchase order and will forward to you shortly a signed copy of the Memorandum of Agreement.

Regards

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

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Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

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From: Julian Bore [<mailto:julian.bore@lloydbore.co.uk>]

Sent: 09 August 2016 10:16

To: Dave.Shore@shepway.gov.uk

Subject: RE: RE: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/3609/20160809-100000-928

Good morning Dave

Attached is our revised fee proposal 3609_FP_004A, which includes for production of verified wireframe CGIs. All other elements of the fee proposal remain unchanged.

You will see I have included a fee for the production of a CGI methodology document, to demonstrate compliance with guidance and industry standards. This can be omitted from the fee if not required.

Please contact me if you have any queries.

Kind regards

Julian

Julian Bore BA (Hons) M Phil CMLI
Managing Director

Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 484 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: julian.bore@lloydbore.co.uk | M: 07880 725 202

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From: Dave.Shore@shepway.gov.uk [<mailto:Dave.Shore@shepway.gov.uk>]
Sent: 04 August 2016 14:08
To: Julian Bore <julian.bore@lloydbore.co.uk>; Dave.Shore@shepway.gov.uk
Cc: Andy.Jarrett@shepway.gov.uk
Subject: RE: RE: LVIA for Prince's Parade, Hythe

Julian

Apologies for the delay in responding. We have received a number of quotations differs in scope. In order to make a direct comparison are you able provide an addition quote for the provision of verified 'wireframe' photomontage images?

Regards

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

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From: Julian Bore [<mailto:julian.bore@lloydbore.co.uk>]
Sent: 11 July 2016 13:33
To: Dave.Shore@shepway.gov.uk
Cc: Andy.Jarrett@shepway.gov.uk
Subject: RE: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/3609/CIT/20160711-125544-066

Dave

Further to your invitation to tender for the Princes Parade LVIA, I attach our fee proposal, scope of works, staff CVs and professional experience as requested.

We have extensive experience in undertaking LVIA work to inform Environmental Statements, for both public and private sectors. As a local practice (and having been involved in the Imperial Hotel scheme nearby) we would be very interested to be working at Princes Parade.

Please note we also offer services in landscape masterplanning, detailed landscape design and management and tree survey work to BS5837:2012.

In terms of tasks and programme, we would envisage the work would be produced within the following time periods:

- Production of baseline studies and project specific character appraisal: 12 July – 23 August 2016: 6 weeks
- Production of LVIA assessment: 24 August – 28 September 2016: 5 weeks
- Preparation of final Landscape Chapter for inclusion in ES: 29 September – 27 October: 4 weeks.

Please note that the assessment stage cannot be completed until a final scheme / layout is available for assessment.

Our hourly rates are as follows:

- Director: £95/hr + VAT (£700 /day)
- Head of Landscape: £85/hr + VAT (£620 /day)
- Principal Landscape Architect: £80/hr + VAT (£580 /day)
- Senior Landscape Architect: £70/hr + VAT (£500 /day)
- Landscape technician / assistant: £55/hr + VAT (£400 /day)

Please contact me if you have any queries in connection with this fee proposal.

Thank you for inviting us to quote for this interesting work.

Kind regards

Julian

Julian Bore BA (Hons) M Phil CMLI
Managing Director

Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 8DX | T: 02075 822 363

www.lloydbore.co.uk | E: mail@lloydbore.co.uk | M: 07880 725 202

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From: Dave.Shore@shepway.gov.uk

Sent: 04/07/2016 14:20:16

To: samuel.durham@lloydbore.co.uk

Cc: andrew.cox@lloydbore.co.uk; stuart.hubert@lloydbore.co.uk; david.smith@lloydbore.co.uk;

Andy.Jarrett@shepway.gov.uk

Subject: RE: LVIA for Prince's Parade, Hythe

Samuel

Further to your e-mail dated 14th June 2016 I would like to invite Lloyd Bore to submit a fee proposal for a Landscape and Visual Impact Assessment (LVIA) for the Princes Parade Development. Please find attached a project brief. I look forward to receiving your proposal. Please call me if you wish to discuss further.

Regards

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

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From: Samuel Durham [<mailto:samuel.durham@lloydbore.co.uk>]
Sent: 14 June 2016 12:47
To: Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk
Cc: Andrew Cox; Stuart Hubert; David Smith
Subject: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/9999/20160614-123407-204

Dave / Andy,

I noted during our inception meeting that you are yet to appoint a consultant to produce an LVIA for the Prince's Parade site.

As you may already be aware, this is a service that Lloyd Bore offer and have an excellent reputation in delivering.

Please let me know if you would like us to provide a fee proposal for the LVIA.

I have copied in our Principal Landscape Architect, Stuart Hubert and our Head of Landscape, Andy Cox.

If you would like to discuss the LVIA requirements further, Stuart has said that he would be happy to advise.

It would be great to extend our scope of works on this project and with Shepway in general.

Kind regards,

—
Samuel Durham BSc (Hons) ACIEEM
Senior Ecologist


Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: samuel.durham@lloydbore.co.uk | M: 07471 036 663

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Princes Parade, Folkstone: Heritage Comments MM 20/08/16

Responses to 'Questions for masterplan options'

16. Emerging planning policy envisages building in a green setting, as do the masterplanning options. However, it was mentioned at the inception meeting that new tree planting may not be desirable. What's the heritage view on the proposed approach and new landscape?

The historic (and functional) relationship between the canal and the sea was one of an open, cleared landscape. This should be reflected by maintaining a similar open landscape setting for the proposed development. Tree planting should therefore be avoided.

The open spaces within the site (at the western end and in the middle adjacent to the footbridge) could be planted with coastal grasses. This would probably reflect the ecosystem that was in place at the time of the construction of the defences, but more importantly, by being semi-wild would serve to break up the development into smaller more discrete clumps, each surrounded by landscape.

17. The sections are probably the most important in terms of understanding the likely impact on the canal. What's the heritage view of the options?

Which section is better or worse is a moot point.

Retaining the road in its present position (option 1) would mean that the ARC building in particular would loom over the canal and change the canal's rural, almost wilderness feel. On the other hand its present character is one of enclosure, quite different to the open setting it would once have had. As with the rest of the scheme, it can be argued that whilst the development will make an impact on the present landscape character, it will do less damage to its already damaged and denuded historic setting.

A principle argument for retaining the road in its present position is that the reduction in costs could perhaps mean that fewer houses are needed as a part of the enabling development, thus reducing the impact of the scheme on the existing open landscape.

Unless there are very definite ideas about what to do with the promenade once it is liberated from the road, then an option of retaining the road, reducing the number of houses and thereby increasing the amount of open space on site should be investigated. If acceptable to the client, it would be useful to discuss this matter with Historic England.

I can see no particular advantage, in heritage terms, of running the road through the centre of the site.

*18. Any views on the relationship between building, parking and other uses?
In Option One, what's the likely impact of the narrower footprint of the ARC...?*

At our last meeting, Peter Kendall of Historic England put particular store on the relationship between the redoubt at the eastern terminus of the canal and the open sea. This could be emphasised by placing the car park of the ARC in this location as well. This position might also work better in functional terms.

However, I note the non heritage point that the ARC would then loom over the proposed housing and thus create amenity problems- unless also separated in this location by further open space.

19. Is there updated information on house types, mix size of units?

The quantum of units proposed is a challenge to the principle of houses sitting within an open landscape. Their height (up to four storeys) will also be a challenge to Historic England.

Given the special position of the site by the sea, is there merit in looking the option of fewer, but larger and more upmarket houses that are very obviously designed for a seaside location? Such a concept might require less in the way of supporting infrastructure and less in the way of land remediation. It may therefore be cheaper per unit to implement.

Other points

Position and size of western open space

In my previous heritage study, I suggested that open space could be created at the western end of the site in order to improve sight lines to and from the firing position at the kink in the canal. However, this point was predicated on lowering the site at this point. Without lowering, the sight lines will be largely non existent.

Given the location of this end of the canal next to the very large open space of the golf course, there is no exceptional merit in having an open space in this position, especially if sight lines do not exist in reality.

My recommendation is therefore to reduce the size of this open space and increase the size of the open space in the middle of the site (and between the ARC and housing if its car park is to be moved to the east -see above) in order to separate the development into smaller clumps each surrounded by open space/ landscape.

Housing typology

I'd like to see the development of a housing typology which is very obviously related to the site and its surrounding landscape. Housing could be arranged transversely along the site so as to allow frequent views through the site to and from the sea (some of Proctor and Matthews' schemes are arranged this way). Generous balconies could be provided in place of gardens, all arranged again so as to allow views to the sea from every unit.

END

Wignall, Peter

From: martin [martin@mjmckay.wanadoo.co.uk]
Sent: 20 August 2016 13:01
To: 'Sue Rowlands'; Dave.Shore@shepway.gov.uk
Cc: David.Sephton@shepway.gov.uk; 'David Ellis'; simon.mb@herringtonconsulting.co.uk; Mike@jcwhite.co.uk; mwillson@peterbrett.com; ndellow@merebrook.co.uk; 'Peter Radmall'; jonathan.rodger@mlm.uk.com; rglavin@merebrook.co.uk; thydes@peterbrett.com; pporter@cbastudios.com; mgowdridge@gt3architects.com; samuel.durham@lloydbore.co.uk; Andy.Jarrett@shepway.gov.uk; Brendan.McGowan@shepway.gov.uk; 'Matt Shillito'; adriana.bonilla@tibbalds.co.uk; 'Claire Perrott'; Sarah.Smith@shepway.gov.uk
Subject: RE: Princes Parade - Design Team Meeting
Attachments: Princes Parade Heritage Comments MM200816.doc

Sue – sorry for the slight delay in replying. I was away most of last week.

Please find attached my comments for your consideration.

If there are any queries, please phone me on 07855 375026.

From: Sue Rowlands [mailto:sue.rowlands@tibbalds.co.uk]
Sent: 11 August 2016 17:15
To: Dave.Shore@shepway.gov.uk
Cc: David.Sephton@shepway.gov.uk; David Ellis <DEllis@cbastudios.com>; simon.mb@herringtonconsulting.co.uk; martin@mjmckay.wanadoo.co.uk; Mike@jcwhite.co.uk; mwillson@peterbrett.com; ndellow@merebrook.co.uk; Peter Radmall <firbank@callnetuk.com>; jonathan.rodger@mlm.uk.com; rglavin@merebrook.co.uk; thydes@peterbrett.com; pporter@cbastudios.com; mgowdridge@gt3architects.com; samuel.durham@lloydbore.co.uk; Andy.Jarrett@shepway.gov.uk; Brendan.McGowan@shepway.gov.uk; Matt Shillito <matt.shillito@tibbalds.co.uk>; adriana.bonilla@tibbalds.co.uk; Claire Perrott <claire.perrott@tibbalds.co.uk>; Sarah.Smith@shepway.gov.uk
Subject: Re: Princes Parade - Design Team Meeting
Importance: High

As promised, I attach the three options along with a list of issues.

As Dave has outlined, the purpose of the next Design Team Meeting will be to discuss the pros and cons of the options and select a preferred way forward on which to base more detailed masterplanning. It's therefore important that we all make sure we fully understand (and where possible resolve) the issues set out in the attached list BEFORE the meeting, so that the discussion is well informed. Given the limited timescale, we are looking to you all to be proactive in identifying the issues relevant to your area of expertise from the attached list (and any other we may have missed off!) and working together - e.g. CBA and Merebrook are already talking to one another about landscape and contamination mitigation. Tibbalds are, of course, here to help in discussions in advance of the meeting where needed - let us know if need issues to be made clearer / have a targeted meeting at our offices etc.

I'm here in the next few weeks leading up to the meeting, but our urban designer Adriana is away for 3 weeks from tomorrow, Claire our architect is away for 2 weeks from 22nd August, and Matt Shillito is currently away and returning on 22 August. Please copy all of us into replies, but I'm the main person to contact if you have any queries as I'll be here for the whole period in the lead up to the meeting.

Regards

Sue Rowlands

Director

for Tibbalds Planning and Urban Design Ltd

direct dial: 020 7089 2132

tel: 020 7089 2121

e-mail: sue.rowlands@tibbonalds.co.uk

website: www.tibbonalds.co.uk

Address: 19 Maltings Place, 169 Tower Bridge Road, London, SE1 3JB

Appointed to the HCA Multidisciplinary Panel 2014-2018: www.tibbonaldsmultidisciplinary.co.uk

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New London Awards 2013, Overall Winner - Tybalds Estate Regeneration
New London Awards 2014, Mixed-Use Winner - Faircharm Creative Quarter
Planning Resource Planning Awards 2014, Winner - Winsford Neighbourhood Plan
Supporter of Architects Journal Women in Architecture Partnership Programme 2014*

Wignall, Peter

From: Samuel Durham [samuel.durham@lloydbore.co.uk]
Sent: 22 August 2016 10:10
To: Shore, Dave
Subject: Accepted: Princes Parade Design Team Meeting

Wignall, Peter

From: Shore, Dave [Dave.Shore@shepway.gov.uk]
Sent: 22 August 2016 10:11
To: Samuel Durham
Subject: Automatic reply: Princes Parade Design Team Meeting

I shall be out of the office until Monday 5th September 2016. Please leave a message on 01303 853459 or send me an e-mail and I will contact you on my return. If your enquiry is urgent please contact Andy Jarrett, Head of Strategic Development Projects, on 07713 081278 (andy.jarrett@shepway.gov.uk)

Regards

Dave

Wignall, Peter

From: Samuel Durham [samuel.durham@lloydbore.co.uk]
Sent: 25 August 2016 10:04
To: sue.rowlands@tibbalds.co.uk; Dave.Shore@shepway.gov.uk
Cc: David.Sephton@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk; Brendan.McGowan@shepway.gov.uk; matt.shillito@tibbalds.co.uk; adriana.bonilla@tibbalds.co.uk; claire.perrott@tibbalds.co.uk; Sarah.Smith@shepway.gov.uk
Subject: Re: Princes Parade - Design Team Meeting

REFERENCE EML-OUT/3609/Plc/20160825-100128-301

Sue,

I will be reviewing masterplan options and all other information for this project next week, and will provide feedback / key points prior to the meeting.

I will liaise with other consultants as required.

Kind regards,

Samuel Durham BSc (Hons) ACIEEM

Senior Ecologist



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

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From: sue.rowlands@tibbalds.co.uk

Sent: 11/08/2016 17:15:25

To: Dave.Shore@shepway.gov.uk

Cc: David.Sephton@shepway.gov.uk; DEllis@cbastudios.com; simon.mb@herringtonconsulting.co.uk; martin@mjmckay.wanadoo.co.uk; Mike@jcwhite.co.uk; mwillson@peterbrett.com; ndellow@merebrook.co.uk; firbank@callnetuk.com; jonathan.rodger@mlm.uk.com; rglavin@merebrook.co.uk; thydes@peterbrett.com; pporter@cbastudios.com; mgowdridge@gt3architects.com; samuel.durham@lloydbore.co.uk; Andy.Jarrett@shepway.gov.uk; Brendan.McGowan@shepway.gov.uk; matt.shillito@tibbalds.co.uk; adriana.bonilla@tibbalds.co.uk;

claire.perrott@tibbonalds.co.uk; Sarah.Smith@shepway.gov.uk

Subject: Re: Princes Parade - Design Team Meeting

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As Dave has outlined, the purpose of the next Design Team Meeting will be to discuss the pros and cons of the options and select a preferred way forward on which to base more detailed masterplanning. It's therefore important that we all make sure we fully understand (and where possible resolve) the issues set out in the attached list BEFORE the meeting, so that the discussion is well informed. Given the limited timescale, we are looking to you all to be proactive in identifying the issues relevant to your area of expertise from the attached list (and any other we may have missed off!) and working together - e.g. CBA and Merebrook are already talking to one another about landscape and contamination mitigation. Tibbalds are, of course, here to help in discussions in advance of the meeting where needed - let us know if need issues to be made clearer / have a targeted meeting at our offices etc.

I'm here in the next few weeks leading up to the meeting, but our urban designer Adriana is away for 3 weeks from tomorrow, Claire our architect is away for 2 weeks from 22nd August, and Matt Shillito is currently away and returning on 22 August. Please copy all of us into replies, but I'm the main person to contact if you have any queries as I'll be here for the whole period in the lead up to the meeting.

Regards

Sue Rowlands
Director

for Tibbalds Planning and Urban Design Ltd

direct dial: 020 7089 2132

tel: 020 7089 2121

e-mail: sue.rowlands@tibbonalds.co.uk

website: www.tibbonalds.co.uk

Address: 19 Maltings Place, 169 Tower Bridge Road, London, SE1 3JB

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New London Awards 2014, Mixed-Use Winner - Faircharm Creative Quarter
Planning Resource Planning Awards 2014, Winner - Winsford Neighbourhood Plan
Supporter of Architects Journal Women in Architecture Partnership Programme 2014*

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e: mail@lloyd bore.co.uk
w: www.lloyd bore.co.uk

Our ref: 3609/DS/pb
Your ref: Purchase Order no. SD00060

26th August 2016

INVOICE NO. 8568

INTERIM INVOICE

PROJECT NAME: PRINCES PARADE, HYTHE

To: Ecological services as per our Schedule of Services & Fees (doc.
ref. 3609/FP003) dated 10th November 2015.

Ecological Services:

2.	Invertebrate survey by specialist ecologist. Site visits on 17 th May, 26 th May and 27 th July 2016.	£ 1,045.00
----	---	------------

Sub Total:	£1,045.00
VAT @ 20%:	£ 209.00
AMOUNT DUE:	£1,254.00

Payment should be made within 30 days of invoice date. Any queries must be raised within 10 days of invoice date.
Cheques should be made payable to LLOYD BORE Ltd. Quoting our invoice number on the reverse.
BACS Payments to: Royal Bank of Scotland, Sort Code: 16-15-20. A/c No: 101 071 34. Quoting our Invoice Number.

Lloyd Bore Limited. Registered Office: 30 St Georges Place, Canterbury. CT1 1UT, England. Reg No.5383155 VAT Reg No. 682 0145 68.
director: Julian bore BA (Hons) M Phil GMLT | associate director: paul whalley BA (Hons) OMLI | head of ecology, canterbury: David Smith BSc (Hons) PhD MCIEEM
head of ecology, cumbria: Lucy monhemius gibeon MSc MCIEEM | office 4, maudlands, maude street, Kendal, Cumbria, LA9 4QD | t. 01539 738411 | e. lucy@lloyd bore.co.uk

Wignall, Peter

From: Pam Beckett [pam.beckett@lloydbore.co.uk]
Sent: 26 August 2016 15:45
To: Dave.Shore@shepway.gov.uk
Cc: David Smith
Subject: INVOICE 8568 - Princes Parade, Hythe
Attachments: 3609_INV_8568.pdf

Importance: High

REFERENCE EML-OUT/3609/20160826-154216-760

Dear Dave

Please find attached Invoice for ecological services provided in relation to Princes Parade, Hythe, ie invertebrate surveys conducted in May and July 2016.

Thank you Dave.

--
Pam Beckett

Finance Manager



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: pam.beckett@lloydbore.co.uk | M: n/a

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t: 01227 484 340
e: mail@lloydbore.co.uk
w: www.lloydbore.co.uk

Our ref: 3609/DS/pb
Your ref: Purchase Order no. SD00060

26th August 2016

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INTERIM INVOICE

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2. Invertebrate survey by specialist ecologist. Site visits on 17th May, 26th May and 27th July 2016. £ 1,045.00

Sub Total:

£1,045.00

VAT @ 20%:

£ 209.00

AMOUNT DUE:

£1,254.00

Payment should be made within 30 days of invoice date. Any queries must be raised within 10 days of invoice date.
Cheques should be made payable to LLOYD BORE Ltd. Quoting our invoice number on the reverse.
BACS Payments to: Royal Bank of Scotland, Sort Code: 16-15-20. A/c No: 101 071 34. Quoting our Invoice Number.

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