

Wignall, Peter

From: Shore, Dave [Dave.Shore@shepway.gov.uk]
Sent: 09 June 2016 10:51
To: Shore, Dave; Jarrett, Andy; Smith, Sarah; Shore, Dave; sue.rowlands@tibbalds.co.uk; matt.shillito@tibbalds.co.uk; claire.perrott@tibbalds.co.uk; DEllis@cbastudios.com; simon.mb@herringtonconsulting.co.uk; martin@mjmckay.wanadoo.co.uk; mgowdridge@gt3architects.com; Mike Guntripp - J C White; MWillson@peterbrett.com; ndellow@merebrook.co.uk; firbank@callnetuk.com; samuel.durham@lloydbore.co.uk; jonathan.rodger@mlm.uk.com
Subject: Princes Parade Inception Meeting - 8th June 2016
Importance: High

Thank you for attending yesterday's Princes Parade inception meeting which I hope you found useful. Please find below a list of telephone and e-mail contacts for those who attended the meeting. I have listed the key actions below :-

- Each consultant to provide, by the end of the week, Tibbalds Planning and Urban Design with a summary of the scope of the work that they are undertaking/what they are expecting to undertake and the timescale for that work (approximately half a side of A4). Tibbalds to prepare an updated programme based on the this information that will also be used to inform the EIA scoping work.
- Shepway District Council to circulate LIDAR and other topographic data from JC White and seek comments on scope and completeness and further requirements (to be sent out under shortly via a separate e-mail).
- Box.com to be set up and made available as a file sharing system. Tibbalds to send out requests based on contact list.

Wignall, Peter

From: Shore, Dave [Dave.Shore@shepway.gov.uk]
Sent: 09 June 2016 10:59
To: Shore, Dave; Jarrett, Andy; Smith, Sarah; Shore, Dave; sue.rowlands@tibbon.co.uk; matt.shillito@tibbon.co.uk; claire.perrott@tibbon.co.uk; DEllis@cbastudios.com; simon.mb@herringtonconsulting.co.uk; martin@mjmckay.wanadoo.co.uk; mgowdridge@gt3architects.com; Mike Guntripp - J C White; MWillson@peterbrett.com; ndellow@merebrook.co.uk; firbank@callnetuk.com; samuel.durham@lloydbore.co.uk; jonathan.rodger@mlm.uk.com
Subject: FW: 2016-06-08 - MJG-DS - 1600128 - Princes Parade, Hythe
Attachments: 1500213 - Princes Parade (2D).zip; 1500213 - Princes Parade (3D).zip; 1500213 - Princes Parade (Sheet 1).pdf; 1500213 - Princes Parade (Sheet 2).pdf; 1408047 - Princes Parade.pdf; 1408047 - Princes Parade.zip; IS1500213.pdf; IS1408047.pdf
Importance: High

Further to yesterday's inception meeting please find attached the existing topographic data as held by JC White. As discussed I would be grateful if you provide comments on the scope of the current data and your requirements for further survey work relation to your specific area. The responses will then be incorporated into an overall brief for the additional topographic work.

Regards

Dave

David Shore

Planning Policy Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

www.shepway.gov.uk

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From: Mike Guntripp - J C White [<mailto:Mike@jcwhite.co.uk>]
Sent: 08 June 2016 18:31
To: Shore, Dave
Cc: Jarrett, Andy
Subject: 2016-06-08 - MJG-DS - 1600128 - Princes Parade, Hythe

Hi Dave,

Thanks for including us in the meeting this afternoon, all very interesting and good to get a 'feel' for where the other Consultants are coming from.

As promised please find attached the following: -

- 1500213 – Princes Parade (2D).zip – compressed file containing x2 AutoCAD files – Survey data (LIDAR generated contours & roof levels) and OS data (supplied by Shepway)
- 1500213 – Princes Parade (3D).zip – compressed file containing x2 AutoCAD files – LIDAR generated contours and OS data (supplied by Shepway)
- 1500213 – Princes Parade (Sheet 1).pdf – pdf file showing LIDAR generated contours overlaid on OS data
- 1500213 – Princes Parade (Sheet 2).pdf – pdf file showing roof levels overlaid on OS data
- 1408047 – Princes Parade.zip – compressed file containing x2 AutoCAD files – Spot levels and OS data (supplied by Shepway)
- 1408047 – Princes Parade.pdf – pdf file showing spot levels overlaid on OS data

Any questions with any of the attached please do not hesitate to contact me.

Kind Regards

Mike

Mike Guntripp
Survey Director

J C White Geomatics Limited
Shrine Barn, Sandling Road, Postling, Nr. Hythe, Kent CT21 4HE


Email: mike@jcwhite.co.uk
Tel: 01303 261212
Fax: 01303 264040

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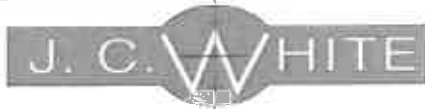
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INFORMATION ISSUE SHEET		JOB No. 14/03/047	
 Geomatics Limited Shrine Barn, Sandling Road, Postling, Hythe, Kent, CT21 4HE Tel : 01303 261212 Fax : 01303 264040 Email : survey@jcwhite.co.uk Web site : www.jcwhite.co.uk		CLIENT SHEPWAY DISTRICT COUNCIL	
		LOCATION PRINCES PARADE HYTHE	
DWG No.	INFORMATION ISSUED Plan 1 - Selective Level Information	19.03.14 08.05.16	
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SHEPWAY DISTRICT COUNCIL - Dave Shore			
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SF07 - April 2012		SHEET No. 1 of 1	

INFORMATION ISSUE SHEET

JOB No. 15/00/213



Geomatics Limited

Shrine Barn, Sandling Road, Postling, Hythe, Kent, CT21 4HE

Tel : 01303 261212 Fax : 01303 264040

Email : survey@jcwhite.co.uk

Web site : www.jcwhite.co.uk

CLIENT

SHEPWAY DISTRICT COUNCIL

LOCATION

PRINCES PARADE, HYTHE

DWG
No.

INFORMATION ISSUED

- 1 1:1,250 2D LIDAR CONTOURS
- 2 3D LIDAR CONTOURS
- 2 1:1,250 RIDGE HEIGHTS

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07.09.15

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SF07 - April 2012

SHEET No. 1 of 1

PLAN 1



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LEGEND

— Ordinance Survey mapping

+ 4.5 Ground level to Ordinance Datum, Newlyn (ODN)

⋄ Typical top of tree canopy level to Ordinance Datum, Newlyn (ODN)

SCALE: 1/2"=1' JOB No.: 1408047
DWG. No.: *Plan 1* DATE: *August 2014*
DRAWN BY: C. Johnson REV. NO.:
CAD PLOT DATE: 10/01/2014 CADDLE: 1408047.dwg 2.dwg

JOB TITLE: PRINCE'S PARADE
HITITE
KENT
CLIENT: SHEPWAY DISTRICT COUNCIL
DRAWING TITLE: SELECTIVE LEVELLING



I.C. White
Geomatics Limited

Strickton Hall, Buntingford Road, Potters, Hilden, West. CV37 4HE
 Telex: 520000 I.C. White Ltd. Hilden
 Cable: I.C. White Ltd. Hilden
 Tel: 01927 55111
 Fax: 01927 55112

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1:78.125
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13th June 2016

FAO: Sue Rowland, Claire Perrot, Matt Shillito
Tibbalds Planning and Urban Design

Sent via email

Our ref: 3609_FN_001

Prince's Parade, Hythe:

NOTE FOR PLANNING TEAM:

Ecological Considerations for Project:

Below is a summary of key ecological considerations for the project, our current information requirements, and our timetable for delivery. As stated during Friday's meeting, our survey work is ongoing and new ecological features may be identified during these surveys. The below is therefore subject to review as surveys progress. If new considerations are identified, we will make the project team aware of these and will advise on how this affects the EIA / site proposals.

At present, we have received instruction for all necessary survey work and the production of an Ecology Chapter as part of an Environmental Impact Assessment. If any need for additional survey work is identified as the pre-application progresses, we will liaise with Shepway directly to extend the scope of our instruction.

Where possible, I have attributed levels of significance to each ecological feature, in terms of how substantially they will influence the EIA and design. Key considerations are highlighted in red. Secondary considerations are highlighted in amber. Additional considerations are highlighted in green. Again, these levels of significance will be subject to review as our survey programme progresses.

Ecological feature	Survey scope	Surveys due to be completed (reports will be issued at later dates)	Planning / design considerations	Other considerations	Further information requirements
Common toad	Population size class estimate on canal	Completed	Include toad habitat (rough / tussocky grass and scrub) within open space areas	-	Conclusions re. what contaminant effects there might be to canal.
Reptiles	Presence / likely absence surveys on main site	June	Include reptile habitat (as above) within open space areas Consider offsite reptile receptor sites if sufficient habitat cannot be delivered on site.	Ecologist to advise on constraints for topo survey. Ecologist to consult with Geotechnical engineer re. uncapped habitat areas	Confirmation that onsite habitat can be delivered. Detail of phasing for groundworks
Legally protected / scarce plants	National Vegetation Classification (NVC) survey on main site	June	No specific mitigation requirements at present - TBC once surveys complete	-	-
Badger	Ongoing monitoring of onsite setts	July	If active setts are discovered, a replacement sett may be required within an open space area	-	Detail of phasing for groundworks
Breeding birds	Breeding Bird Survey of main site, canal and adjacent section of golf course	June	Include breeding bird habitat (plantings and building features) within scheme	-	Confirmation of any additional vegetation clearance for heritage mitigation / other works
Invertebrates	Preliminary Invertebrate Habitat Appraisal and preliminary sampling	August	No specific mitigation requirements at present - TBC once surveys complete	Ecologist to input to design of SUDS and any brown / green roofs	-
Water vole	Presence / likely absence surveys on canal	September	No specific mitigation requirements at present - TBC once surveys complete	If present, water vole will need to be considered for any works affecting canal (esp. banks)	Detail of any header walls / bridges / other proposals for canal (inc. vegetation clearance)

Bats	Activity surveys on main site and canal	September / October	Minimise illumination of canal. Consider planting buffer on northern edge	Ecologist to have active role in development of lighting strategy	-
------	---	---------------------	---	---	---

Wignall, Peter

From: Samuel Durham [samuel.durham@lloydbore.co.uk]
Sent: 13 June 2016 18:27
To: sue.rowlands@tibbalds.co.uk; matt.shillito@tibbalds.co.uk; claire.perrott@tibbalds.co.uk
Cc: Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk
Subject: Follow-on from Princes Parade Inception Meeting - Ecological Considerations
Attachments: 3609_FN_001-Planning Team Note - Ecological Considerations.pdf

REFERENCE EML-OUT/3609/20160613-182015-854

Sue / Matt / Claire,

Please find attached a summary of the scope of our ecological works, along with key considerations and information requirements.

The attached will provide a template that I can easily update and share as the pre-application progresses.

Kind regards,

Samuel Durham BSc (Hons) ACIEEM
Senior Ecologist



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 484 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: samuel.durham@lloydbore.co.uk | M: 07471 036 663

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From: Dave.Shore@shepway.gov.uk [mailto:Dave.Shore@shepway.gov.uk]

Sent: 09 June 2016 10:51

To: Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk; Sarah.Smith@shepway.gov.uk;
Dave.Shore@shepway.gov.uk; sue.rowlands@tibbalds.co.uk; matt.shillito@tibbalds.co.uk;
claire.perrott@tibbalds.co.uk; DEllis@cbastudios.com; simon.mb@herringtonconsulting.co.uk;
martin@mjmckay.wanadoo.co.uk; mgowdridge@gt3architects.com; Mike@jcwhite.co.uk;
MWillson@peterbrett.com; ndellow@merebrook.co.uk; firbank@callnetuk.com; Samuel Durham
<samuel.durham@lloydbore.co.uk>; jonathan.rodger@mlm.uk.com

Subject: Princes Parade Incpetion Meeting - 8th June 2016

Importance: High

Thank you for attending yesterday's Princes Parade inception meeting which I hope you found useful. Please find below a list of telephone and e-mail contacts for those who attended the meeting. I have listed the key actions below :-

Wignall, Peter

From: Shore, Dave [Dave.Shore@shepway.gov.uk]
Sent: 17 June 2016 11:20
To: 'claire.perrott@tibbalds.co.uk'; 'DEllis@cbastudios.com';
'simon.mb@herringtonconsulting.co.uk'; 'martin@mjmckay.wanadoo.co.uk';
'mgowdridge@gt3architects.com'; 'Mike@jcwhite.co.uk'; 'MWillson@peterbrett.com';
Sephton, David; 'ndellow@merebrook.co.uk'; 'firbank@calinetuk.com';
'samuel.durham@lloydbore.co.uk'; Robert Glavin; Tom Hydes;
'jonathan.rodger@mlm.uk.com'
Cc: 'sue.rowlands@tibbalds.co.uk'; 'matt.shillito@tibbalds.co.uk'; Jarrett, Andy; McGowan,
Brendan; Smith, Sarah
Subject: Princes Parade Planning Application
Attachments: 5612 Princes Parade Programme 150616.xlsx

Further to last week inception meeting please find attached a programme for the Princes Parade planning application, as prepared by Tibbalds Planning and Urban Design. Please see below an updated contact list for the project Team.

Regards

Dave

David Shore, Planning Policy Manager, Shepway District Council
dave.shore@shepway.gov.uk tel: 01303 853459

mobile:

Andy Jarrett, Head of Strategic Development Projects, Shepway District Council
andy.jarrett@shepway.gov.uk mobile:

Sarah Smith, Communications and Media Officer, Shepway District Council
sarah.smith@shepway.gov.uk tel: 01303 853357

Dave Sephton, Arboriculture Manager, Shepway District Council
dave.sephton@shepway.gov.uk tel: 01303 853682

Sue Rowland, Director, Tibbalds Planning and Urban Design Limited
sue.rowlands@tibbalds.co.uk tel: 020 7089 2132

Matt Shillito, Associate Director, Tibbalds Planning and Urban Design Limited
matt.shillito@tibbalds.co.uk mobile: office: 020
7089 2121

Claire Perrott, Associate, Tibbalds Planning and Urban Design Limited
claire.perrott@tibbalds.co.uk mobile: tel: 020 7089
2126

David Ellis, Associate Director, Chris Blandford Associates
DEllis@cbastudios.com London: 02070 896480
01825 891071

South East:

Simon Maiden-Brooks, Technical Director and Partner, Herrington Consulting Ltd.
simon.mb@herringtonconsulting.co.uk tel: 01227 833855

Martin McKay, Heritage Consultant
martin@mjmckay.wanadoo.co.uk tel: 07855 375026

Mark Gowdridge, Director, GT3 Architects
mgowdridge@gt3architects.com tel: 0115 9470800

mobile

Mike Guntripp, Survey Director, JC White Geomatics Limited
Mike@jcwhite.co.uk tel: 01303 261212

Michelle Willson, Technician, Peter Brett Associates
MWillson@peterbrett.com tel: 01233 651740

Nathan Dellow, Idom Merebrook

ndellow@merebrook.co.uk

tel: 01689 889980

Peter Radmall, Peter Radmall Associates

firbank@callnetuk.com

tel: 01342 822278

Samuel Durham, Senior Ecologist, Lloyd Bore Limited

samuel.durham@lloydbore.co.uk

tel: 01227 464340

Jonathan Rodger, Principal Transport Engineer , MLM

jonathan.rodger@mlm.uk.com

tel: 01233 610530

Rob Glavin, Technical Director, Idom Merebrook

rglavin@merebrook.co.uk

tel: 01689 889980

mobile(0)7740 042142

Tom Hydes, Associate, Peter Brett Associates

thydes@peterbrett.com

tel: 01233 651756

mobile

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

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33 ST GEORGE'S PLACE
CANTERBURY
KENT CT1 1UT

t: 01227 464 340
e: mail@lloyd bore.co.uk
w: www.lloyd bore.co.uk

Our ref: 3609/DS/pb
Your ref: Purchase Order no. SD00060

20th June 2016

INVOICE NO. 8430

INTERIM INVOICE

PROJECT NAME: PRINCES PARADE, HYTHE

To: Ecological services as per our Schedule of Services & Fees (doc. ref. 3609/FP003) dated 10th November 2015.

Ecological Services:

1.	Botanical Survey Work (June) – interim payment, including 5% discount.	£820.00
5.	Breeding bird surveys (June) – interim payment, including 5% discount.	£400.00

Results will be provided in an EIA report.

Sub Total:	£1,220.00
VAT @ 20%:	£ 244.00
AMOUNT DUE:	£1,464.00

Payment should be made within 30 days of invoice date. Any queries must be raised within 10 days of invoice date.
Cheques should be made payable to LLOYD BORE Ltd. Quoting our invoice number on the reverse.
BACS Payments to: Royal Bank of Scotland, Sort Code: 16-15-20. A/c No: 101 071 34. Quoting our Invoice Number.

Lloyd Bore Limited. Registered Office. 30 St Georges Place, Canterbury, CT1 1UT, England. Reg No.5393155. VAT Reg No. 662 0145 66.
director: Julian bore BA (Hons) M Phil CMLi | associate director: paul whalley BA (Hons) CMLi | head of ecology, canterbury. David Smith BSc (Hons) PhD MCIEEM
head of ecology, cumbria: lucy monhemius gibson MSc MIEEM | office 4, maudlands, maude street, kendal, cumbria, LA9 4QD | t: 01539 738411 | e: lucy@lloyd bore.co.uk

Wignall, Peter

From: Pam Beckett [pam.beckett@lloydbore.co.uk]
Sent: 20 June 2016 13:43
To: andy.jarrett@shepway.gov.uk
Cc: invoices@shepway.gov.uk
Subject: INVOICE 8430 - Princes Parade, Hythe
Attachments: 3609_INV_8430.pdf

Importance: High

REFERENCE EML-OUT/3609/20160620-134002-070

Good afternoon Andy

Please find attached further interim invoices for ecological services provided in relation to Princes Parade, Hythe.

Thank you.

Pam Beckett
Finance Manager

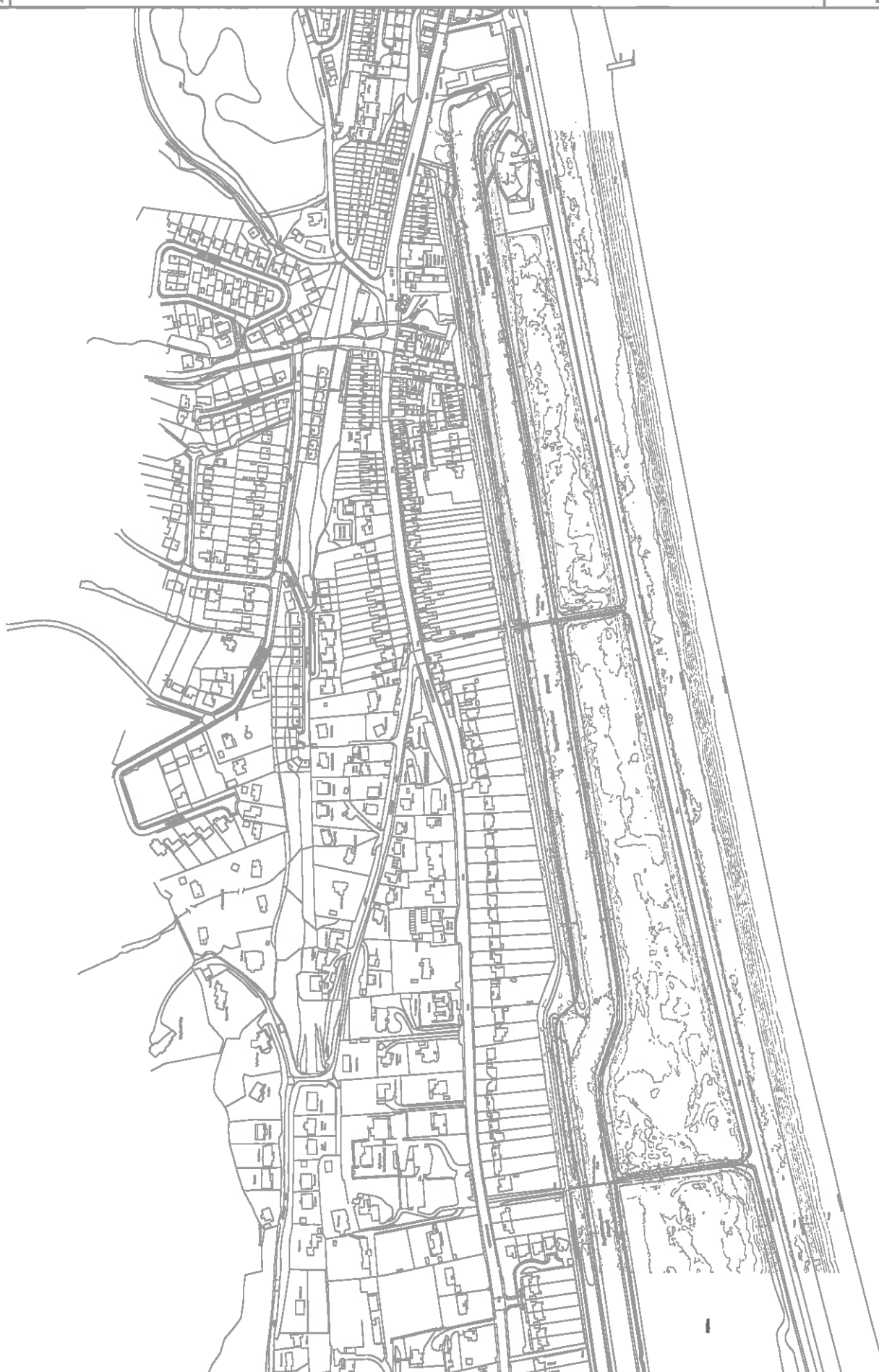
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ecology
arboriculture

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33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340
59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363
www.lloydbore.co.uk | E: pam.beckett@lloydbore.co.uk | M: n/a

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1. **What is the purpose of the study?**
 2. **What are the research objectives?**
 3. **What are the research questions?**
 4. **What are the hypotheses?**

[illegible]

RESEARCH/ANALYSIS/COMMENTARY

1998

11/11/2011 11:11 AM

[illegible]

Comments following circulation of existing topographical data – 9th June 2016

Tibbalds Planning and Urban Design (21/06/16)

We have taken a look at the existing topo information provided by JC White. They have Lidar data covering the whole site and extending to the beach to the south and to the north side of the canal. They also have spot heights along three north-south cross-sections across the site. For our purposes, the only additional information we believe we will need is to extend the coverage of the Lidar data over the whole area covered by JC White's Drawing no 1 from September 2015. (see attached)

Chris Blandford Associates (21/06/16)

Existing LiDAR data

We have reviewed the existing LiDAR topographical information for adequacy as baseline info for the project. Our comments are as follows:

- Based on a Google Earth overlay the interpolated contours appear to reflect the terrain levels across the site. There are no obvious discrepancies where the contours are following the vegetation profile rather than the ground.
- There may be a contour anomaly across the bend in the canal. We are assuming the survey is picking up changes in the invert level of the canal bed.
- Ideally LiDAR info to the end of the site would be useful for context– see marked up plan.

Site Features within the Red Line Boundary

Approximate mapping of the scrub across the site and emergent vegetation along the canal edge would be useful including approximate heights.

Site Features Outside the Red Line Boundary

There is a significant amount of scrub and semi mature and mature trees along the northern bank of the canal. The screening value of this vegetation will be an important consideration with regard to views across the site from the north. Ideally mapping information of the main blocks of vegetation and tree locations would be useful.

LVIA Base Line Data

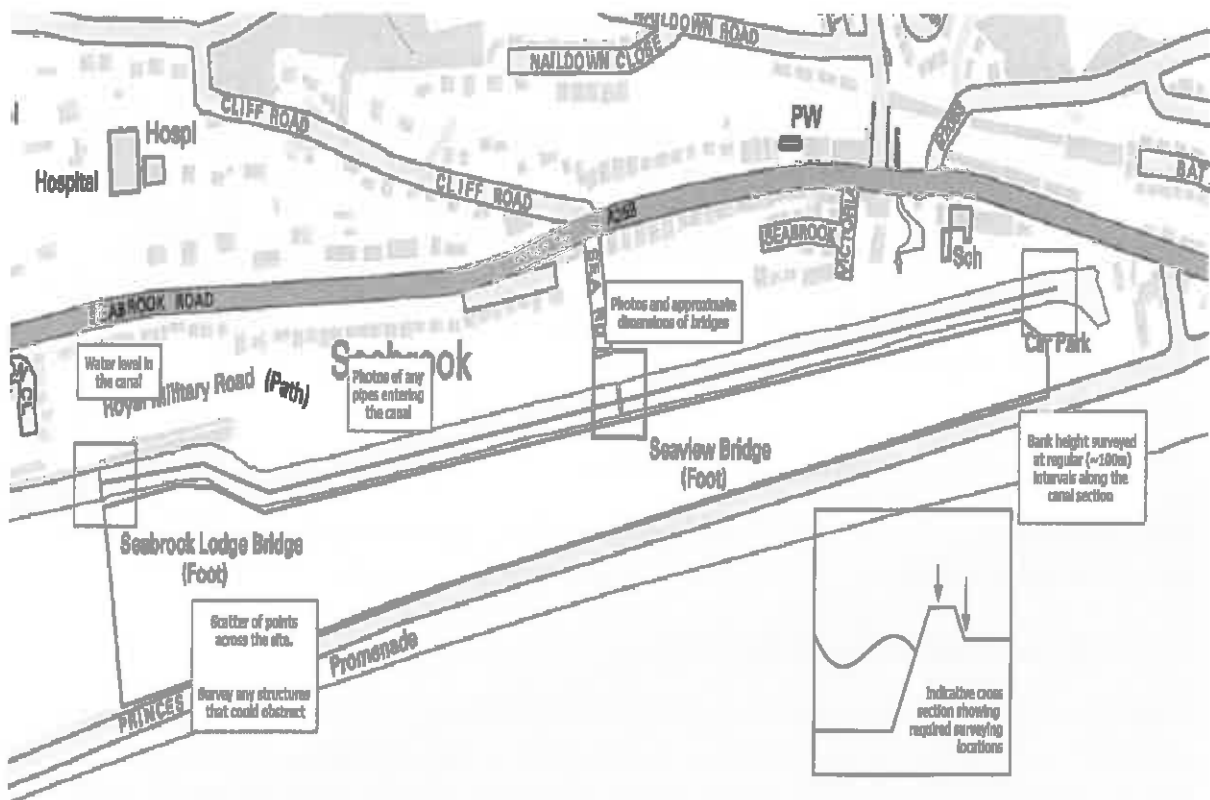
We have currently allowed for five verifiable images in our initial scoping for the LVIA. On the basis that these views will be off-site. Ordnance Datum measurements will be required at each of the viewing locations.

Herrington Consulting (17/06/16)

Please find attached basic specification for the additional topo points.

These simply comprise the following:

- Spot points along the canal bank at 100m intervals to determine the maximum crest height
- Approximate dimensions of bridge
- A current water level
- Survey of any structures that may impact overland flow, or drainage feature, e.g. pipes
- Photographs of the whole site.



Wignall, Peter

From: Samuel Durham [samuel.durham@lloydbore.co.uk]
Sent: 23 June 2016 10:17
To: Dave.Shore@shepway.gov.uk; jonathan.rodger@mlm.uk.com
Cc: Andy.Jarrett@shepway.gov.uk
Subject: Re: FW: Princes Parade Topographic Survey

Morning Dave,

From an ecology perspective, we will only require a very basic topo of the application site and adjacent canal section.

Essentially we just require a base plan for these areas that is consistent with that used by the other EIA consultants.

Our ecology mapping work will be fairly basic.

Sam

Sent from my KAZAM Thunder Q45

Dave.Shore@shepway.gov.uk wrote:

Sam/Jonathan

In terms of the further topographic work required for the Princes Parade I have forwarded the attached to JC White. Is there any further requirements that you are able to identify at this stage from a transport/ecology perspective?

Thanks

Dave

David Shore
Strategic Development Projects Manager
t: 01303 853459
m: 07976 958486
f: 01303 853502
Shepway District Council, Civic Centre,
Castle Hill Avenue, Folkestone, Kent, CT20 2QY.
E: dave.shore@shepway.gov.uk
www.shepway.gov.uk

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From: Shore, Dave [<mailto:Dave.Shore@shepway.gov.uk>]
Sent: 22 June 2016 09:09
To: 'Mike@jcwhite.co.uk'
Cc: Jarrett, Andy; 'matt.shillito@tibbon.co.uk'; 'sue.rowlands@tibbon.co.uk'
Subject: Princes Parade Topographic Survey
Importance: High

Mike

Following the circulation of the existing topographic information on 9th June. I have received responses from Tibbalds Planning and Urban Design, Herrington Consulting and Chris Blandford Associates. I have summarised on the attached schedule (along with other related attachment). I am free this afternoon if you would like to discuss further (on referendum duty tomorrow but contactable by phone).

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

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Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

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Wignall, Peter

From: Jonathan Rodger [jonathan.rodger@mlm.uk.com]
Sent: 23 June 2016 10:52
To: Dave.Shore@shepway.gov.uk; samuel.durham@lloydbore.co.uk
Cc: Andy.Jarrett@shepway.gov.uk
Subject: RE: Princes Parade Topographic Survey - 617845

Dave,

The information we have will allow the concepts to be progressed, due to the possible changes to Princes Parade we will require the topographical survey to cover the road and promenade.

Kind regards,

Jonathan Rodger FdEng MSc MCIHT MILT
Principal Transport Planner
T: 01233 610530
M: 07771 374704
E: jonathan.rodger@mlm.uk.com
A: MLM, 190 Eureka Park, Upper Pemberton, Ashford, Kent, TN25 4AZ
W: www.mlm.uk.com



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From: Dave.Shore@shepway.gov.uk [mailto:Dave.Shore@shepway.gov.uk]
Sent: 22 June 2016 15:57
To: samuel.durham@lloydbore.co.uk; Jonathan Rodger <jonathan.rodger@mlm.uk.com>
Cc: Andy.Jarrett@shepway.gov.uk
Subject: FW: Princes Parade Topographic Survey
Importance: High

Sam/Jonathan

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Thanks

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

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E: dave.shore@shepway.gov.uk

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Sent: 22 June 2016 09:09
To: 'Mike@jcwhite.co.uk'
Cc: Jarrett, Andy; 'matt.shillito@tibbonalds.co.uk'; 'sue.rowlands@tibbonalds.co.uk'
Subject: Princes Parade Topographic Survey
Importance: High

Mike

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Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

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Folkestone
Kent
CT20 2QY

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CANTERBURY
KENT CT1 1UT

t: 01227 464 340
e: mail@lloyd bore.co.uk
w: www.lloyd bore.co.uk

Our ref: 3609/DS/pb
Your ref: Purchase Order no. SD00060

30th June 2016

INVOICE NO. 8455

INTERIM INVOICE

PROJECT NAME: PRINCES PARADE, HYTHE

To: Ecological services as per our Schedule of Services & Fees (doc.
ref. 3609/FP003) dated 10th November 2015.

Ecological Services:

6.	Bat survey work conducted in June.	£1,000.00
----	------------------------------------	-----------

Results will be provided in an EIA report.

Sub Total:	<hr/> £1,000.00
VAT @ 20%:	£ 200.00
AMOUNT DUE:	<hr/> <hr/> £1,200.00

Payment should be made within 30 days of invoice date. Any queries must be raised within 10 days of invoice date.
Cheques should be made payable to LLOYD BORE Ltd. Quoting our Invoice number on the reverse.
BACS Payments to: Royal Bank of Scotland, Sort Code: 16-16-20. A/c No: 101 071 34. Quoting our Invoice Number.

Lloyd Bore Limited. Registered Office: 30 St Georges Place, Canterbury CT1 1UT, England. Reg No.5383155 VAT Reg No. 682 0145 68.
director: julian bore BA (Hons) M Phil CMLi | associate director: paul whitley BA (Hons) CMLi | head of ecology, canterbury: David Smith BSc (Hons) PhD MCIEEM
head of ecology, cumbria: luoy monhemius gibeon MSc MIEEM | office 4, maudlands, maude street, kendal, cumbria, LA8 4GD | t: 01539 738411 | e: luoy@lloyd bore.co.uk

Wignall, Peter

From: Pam Beckett [pam.beckett@lloydbore.co.uk]
Sent: 30 June 2016 11:13
To: andy.jarrett@shepway.gov.uk
Cc: invoices@shepway.gov.uk; David Smith
Subject: INVOICE 8455 - Princes Parade, Hythe
Attachments: 3609_INV_8455.pdf

Importance: High

REFERENCE EML-OUT/3609/20160630-111107-660

Dear Andy

Please find attached invoice for further ecological services provided in relation to Princes Parade, Hythe, for your kind attention.

Thank you.

Pam Beckett

Finance Manager

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ecology
environment

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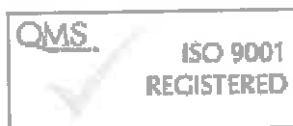
33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: pam.beckett@lloydbore.co.uk | M: n/a

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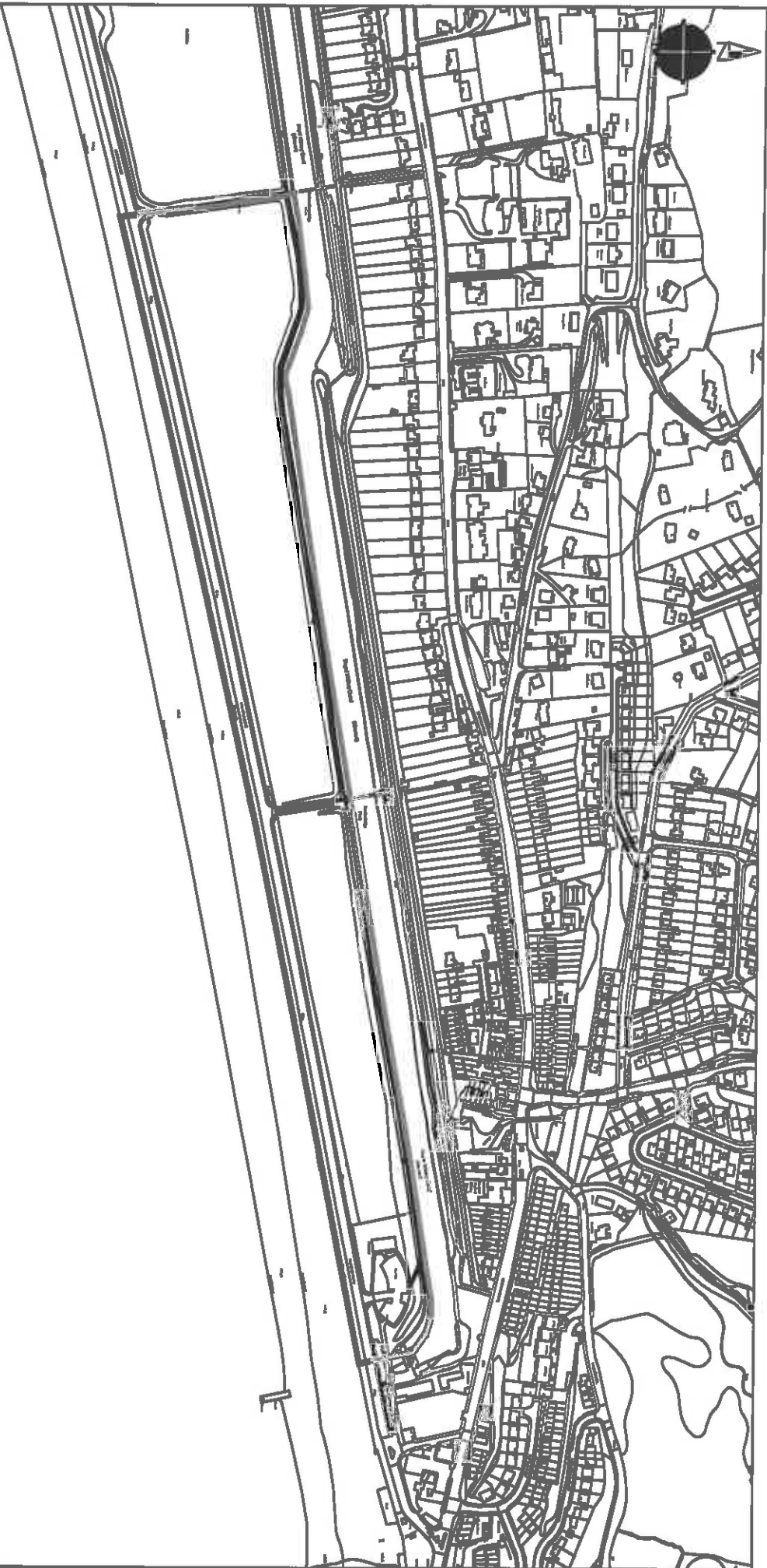


smas



as recognised by





Folkestone
 Swale District Council
 Strategic Development Team,
 Civic Centre, Castle Hill Avenue,
 Folkestone, Kent,
 CT20 2GY
 Tel: 01303 668000

Scale
 1:5000
 Drawing Number
 2015/LV/001
 Rev
 00
 Project
 Hythe Pool Feasibility

ORIGINAL DRAWING SIZE A4
 Drawing Title
 Site option 1 - Princes Parade

Revision	Drawn	LS	Final Issues
00	Checked	AJ	
	Approved	AJ	
	Date	08/08/15	
Revision	Drawn	LS	Final Issues
	Checked		
	Approved		
	Date		

Brief for Consultants

1. Introduction

- 1.1 This brief describes the landscape and visual impact assessment (LVIA) services required for a mixed use project to develop land in the ownership of Shepway District Council at Princes Parade, Hythe.

2. Location and Site

- 2.1 Shepway District Council is in the process of preparing an application for planning permission for land in its ownership at Princes Parade, Hythe (see attached site location plan). The site is linear in form, extending to 7 hectares in total, and is a former refuse site now overgrown with scrub.
- 2.2 To the south of site is an area of shingle beach, bordered to north by a road connecting Seabrook to Hythe and running in parallel to the A259. To the north of the site lies the Royal Military Canal, a scheduled ancient monument. To the east lies a compact golf course that extends to the boundary of Hythe Imperial Hotel and associated residential development. To the west lies a recently completed residential development and a complex consisting of a petrol station and local restaurant.
- 2.3 Due to the land raising, associated with the former refuse site use, the site lies approximately 4.5 metres higher than the adjoining golf course and the Royal Military Canal. The canal itself is a Scheduled Monument and there are therefore significant heritage sensitivities associated with the development of the site.

3. The Project

- 3.1 The Council have appointed Tibbalds Planning and Urban Design to provide specialist planning advice and oversee the preparation of an application for planning permission. On 13th April 2016 the Council's Cabinet agreed that the project consist of the following uses and extent of uses.
- Residential development of up to 150 units to meet the need of local area (including affordable housing, starter homes and homes for elderly
 - A leisure centre including a main swimming pool, teaching pool, sports hall and gym based on the Affordable Recreation Centre (ARC) model.
 - Possible water sports related uses including accommodate the proposed Seapoint Canoe Centre facility towards the eastern end of the site.
 - Some commercial leisure – cafes, bars etc.
 - A significant area of public open space including improvements to the promenade and setting of the Royal Military Canal.

3.2 The proposed planning application will consist of a hybrid application (with detailed consent sought for the ARC), supported by the following information :-

- *An illustrative masterplan;*
- *Development specification document (covering public realm and design guidelines/codes);*
- *Illustrative examples of residential development;*
- *Illustrative and parameter plan drawings including; Land uses, movement hierarchy, massing drawings (including maximum/minimum heights and set back), computer generated imagery (CGI) examples*
- *A detailed design for the ARC.*

3.3 In addition to the documentation outlined above the application will be supported by a range of other information including :-

- A design and access statement.
- An environmental statement
- A transport assessment and statement, travel plan and parking, servicing and waste collection assessment.
- A bio-diversity/ecology assessment (including Habitat Regulations Assessment).
- Contamination assessment.
- Heritage assessment.
- Flood risk assessment.
- Landscape and visual impact assessment (LVIA)
- Construction (Design and Management) 2015 Regulations Assessment.

4. Project Brief

4.1 The services required are a landscape and visual impact assessment (LVIA). The LVIA will be undertaken in accordance with the principles set by the Landscape Institute and Institute of Environmental Management and Assessment in the *Guidelines for Landscape and Visual Impact Assessment Third Edition* (2013) and guidance on *Landscape Character Assessment* produced by the Countryside Agency (now Natural England) and Scottish Natural Heritage (2002). Viewpoint photographs will be prepared in accordance with the Landscape Institute's Advice Note 01/11 *Photography and photomontage in landscape and visual impact assessment* (2011).

4.2 In particular the preparation of the LVIA will require close liaison with the architecture and master planning team, the architect preparing the design of the ARC and the heritage consultant.

4.3 In addition the following will be expected of the appointed consultant.

- Participation, alongside Tibbalds Planning and Urban Design and Shepway District Council Strategic Development Projects, in initial pre-application discussions with the local planning authority and highway authority in order to inform the scope of the project and identify the key issues to address.
- Participation, as required, in meetings of the Princes Parade development team alongside Tibbalds Planning and Urban Design, Shepway District Council Strategic Development Projects and other consultants appointed to cover specific elements of the planning application (see list in para. 3.3)
- The preparation of an appropriate chapter for inclusion within the Environmental Statement.

4.6 Please submit the following in accordance with the timescale.

- Details of relevant experience
- CVs of personnel undertaking the work
- A budget with a breakdown of tasks and time/cost.
- A methodology including an outline of the steps that would need to be taken to prepare the transport assessment and statement, travel plan and parking, servicing and waste collection assessment and an indication of the timescale and cost including the day rates that would be charged for this work.

5. Timescales

5.1 The work is required to be completed within a 3 month timescale (see indicative timescale below) :-

Task	Dates
Invitation to bid issued	4th June 2016
Expressions of interest returned	11st July 2016
Client decision and notification	12th July 2016
The preparation of an LVIA and appropriate chapter for inclusion within the Environmental Statement.	October 2016

Further Enquiries

Please contact:

Dave Shore
 Planning Policy Manager
 01303 853459
 07976 958486

**Shepway District Council, Civic Centre,
Castle Hill Avenue, Folkestone, Kent, CT20 2QY.**

Wignall, Peter

From: Shore, Dave [Dave.Shore@shepway.gov.uk]
Sent: 04 July 2016 14:20
To: 'Samuel Durham'
Cc: 'Andrew Cox'; 'Stuart Hubert'; 'David Smith'; Jarrett, Andy
Subject: RE: LVIA for Prince's Parade, Hythe
Attachments: LVIA Brief.docx; Site Location Plan Princes Parade A4.pdf

Samuel

Further to your e-mail dated 14th June 2016 I would like to invite Lloyd Bore to submit a fee proposal for a Landscape and Visual Impact Assessment (LVIA) for the Princes Parade Development. Please find attached a project brief. I look forward to receiving your proposal. Please call me if you wish to discuss further.

Regards

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

www.shepway.gov.uk

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From: Samuel Durham [<mailto:samuel.durham@lloydbore.co.uk>]
Sent: 14 June 2016 12:47
To: Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk
Cc: Andrew Cox; Stuart Hubert; David Smith
Subject: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/9999/20160614-123407-204

Dave / Andy,

I noted during our Inception meeting that you are yet to appoint a consultant to produce an LVIA for the Prince's Parade site.

As you may already be aware, this is a service that Lloyd Bore offer and have an excellent reputation in delivering.

Please let me know if you would like us to provide a fee proposal for the LVIA.

I have copied in our Principal Landscape Architect, Stuart Hubert and our Head of Landscape, Andy Cox.

If you would like to discuss the LVIA requirements further, Stuart has said that he would be happy to advise.

It would be great to extend our scope of works on this project and with Shepway in general.

Kind regards,

Samuel Durham BSc (Hons) ACIEEM

Senior Ecologist



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: samuel.durham@lloydbore.co.uk | M: 07471 036 663

We are fully committed to improving the quality of the work and services we provide. We welcome your feedback, and would be grateful if you could complete our [Customer Feedback Questionnaire](#).

[Follow Us on Twitter](#)



Wignall, Peter

From: Peter Radmall [firbank@callnetuk.com]
Sent: 11 July 2016 09:17
To: martin@mjmckay.wanadoo.co.uk; samuel.durham@lloydbore.co.uk;
simon.mb@herringtonconsulting.co.uk; ndellow@merebrook.co.uk;
dellis@cbastudios.com; pporter@cbastudios.com; jonathan.rodger@mim.uk.com
Cc: Matt Shillito; Sue Rowlands; Dave.Shore@shepway.gov.uk;
Andy.Jarrett@shepway.gov.uk
Subject: Princes Parade EIA Scoping

Dear All,

We are aiming to submit a scoping request shortly to Shepway DC. In order to get the ball rolling, I would be grateful if you could each send me something like half a page setting out your proposed scope and methodology for the assessment of your topic (as far as you can currently anticipate it). Scoping will be an ongoing process, and it is assumed that you will be liaising anyway with your opposite numbers in the Council and other agencies as necessary, and that some aspects of the scope may not yet be known. However, the Council will have 5 weeks in which to issue a Scoping Opinion, so we want to set out our stall ASAP.

A response by lunchtime this Wednesday would be very much appreciated. Do not hesitate to get back to me if you have any queries about this.

Regards,

Peter

Peter Radmall Associates
environmental planning and assessment
Firbank, Ashdown Road
Forest Row
East Sussex RH18 5BW
Tel: 01342 822278
E-mail: firbank@callnetuk.com

SCHEDULE OF SERVICES AND FEES

Landscape Architecture Services

Shepway District Council

Land at Princes Parade, Hythe

Ref. No. 3609_FP_004

8 July 2016

Originator: Julian Bore

Revisions:

**LLOYD BORE LTD
33 ST GEORGE'S PLACE
CANTERBURY
KENT, CT1 1UT**

Tel: 01227 464340

Fax: 01227 464341

mail@lloydbore.co.uk

www.lloydbore.co.uk

1. PROJECT NAME: LANDSCAPE ARCHITECTURE SERVICES - LAND AT PRINCES PARADE, HYTHE

1.1 This document represents our scope of services, methodology and fee proposal for Landscape Architecture (assessment) consultancy services in relation to the above project.

1.2 Our services are provided in accordance with the terms and conditions set out in this document and its attachments.

2. SCOPE OF SERVICES

2.1 We understand the scope of works to be to undertake a Landscape and Visual Impact Assessment (LVIA) to inform a planning application for the above project, and to form the landscape chapter within the Environmental Statement. The work will be undertaken in accordance with the GLVIA guidelines (3rd Edition 2013) published by the Landscape Institute and IEMA, and guidance on Landscape Character Assessment produced by the Countryside Agency (now Natural England) and Scottish Natural Heritage (2002). Viewpoint photography will be prepared in accordance with the Landscape Institute's Advice Note 01/11 Photography and photomontage in landscape and visual impact assessment (2011).

2.2 The detailed scope of services included in this fee proposal is set out below.

Baseline Assessment

Scope of Work

2.3 We will undertake a baseline assessment of the site including, where relevant:

- Ordnance Survey (OS) base maps.
- Planning policy and conservation designations from the Local Plan, Local Development Framework, Supplementary Planning Guidance and other sources, as applicable.
- Tree Preservation Order (TPO) information.
- Existing Landscape Character Assessments.

2.4 We will carry out a site visit and undertake field survey work to support our desktop studies and identify key views and visual receptors (defined as the people who will experience these views).

2.5 We will prepare a selection of viewpoint locations for discussion and agreement with you.

2.6 The baseline assessment will include the following illustrative material:

- Location plan and study area extents.
- Landscape / townscape planning designations.
- Topography.
- Built form / urban grain.
- Key vegetation and landscape features.
- Published landscape character areas. **Please note that the site in question is covered only by the national and Kent-wide character area studies, and that there is currently no district-wide Shepway Landscape Character Assessment. It will therefore be necessary for a brief project-specific landscape character appraisal to be undertaken in order to complete the baseline work (see below).**
- Photographic viewpoints plan.
- Illustrative photos and assessment views.

Outputs

- 1 no. baseline assessment report (A4) with supporting plans and photographs (A4 / A3 as appropriate).

Project-specific Landscape Character Appraisal

Scope of Work

2.7 We will undertake a project specific landscape character area appraisal, utilising the information collected as part of the baseline assessment. This will identify individual landscape character areas within the study area,

and establish baseline conditions against which further assessment can be undertaken as part of the LVIA process.

- 2.8 The landscape character appraisal will include an assessment of the value, condition and sensitivity of the identified character areas and will involve field work to support our findings.

Outputs

- 1 no. Landscape character appraisal plan (A3) supported by written character area descriptions and assessments of value, condition and sensitivity for each identified character area for inclusion within the final LVIA report. This would be accompanied by supporting photographs and mapping as appropriate.

Landscape and Visual Impact Assessment

Scope of Work

- 2.9 We will undertake a landscape and visual impact assessment (LVIA), to determine the magnitude and significance of identified impacts upon landscape character and visual receptors.
- 2.10 To complete this element of work we will need to have sufficient architectural / engineering design available to us in order to make a proper assessment. In this regard we will maintain close liaison with the architecture and masterplanning team, and the heritage consultant.
- 2.11 The LVIA report will include the following, where appropriate:
- Project description. This will involve text and supporting drawings to describe as fully as possible the elements of the proposed development upon which our assessment will be based. This information is normally provided by the project architect, client or other members of the design team.
 - Review of landscape planning policy context.
 - Description of the assessment methodology.
 - Baseline assessment, including site-specific landscape appraisal (as described above).
 - Assessment of potential landscape and visual impacts.
 - Description of proposed mitigation
 - Summary of residual impacts.

Outputs

- 1 no. LVIA report (A4) with supporting plans and photographs (A4 / A3 as appropriate).

Production of landscape chapter for inclusion in an Environmental Statement

Scope of Work

- 2.12 As the project is screened as EIA development, we would produce a landscape chapter for inclusion within an Environmental Statement, based on the LVIA. This would include a non-technical summary. The full Statement would be compiled and co-ordinated by others.

Outputs

- ES landscape chapter and non-technical summary in Word format, supported by mapping and illustrative material as necessary, for inclusion within full ES.

Additional Information - LVIA:

Visualisations

- 2.13 If verified computer-generated images (CGIs) are required to inform the LVIA process, we normally recommend that these should be produced by an independent specialist consultant. This separates the production of the image from the assessment process, thereby maintaining full impartiality. We would use the images to inform our assessment of the anticipated impacts/effects on landscape and views.
- 2.14 We can advise on suitable companies to undertake this work, which would need to be undertaken strictly in accordance with the Landscape Institute's guidelines for CGI photography. If CGIs are not to be produced for the project, then our assessment will be based on professional judgement.

Specialist Mapping

- 2.15 We assume that all necessary digital mapping will be made available to us by the client. If this is not the case we would purchase the required mapping and pass the cost onto the client as a disbursement. The cost of this is normally below £100 + VAT.

Zone of Visual Influence

- 2.16 We have included an optional additional service in our fee for the production of a GIS based zone of visual influence diagram (ZVI). Please note that in our experience this methodology can give an exaggerated impression of the extent of visual influence, as it does not take into consideration the effect of existing development and vegetation. If this exercise is not required, it can be omitted from the scope of works. In order to produce an accurate ZVI diagram we will require precise building heights to be provided to us.

Lighting Assessment

- 2.17 The preparation of computer generated lighting models is excluded from the above. It is anticipated that any required supporting lighting model work would be prepared by a specialist visualisation consultant.

Built Heritage Issues

- 2.18 The assessment of built heritage would be undertaken by others. We would however, make reference to the landscape setting of any built heritage assets, such as the canal, in our LVIA report.

Arboriculture

- 2.19 Should you require an arboricultural survey to BS5837:2012, we could provide a fee quotation for this work.

Assessment of alternative sites and cumulative assessment.

- 2.20 We have not made allowance in our fee for the assessment of alternative sites.
- 2.21 As part of the EIA process we have included for assessment of cumulative (in combination) impacts of other planned developments.

3. SCHEDULE OF FEES

3.1 Our fee for the provision of the Services specified above shall be:

Ref. No.	Item	Fee (excl. VAT)
1	Baseline Assessment	£ 1,720.00
2	Project-specific Landscape Character Appraisal	£ 1,350.00
3	Optional: Production of ZVI diagram: £680 + VAT	
4	LVIA Assessment and Chapter for inclusion in ES, Including non-technical summary	£ 2,220.00
5	Attendance at meetings. Allow for 3 meetings with client / design team at SDC offices @ £280 + VAT/ meeting (including travel costs).	£840.00
Total		£ 6,130.00

Additional Fee Information

- 3.2 Invoices shall be submitted at monthly intervals/on completion of key work stages, or another period/date agreed in advance with the client. Fees quoted are exclusive of VAT which will be added to our invoices at the prevailing rate.
- 3.3 This fee quotation is valid for **8 weeks from the date of this Proposal**, after which we reserve the right to amend our fee.
- 3.4 Our fee does not include for any services after the submission of a planning application.
- 3.5 Any design work produced for the planning application stage is not to be used for tendering or construction purposes.⁶

Additional services

- 3.6 Any additional services requested by the client shall be charged on the basis of a lump sum, agreed in advance with the client. We would not undertake any work for which additional fees would be payable without the client's written agreement in advance.

Expenses and Disbursements

- 3.7 We have included in our fee for car mileage and/or public transport to undertake our landscape survey work for the LVIA, and for three meetings. Should additional site visits/inspections or meetings be requested by the client, mileage will be charged at a rate of 55p per mile (plus VAT), calculated from our office to the destination and return. Any public transport expenses would be passed on at cost.
- 3.8 Consistent with our environmental policy, all documents and reports will be issued via email as PDF files to save on paper and client expense. Paper copies (if required) will only be issued on client instruction and will be charged in line with our standard printing charges, details of which are available upon request.

Insurance

- 3.9 We shall maintain adequate levels of insurance cover for the period during which we are providing the services, save that in the case of the Professional Indemnity Insurance which we will maintain for a period of 6 years from practical completion of the services.
- 3.10 Details of our Professional Insurances are available on request.

Collateral Warranties, Novation Agreements, Letters of Reliance

- 3.11 Please note that the above fee does not allow for any costs associated with agreeing to or entering into any third party Collateral Warranties or Novation Agreements or providing Letters of Reliance, that may become required as part of the on-going development of this project.
- 3.12 Where we are requested to enter into such agreements, this will be at our sole discretion, and will be in accordance with clause 24, 47 and 48 of the Terms and Conditions which accompany this fee proposal.
- 3.13 All direct or indirect costs incurred by us in entering into such agreements, including the value of any time spent, would be passed on to the client and invoiced as an expense.

MEMORANDUM OF AGREEMENT

THIS SECTION IS TO BE COMPLETED BY THE OWNER/DIRECTOR/PARTNER OF THE COMPANY (OR INDIVIDUAL PERSON) AUTHORISED AND RESPONSIBLE FOR SETTLING ALL FEE INVOICES RAISED BY LLOYD BORE LTD. IN CONNECTION WITH THE PROJECT QUOTED FOR IN THIS AGREEMENT.

By signing and dating this I/we accept the fees quoted in the Schedule of Works (Ref: 3609_FP_004) for Lloyd Bore Ltd. to undertake the specified work and agree to the terms listed below.

(Please complete, sign and return 1 copy of this agreement.)

This Agreement

Is made on the _____ day of _____ 20____

Between (Client)

Name: _____ Signature: _____

Position: _____

Company: _____

Address: _____

Telephone No: _____ Email: _____

And (The Consultant)

Company Name: **Lloyd Bore Ltd.**

Name: **Julian Bore**

Signature: 

Position: **Managing Director**

NOW IT IS HEREBY AGREED

That upon the terms and conditions listed below, save as excepted or varied by the parties hereto in the Schedule of Services and Fees, hereinafter called the 'Schedule', and subject to any special conditions set out in the Schedule:

1. The Consultant will perform for the Client the services listed in the Schedule in respect of
Project: Production of landscape and visual Impact assessment
At: Princes Parade, Hythe, Kent
 2. The Client will pay the Consultant on demand for the services, fees and expenses indicated in the schedule.
-

BILLING INFORMATION:

Purchase Order No (If applicable): _____

Billing Address: _____

Contact Person: _____

Telephone No: _____ Email: _____

TERMS & CONDITIONS

GENERAL

1. Defined terms used in these terms and conditions shall have the same meanings ascribed to them in the proposal letter to which they are attached (Proposal). We means Lloyd Bore and You means the Client to whom the Proposal is addressed.
2. The Proposal and its attachments (including these terms and conditions shall together form the Agreement made between us (this Agreement).
3. This Agreement sets out the entire agreement between us in relation to its subject matter.
4. In the event of a conflict between these terms and conditions and the Proposal, these terms and conditions shall prevail.
5. This Agreement shall commence on the date of the Proposal or the date of commencement of the Services, whichever is the earlier.
6. The application of these conditions shall be governed by the laws of England and Wales and the parties shall submit to the exclusive jurisdiction of the courts of England and Wales.
7. The Services shall include any Additional Services that are agreed in accordance with clause 14.

OBLIGATIONS

8. We will use reasonable skill, care and diligence, ordinarily exercised by qualified professionals of a similar size undertaking work under similar circumstances when performing the Services or Additional Services.
9. You are required to provide us with such information and make such decisions as are necessary for proper performance of the agreed Service.
10. Notwithstanding any contrary provision in this Agreement, the standard of care set out in clause 8 shall apply to the whole of the Services and we shall not be under any fitness for purpose obligation in relation to the Services.
11. Our obligation to maintain the insurances set out in the Proposal is subject to its availability at commercially reasonable rates and on commercially reasonable terms.
12. Nothing in this agreement shall be deemed to limit our right to bring a claim for contributory negligence or an indemnity against you or any third party.

VARIATIONS / MODIFICATIONS

13. The Fee is based on the programme, scope of work and information made available at time of tendering. You acknowledge that the Fee is based upon the assumptions and exclusions set out in this Agreement.
14. We will use reasonable endeavours to comply with a request to carry out any Additional Services and, on acceptance of an instruction to carry out any Additional Service we will submit a revised Proposal, including any additional fees, for approval.
15. We retain the right to revise the conditions of our appointment (including the fee) due to changing circumstances resulting from unforeseen factors or matters beyond our control at the date of appointment, including changes to the scope of services requested or changes to the design proposals following prior approval by you.

EXCLUSIONS

16. Unless otherwise expressly stated within the Proposal, no allowance has been made for:
 - a. preparation of material for, attendance at meetings, or time spent liaising with, any third party consultees;
 - b. re-design work arising from consultation with third parties prior to submission of planning applications;
 - c. preparation of material or attendance at meetings for marketing purposes;
 - d. preparation, review or submission of tenders/tender materials, applications for planning permission and associated fees;
 - e. co-ordination or management of other members of the Project team;
 - f. any services required as a result of value engineering;
 - g. work in relation to an Ecohome, Code for Sustainable Homes and/or BREEAM assessment;
 - h. preparation, review or submission of an Environmental Statement;
 - i. preparation of Temporary works or treatment Drawings, As-Built/Record Drawings, Maintenance and Management Plans;
 - j. input into and review of operation and maintenance manuals;
 - k. co-ordination of below ground service covers with paving design;
 - l. production of physical and computer models;
 - m. liaison with artists and input/formulation of public art strategy;
 - n. the detailed/technical design in respect of above and below ground drainage, earth modelling and structural design including: roof slabs, sub-bases, footings, haunchings, road and paths, retaining elements, walls and fences and foundation design;
 - o. providing testing our information relating to highways or buildings;
 - p. the detailed/technical design of all external lighting and associated mechanical and electrical systems, water features, irrigation systems, waterproofing and related engineering works;
 - q. providing advice or services in connection with the presence/risk of contamination/pollution by harmful substances and/or notifiable flora and fauna under the Wildlife and Countryside Act 1981;
 - r. performing site inspection, monitoring or checking duties;
 - s. the detailed design of, and/or for inspecting/supervising work carried out on sports pitches and play equipment;
 - t. providing and checking bills of quantity or cost estimates in relation to our design;
 - u. assuming CDM Co-ordinator responsibilities; and/or;
 - v. topographical survey and detailed structural/archaeological inspections;

CONSULTANTS / THIRD PARTY INFORMATION

17. Consultants may be appointed by either party subject to acceptance by each party.

18. We will not sub-contract any part of the commission without your consent and formal agreement on the division of responsibility.
19. We will not be held liable for the work of other Consultant's appointed under clause 17.
20. We will not be held liable for the execution and performance of work undertaken by a specialist contractor, sub-contractor or supplier employed by the Client
21. When supplied with digital Information (including survey drawings) on which we are to base our work, we assume that all permissions have been sought by you and granted by the originator for us to use the information, prior to receiving it. Unless specified otherwise within the Proposal, such information should be provided in Auto-CAD format or in such other format which we reasonably request.
22. The Fee is based on us receiving accurate and useable base plan information to work on from other consultants. The Fee does not include for time cleaning up and formatting base plans for use, before we can commence work. In these instances we will use reasonable endeavours to either return the base plan to the supplier to have it properly formatted, or charge an additional fee (on a time spent basis) to format it ourselves. We will advise you in writing should this situation arise.
23. You (or others on your behalf) will provide us (at your cost) with the following information if reasonably requested:
 - a. Existing site information/plans including a detailed site topographical survey(s), detailing;
 - I. the location, layout and levels, of all existing buildings/structures and areas of hard standings,
 - II. the location of underground services
 - b. Land ownership details;
 - c. Tree survey(s) and method statements (including works in root protection zones);
 - d. Site investigation, Contamination, Archaeological, Soil Analysis, Water and drainage survey(s)/ report(s)
 - e. Historic ecological survey(s);
 - f. Footfall report(s); and
 - g. Proposed site information/plans including a detailed layout showing;
 - I. the location, layout and levels, of all proposed buildings/structures and areas of hard standings,
 - II. the location of proposed underground services

NOVATION

24. We shall not be obliged to enter into a novation agreement in relation to the provision of the Services unless we have specifically agreed to do so in the Proposal. Any novation agreement which we may at our sole discretion agree to provide shall be in a form acceptable to us and shall be subject to payment of a reasonable fee.

COPYRIGHT / CONFIDENTIALITY

25. The following clauses are considered as to apply once all fees due have been submitted or paid.
The copyright in all plans, drawings, specifications, calculations, schedules, reports, software (whether or not computer generated) and other work prepared by or on behalf of the Consultant in relation to the Project and all amendments and additions to the same whether now or hereafter at any time in existence and any works, designs or inventions of the Consultant incorporated or referred to in them (together referred to as "Copyright Material") shall remain vested in the Consultant.
The Consultant hereby grants to the Client and the Beneficiary a royalty-free nonexclusive licence to use in perpetuity and reproduce any Copyright Material for all purposes relating to the Project including, without limitation, the construction, completion, reconstruction, modification, extension, alteration, refurbishment, repair, maintenance, letting, promotion, advertisement or use of the Project, but such licence shall not include a licence to reproduce the designs contained in any Copyright Material for any extension of the Project.
The Consultant shall not be liable for the consequences of any use by the Beneficiary or any other party of any Copyright Material for any purpose other than that for which it was prepared or provided.
26. Each party agrees to keep confidential any confidential information disclosed to it by the other in the course of providing the Services (save for information which may be (i) disclosed to a party's professional advisers, (ii) in the public domain or (iii) required by law to be disclosed).

FEES & APPLICATIONS FOR PAYMENTS

27. You shall pay us the fees and expenses detailed in the Proposal (Fee) in accordance with the provisions set out below:
 - a. The Fee shall be exclusive of VAT, unless otherwise stated.
 - b. Invoices shall be submitted in line with the payment schedule as detailed in the Proposal.
 - c. The date on which an invoice is submitted by us pursuant to 27.b shall be the Due Date.
 - d. Not more than 5 days after Due Date, you shall issue us with a Payment Notice, setting out the sum considered by you, together with the basis of the calculation of those sums, to be due to us and this sum shall be the Notified Sum.
 - e. If you fail to issue a Payment Notice within the period specified in 27.d above, we may issue you with a Default Payment Notice and this sum shall be deemed the Notified Sum (in Default).
 - f. The Final Date for Payment of the Notified Sum shall be 30 days from the Due Date unless a Pay Less Notice, containing the amount to be deducted together with the basis on which that calculation is made, is issued by you at least 10 days prior to the Final Date for Payment.
 - g. If you issue a Pay Less Notice relating to part of the Notified Sum or Notified Sum(s) (in Default), you must pay any remaining sums by the Final Date for Payment.
 - h. Where we have issued a Default Payment Notice pursuant to clause 27.e, the Final Date for Payment of the Notified Sum (in Default) shall be extended from the date established under clause 27.f by the number of days that elapsed between the final date by which you should have issued a Payment Notice and the date on which we issued a Default Payment Notice.
 - i. Our fees and expenses incurred in relation to variations/changes or additional services (clause 14) shall be paid, in accordance with the payment schedule as detailed in the Proposal.

Invoices remaining unpaid after the Final Date for Payment shall bear interest at the applicable statutory rate of 8% above the Bank of England base rate from the date the debt becomes overdue, in accordance with the Late Payment of Commercial Debts (Interest) Act 1998.

In the event of non-payment by you of any amount due and payable under this Agreement 7 (seven) calendar days after written reminder from us or 7 days after the Final Date for Payment, we may forthwith terminate this Agreement (or at our option, the appointment under it only) or suspend the provision of the Services, in which case clause 31 will apply.

VAT tax reconciliation invoice will be issued on receipt of payment.

m. When paying by electronic transfer (BACS) please ensure we receive a remittance advice.

We will assume, unless advised otherwise, that our invoice(s) will be made out to the person/company who has signed the Memorandum of Appointment.

Any hourly rates quoted within the Proposal are subject to periodic review. We reserve the right to amend these rates subject to providing 14 days' notice of our intention to do so.

SUSPENSION / TERMINATION

We shall be entitled to suspend performance of the Services, in whole or in part, in the event that you fail to make payment in accordance with clause 27.

We shall have no liability for any failure to provide the Services in accordance with this Agreement (including the Programme) as a result of any delay or default by you or a third party.

We shall give notice in writing to you of any situation arising from force majeure which makes it impractical to carry out any of the Services and agree with you a suitable course of action.

If the Programme is delayed by more than 3 months, either party will have the right to suspend their performance of the Services or their obligations under this Agreement by providing not less than 7 days written notice to this effect on the other party.

Following the notice in accordance with clause 30, if no additional instruction to proceed has been received within 3 months this Agreement shall be treated as terminated.

In the event of the failure by either party to comply with any material obligations under this Agreement, the non-breaching party may upon not less than 21 days' notice in writing to the breaching party terminate the Appointment and/or this Agreement.

Any termination of the Appointment and/or this Agreement shall not prejudice or affect the accrued rights or claims of either party to this Agreement.

Upon termination of this Agreement (or, the appointment under it only) or the suspension of the provision of the Services, you will pay our fees and other costs and expenses accrued in providing the Services up until the date of termination or suspension, plus any reasonable termination charges which shall include, without limitation, costs of personnel or equipment, rescheduling or reassignment, interest, costs of collection and reasonable legal fees and all other costs related to the termination or suspension.

The parties' right to bring a claim for unpaid fees, loss, damage or any other claim arising out of or in connection with this Agreement shall not be diminished by termination or suspension pursuant to clauses 30 and 34.

DISPUTES

Any dispute or difference arising out of this Agreement may be referred to adjudication by a person to be agreed upon between us or, failing agreement, a person nominated by the President for the time being of the Landscape Institute upon application by either party.

LIABILITY

Notwithstanding any other provision in this Agreement, our total liability under or in connection with this Agreement (and any other agreements entered into pursuant to it or in connection with it, other than for death, personal injury or fraud), whether in contract, tort, breach of statutory duty or otherwise shall not exceed the aggregate sum of £1m.

Subject to any other limitation herein but notwithstanding anything to the contrary contained in this Agreement, such liability of the Consultant for any claim or claims shall be further limited to such sum as it would be just and equitable for the Consultant to pay having regard to the extent of his responsibility for the loss or damage suffered as a result of the occurrence or series of occurrences in question.

Any and all claims against us under or in connection with this Agreement must be made before the expiry of the 6 year period immediately following substantial completion of the Services or such shorter period as may be prescribed by law.

Without prejudice to any other exclusion or limitation of liability, damages, loss, expense or costs our liability for any claim or claims under this Agreement shall be further limited to such sum as it would be just and equitable for us to pay having regard to the extent of our responsibility for the loss or damage giving rise to such claim or claims.

Unless expressly stated to the contrary no provision of this Agreement is intended to or creates any right or benefit enforceable against the parties to the Agreement under the Contracts (Rights of Third Parties) Act 1999 or otherwise.

The Client's entire rights and benefits under this Agreement may only be assigned with the consent of the Consultant and on two occasions only (references to the Client include its permitted assignees).

We will have no liability for any unforeseen root impact, tree removal, settlement or heave as a result of the provision of the Services.

COLLATERAL WARRANTIES

Unless we have specifically agreed to provide collateral warranties to third parties in connection with the Project in the Proposal, we will not be under any obligation to do so. Any collateral warranties which we may at our sole discretion agree to provide shall be in a form acceptable to us, to beneficiaries approved by us and shall be subject to payment of a reasonable fee.

Any collateral warranty that we provide for the benefit of a Purchaser or Tenant will be limited to the First Purchaser and/or the First Tenant and the form any warranty will be subject to prior agreement.

ECOLOGY DATA

49. For any Ecology related services we provide, it is the policy of Lloyd Bore Ltd to submit any records resulting from survey work to the appropriate County Biological Records Centre, unless specifically requested by the Client not to do so.

SITE SAFETY

50. We will assume, unless advised otherwise, that there are no exceptional health & safety issues requiring specific appropriate precautions, such as presence of asbestos, ground contamination requiring specific protective measures, structures which are not safe to enter, unprotected sides, wall openings, and floor holes and similar. Our fee proposal does not include for the cost of provisions necessary to address specific appropriate precautions and we shall incur no liability for any loss, damage or otherwise arising out of or in connection with any health and safety issues of which we were not expressly made aware.
51. You are required to provide us with all health and safety information relating to the site to prior to the commencement of the Services and also, as soon as practicable after receipt of any new information related to health and safety issues. We shall have regard for health and safety issues that arise however we shall incur no liability for any loss or damage arising out of or in connection with any issues that may arise except where such loss or damage arises out of any act or omission to comply with an absolute statutory duty.

CDM REGULATIONS 2007

52. Design services provided to you under the terms of our appointment will be subject to compliance with the CDM Regulations, 2007.
53. We are required to make you aware that you will have duties as the 'Client' in regard to the regulations. Details of your duties can be obtained from the HSE (Health and Safety Executive) and from the CDM Regulations 2007.
54. If your Project is notifiable under the regulations you will be required to appoint, and advise us of the, CDM Coordinator for the Project before design work progresses beyond feasibility.

PLANNING PERMISSION

55. Please note that we shall exercise reasonable skill and care to address successfully the relevant Landscape/Ecology Conditions attached to a planning permission however no liability is accepted for; the decision to approve or reject a scheme, which resides with the local planning authority.

SHEPWAY DISTRICT COUNCIL

PRINCES PARADE LVIA - LLOYD BORE LTD - CV'S

JULIAN LLOYD BORE

MANAGING DIRECTOR

Project Position: Lead Landscape Architect

OVERVIEW:

Julian leads the Lloyd Bore team in providing landscape architecture, ecology and arboriculture consultancy services to a wide range of private and public sector clients.

Julian's early career background was in Town Planning, and later he specialised in Landscape Architecture. Post qualification years saw him engaged in landscape design and town planning work for local authorities in the north of England. He later joined a Kent-based firm of Architects, heading up a landscape design team, before establishing Lloyd Bore in 1996.

Julian has extensive experience in the residential, education, commercial, employment and leisure sectors. He also has a solid track record in landscape conservation work. He was instrumental in leading the award winning landscape design and management project at Luton Hoo, Bedfordshire, an internationally significant Capability Brown Landscape.

In addition to his professional and managerial responsibilities, Julian delivers lecture courses to Architecture students at the University of Kent, and the University of Creative Arts, Canterbury.

PROJECT / BID SPECIFIC:

Project Role:

As managing director at Lloyd Bore Ltd, lead Landscape Architect and design team leader, Julian will be overseeing the preparation of the landscape and visual impact assessment for the Princes Parade project, including resourcing and quality control.



KEY SKILLS:



Landscape & Visual Assessment /
Environmental Impact Assessment



Landscape Strategy / Masterplan



Design: Soft and Hard Landscape



Landscape Management

JULIAN LLOYD BORE: CURRICULUM VITAE

CAREER HISTORY

Director: Lloyd Bore Ltd, Canterbury, Kent 1996 - 2015

Landscape Architecture, Ecology and Arboriculture

Established Lloyd Bore limited liability company in February 2007

Director of Landscape Design 1988 - 1996

Clague Architects, Canterbury, Kent

Landscape Design, landscape assessment and EIA, landscape conservation, impact assessment, masterplanning, project management

Principal Landscape Architect 1986 - 1988

South Tyneside MBC

Riverside parks, road corridors, public realm, schools, reclamation, contaminated land, masterplanning, country parks, Tree Preservation Orders

Senior Landscape Architect 1985 - 1986

Bolton MBC

Urban and rural parks, road corridor design, riverside parks, landscape management, reclamation

Senior Landscape Architect 1984 - 1985

Greater Manchester Council

GMex Centre / public realm, river valleys, restoration, country parks

Landscape Assistant 1983 - 1984

Gateshead MBC

SPECIALISMS:

- Landscape planning and design
- Project management
- Landscape and Visual Impact Assessment; EIA
- Historic and sensitive landscapes; conservation and restoration
- Public realm design

EDUCATION:

Professional Qualifications:

Chartered Member of the Landscape Institute (CMLI) 1986

Further Education:

MPhil Landscape Design - University of Newcastle upon Tyne 1981 - 1983

BA(Hons) Town & Country Planning - University of Newcastle upon Tyne 1975 - 1980

ANDREW COX

HEAD OF LANDSCAPE

Project Position: Landscape Architect

RESPONSIBILITIES

Andrew is Head of Landscape at Lloyd Bore and is responsible for individual project management from inception through to delivery. He is also an active technical advisor within the company, drawing on a wealth of experience in the profession to provide advice on hard and soft technical detailing and specifications.

Andrew specialises in Landscape/Townscape Visual Impact Assessments either as stand-alone projects or as part of more complex Environmental Impact Assessments. He is also currently involved in delivering landscape design work for KCC's school building programme.

Performing a key role at Lloyd Bore as Quality Assurance Manager, Andrew is responsible for the development, implementation and monitoring of the company's QA System.

PROJECT / BID SPECIFIC:

Project Role:

As Head of Landscape, Andrew will be responsible for programming of workload and day to day management of the Princes Parade project. Andrew will be the first point of contact at Lloyd Bore and will be liaising with the client and other members of the project team.

RELEVANT PROJECTS:

Pfizer / Discovery Park Landscape Capacity Study 2012-2013

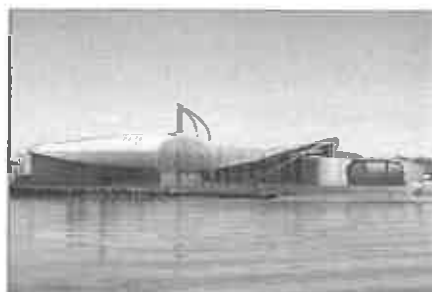
Commissioned by Dover District Council, Andrew led the landscape character assessment and capacity study for the extensive former Pfizer employment campus and surrounding historic landscape in east Kent. This was used to inform planning and design proposals for new development proposals for the site.

Woolston Water Treatment Works LVIA Southampton 2011

Andrew undertook the LVIA work for this major new facility on the waterside near Southampton, involving distinctive, progressive architecture.

Queenborough Regeneration, Sheppey - Klondyke sites 2013-2014

Appointed by the HCA, and working with Campbell Reith, with Andrew as project leader, Lloyd Bore undertook this major landscape and visual impact assessment for a regeneration project involving significant landraising in close proximity to a Conservation Area. Andrew led the assessment work which formed the landscape chapter in a wider Environmental Statement.



KEY SKILLS:



Landscape & Visual Assessment /
Environmental Impact Assessment



Design: Soft and Hard Landscape



Landscape Management Proposal



Landscape Strategy / Masterplan

ANDREW COX: CURRICULUM VITAE

CAREER HISTORY

Head of Landscape: Lloyd Bore Ltd, Canterbury, Kent Mar 2012 - Present

Senior Landscape Architect: Lloyd Bore Ltd, Canterbury, Kent 2009 - 2012

Quality Assurance Manager: Lloyd Bore Ltd, Canterbury, Kent 2010 - Present

Specialisms

- Landscape / Townscape Visual Impact Assessment
- Detailed design: hard and soft landscape
- Technical: construction detailing
- Public realm and urban tree pit design
- Project Implementation: management and monitoring

Senior Landscape Architect / QA Manager:

Whitelaw & Turkington Landscape Architects, London 2004 - 2009

Public Open Spaces, Public Urban Squares, Schools, NHS Health facilities, Residential, Retail and Commercial
Business Parks, Infrastructure and Roads, Contract administration, Landscape maintenance, Technical Research
and Development

Senior Garden Designer:

Courseworks Garden Design, Nottingham 1997-2002

Design of private domestic gardens, Gold Medal and 'Best in Show' at Hampton Court Flower show 2001, Silver Gilt
Medal at Chelsea Flower show 2002, Site surveys, Project management, Construction

EDUCATION:

Professional Qualifications:

Chartered Landscape Architect (CMLI) 2007

Further Education:

Post-Graduate Diploma Landscape Architecture, University of Greenwich 2002 - 2003

BSc (Hons) Landscape Design and Plant Science, University of Sheffield 1994 - 1997

STUART HUBERT

PRINCIPAL LANDSCAPE ARCHITECT

Project Position: Landscape Architect

RESPONSIBILITIES

Stuart is a Principal Landscape Architect at Lloyd Bore.

A Chartered member of the Landscape Institute for 16 years, Stuart has a particular expertise in strategic landscape assessments and LVIA, and in the design / implementation of landscape projects including community and play gardens, country and urban parks and sports facilities.

Stuart has delivered a number of National Lottery funded projects, including funding applications and ensuring project mile stones are achieved. He has extensive experience in community engagement, delivering presentations at public exhibitions and facilitating workshops and practical sessions.

Stuart has worked as a Landscape Architect in the public, private and third sectors, providing an excellent background and understanding for the Prince's Parade project.

PROJECT / BID SPECIFIC:

Project Role:

As Principal Landscape, Stuart will be responsible for undertaking the baseline and assessment stages of the Princes Parade LVIA process.

RELEVANT PROJECTS:

Billingshurst Landscape appraisal and capacity study 2014-2015

Stuart took the leading role in analysing local landscape character around the market town of Billingshurst in West Sussex to assess the capacity of sites to accommodate strategic urban expansion.

Chelmsford east - Landscape appraisal and capacity study 2016

Working with a multidisciplinary design team, Stuart has been assessing anticipated landscape and visual effects of a proposed major residential and mixed use development east of Chelmsford, advising the team on key landscape sensitivities, and making recommendations for mitigation.

Mountfield Park, Canterbury 2013-2016

Commissioned by Corinthian Land, Lloyd Bore are currently delivering landscape, ecology and arboriculture services in connection with a strategic mixed use development south east of Canterbury (Canterbury City Council's major housing allocation in their emerging local plan). This will involve 4,500 new houses, 2 schools, a motorway interchange, Park and Ride, employment land and new hospital site, as well as a community and retail hub.



KEY SKILLS:



Landscape & Visual Assessment / Environmental Impact Assessment



Strategic Planning / Community Consultation



Design: Soft and Hard Landscape



Funding Management



Vision for landscape management

STUART HUBERT: CURRICULUM VITAE

CAREER HISTORY

Principal Landscape Architect : Lloyd Bore Ltd, Canterbury, Kent	2013 - Present
Freelance Landscape Architect : Maidstone, Kent	2006 - 2013
Landscape Architect / Senior : Medway Council Design and Countryside Team	1998 - 2001 / 2005
Landscape Architect : Rochester City Council	1997 - 1998
Landscape Architect : Groundwork Medway Swale	1996 - 1997
Assistant Landscape Architect : Mid Glamorgan County Council	1994 - 1995
Voluntary Landscape Architect : Groundwork Kent Thames - side	1994

SPECIALISMS

- Landscape and Visual Impact Assessment (LVIA)
- Community engagement
- Landscape masterplanning
- Landscape Design and Implementation for Parks, Community Gardens and Play Areas
- Project Management of Lottery Funded Schemes
- Landscape Management Plans Involving Local Communities
- Educational landscapes, wildlife gardens and sports facilities.

EDUCATION:

Professional Qualifications:

Chartered Landscape Architect (CMLI)	2001
--------------------------------------	------

Further Education:

Post-Graduate Diploma Landscape Architecture, Leeds Metropolitan University	1995 - 1996
BA (Hons) Landscape Architecture, Leeds Metropolitan University	1991 - 1994
Art Foundation Course, Maidstone College of Art & Design	1989 - 1990

CHRIS BEECH

CAD / IT MANAGER

Project Position: Technical / Project Support

RESPONSIBILITIES

Chris joined the Lloyd Bore team in 2007. He heads up the Lloyd Bore technical team providing support to all departments, using a wide range of software packages.

He contributes to LVIA work by undertaking specialist assessment photography in accordance with the Landscape Institute / IEMA guidelines, and by producing Zone of Visual Influence diagrams (ZVIs).

Chris also supports the LVIA team with GIS expertise and analysis of mapping data.

PROJECT / BID SPECIFIC:

Technical / Project support:

Chris will be responsible for undertaking LVIA photography of the Princes Parade site from representative viewpoints. These positions will need to be agreed with the local authority.

He will also assist in generating baseline mapping, technical data collation and analysis. He will organise the technical team as required for effective resourcing of the project.

CAREER HISTORY

Practice C.A.D. Manager - Lloyd Bore Ltd 2007 - present
Landscape Architecture, Ecology & Arboriculture

Chris joined the Lloyd Bore team in March 2007. He manages a technical team providing support to Landscape, Ecology and Arboriculture teams, using a range of software packages. Contributes to LVIA assessments using CGI, ZTV and montages, and KeyTree applications for tree survey and analysis work.

C.A.D. Technician - Shepway District Council 2001 - 2007

Worked as part of a design team for regeneration supplying CAD skills to the team and the Council as a whole, involving construction drawings and plans, graphics and promotional material, visualisations, illustrations and animations.

Experience

- GIS mapping
- Verified views for Landscape and Visual Impact Assessment
- Management of technical team and resourcing
- Extensive knowledge of design software packages

EDUCATION:

BSc (Hons) Product Design. 1998 - 2001
University of Glamorgan



KEY SKILLS:



Technical support for LVIA, mapping, analysis, photographic work



Graphics for Landscape Strategy / Masterplan



CAD for Soft and Hard Landscape Design

EMMA POWELL

SENIOR LANDSCAPE ARCHITECT

Project Position: Landscape Architect

RESPONSIBILITIES

Emma is Senior Landscape Architect at Lloyd Bore, formerly Landscape Officer at Ashford Borough Council.

A Chartered member of the Landscape Institute since 2005, Emma has a particular expertise in the masterplanning, detailed design and implementation of a wide range of projects including community gardens, schools, play spaces, country and urban parks. She has also completed a number of LVIA projects for private developer clients.

Emma has delivered a number of National Lottery funded projects, assisting with funding applications and experience of managing Section 106 related works and general contract management. She has extensive experience of community engagement, delivering presentations at public exhibitions and facilitating workshops and practical sessions.

PROJECT / BID SPECIFIC:

Project Role:

As Senior Landscape Architect, Emma will be assisting the team in undertaking the baseline and assessment stages of the Princes Parade LVIA process. She will also advise on aspects of landscape mitigation that may need to be built into the landscape strategy for the proposal.

RELEVANT PROJECTS:

Victoria Park and Watercress Fields, Ashford: Ashford Borough Council
2015 - 2016

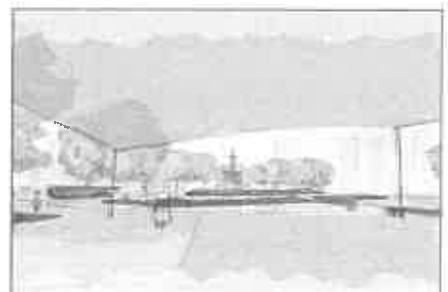
Commissioned by Ashford Borough Council, the Lloyd Bore landscape team, led by Emma, undertook site analysis, historic research, option testing and masterplanning for Ashford's largest public park. This was to underpin a HLF bid, involving landscape restoration and provision of sports, leisure and community facilities. Emma's input included providing support and participation in a stakeholder workshop session, as well as production of visuals, designs, CGIs and text for the local authority's bid.

Mockett's Wood Trust 2015-2016

Emma was responsible for production of an LVIA to inform a planning application for a residential and mixed use planning application on a sensitive site in Broadstairs, Thanet, also producing a landscape masterplan and co-ordinating ecology and arboriculture inputs.

Landscape advice, Ashford Borough Council: 2010 - 2014

At Ashford Borough Council Emma was responsible for advising the planning department on landscape design, conservation and ecology issues at all levels of planning from strategic policy and green infrastructure matters, down to detailed design and management.



KEY SKILLS:



Strategic Planning /
Community Consultation



Design: Soft and Hard Landscape



Contract Management



Vision for landscape management

EMMA POWELL: CURRICULUM VITAE

CAREER HISTORY

Senior Landscape Architect : Lloyd Bore Ltd, Canterbury, Kent 2014 - Present
Open Space and Landscape Officer : Ashford Borough Council, Kent 2010 - 2014
Landscape Architect / Senior : Groundwork Kent & Medway 2001 - 2009
Landscape Architect : Patrick Keegan Architect 1998 - 2001

SPECIALISMS

- Landscape masterplanning, detailed design and implementation for parks, community gardens and play spaces
- Community engagement
- Landscape and Visual Impact Assessment
- Contract management
- Project management of capital funded schemes
- Landscape Management Plans and management advice
- Educational landscapes and wildlife gardens.

EDUCATION:

Professional Qualifications:

Chartered Landscape Architect (CMLI) 2005

Further Education:

MA Landscape Architecture, Greenwich University 1998 - 2001
BA (Hons) Fine Art, Norwich School of Art and Design 1991 - 1994
Art Foundation Course, Maidstone College of Art & Design 1990 - 1991

Wignall, Peter

From: Julian Bore [jullan.bore@lloydbore.co.uk]
Sent: 11 July 2016 13:33
To: Dave.Shore@shepway.gov.uk
Cc: Andy.Jarrett@shepway.gov.uk
Subject: RE: LVIA for Prince's Parade, Hythe
Attachments: 3609_FP_004-bid_document.pdf

REFERENCE EML-OUT/3609/CIV/20160711-125544-066

Dave

Further to your invitation to tender for the Princes Parade LVIA, I attach our fee proposal, scope of works, staff CVs and professional experience as requested.

We have extensive experience in undertaking LVIA work to inform Environmental Statements, for both public and private sectors. As a local practice (and having been involved in the Imperial Hotel scheme nearby) we would be very interested to be working at Princes Parade.

Please note we also offer services in landscape masterplanning, detailed landscape design and management and tree survey work to BS5837:2012.

In terms of tasks and programme, we would envisage the work would be produced within the following time periods:

- Production of baseline studies and project specific character appraisal: 12 July – 23 August 2016: 6 weeks
- Production of LVIA assessment: 24 August – 28 September 2016: 5 weeks
- Preparation of final Landscape Chapter for inclusion in ES: 29 September – 27 October: 4 weeks.

Please note that the assessment stage cannot be completed until a final scheme / layout is available for assessment.

Our hourly rates are as follows:

- Director: £95/hr + VAT (£700 /day)
- Head of Landscape: £85/hr + VAT (£620 /day)
- Principal Landscape Architect: £80/hr + VAT (£580 /day)
- Senior Landscape Architect: £70/hr + VAT (£500 /day)
- Landscape technician / assistant: £55/hr + VAT (£400 /day)

Please contact me if you have any queries in connection with this fee proposal.

Thank you for inviting us to quote for this interesting work.

Kind regards

Julian

Julian Bore BA (Hons) M Phil CMLI
Managing Director



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 484 340
59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363
www.lloydbore.co.uk | E: mail@lloydbore.co.uk | M: 07680 725 202

We are fully committed to improving the quality of the work and services we provide. We welcome your feedback, and would be grateful if you could complete our [Customer Feedback Questionnaire](#).

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From: Dave.Shore@shepway.gov.uk
Sent: 04/07/2016 14:20:16
To: samuel.durham@lloydbore.co.uk
Cc: andrew.cox@lloydbore.co.uk; stuart.hubert@lloydbore.co.uk; david.smith@lloydbore.co.uk; Andy.Jarrett@shepway.gov.uk
Subject: RE: LVIA for Prince's Parade, Hythe

Samuel

Further to your e-mail dated 14th June 2016 I would like to invite Lloyd Bore to submit a fee proposal for a Landscape and Visual Impact Assessment (LVIA) for the Princes Parade Development. Please find attached a project brief. I look forward to receiving your proposal. Please call me if you wish to discuss further.

Regards

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

www.shepway.gov.uk

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From: Samuel Durham [<mailto:samuel.durham@lloydbore.co.uk>]
Sent: 14 June 2016 12:47
To: Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk
Cc: Andrew Cox; Stuart Hubert; David Smith
Subject: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/9999/20160614-123407-204

Dave / Andy,

I noted during our inception meeting that you are yet to appoint a consultant to produce an LVIA for the Prince's Parade site.

As you may already be aware, this is a service that Lloyd Bore offer and have an excellent reputation in delivering.

Please let me know if you would like us to provide a fee proposal for the LVIA.

I have copied in our Principal Landscape Architect, Stuart Hubert and our Head of Landscape, Andy Cox.

If you would like to discuss the LVIA requirements further, Stuart has said that he would be happy to advise.

It would be great to extend our scope of works on this project and with Shepway in general.

Kind regards,

Samuel Durham BSc (Hons) ACIEEM

Senior Ecologist



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: samuel.durham@lloydbore.co.uk | M: 07471 036 663

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Shepway District Council
Civic Centre
Castle Hill Avenue
Folkestone
Kent
CT20 2QY

Lloyd Bore

33 ST GEORGE'S PLACE
CANTERBURY
KENT CT1 1UT

t: 01227 464 340
e: mail@lloyd bore.co.uk
w: www.lloyd bore.co.uk

Our ref: 3609/DS/pb
Your ref: Purchase Order no. SD00060

15th July 2016

INVOICE NO. 8485

INTERIM INVOICE

PROJECT NAME: PRINCES PARADE, HYTHE

To: Ecological services as per our Schedule of Services & Fees (doc.
ref. 3609/FP003) dated 10th November 2015.

Ecological Services:

7. Initial water vole survey visit. £520.00

The remaining fees will be invoiced after the detailed boat-
based survey later in the season.

Sub Total:	£520.00
VAT @ 20%:	£104.00
AMOUNT DUE:	£624.00

Payment should be made within 30 days of invoice date. Any queries must be raised within 10 days of invoice date.
Cheques should be made payable to LLOYD BORE Ltd. Quoting our invoice number on the reverse.
BACS Payments to: Royal Bank of Scotland, Sort Code: 16-15-20. A/c No: 101 071 34. Quoting our Invoice Number.

Lloyd Bore Limited. Registered Office: 30 St Georges Place, Canterbury, CT1 1UT, England. Reg No. 5393155. VAT Reg No. 652 0145 55.
director: Julian bore BA (Hons) M Phil CMLi | associate director: paul whatley BA (Hons) CMLi | head of ecology, canterbury: David Smith BSc (Hons) PhD MCIEEM
head of ecology, cumbria: Lucy monhemius gibson MSc MSc | office 4: maudlands, maude street, kendal, cumbria, LA9 4QD | t: 01539 736411 | e: lucy@lloyd bore.co.uk

Wignall, Peter

From: Pam Beckett [pam.beckett@lloydbore.co.uk]
Sent: 15 July 2016 11:07
To: andy.jarrett@shepway.gov.uk
Cc: invoices@shepway.gov.uk; David Smith
Subject: INVOICE 8485 - Princes Parade, Hythe
Attachments: 3609_INV_8485.pdf

Importance: High

REFERENCE EML-OUT/3609/20160715-110532-542

Dear Andy

Please find attached interim invoice for ecological services provided in relation to Princes Parade, Hythe, ie initial water vole survey visit.

Thank you Andy.

--

Pam Beckett

Finance Manager



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: mail@lloydbore.co.uk | M: n/a

We are fully committed to improving the quality of the work and services we provide. We welcome your feedback, and would be grateful if you could complete our [Customer Feedback Questionnaire](#).

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Shepway District Council
Civic Centre
Castle Hill Avenue
Folkestone
Kent
CT20 2QY

lloyd bore

33 ST GEORGE'S PLACE
CANTERBURY
KENT CT1 1UT

t: 01227 464 340
e: mail@lloyd bore.co.uk
w: www.lloyd bore.co.uk

Our ref: 3609/DS/pb
Your ref: Purchase Order no. SD00060

22nd July 2016

INVOICE NO. 8515

INTERIM INVOICE

PROJECT NAME: PRINCES PARADE, HYTHE

To: Ecological services as per our Schedule of Services & Fees (doc.
ref. 3609/FP003) dated 10th November 2015.

Ecological Services:

1.	Botanical survey work, July 2016.	£ 700.00
4.	Reptile survey – remaining fees.	£ 430.00
6.	Bat survey work, July 2016.	£1,000.00

**Results of survey work will be incorporated into the Ecology
Chapter of the ES.**

Sub Total:	£2,130.00
VAT @ 20%:	£ 426.00
AMOUNT DUE:	£2,556.00

Payment should be made within 30 days of invoice date. Any queries must be raised within 10 days of invoice date.
Cheques should be made payable to LLOYD BORE Ltd. Quoting our invoice number on the reverse.
BACS Payments to: Royal Bank of Scotland, Sort Code: 16-15-20. A/c No: 101 071 34. Quoting our Invoice Number.

Lloyd Bore Limited. Registered Office: 30 St Georges Place, Canterbury, CT1 1UT, England. Reg No.5393155. VAT Reg No. 662 0145 66.
director: julien bore BA (Hons) M Phil CMLI | associate director: paul whatley BA (Hons) CMLI | head of ecology, canterbury: David Smith BSc (Hons) PhD MCIEEM
head of ecology, cumbria: Lucy Monaghan MSc MIEEM | office 4, maudiands, maude street, kendal, cumbria, LA9 4QD | t: 01539 738411 | e: mail@lloyd bore.co.uk

Wignall, Peter

From: Pam Beckett [pam.beckett@lloydbore.co.uk]
Sent: 25 July 2016 10:39
To: andy.jarrett@shepway.gov.uk
Cc: invoices@shepway.gov.uk; David Smith
Subject: INVOICE 8515 - Princes Parade, Hythe
Attachments: 3609_INV_8515.pdf

Importance: High

REFERENCE EML-OUT/3609/20160725-103701-805

Good morning Andy

Please find attached invoice for ecological services provided in relation to Princes Parade, Hythe, as per your purchase order no. SD00060.

Thank you Andy.

--

Pam Beckett

Finance Manager



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: pam.beckett@lloydbore.co.uk | M: n/a

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Wignall, Peter

From: Adriana Bonilla [adriana.bonilla@tibbalds.co.uk]
Sent: 28 July 2016 17:44
To: dave.shore@shepway.gov.uk; andy.jarrett@shepway.gov.uk; DEllis@cbastudios.com; martin@mjmckay.wanadoo.co.uk; mgowdrldge@gt3architects.com; MWillson@peterbrett.com; jonathan.rodger@mlm.uk.com; les.brown@mim.uk.com; samuel.durham@lloydbore.co.uk; ASoudain@cbastudios.com
Cc: Matt Shillito; Sue Rowlands; Claire Perrott; corinna haas
Subject: Princes Parade meeting 28.07.16 - Action notes

Dear All,

Thank you for coming this afternoon. It was a very productive meeting and we thought it would be helpful to summarise the action points we have agreed so we can move swiftly into the next stage of the masterplan.

- Tibbalds to issue OS base of the site with the easterly location for the ARC (option 3 sketch) to Mark Gowdridge (GT3 Architects)
- Mark G to test whether the ARC can be accommodated in this location, and come back to Tibbalds with findings/sketch of building footprint / site area required
- Tibbalds to forward flood risk strategy to CBA
- Les Brown (MLM) to provide Tibbalds with public parking numbers required within the scheme
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Tibbalds will further develop 3 options, to be issued by August 14th. The options will consist of:

- Option 1 - keeping the current alignment of Princes Parade
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- New Option 3 - road realigned to run through the centre of the site

All options will:

- locate the ARC to the east of the site, unless GT3 find this to be infeasible.
- reduce the area of open space at the western end of the site.
- be more "urban" in the east of the site and have a stronger landscape character at the western end.

Please let me know if I have missed something.

Kind regards

Adriana Bonilla
Senior Urban Designer

for Tibbalds Planning and Urban Design Ltd

direct dial: 020 7089 2122

tel: 020 7089 2121

e-mail: adriana.bonilla@tibbonalds.co.uk

website: www.tibbonalds.co.uk

Address: 19 Maltings Place, 169 Tower Bridge Road, London, SE1 3JB

Appointed to the HCA Multidisciplinary Panel 2014-2018: www.tibbonaldsmultidisciplinary.co.uk

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RTPI Awards for Planning Excellence 2013, Winner - Thame Neighbourhood Plan
New London Awards 2013, Overall Winner - Tybalds Estate Regeneration
New London Awards 2014, Mixed-Use Winner - Faircharm Creative Quarter
Planning Resource Planning Awards 2014, Winner - Winsford Neighbourhood Plan
Supporter of Architects Journal Women in Architecture Partnership Programme 2014*

Wignall, Peter

From: Samuel Durham [samuel.durham@lloydbore.co.uk]
Sent: 01 August 2016 10:31
To: Adriana Bonilla; dave.shore@shepway.gov.uk; andy.jarrett@shepway.gov.uk; DEllis@cbastudios.com; martin@mjmckay.wanadoo.co.uk; mgowdridge@gt3architects.com; MWillson@peterbrett.com; jonathan.rodger@mlm.uk.com; les.brown@mlm.uk.com; ASoudaln@cbastudios.com
Cc: Matt Shillito; Sue Rowlands; Claire Perrott; corinna haas
Subject: RE: Princes Parade meeting 28.07.16 - Action notes

REFERENCE EML-OUT/3609/20160801-100718-983

Adriana,

Thank you for updating me on the design discussions.

The most significant ecological impact that will need to be minimised/mitigated against is going to be illumination of the canal.

The canal is a bat foraging resource. We do not yet know how important this habitat is for foraging bats or what other ecological functions it may fulfil for bats, but we do know that it is used by bats and that the key potential impact is illumination.

I mention this in reference to Option 2, below – road realignment to northern edge of site.
I would assume that any new road will be illuminated at night. Is this correct?

If option 2 was selected, we will need to consider how best to minimise illumination.
No lighting would be the minimum impact option. How viable is this?
The existing Prince's Parade has no street lighting.

It would be helpful if you could let me know whether lighting will be required for all, or which, of Options 1-3.
This information will then form a key component of my impact assessment, once lux levels / light spill have been modelled in plan view.

Kind regards,

Samuel Durham BSc (Hons) ACIEEM

Senior Ecologist



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: samuel.durham@lloydbore.co.uk | M: 07471 036 663

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Sent: 28 July 2016 17:44

To: dave.shore@shepway.gov.uk; andy.jarrett@shepway.gov.uk; DEllis@cbastudios.com;
martin@mjmckay.wanadoo.co.uk; mgowdridge@gt3architects.com; MWillson@peterbrett.com;
jonathan.rodger@mlm.uk.com; les.brown@mim.uk.com; Samuel Durham <samuel.durham@lloydbore.co.uk>;
ASoudain@cbastudios.com

Cc: Matt Shillito <matt.shillito@tibbalds.co.uk>; Sue Rowlands <sue.rowlands@tibbalds.co.uk>; Claire Perrott
<claire.perrott@tibbalds.co.uk>; corinna haas <corinna.haas@tibbalds.co.uk>

Subject: Princes Parade meeting 28.07.16 - Action notes

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- be more "urban" in the east of the site and have a stronger landscape character at the western end.

Please let me know if I have missed something.

Kind regards

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for Tibbalds Planning and Urban Design Ltd

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New London Awards 2013, Overall Winner - Tybalds Estate Regeneration
New London Awards 2014, Mixed-Use Winner - Faircharm Creative Quarter
Planning Resource Planning Awards 2014, Winner - Winsford Neighbourhood Plan
Supporter of Architects Journal Women In Architecture Partnership Programme 2014*

Wignall, Peter

From: Jarrett, Andy [Andy.Jarrett@shepway.gov.uk]
Sent: 01 August 2016 10:59
To: Samuel Durham
Subject: Automatic reply: Princes Parade meeting 28.07.16 - Action notes

I am away from the office and return on Monday 15th August. I will deal with your enquiry on my return.

For urgent matters please contact brendan.mcgowan@shepway.gov.uk or dave.shore@shepway.gov.uk

Many thanks

Andy

Wignall, Peter

From: McGowan, Brendan [Brendan.McGowan@shepway.gov.uk]
Sent: 02 August 2016 16:46
To: 'samuel.durham@lloydbore.co.uk'
Subject: Princes Parade

Hello Samuel

Dave Shore gave me your details – I am working on the planned Leisure Centre at Princes Parade, Hythe.

I would be grateful if you would include me on your distribution list for future reports on this scheme, particularly the final one.

I assume Dave has informed you of our planning application deadline in November?

Many thanks

Brendan McGowan
Project Manager
Strategic Development Projects
Direct Dial: 01303-853379
Mobile: 07715634132
Fax: 01303-853774
Shepway District Council, Civic Centre,
Castle Hill Avenue, Folkestone, Kent, CT20 2QY
e:mail: brendan.mcgowan@shepway.gov.uk
www.shepway.gov.uk

Wignall, Peter

From: Mike Guntripp - J C White [Mike@jcwhite.co.uk]
Sent: 03 August 2016 08:14
To: 'Samuel Durham'
Cc: dave.shore@shepway.gov.uk; andy.jarrett@shepway.gov.uk;
David.Sephton@shepway.gov.uk
Subject: 2016-08-03 - MJG-SD - 1600128 - Princes Parade, Hythe
Attachments: image001.jpg; Image002.jpg

Morning Samuel,

Thanks for the Ecological Constraints Plan.

We carried out some survey work a month or so ago which was restricted to spot levels along footpaths.

Not sure if and when any further work will be required, but if the decision is made to obtain levels across the main part of the site, as I mentioned at the inception meeting, we will need a considerable amount of vegetation clearance.

This would need to involve Dave Sephton and his team from Shepway and no doubt either Dave or ourselves will be back in touch at that time.

Kind Regards

Mike

Mike Guntripp
Survey Director

J C White Geomatics Limited
Shrine Barn, Sandling Road, Postling, Nr. Hythe, Kent CT21 4HE

Tel: (01303) 261212 | Fax: (01303) 264040 | email: mike@jcwhite.co.uk | web: www.jcwhite.co.uk

From: Samuel Durham [<mailto:samuel.durham@lloydbore.co.uk>]

Sent: 02 August 2016 11:29

To: Mike Guntripp - J C White <Mike@jcwhite.co.uk>; David.Sephton@shepway.gov.uk

Cc: dave.shore@shepway.gov.uk; andy.jarrett@shepway.gov.uk

Subject: Ecological Constraints Plan - Working copy

REFERENCE EML-OUT/3609/20160802-111240-256

Dear David and Mike,

As discussed at the Prince's Parade Inception meeting, please find attached the working Ecological Constraints Plan (ECP) for this site.

We have produced this plan as a traffic light system to allow you to identify where ecological input is required prior to site works (e.g. site investigation or vegetation clearance to allow topographical mapping).

The red zones are locations where protected species are present or potentially present. These areas will be reviewed and refined as our survey work progresses.

The amber zones are areas suitable for nesting birds. From mid-September onwards, these will be considered green zones.

If it would be helpful, we could update the attached ECP in mid-September.

In general, if you want to conduct any preliminary works on site, consult the attached plan to determine whether or not there are ecological considerations, and then contact me as required.

I will be away on annual leave 10th-20th August, so if you require any further information this month, it would be best to contact me this week.

Kind regards,

--

Samuel Durham BSc (Hons) ACIEEM

Senior Ecologist



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: samuel.durham@lloydbore.co.uk | M: 07471 036 663

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Wignall, Peter

From: Samuel Durham [samuel.durham@lloydbore.co.uk]
Sent: 03 August 2016 08:43
To: Mike Guntripp - J C White
Cc: dave.shore@shepway.gov.uk; andy.jarrett@shepway.gov.uk; David.Sephton@shepway.gov.uk
Subject: RE: 2016-08-03 - MJG-SD - 1600128 - Princes Parade, Hythe
Attachments: Image001.jpg; image002.jpg

REFERENCE EML-OUT/3609/Srv/20160803-83931-633

Morning Mike.

Thanks for the update.

Yes, just give me a call / email if you need to take those levels across the wider site and we can discuss ecological considerations and any requirements for ecological supervision.

Dave/Andy,

If any ecological supervision work is required, we will need to provide a fee proposal and receive instruction for this first.

Would it be useful if I provided a fee proposal with a day rate for ecological supervision?

Kind regards,

--

Samuel Durham BSc (Hons) ACIEEM
Senior Ecologist



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33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340
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Sent: 03 August 2016 08:14
To: Samuel Durham <samuel.durham@lloydbore.co.uk>
Cc: dave.shore@shepway.gov.uk; andy.jarrett@shepway.gov.uk; David.Sephton@shepway.gov.uk
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Wignall, Peter

From: Samuel Durham [samuel.durham@lloydbore.co.uk]
Sent: 03 August 2016 08:52
To: Brendan.McGowan@shepway.gov.uk
Subject: RE: Princes Parade

REFERENCE EML-OUT/3609/20160803-85118-757

Hi Brendan

Will do.

Have added you to the project distribution.

Kind regards,

--

Samuel Durham BSc (Hons) ACIEEM
Senior Ecologist



Lloyd Bore Ltd.
33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340
59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363
www.lloydbore.co.uk | E: samuel.durham@lloydbore.co.uk | M: 07471 036 663

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Sent: 02 August 2016 16:46
To: Samuel Durham <samuel.durham@lloydbore.co.uk>
Subject: Princes Parade

Hello Samuel

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Many thanks

Brendan McGowan

Project Manager
Strategic Development Projects
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Wignall, Peter

From: Shore, Dave [Dave.Shore@shepway.gov.uk]
Sent: 04 August 2016 14:08
To: 'Julian Bore'; Shore, Dave
Cc: Jarrett, Andy
Subject: RE: RE: LVIA for Prince's Parade, Hythe

Julian

Apologies for the delay in responding. We have received a number of quotations differs in scope. In order to make a direct comparison are you able provide an addition quote for the provision of verified 'wireframe' photomontage images?

Regards

Dave

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

www.shepway.gov.uk

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From: Julian Bore [mailto:julian.bore@lloyd bore.co.uk]
Sent: 11 July 2016 13:33
To: Dave.Shore@shepway.gov.uk
Cc: Andy.Jarrett@shepway.gov.uk
Subject: RE: LVIA for Prince's Parade, Hythe

Dave

Further to your invitation to tender for the Princes Parade LVIA, I attach our fee proposal, scope of works, staff CVs and professional experience as requested.

We have extensive experience in undertaking LVIA work to inform Environmental Statements, for both public and private sectors. As a local practice (and having been involved in the Imperial Hotel scheme nearby) we would be very interested to be working at Princes Parade.

Please note we also offer services in landscape masterplanning, detailed landscape design and management and tree survey work to BS5837:2012.

In terms of tasks and programme, we would envisage the work would be produced within the following time periods:

- Production of baseline studies and project specific character appraisal: 12 July – 23 August 2016: 6 weeks
- Production of LVIA assessment: 24 August – 28 September 2016: 5 weeks
- Preparation of final Landscape Chapter for inclusion in ES: 29 September – 27 October: 4 weeks.

Please note that the assessment stage cannot be completed until a final scheme / layout is available for assessment.

Our hourly rates are as follows:

- Director: £95/hr + VAT (£700 /day)
- Head of Landscape: £85/hr + VAT (£620 /day)
- Principal Landscape Architect: £80/hr + VAT (£580 /day)
- Senior Landscape Architect: £70/hr + VAT (£500 /day)
- Landscape technician / assistant: £55/hr + VAT (£400 /day)

Please contact me if you have any queries in connection with this fee proposal.

Thank you for inviting us to quote for this interesting work.

Kind regards

Julian

--

Julian Bore BA (Hons) M Phil CML

Managing Director



Lloyd Bore Ltd.

33 St. George's Place, Canterbury, Kent CT1 1UT | T: 01227 464 340

59 Lambeth Walk, London, SE11 6DX | T: 02075 822 363

www.lloydbore.co.uk | E: mail@lloydbore.co.uk | M: 07880 725 202

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From: Dave.Shore@shepway.gov.uk
Sent: 04/07/2016 14:20:16
To: samuel.durham@lloydbore.co.uk
Cc: andrew.cox@lloydbore.co.uk; stuart.hubert@lloydbore.co.uk; david.smith@lloydbore.co.uk; Andy.Jarrett@shepway.gov.uk
Subject: RE: LVIA for Prince's Parade, Hythe

Samuel

Further to your e-mail dated 14th June 2016 I would like to invite Lloyd Bore to submit a fee proposal for a Landscape and Visual Impact Assessment (LVIA) for the Princes Parade Development. Please find attached a project brief. I look forward to receiving your proposal. Please call me if you wish to discuss further.

Regards

David Shore

Strategic Development Projects Manager

t: 01303 853459

m: 07976 958486

f: 01303 853502

Shepway District Council, Civic Centre,

Castle Hill Avenue, Folkestone, Kent, CT20 2QY.

E: dave.shore@shepway.gov.uk

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From: Samuel Durham [mailto:samuel.durham@lloydbore.co.uk]
Sent: 14 June 2016 12:47
To: Dave.Shore@shepway.gov.uk; Andy.Jarrett@shepway.gov.uk
Cc: Andrew Cox; Stuart Hubert; David Smith
Subject: LVIA for Prince's Parade, Hythe

REFERENCE EML-OUT/9999/20160614-123407-204

Dave / Andy,

I noted during our inception meeting that you are yet to appoint a consultant to produce an LVIA for the Prince's Parade site.

As you may already be aware, this is a service that Lloyd Bore offer and have an excellent reputation in delivering.

Please let me know if you would like us to provide a fee proposal for the LVIA.
I have copied in our Principal Landscape Architect, Stuart Hubert and our Head of Landscape, Andy Cox.

If you would like to discuss the LVIA requirements further, Stuart has said that he would be happy to advise.

It would be great to extend our scope of works on this project and with Shepway in general.

Kind regards,

--

Samuel Durham BSc (Hons) ACIEEM
Senior Ecologist



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