

Annual Return 2007 (Online)

NARCONON LONDON

Charity Number: 1098004

Submitted on 25 February 2009

Some of the information you have given in this form will be made publicly available in accordance with s.3(8) of the Charities Act 1993. For your information, we have marked those fields with the symbol - **P**. Full guidance on each section of the form is contained in the Guidance Notes booklet.

This form shows the information you have entered through the Annual Return 2007 Online.

**The Annual Return was submitted online by MRS SHEILA MACLEAN on
25 February 2009**

PART A - Charity Information

A1 - FINANCIAL YEAR

This Annual Return form should be completed for financial years on or after 1st January 2007.

| | |
|---------------------------------|------------------|
| Financial year start - P | 01 January 2007 |
| Financial year end - P | 31 December 2007 |
| Next financial year end | 31 December 2008 |

A2 - INCOME AND EXPENDITURE

This shows your charity's gross income and total expenditure for the financial year shown at A1. PLEASE NOTE THESE FIGURES ARE ROUNDED TO THE NEAREST POUND.

| | |
|------------------------------|----------|
| Gross income - P | £697,722 |
| Total expenditure - P | £770,628 |

A3 - CHARITY CONTACT

The contact details for your charity are printed below..

Your current contact is an: individual

Title:

Personal Names:

Family Name:

Preferred Name: - **P**

MS SHEILA MACLEAN

Suffix:

Date of Birth:

Telephone: - **P**

02079297992

Mobile:

Your contact details as shown on
the public register are - **P**

MS SHEILA MACLEAN
1 BRITANNIA ROAD
LONDON
1
BRITANNIA ROAD
1
E14 3RG

A4 - CORPORATE TRUSTEE

Your charity has no corporate trustees

A5 & A6 - CURRENT INDIVIDUAL TRUSTEES

Printed below is the list of current trustees who are individuals that we hold for your charity.

Please note, the addresses given should be the trustees' home address rather than a work or the charity address. Please ensure that we have a complete set of details for each trustee. Trustees without a complete set of details may not be recorded on our Register of Charities.

We only publish trustee names on the Register. Other personal details are not made publicly available

The Commission may email trustees who have given us a personal email address with important updates about trusteeship from time to time. Your charity has told us that their trustees **wish to receive these updates**

Trustee 1

Title:

Personal Names:

Family Name:

Suffix:

Preferred Name: - **P**

BARONESS SOUJATA DEVARIS

Date of Birth:

Address

Post Code

Telephone:

Email:

Chair of the Charity - **P**

NO

Trustee 2

Title:

Personal Names:

Family Name:

Suffix:

Preferred Name: - P

MR MICHAEL WOODMANSEY

Date of Birth:

Address

Post Code

Telephone:

Email:

Chair of the Charity - P

NO

Trustee 3

Title:

Personal Names:

Family Name:

Suffix:

Preferred Name: - P

MS SHEILA MACLEAN

Date of Birth:

Address

Post Code

Telephone:

Email:

Chair of the Charity - P

NO

A7 - AREA OF OPERATION

It is important that the Register of Charities accurately reflects where your charity operates. Below is the area of operation we currently hold for your charity.

1 Throughout England

A8 - CHARITY CLASSIFICATION

Printed below are the details we currently hold for your Charity

WHAT your charity sets out to do: - P

| | |
|-------------------------------------|---------------------------------|
| <input type="checkbox"/> | 101 General Charitable Purposes |
| <input checked="" type="checkbox"/> | 102 Education/Training |
| <input type="checkbox"/> | 103 Medical/Health/Sickness |
| <input type="checkbox"/> | 104 Disability |
| <input type="checkbox"/> | 105 Relief of Poverty |
| <input type="checkbox"/> | 106 Overseas aid/Famine relief |
| <input type="checkbox"/> | 107 Accommodation/Housing |
| <input type="checkbox"/> | 108 Religious activities |

| | |
|--|---|
| | 109 Arts/culture |
| | 110 Sport/recreation |
| | 111 Animals |
| | 112 Environment/Conservation/Heritage |
| | 113 Economic/Community development/Employment |
| | 114 Other charitable purposes |

WHO your charity helps: - P

| | |
|-------------------------------------|--|
| | 201 Children/Young people |
| | 202 Elderly/Old People |
| | 203 People with disabilities |
| | 204 People of a particular ethnic or racial origin |
| | 205 Other charities/Voluntary bodies |
| | 206 Other defined groups |
| <input checked="" type="checkbox"/> | 207 General public/Mankind |

HOW your charity operates: - P

| | |
|-------------------------------------|--|
| | 301 Makes grants to individuals |
| | 302 Makes grants to organisations |
| | 303 Provides other finance |
| | 304 Provides human resources |
| | 305 Provides buildings/facilities/open space |
| <input checked="" type="checkbox"/> | 306 Provides services |
| | 307 Provides advocacy/advice/information |
| | 308 Sponsors or undertakes research |
| | 309 Acts as umbrella or resource body |
| | 310 Other charitable activities |

A9 - CHARITY ACTIVITIES

Your charity has given the Commission the following brief description of its activities: - P

Reformation and rehabilitation of drug addicts

A10 - EMAIL FOR PUBLIC DISPLAY

This is a public address that will be displayed on the Register of Charities.

Your current public email address - P

No public email address provided.

A11 - EMAIL FOR CHARITY COMMISSION USE

This is an address that will be used only by the Commission for contacting the charity.

Your current private email address

A12 - CHARITY WEBSITE

If the charity has its own website and we hold the address, a hyperlink will be available for the public to access the site from the charity's entry on the Register of Charities.

Your current charity website - P

www.drugrehab.co.uk

A13 - CHARITY MAIN BANK/BUILDING SOCIETY ACCOUNT

Below are the current details held by the Commission about your main Bank or Building Society Account. These account details are not made public.

Bank Name -

Sort Code

Account number

Bank Account name -

DATA PROTECTION

Any information you give to us will be held securely and in accordance with the rules on data protection. We will treat personal details as private and confidential and safeguard them. We will not disclose them to anyone unconnected with the Charity Commission unless you have consented to their release, or in certain circumstances where:

- we are **legally** obliged to do so;
- it is **necessary** for the proper discharge of our statutory functions;
- disclosure is **necessary** to comply with our function as regulator of charities and is in the public interest.

We will ensure that any disclosure made for this purpose is proportionate, considers your right to privacy and is dealt with fairly and lawfully in accordance with the Data Protection Principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, whether kept in computer or paper files, about identifiable living individuals. As a 'data controller' under the Act, we must comply with its requirements.

PART B - Financial Information

The information below shows the figures you have provided to the Commission from your charity's accounts.

These answers are based on **charity only accounts**.

B1 - RESOURCES

| Incoming Resources | Resources Expended |
|--|--|
| B1.1 - Voluntary income - P | B1.10 - Costs of generating voluntary income - P |
| £ 15,229 | £ 0 |
| B1.1a - Legacies - P | |
| £ 0 | |
| B1.1b - Endowments received - P | |
| £ 0 | |
| B1.2 - Activities for generating funds - P | B1.11 - Fundraising trading costs - P |
| £ 0 | £ 0 |
| B1.3 - Investment income - P | B1.12 - Investment management costs - P |
| £ 0 | £ 0 |
| B1.4 - Incoming resources from charitable activities - P | B1.13 - Costs of charitable activities - P |
| £ 682,493 | £ 758,251 |
| | B1.13a - Grants to institutions - P |
| | £ 0 |
| | B1.14 - Governance costs - P |
| | £ 12,377 |
| B1.5 - Other incoming resources - P | B1.15 - Other resources expended - P |
| £ 0 | £ 0 |
| B1.6 - Total incoming resources - P | B1.16 - Total resources expended - P |
| £ 697,722 | £ 770,628 |
| B1.7 - Revaluations of tangible fixed assets - P | B1.17 - Support costs - P |
| £ 0 | £ 177,095 |
| B1.8 - Gains/losses on investment assets - P | B1.18 - Depreciation - P |
| £ 0 | £ 36,512 |
| B1.9 - Actuarial gains/losses on defined benefit pension schemes - P | B1.19 - Level of reserves (from TAR) - P |
| £ 0 | £ -160,796 |

B2 - ASSETS

B2.1 - Total fixed assets - P

£ 95,194

B2.1a - Fixed asset investments - P

£ 0

B2.2 - Total current assets - P

£ 43,454

B2.2a - Current asset investments - P

£ 0

B2.2b - Cash - P

£ 8,454

B2.3 - Creditors due within one year - P

£ 299,446

B2.4 - Long term creditors and provisions - P

£ 0

B2.7 - Total fixed assets (at start of year) - P

£ 0

B2.7a - Fixed asset investments (at start of year) - P

£ 0

B2.8 - Endowment funds - P

£ 0

B2.8 - Pension fund assets (liabilities) - P

£ 0

B2.9 - Restricted funds - P

£ 0

B2.10 - Unrestricted funds - P

£ -160,798

B2.6 - Total Net Assets (liabilities) - P

£ -160,798

B2.11 - Total Funds - P

£ -160,798

B3 - EMPLOYEES

B3.1 - Number of full-time equivalent employees - P

16

B4 - VOLUNTEERS (optional)

B4.1 - Number of UK volunteers - P

REPORTING SERIOUS INCIDENTS

Incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation should be reported to the Commission as soon as possible.

If any of the serious incidents listed below have occurred since your last return, you should notify the Commission immediately if you have not already done so.

SERIOUS INCIDENTS

- Significant fraud or theft or loss of funds
- Significant sums of money or other property donated to the charity from an unknown or unverified source
- The charity (including individual staff or trustees or both) has a known or alleged link to a proscribed organisation or to terrorist or other unlawful activities.
- A person disqualified from acting as a trustee has been or is currently acting as a trustee of the charity
- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly/old people).
- The charity has no vetting procedure to ensure that a trustee or member of staff is eligible to act in the position he or she is being appointed to
- Beneficiaries have been or are suspected of being abused or mistreated
- The charity has been subject to a criminal investigation or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

When you report a serious incident we will generally ask you for further details. You may not have all of these but please be prepared to provide as much relevant information as possible about the incident. We are mainly concerned about criminal or unlawful activity, or very serious incidents about a charity that may affect its funds, property, beneficiaries or reputation. Some of the incidents listed may not actually be criminal, but do suggest risks of potential criminal activity or other risks which, if they became reality, would cause serious harm to the charity.

LEGAL OBLIGATION

Trustees must provide information about serious incidents as part of the charity's Annual Return. Failure to do so will be regarded as a breach of legal requirements.

ADVICE FOR THE TRUSTEES AND MANAGERS OF NARCONON LONDON

The following Guidance may be useful for your trustees. To view these publications, please visit our website at www.charitycommission.gov.uk/publications. If, after reading the guidance you require assistance or feel there is a matter on which you would benefit from advice, please call Charity Commission Direct on 0845 300 0218.

Trusteeship

CC30 Finding New Trustees

A 'start to finish' guide to help charities to recruit new trustees effectively and increase the range of skills and experience on their board. **Also includes useful information on vetting trustees and the Criminal Records Bureau which may be useful to existing trustees.**

CC3 The Essential Trustee

This publication replaces the previous CC3, Responsibilities of Trustees, provides guidance to all trustees, and those who are about to become trustees, on what is involved in being a charity trustee.

CC49 Insurance

This guidance details various forms of insurance, and the circumstances in which trustees may need to consider obtaining them, some of them are mandatory.

Reserves

RS13 Tell it like it is

Charities are urged to remove the mystique surrounding their reserves.

Sound Governance

CC60 Hallmarks of an Effective Charity

This guidance focuses on the achievements, performance and impact of an effective charity as well as the principles which the Commission expects charities and charity trustees to adhere to.

RS6 Milestones

Looks at the issues and phases of development that are relevant to charities, also includes a checklist of standard questions for trustees to consider at various stages of development.

CC34 Collaborative Working and Mergers

Guidance on collaborative working and mergers, highlighting both good practice and the practical help we can give.

CC48 Meetings

This publication gives guidance on the law and good practice of charity meetings.

Activities

RS15 Stand and Deliver

This publication presents the results of our survey on charities delivering public services, ranging from full-cost recovery to length of funding agreements. **May be useful for charities in receipt of public funding.**

Accountancy

RS14 In Their Own Words

The report illustrates how charities have responded in the SIR form's first year.

DECLARATION

Your Annual Return was submitted online by MRS SHEILA MACLEAN on 25 February 2009, telephone number 020 79297992

MRS SHEILA MACLEAN certified online that:

- the information provided was correct
- it had been or would be brought to the attention of all the trustees
- that the trustees were satisfied that there are no further issues or matters that should have been brought to the attention of the Commission

Those who give answers that they know are untrue or misleading may be committing an offence.

CONTACT DETAILS

Address

The Charity Commission
PO Box 1268
Liverpool, L69 3AR

Telephone

0845 300 0218

Email

enquiries@charitycommission.gsi.gov.uk



Annual Return 2007 (Online)

NARCONON LONDON

Charity Number: 1098004

Submitted on 07 May 2009

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**The Annual Return was submitted online by MS SHEILA MACLEAN on
07 May 2009**

PART A - Charity Information

A1 - FINANCIAL YEAR

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| | |
|---------------------------------|------------------|
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| Financial year end - P | 31 December 2007 |
| Next financial year end | 31 December 2008 |

A2 - INCOME AND EXPENDITURE

This shows your charity's gross income and total expenditure for the financial year shown at A1. PLEASE NOTE THESE FIGURES ARE ROUNDED TO THE NEAREST POUND.

| | |
|------------------------------|----------|
| Gross income - P | £843,853 |
| Total expenditure - P | £894,377 |

A3 - CHARITY CONTACT

The contact details for your charity are printed below..

Your current contact is an: individual

Title:

Personal Names:

Family Name:

Preferred Name: - P

MS SHEILA MACLEAN

Suffix:

Date of Birth:

Telephone: - P

02079297992

Mobile:

Your contact details as shown on
the public register are - P

MS SHEILA MACLEAN

1 BRITANNIA ROAD

LONDON

1

BRITANNIA ROAD

1

E14 3RG

A4 - CORPORATE TRUSTEE

Your charity has no corporate trustees

A5 & A6 - CURRENT INDIVIDUAL TRUSTEES

Printed below is the list of current trustees who are individuals that we hold for your charity.

Please note, the addresses given should be the trustees' home address rather than a work or the charity address. Please ensure that we have a complete set of details for each trustee. Trustees without a complete set of details may not be recorded on our Register of Charities.

We only publish trustee names on the Register. Other personal details are not made publicly available

The Commission may email trustees who have given us a personal email address with important updates about trusteeship from time to time. Your charity has told us that their trustees **wish to receive these updates**

Trustee 1

Title:

Personal Names:

Family Name:

Suffix:

Preferred Name: - P

BARONESS SOUJATA DEVARIS

Date of Birth:

Address

Post Code

Telephone:

Email:

Chair of the Charity - P

NO

Trustee 2

Title:

Personal Names:

Family Name:

Suffix:

Preferred Name: - P

MR MICHAEL WOODMANSEY

Date of Birth:

Address

Post Code

Telephone:

Email:

Chair of the Charity - P

NO

Trustee 3

Title:

Personal Names:

Family Name:

Suffix:

Preferred Name: - P

MS SHEILA MACLEAN

Date of Birth:

Address

Post Code

Telephone:

Email:

Chair of the Charity - P

YES

A7 - AREA OF OPERATION

It is important that the Register of Charities accurately reflects where your charity operates. Below is the area of operation we currently hold for your charity.

1 Throughout England and Wales

A8 - CHARITY CLASSIFICATION

Printed below are the details we currently hold for your Charity

WHAT your charity sets out to do: - P

| | |
|-------------------------------------|---------------------------------|
| <input type="checkbox"/> | 101 General Charitable Purposes |
| <input checked="" type="checkbox"/> | 102 Education/Training |
| <input type="checkbox"/> | 103 Medical/Health/Sickness |
| <input type="checkbox"/> | 104 Disability |
| <input type="checkbox"/> | 105 Relief of Poverty |
| <input type="checkbox"/> | 106 Overseas aid/Famine relief |
| <input type="checkbox"/> | 107 Accommodation/Housing |
| <input type="checkbox"/> | 108 Religious activities |

| | |
|--|---|
| | 109 Arts/culture |
| | 110 Sport/recreation |
| | 111 Animals |
| | 112 Environment/Conservation/Heritage |
| | 113 Economic/Community development/Employment |
| | 114 Other charitable purposes |

WHO your charity helps: - P

| | |
|-------------------------------------|--|
| | 201 Children/Young people |
| | 202 Elderly/Old People |
| | 203 People with disabilities |
| | 204 People of a particular ethnic or racial origin |
| | 205 Other charities/Voluntary bodies |
| | 206 Other defined groups |
| <input checked="" type="checkbox"/> | 207 General public/Mankind |

HOW your charity operates: - P

| | |
|-------------------------------------|--|
| | 301 Makes grants to individuals |
| | 302 Makes grants to organisations |
| | 303 Provides other finance |
| | 304 Provides human resources |
| | 305 Provides buildings/facilities/open space |
| <input checked="" type="checkbox"/> | 306 Provides services |
| | 307 Provides advocacy/advice/information |
| | 308 Sponsors or undertakes research |
| | 309 Acts as umbrella or resource body |
| | 310 Other charitable activities |

A9 - CHARITY ACTIVITIES

Your charity has given the Commission the following brief description of its activities: - P

Reformation and rehabilitation of drug addicts

A10 - EMAIL FOR PUBLIC DISPLAY

This is a public address that will be displayed on the Register of Charities.

Your current public email address - P

we.help@Drugsrehab.cs.uk

A11 - EMAIL FOR CHARITY COMMISSION USE

This is an address that will be used only by the Commission for contacting the charity.

Your current private email address

A12 - CHARITY WEBSITE

If the charity has its own website and we hold the address, a hyperlink will be available for the public to access the site from the charity's entry on the Register of Charities.

Your current charity website - P

www.drugrehab.co.uk

A13 - CHARITY MAIN BANK/BUILDING SOCIETY ACCOUNT

Below are the current details held by the Commission about your main Bank or Building Society Account. These account details are not made public.

Bank Name -

Sort Code

Account number

Bank Account name -

DATA PROTECTION

Any information you give to us will be held securely and in accordance with the rules on data protection. We will treat personal details as private and confidential and safeguard them. We will not disclose them to anyone unconnected with the Charity Commission unless you have consented to their release, or in certain circumstances where:

- we are **legally** obliged to do so;
- it is **necessary** for the proper discharge of our statutory functions;
- disclosure is **necessary** to comply with our function as regulator of charities and is in the public interest.

We will ensure that any disclosure made for this purpose is proportionate, considers your right to privacy and is dealt with fairly and lawfully in accordance with the Data Protection Principles of the Data Protection Act.

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PART B - Financial Information

The information below shows the figures you have provided to the Commission from your charity's accounts.

These answers are based on **charity only accounts**.

B1 - RESOURCES

| Incoming Resources | Resources Expended |
|--|--|
| B1.1 - Voluntary income - P | B1.10 - Costs of generating voluntary income - P |
| £ 206,709 | £ 0 |
| B1.1a - Legacies - P | |
| £ 0 | |
| B1.1b - Endowments received - P | |
| £ 0 | |
| B1.2 - Activities for generating funds - P | B1.11 - Fundraising trading costs - P |
| £ 0 | £ 0 |
| B1.3 - Investment income - P | B1.12 - Investment management costs - P |
| £ 0 | £ 0 |
| B1.4 - Incoming resources from charitable activities - P | B1.13 - Costs of charitable activities - P |
| £ 637,144 | £ 870,262 |
| | B1.13a - Grants to institutions - P |
| | £ 0 |
| | B1.14 - Governance costs - P |
| | £ 24,115 |
| B1.5 - Other incoming resources - P | B1.15 - Other resources expended - P |
| £ 0 | £ 0 |
| B1.6 - Total incoming resources - P | B1.16 - Total resources expended - P |
| £ 843,853 | £ 894,377 |
| B1.7 - Revaluations of tangible fixed assets - P | B1.17 - Support costs - P |
| £ 0 | £ 214,890 |
| B1.8 - Gains/losses on investment assets - P | B1.18 - Depreciation - P |
| £ 0 | £ 36,193 |
| B1.9 - Actuarial gains/losses on defined benefit pension schemes - P | B1.19 - Level of reserves (from TAR) - P |
| £ 0 | £ -211,322 |

B2 - ASSETS

B2.1 - Total fixed assets - P

£ 59,001

B2.1a - Fixed asset investments - P

£ 0

B2.2 - Total current assets - P

£ 22,963

B2.2a - Current asset investments - P

£ 0

B2.2b - Cash - P

£ 6,963

B2.3 - Creditors due within one year - P

£ 293,286

B2.4 - Long term creditors and provisions - P

£ 0

B2.7 - Total fixed assets (at start of year) - P

£ 95,194

B2.7a - Fixed asset investments (at start of year) - P

£ 0

B2.8 - Endowment funds - P

£ 0

B2.8 - Pension fund assets (liabilities) - P

£ 0

B2.9 - Restricted funds - P

£ 0

B2.10 - Unrestricted funds - P

£ -211,322

B2.6 - Total Net Assets (liabilities) - P

£ -211,322

B2.11 - Total Funds - P

£ -211,322

B3 - EMPLOYEES

B3.1 - Number of full-time equivalent employees - P

14

B4 - VOLUNTEERS (optional)

B4.1 - Number of UK volunteers - P

REPORTING SERIOUS INCIDENTS

Incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation should be reported to the Commission as soon as possible.

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- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly/old people).
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- Beneficiaries have been or are suspected of being abused or mistreated
- The charity has been subject to a criminal investigation or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

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- the information provided was correct
- it had been or would be brought to the attention of all the trustees
- that the trustees were satisfied that there are no further issues or matters that should have been brought to the attention of the Commission

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PO Box 1268
Liverpool, L69 3AR

Telephone

0845 300 0218

Email

enquiries@charitycommission.gsi.gov.uk

Annual Return 2008 (Online)



NARCONON LONDON

Charity Number: 1098004

Submitted on 27 May 2010

Some of the information you give in this form will become publicly available on the Register of Charities in accordance with the Charities Act 1993, as amended by the Charities Act 2006. These fields are marked - P

This form shows the information you have entered through the Annual Return 2008 Online.

The Annual Return was submitted online by MRS SHEILA MACLEAN on 27 May 2010. You do not need to send us a signed copy once the document has been submitted.

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A1 - FINANCIAL YEAR

This Annual Return should be completed for financial years ending on or after 1st January 2008.

| | |
|---------------------------|------------------|
| Financial year start - P: | 01 January 2008 |
| Financial year end - P: | 31 December 2008 |
| Next financial year end: | 31 December 2009 |

A2 - INCOME AND EXPENDITURE

This shows your charity's income and expenditure for the financial year shown at A1. PLEASE NOTE THESE FIGURES ARE ROUNDED TO THE NEAREST POUND.

| | |
|------------------|----------|
| Income - P: | £643,000 |
| Expenditure - P: | £607,000 |

A3 - CHARITY CONTACT

The contact details for your charity are printed below.

Your current contact is an: Individual

Title:

Personal Names:

Family Name:

Suffix:

Preferred Name - P:

MS SHEILA MACLEAN

Date of Birth:

Telephone - P:

02079297992

Mobile:

Your contact details as shown on
the Register of Charities are - P:

MS SHEILA MACLEAN
1 BRITANNIA ROAD
LONDON
1
BRITANNIA ROAD
1
E14 3RG

A4 - EMAIL FOR CHARITY COMMISSION USE

This is an address that will only be used by the Commission for contacting the charity, for example when issuing a password for our online services or for mailing reminders.

Your current email address for Commission
use:

A5 - EMAIL FOR PUBLIC DISPLAY

This is a public address that will be displayed on the Register of Charities.

Your current public email address - P: we.help@Drugsrehab.cs.uk

A6 - CHARITY WEBSITE

If the charity has its own website and we hold the address, a hyperlink will be available for the public to access the site from the charity's entry on the Register of Charities.

Your current charity website - P: www.drugrehab.co.uk

A7 & A8 - CURRENT AND NEW INDIVIDUAL TRUSTEES

Printed below is the list of trustees who are individuals that we currently hold for your charity.
The information supplied reflects the trustee body when the form is completed.

Please note, the addresses given should be the trustees' home address rather than a work or the charity address. Please ensure that we have a complete set of details for each trustee.

The names of any trustees with an incomplete set of details will not be recorded on our Register of Charities.

We publish only the names of trustee on the Register. We do not make other personal details publicly available. The Commission may email trustees who have given us a personal email address with important updates about trusteeship from time to time. Your charity has told us that their trustees **wish to receive these updates**.

Trustee 1

Title:

Personal Names:

Family Name:

Suffix:

Preferred Name - P:

MR MICHAEL WOODMANSEY

Date of Birth:

Address:

Post Code:

Telephone:

Email:

Chair of the Charity - P:

NO

Trustee 2

Title:

Personal Names:

Family Name:

Suffix:

Preferred Name - P:

MS SHEILA MACLEAN

Date of Birth:

Address:

Post Code:

Telephone:

Email:

Chair of the Charity - P:

YES

A9 - CORPORATE TRUSTEE

Your charity has no corporate trustees.

A10 - AREA OF OPERATION IN ENGLAND AND WALES

Shown below is the area in England and Wales that we currently hold for your charity - P.

- 1 Throughout England and Wales

A11 - AREA OF OPERATION OUTSIDE ENGLAND AND WALES

Your charity has not specified any countries of operation outside England and Wales.

A12 - CHARITY ACTIVITIES

Your charity has given us the following brief description of its current activities - **P**.

Reformation and rehabilitation of drug addicts

A13 - CHARITY'S MAIN BANK/BUILDING SOCIETY ACCOUNT

Below are the current details we hold about your main bank or building society account. Account details are not available to the public. For security purposes we have not printed the full account number.

Bank Name:

Sort Code:

Account Number:

Bank Account Name:

A14 - CHARITY CLASSIFICATION

Printed below are the details we currently hold for your charity.

WHAT your charity sets out to do - **P**:

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | 101 General Charitable Purposes |
| <input checked="" type="checkbox"/> | 102 Education/Training |
| <input type="checkbox"/> | 103 Medical/Health/Sickness |
| <input type="checkbox"/> | 104 Disability |
| <input type="checkbox"/> | 105 Relief of Poverty |
| <input type="checkbox"/> | 106 Overseas aid/Famine relief |
| <input type="checkbox"/> | 107 Accommodation/Housing |
| <input type="checkbox"/> | 108 Religious activities |
| <input type="checkbox"/> | 109 Arts/culture |
| <input type="checkbox"/> | 110 Sport/recreation |
| <input type="checkbox"/> | 111 Animals |
| <input type="checkbox"/> | 112 Environment/Conservation/Heritage |
| <input type="checkbox"/> | 113 Economic/Community development/Employment |
| <input type="checkbox"/> | 114 Other charitable purposes |

WHO your charity helps - **P**:

| | |
|-------------------------------------|--|
| <input type="checkbox"/> | 201 Children/Young people |
| <input type="checkbox"/> | 202 Elderly/Old People |
| <input type="checkbox"/> | 203 People with disabilities |
| <input type="checkbox"/> | 204 People of a particular ethnic or racial origin |
| <input type="checkbox"/> | 205 Other charities/Voluntary bodies |
| <input type="checkbox"/> | 206 Other defined groups |
| <input checked="" type="checkbox"/> | 207 General public/Mankind |

HOW your charity operates - **P**:

| | |
|-------------------------------------|--|
| <input type="checkbox"/> | 301 Makes grants to individuals |
| <input type="checkbox"/> | 302 Makes grants to organisations |
| <input type="checkbox"/> | 303 Provides other finance |
| <input type="checkbox"/> | 304 Provides human resources |
| <input type="checkbox"/> | 305 Provides buildings/facilities/open space |
| <input checked="" type="checkbox"/> | 306 Provides services |
| <input type="checkbox"/> | 307 Provides advocacy/advice/information |
| <input type="checkbox"/> | 308 Sponsors or undertakes research |
| <input type="checkbox"/> | 309 Acts as umbrella or resource body |
| <input type="checkbox"/> | 310 Other charitable activities |

DATA PROTECTION

Any information you provide to us will be held securely and in accordance with the rules on data protection. Your personal details will be treated as private and confidential and safeguarded and not disclosed to anyone unconnected with the Charity Commission unless you have consented to its release, or in certain circumstances where:

- we are **legally** obliged to do so;
- disclosure is deemed by the Commission to be **necessary** for the proper discharge of our statutory functions; or
- disclosure is deemed by the Commission to be **necessary** in compliance with our function as regulator of charities; or
- disclosure to a relevant public authority is deemed by the Commission to be both a **necessary** disclosure and subject to an **overriding public interest**.

We will ensure that any disclosure made for this purpose is proportionate, considers your right to privacy and is dealt with fairly and lawfully in accordance with the Data Protection Principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any Information however stored, about identifiable living individuals. As a 'data controller' under the Act, the Charity Commission must comply with its requirements.

PART B - Financial Information

The information below shows the figures you have provided to the Commission from your charity's accounts.

These answers are based on **charity-only accounts**.

B1 - RESOURCES

Incoming resources

B1.1 Voluntary income - P:

£ 0

B1.1a Legacies - P:

£ 0

B1.1b Endowments received - P:

£ 0

B1.2 Activities for generating funds - P:

£ 475,000

B1.3 Investment income - P:

£ 0

B1.4 Incoming resources from charitable activities - P:

£ 0

B1.5 Other incoming resources - P:

£ 168,000

B1.6 Total incoming resources - P:

£ 643,000

Resources expended

B1.7 Costs of generating voluntary income - P:

£ 0

B1.8 Fundraising trading costs - P:

£ 0

B1.9 Investment management costs - P:

£ 0

B1.10 Costs of charitable activities - P:

£ 0

B1.10a Grants to institutions - P:

£ 0

B1.11 Governance costs - P:

£ 12,400

B1.12 Other resources expended - P:

£ 594,600

B1.13 Total resources expended - P:

£ 607,000

B2 - OTHER RECOGNISED GAINS/LOSSES

B2.1 Revaluations of tangible fixed assets - P: B2.3 Gains/losses on investment assets - P:

£ 0

£ 0

B2.2 Actuarial gains/losses on defined benefit pension schemes - P:

£ 0

B3 - ASSETS AND LIABILITIES

| | |
|---|---|
| B3.1 Total fixed assets - P: | B3.7 Total fixed assets (at start of year) - P: |
| £ 37,000 | £ 68,000 |
| B3.1a Fixed asset investments - P: | B3.7a Fixed asset investments (at start of year) - P: |
| £ 0 | £ 0 |
| B3.2 Total current assets - P: | |
| £ 31,000 | |
| B3.2a Current asset investments - P: | |
| £ 0 | |
| B3.2b Cash - P: | |
| £ 0 | |
| B3.3 Creditors due within one year - P: | B3.8 Endowment funds - P: |
| £ 115,000 | £ 0 |
| B3.4 Long-term creditors and provisions - P: | B3.9 Restricted funds - P: |
| £ 6,000 | £ 0 |
| B3.5 Pension fund assets/(liabilities) - P: | B3.10 Unrestricted funds - P: |
| £ 0 | £ -53,000 |
| B3.6 Total net assets/(liabilities) - P: | B3.11 Total funds - P: |
| £ -53,000 | £ -53,000 |

B4 - ADDITIONAL INFORMATION

| | |
|--|--|
| B4.1 Support costs - P: | B4.4 Number of full-time equivalent employees - P: |
| £ 0 | 12 |
| B4.2 Depreciation charge for year - P: | B4.5 Number of UK volunteers (optional) - P: |
| £ 0 | 0 |
| B4.3 Level of reserves - P: | |
| £ 0 | |

REPORTING SERIOUS INCIDENTS

Incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation should be reported to the Commission as soon as possible.

If any of the serious incidents listed below have occurred since your last return, you should notify the Commission immediately if you have not already done so.

SERIOUS INCIDENTS

- Significant fraud or theft or loss of funds.
- Significant sums of money or other property donated to the charity from an unknown or unverified source.
- The charity (including individual staff or trustees or both) has a known or alleged link to a proscribed organisation or to terrorist or other unlawful activities.
- A person disqualified from acting as a trustee has been or is currently acting as a trustee of the charity.
- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly).
- The charity has no vetting procedure to ensure that a trustee or member of staff is eligible to act in the position he or she is being appointed to.
- Beneficiaries have been or are suspected of being abused or mistreated.
- The charity has been subject to a criminal investigation or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

When you report a serious incident we will generally ask you for further details. You may not have all of these but please be prepared to provide as much relevant information as possible about the incident. We are mainly concerned about criminal or unlawful activity, or very serious incidents about a charity that may affect its funds, property, beneficiaries or reputation. Some of the incidents listed may not actually be criminal, but do suggest risks of potential criminal activity or other risks which, if they became reality, would cause serious harm to the charity.

LEGAL OBLIGATION

Trustees must provide information about serious incidents as part of the charity's Annual Return. Failure to do so will be regarded as a breach of legal requirements.

ADVICE FOR THE TRUSTEES AND MANAGERS OF NARCONON LONDON

The following Guidance may be useful for your trustees. To view these publications, please visit our website at www.charitycommission.gov.uk/publications. If, after reading the guidance you require assistance or feel there is a matter on which you would benefit from advice, please call Charity Commission Direct on 0845 3000 218.

Trusteeship

CC30 Finding New Trustees

A 'start to finish' guide to help charities to recruit new trustees effectively and increase the range of skills and experience on their board. **Also includes useful information on vetting trustees and the Criminal Records Bureau which may be useful to existing trustees.**

CC3 The Essential Trustee

This publication replaces the previous CC3, Responsibilities of Trustees, provides guidance to all trustees, and those who are about to become trustees, on what is involved in being a charity trustee.

Reserves

RS13 Tell it like it is

Charities are urged to remove the mystique surrounding their reserves.

Sound Governance

CC10 Hallmarks of an Effective Charity

This guidance focuses on the achievements, performance and impact of an effective charity as well as the principles which the Commission expects charities and charity trustees to adhere to.

RS6 Milestones

Looks at the issues and phases of development that are relevant to charities, also includes a checklist of standard questions for trustees to consider at various stages of development.

CC34 Collaborative Working and Mergers

Guidance on collaborative working and mergers, highlighting both good practice and the practical help we can give.

Activities

RS15 Stand and Deliver

This publication presents the results of our survey on charities delivering public services, ranging from full-cost recovery to length of funding agreements. **May be useful for charities in receipt of public funding.**

Accountancy

RS14 In Their Own Words

The report illustrates how charities have responded in the SIR form's first year.

DECLARATION

Your Annual Return was submitted online by MRS SHEILA MACLEAN on 27 May 2010, telephone number 02079297992.

MRS SHEILA MACLEAN certified online that:

- the information provided was correct
- it had been or would be brought to the attention of all the trustees
- that the trustees were satisfied that there are no serious incidents or other matters which they should have brought to the attention of the Commission and had not done so already.

Those who give answers that they know are untrue or misleading may be committing an offence.

CONTACT DETAILS

Address

The Charity Commission
PO Box 1300
Liverpool
L69 3BF

Email

enquiries@charitycommission.gsi.gov.uk

Telephone

0845 3000 218

Textphone

0845 3000 219

Web

www.charitycommission.gov.uk

SD 10/11
NLC
Cash

The Companies Acts 1985 and 1989
Company Limited by Guarantee and not having a Share Capital

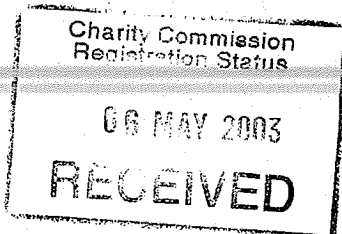


4305687

*Certified a true
copy of the original*
Hodkin & Company
Solicitors
42-44 Copthorne Road
Felbridge, East Grinstead
West Sussex RH19 2NS

Memorandum of Association of
Narconon London

1. The Company's name is Narconon London (and in this document it is called "the Charity").
2. The Charity's registered office is to be situate in England and Wales.
3. The Charity's objects ("the Objects") are:
 - (1) to reform and rehabilitate persons who are for the time being or who have at any time been drug addicts;
 - (2) to reform and rehabilitate persons who have at any time been convicted (whether in the United Kingdom or elsewhere) of any crime;
 - (3) to promote and encourage in such manner as the Charity shall think fit research into any matters relating to the causation prevention diagnosis or treatment of drug addiction and the dissemination of the results of any such research to the public.
4. In furtherance of the Objects but not otherwise the Charity may exercise the following powers:
 - (1) to provide funds for the setting up or support of academies, libraries, chapels, benevolent institutions, charitable institutions, schools or study centres;
 - (2) to provide funds to be utilised in the publication of books and other literature;
 - (3) to raise funds and to receive and accept contributions by way of subscription, donation, and otherwise for religious purposes;
 - (4) to invest monies of the Charity surplus to immediate requirements in or upon such investments, securities or property as may be thought fit but subject always to such conditions and limitations (if any) as may from time to time be imposed by law;
 - (5) to purchase, taken on lease, or in exchange, hire or otherwise acquire, any real or personal property and any rights or privileges required for the purposes of the Charity;
 - (6) subject to such consents as may be required by law to insure, sell, let, mortgage, dispose of or turn to account all or any of the property and funds of the Charity;
 - (7) subject to such consents as may be required by law to raise or borrow money for the



purposes of the Charity on such terms and on such security as shall be thought fit;

- (8) to establish and support or aid in the establishment and support of any charitable association or institutions and to subscribe or guarantee money for any charitable purposes in any way connected with the object of the Charity;
 - (9) to take and accept any gifts of property, whether or not subject to special trusts;
 - (10) subject to clause 5 below to employ such staff, as are necessary for proper pursuit of the Objects and to make all reasonable and necessary provision for the payment of pensions and superannuation to staff and their dependants;
 - (11) to establish or support any charitable trusts, associations or institutions formed for the Objects;
 - (15) to co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the Objects or similar charitable purposes and to exchange information and advice with them;
 - (16) to do all such other lawful things as are necessary for the achievement of the Objects.
5. The income and property of the Charity shall be applied solely towards the promotion of the Objects and no part shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise by way of profit to members of the Charity and no trustee shall be appointed to any office of the Charity paid by salary or fees or receive any remuneration or other benefit in money or money's worth from the Charity; Provided that nothing in this document shall prevent any payment in good faith by the Charity:
- (1) of the usual professional charges for business done by any trustee who is a solicitor, accountant or other person engaged in a profession, or by any partner of his or hers, when instructed by the Charity to act in a professional capacity on its behalf; Provided that at no time shall a majority of the trustees benefit under this provision and that a trustee shall withdraw from any meeting at which his or her appointment or remuneration, or that of his or her partner, is under discussion;
 - (2) of reasonable and proper remuneration for any services rendered to the Charity by any member, officer or servant of the Charity who is not a trustee;
 - (3) of interest on money lent by any member of the Charity or trustee at a reasonable and proper rate per annum not exceeding 2 per cent less than the published base lending rate of a clearing bank to be selected by the trustees;
 - (4) of fees, remuneration or other benefit in money or money's worth to any company of which a trustee may also be a member holding not more than 1/100th part of the issued capital of that company;
 - (5) of reasonable and proper rent for premises demised or let by any member of the Charity or a trustee;
 - (6) to any trustee of reasonable out-of-pocket expenses.

6. The liability of the members is limited.
7. Every member of the Charity undertakes to contribute such amount as may be required (not exceeding £10) to the Charity's assets if it should be wound up while he or she is a member or within one year after he or she ceases to be a member, for payment of the Charity's debts and liabilities contracted before he or she ceases to be a member, and of the costs charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves.
8. If the Charity is wound up or dissolved and after all its debts and liabilities have been satisfied there remains any property it shall not be paid to or distributed among the members of the Charity, but shall be given or transferred to some other charity or charities having objects similar to the Objects which prohibits the distribution of its or their income and property to an extent at least as great as is imposed on the Charity by Clause 5 above, chosen by the members of the Charity at or before the time of dissolution and if that cannot be done then to some other charitable object.

WE, the persons whose names and addresses are written below, wish to be formed into a company under this memorandum of association.

Signatures, Names and Addresses of Subscribers

SHEILA MACLEAN
Flat 2
51 Eaton Place
London SW1X 8DE

JOHN BUCKLEY
1 Orchard Way
East Grinstead
West Sussex RH19 1AY

DATED this ~~16~~ day of *October* 2001

Witness to the above Signatures:

Name:

JEANNE T. T. T. T.

Address:

15 Palomar Ave #56

Occupation:

USAR 1 CALIFORNIA 9291 -
USA

DIRECTOR OF EXPANSION

The Companies Acts 1985 and 1989
Company Limited by Guarantee and not having a Share Capital

Articles of Association of
Narconon London

INTERPRETATION

1. In these articles:

"the Charity" means the company intended to be regulated by these articles;

"the Act" means the Companies Act 1985 including any statutory modification or re-enactment thereof for the time being in force;

"the articles" means these Articles of Association of the Charity;

"the Commissioners" means the Charity Commissioners for England and Wales;

"clear days" in relation to the period of a notice means the period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect;

"executed" includes any mode of execution;

"the memorandum" means the Memorandum of Association of the Charity;

"office" means the registered office of the Charity;

"the seal" means the common seal of the Charity if it has one;

"secretary" means the secretary of the Charity or any other person appointed to perform the duties of the secretary of the Charity, including a joint, assistant or deputy secretary;

"the trustees" means the directors of the Charity (and "trustee" has a corresponding meaning);

"the United Kingdom" means Great Britain and Northern Ireland.

Words importing the masculine gender only shall include the feminine gender.

Subject as aforesaid, words or expressions contained in these Articles shall, unless the context requires otherwise, bear the same meaning as in the Act.

MEMBERS

2. (1) The subscribers to the memorandum and such other persons or organisations as are admitted to membership in accordance with the rules made under Article 61 shall be members of the Charity. No persons shall be admitted a member of the Charity unless his application for membership is approved by the trustees.

(2) Unless the trustees of the Charity in general meeting shall make other provision under Article 61, the trustees may in their absolute discretion permit any members of the Charity to retire, provided that after such retirement the number of members is not less than two.

GENERAL MEETINGS

3. The Charity shall hold an annual general meeting each year in addition to any other meetings in that year, and shall specify the meeting as such in the notices calling it; and not more than 15 months shall elapse between the date of one annual general meeting of the Charity and the next; Provided that so long as the Charity holds its first annual general meeting within 18 months of its incorporation, it need not hold it in the year of its incorporation or in the following year. The annual general meeting shall be held at such times and places as the trustees shall appoint. All general meetings other than annual general meetings shall be called extraordinary general meetings.

4. The trustees may call general meetings and, on the requisition of members pursuant to the provisions of the Act, shall forthwith proceed to convene an extraordinary general meeting for a date not later than eight weeks after receipt of the requisition. If there are not within the United Kingdom sufficient trustees to call a general meeting, any trustee or any member of the Charity may call a general meeting.

NOTICE OF GENERAL MEETINGS

5. An annual general meeting and an extraordinary general meeting called for the passing of a special resolution appointing a person as a trustee shall be called by at least 21 clear days' notice but a general meeting may be called by shorter notice if it is so agreed:

(1) in the case of an annual general meeting, by all the members entitled to attend and vote; and

(2) in the case of any other meeting by a majority together holding not less than 95 per cent. of the total voting rights at the meeting of all the members. The notice shall specify the time and place of the meeting and the general nature of the business to be transacted and, in the case of an annual general meeting, shall specify the meeting as such. The notice shall be given to all the members and to the trustees and auditors.

6. The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting.

PROCEEDINGS AT GENERAL MEETINGS

7. No business shall be transacted at any meeting unless a quorum is present. Three persons entitled to vote upon the business to be transacted, each being a member or a duly authorised representative of a member organisation, or one-tenth of the total number of such persons for the time

being, whichever is the greater, shall constitute a quorum.

8. If a quorum is not present within half an hour from the time appointed for the meeting, or if during a meeting a quorum ceases to be present, the meeting shall stand adjourned to the same day in the next week at the same time and place or to such time and place as the trustees may determine.

9. The chairman, if any of the trustees or in his absence some other trustee nominated by the trustees shall preside as chairman of the meeting, but if neither the chairman nor such other trustee (if any) be present within 15 minutes after the time appointed for holding the meeting and willing to act, the trustees present shall elect one of their number to be chairman and if there is only one trustee present and willing to act, he shall be chairman.

10. If no trustee is willing to act as chairman, or if no trustee is present within fifteen minutes after the time appointed for holding the meeting, the members present and entitled to vote shall choose one of their number to be chairman.

11. A trustee shall, notwithstanding that he is not a member, be entitled to attend and speak at any general meeting.

12. The chairman may, with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had adjournment not taken place. When a meeting is adjourned for 14 days or more, at least seven clear days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to give any such notice.

13. A resolution put to the vote of a meeting shall be decided on a show of hands unless before, or on the declaration of the result of, the show of hands a poll is duly demanded. Subject to the provisions of the Act, a poll may be demanded:

- (1) by the chairman; or
- (2) by at least two members having the right to vote at the meeting; or
- (3) by a member or members representing not less than one-tenth of the total voting rights of all the members having the right to vote at the meeting.

14. Unless a poll is duly demanded a declaration by the chairman that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.

15. The demand for a poll may be withdrawn, before the poll is taken, but only with the consent of the chairman. The withdrawal of a demand for a poll shall not invalidate the result of a show of hands declared before the demand for the poll was made.

16. A poll shall be taken as the chairman directs and he may appoint scrutineers (who need not be members) and fix a time and place for declaring the results of the poll. The results of the poll shall be deemed to be the resolution of the meeting at which the poll is demanded.

17. In the case of an equality of votes, whether on a show of hands or on a poll, the chairman shall be entitled to a casting vote in addition to any other vote he may have.

18. A poll demanded on the election of a chairman or on a question of adjournment shall be taken immediately. A poll demanded on any other question shall be taken either immediately or at such time and place as the chairman directs not being more than thirty days after the poll is demanded. The demand for a poll shall not prevent continuance of a meeting for the transaction of any business other than the question on which the poll is demanded. If a poll is demanded before the declaration of the result of a show of hands and the demand is duly withdrawn, the meeting shall continue as if the demand had not been made.

19. No notice need be given of a poll not taken immediately if the time and place at which it is to be taken are announced at the meeting at which it is demanded. In other cases at least seven clear days' notice shall be given specifying the time and place at which the poll is to be taken.

VOTES OF MEMBERS

20. Subject to Article 17, every member shall have one vote.

21. No member shall be entitled to vote at any general meeting unless all moneys then payable by him to the Charity have been paid.

22. No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the chairman whose decision shall be final and conclusive.

23. A vote given or poll demanded by the duly authorised representative of a member organisation shall be valid notwithstanding the previous determination of the authority of the person voting or demanding a poll unless notice of the determination was received by the Charity at the office before the commencement of the meeting or adjourned meeting at which the vote is given or the poll demanded or (in the case of a poll taken otherwise than on the same day as the meeting or adjourned meeting) the time appointed for taking the poll.

24. Any organisation which is a member of the Charity may by resolution of its Council or other governing body authorise such persons as it thinks fit to act as its representative at any meeting of the Charity, and the person so authorised shall be entitled to exercise the same powers on behalf of the organisation which he represents as the organisation could exercise if it were an individual member of the Charity.

TRUSTEES

25. The number of trustees shall be not less than three but (unless otherwise determined by ordinary resolution) shall not be subject to any maximum.

26. The first trustees shall be those persons named in the statement delivered pursuant to section 10(2) of the Act, who shall be deemed to have been appointed under the articles. Future trustees shall be appointed as provided subsequently in the articles.

POWERS OF TRUSTEES

27. Subject to the provisions of the Act, the memorandum and the articles and to any directions given by special resolution, the business of the Charity shall be managed by the trustees who may exercise all the powers of the Charity. No alteration of the memorandum or the articles and no such direction shall invalidate any prior act of the trustees which would have been valid if that alteration had not been made or that direction had not been given. The powers given by this article shall not be limited by any special power given to the trustees by the articles and a meeting of trustees at which a quorum is present may exercise all the powers exercisable by the trustees.

28. In addition to all powers hereby expressly conferred upon them and without detracting from the generality of their powers under the articles the trustees shall have the following powers, namely:

- (1) to expend the funds of the Charity in such a manner as they shall consider most beneficial for the achievement of the Objects and to invest in the name of the Charity such part of the funds as they may see fit and to direct the sale or transposition of any such investments and to expend the proceeds of any such sale in furtherance of the objects of the Charity;
- (2) to enter into contracts on behalf of the Charity.

APPOINTMENT AND RETIREMENT OF TRUSTEES

29. At the first annual general meeting all the trustees shall retire from office, and at every subsequent annual general meeting one third of the trustees who are subject to retirement by rotation or, if their number is not three or a multiple of three, the number nearest to one third shall retire from office; but, if there is only one trustee who is subject to retirement by rotation, he shall retire.

30. Subject to the provisions of the Act, the trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment, but as between persons who become or were last reappointed trustees on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.

31. If the Charity at the meeting at which a trustee retires by rotation, does not fill the vacancy the retiring trustee shall, if willing to act, be deemed to have been reappointed unless at the meeting it is resolved not to fill the vacancy or unless a resolution for the reappointment of the trustee is put to the meeting and lost.

32. No person other than a trustee retiring by rotation shall be appointed or reappointed a trustee at any general meeting unless he is recommended by the trustees.

33. No persons may be appointed as a trustee:

- (1) unless he has attained the age of 18 years; or
- (2) in circumstances such that, had he already been a trustee, he would have been disqualified from acting under the provision of Article 38; and
- (3) he is in good standing with Narconon International; and the trustees have received written confirmation from Narconon International that he is in good standing not more than 28 days before the appointment.

34. Not less than seven nor more than 28 clear days before the date appointed for holding a general meeting notice shall be given to all persons who are entitled to receive notice of the meeting of any person (other than a trustee retiring by rotation at the meeting) who is recommended by the trustees for appointment or reappointment as a trustee at the meeting or in respect of whom notice has been duly given to the Charity of the intention to propose him at the meeting for appointment or reappointment as a trustee. The notice shall give the particulars of that person which would, if he were so appointed or reappointed, be required to be included in the Charity's register of trustees.

35. Subject as aforesaid, the Charity may by ordinary resolution appoint a person who is willing to act to be a trustee either to fill a vacancy or as an additional trustee and may also determine the rotation in which any additional trustees are to retire.

36. The trustees may appoint a person who is willing to act to be a trustee either to fill a vacancy or as an additional trustee provided that the appointment does not cause the number of trustees to exceed any number fixed by or in accordance with the articles as the maximum number of trustees. A trustee so appointed shall hold office only until the next following annual general meeting and shall not be taken into account in determining the trustees who are to retire by rotation at the meeting. If not reappointed at such annual general meeting, he shall vacate office at the conclusion thereof.

37. Subject as aforesaid, a trustee who retires at an annual general meeting, may, if willing to act, be reappointed.

DISQUALIFICATION AND REMOVAL OF TRUSTEES

38. A trustee shall cease to hold office if:

- (1) he ceases to be a trustee by virtue of any provision in the Act or is disqualified from acting as a trustee by virtue of section 72 of the Charities Act 1993 (or any statutory re-enactment or modification of that provision);
- (2) he becomes incapable by reason of mental disorder, illness or injury of managing and administering his own affairs; -
- (3) he resigns his office by notice to the Charity (but only if at least two trustees will remain in office when the notice of resignation is to take effect); or
- (4) he is absent without permission of the trustees from all their meetings held within a period of six months and the trustees resolve that his office is vacated;
- (5) the Charity or any trustee receives a written notice from Narconon International that he is no longer in good standing with Narconon International;
- (6) he is removed by ordinary resolution either by the trustees, or by the members in general meeting.

TRUSTEES' EXPENSES

39. The trustees may be paid all reasonable travelling, hotel and other expenses properly incurred by them in connection with their attendance at meetings of trustees or committees of trustees or general meetings or otherwise in connection with the discharge of their duties, but shall otherwise be paid no

remuneration.

TRUSTEES' APPOINTMENTS

40. Subject to the provisions of the Act and to Clause 5 of the memorandum, the trustees may appoint one or more of their number to the unremunerated office of managing director or to any other unremunerated executive office under the Charity. Any such appointment may be made upon such terms as the trustees determine. Any appointment of a trustee to an executive office shall terminate if he ceases to be a trustee. A managing director and a trustee holding any other executive office shall not be subject to retirement by rotation.

41. Except to the extent permitted by clause 5 of the memorandum, no trustee shall take or hold any interest in property belonging to the Charity or receive remuneration or be interested otherwise than as a trustee in any other contract to which the Charity is a party.

PROCEEDINGS OF TRUSTEES

42. Subject to the provisions of the articles, the trustees may regulate their proceedings as they think fit. A trustee may, and the secretary at the request of a trustee shall, call a meeting of the trustees. It shall not be necessary to give notice of a meeting to a trustee who is absent from the United Kingdom. Questions arising at a meeting shall be decided by a majority of votes. In the case of an equality of votes, the chairman shall have a second or casting vote.

43. The quorum for the transaction of the business of the trustees may be fixed by the trustees but shall not be less than one-third of their number or two trustees, whichever is the greater.

44. The trustees may act notwithstanding any vacancies in their number, but, if the number of trustees is less than the number fixed as the quorum, the continuing trustees or trustee may act only for the purpose of filling vacancies or of calling a general meeting.

45. The trustees may appoint one of their number to be the chairman of their meetings and may at any time remove him from that office. Unless he is unwilling to do so, the trustee so appointed shall preside at every meeting of trustees at which he is present. But if there is no trustee holding that office, or if the trustee holding it is unwilling to preside or is not present within five minutes after the time appointed for the meeting, the trustees present may appoint one of their number to be chairman of the meeting.

46. The trustees may appoint one or more sub-committees consisting of three or more trustees for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the trustees would be more conveniently undertaken or carried out by a sub-committee: provided that all acts and proceedings of any such sub-committees shall be fully and promptly reported to the trustees.

47. All acts done by a meeting of trustees, or of a committee of trustees, shall, notwithstanding that it be afterwards discovered that there was a defect in the appointment of any trustee or that any of them were disqualified from holding office, or had vacated office, or were not entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had continued to be a trustee and had been entitled to vote.

48. A resolution in writing, signed by all the trustees entitled to receive notice of a meeting of

trustees or of a committee of trustees, shall be as valid and effective as if it had been passed at a meeting of trustees or (as the case may be) a committee of trustees duly convened and held. Such a resolution may consist of several documents in the same form, each signed by one or more of the trustees,

49. Any bank account in which any part of the assets of the Charity is deposited shall be operated by the trustees and shall indicate the name of the Charity. All cheques and orders for the payment of money from such account shall be signed by at least two persons appointed by the trustees.

SECRETARY

50. Subject to the provisions of the Act, the secretary shall be appointed by the trustees for such term, at such remuneration (if not a trustee) and upon such conditions as they may think fit: and any secretary so appointed may be removed by them.

MINUTES

51. The trustees shall keep minutes in books kept for the purpose:

- (1) of all appointments of officers made by the trustees: and
- (2) of all proceedings at meetings of the Charity and of the trustees and of committees of trustees including the names of the trustees present at each such meeting.

THE SEAL

52. The seal shall only be used by the authority of the trustees or of a committee of trustees authorised by the trustees. The trustees may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a trustee and by the secretary or by a second trustee

ACCOUNTS

53. (1) Accounts shall be prepared in accordance with the provisions of Part VII of the Act.
- (2) The trustees shall comply with their obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to:
- (i) the keeping of accounting records for the Charity;
 - (ii) the preparation of annual statements of account for the Charity;
 - (iii) the auditing or independent examination of the statements of account of the Charity;
and
 - (iv) the transmission of the statements of account of the Charity to the Commissioners.

ANNUAL REPORT

54. The trustees shall comply with their obligations under the Charities Act 1993 (or any statutory

re-enactment or modification of that Act) with regard to the preparation or an annual report and its transmission to the Commissioners.

ANNUAL RETURN

55. The trustees shall comply with their obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an annual return and its transmission to the Commissioners.

NOTICES

56. Any notice to be given to or by any person pursuant to the articles shall be in writing except that a notice calling a meeting of the trustees need not be in writing.

57. The Charity may give any notice to a member either personally or by sending it by post in a prepaid envelope addressed to the member at his registered address or by leaving it at that address. A member whose registered address is not within the United Kingdom and who gives to the company an address within the United Kingdom at which notices may be given to him shall be entitled to have notices given to him at that address, but otherwise no such member shall be entitled to receive any notice from the Charity.

58. A member present in person at any meeting of the Charity shall be deemed to have received notice of the meeting and, where necessary, of the purposes for which it was called.

59. Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given. A notice shall be deemed to be given at the expiration of 48 hours after the envelope containing it was posted.

INDEMNITY

60. Subject to the provisions of the Act every trustee or other officer or auditor of the Charity shall be indemnified out of the assets of the Charity against any liability incurred by him in that capacity in defending any proceedings, whether civil or criminal, in which judgment is given in his favour or in which he is acquitted or in connection with any application in which relief is granted to him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Charity.

RULES

61 (1) The trustees may from time to time make such rules or bye laws as they may deem necessary or expedient or convenient for the proper conduct and management of the Charity and for the purposes of prescribing classes of and conditions of membership, and in particular but without prejudice to the generality of the foregoing, they may by such rules or bye laws regulate:

- (i) the admission and classification of members of the Charity (including the admission or organisations to membership) and the rights and privileges of such members, and the conditions of membership and the terms on which members may resign or have their membership

terminated and the entrance fees, subscriptions and other fees or payments to be made by members;

(ii) the conduct of members of the Charity in relation to one another, and to the Charity's servants;

(iii) the setting aside of the whole or any part or parts of the Charity's premises at any particular time or times for any particular purpose or purposes;

(iv) the procedure at general meetings and meetings of the trustees and committees of the trustees in so far as such procedure is not regulated by the articles;

(v) generally, all such matters as are commonly the subject matter of company rules.

(2) The Charity in general meeting shall have power to alter, add to or repeal the rules or bye laws and the trustees shall adopt such means as they think sufficient to bring to the notice of members of the Charity all such rules or bye laws, which shall be binding on all members of the charity. Provided that no rule or bye law shall be inconsistent with, or shall affect or repeal anything contained in, the memorandum or the articles.

DISSOLUTION

62. Clause 8 of the memorandum relating to the winding up and dissolution of the Charity shall have effect as if its provisions were repeated in the articles.

WE, the persons whose names and addresses are written below, wish to be formed into a company under this memorandum of association.

Signatures, Names and Addresses of Subscribers

SHEILA MACLEAN
Flat 2
51 Eaton Place
London SW1X 8DE

JOHN BUCKLEY
1 Orchard Way
East Grinstead
West Sussex RH19 1AY

DATED this 16 day of October 2001

Witness to the above Signatures:

Name:

Address:

Occupation:

FRANK THOMAS FSB
15 FARMING AVE
CARLETON CALIFORNIA USA

DATE OF EXPIRATION

NARCONON LONDON
Company Number 4305687

SPECIAL RESOLUTION

At a meeting of the Trustees held on 30th April 2003, it was resolved

THAT the company's Memorandum and Articles of Association be amended as follows:

- (1) By the deletion of Clause 3(2) of the Memorandum and the insertion of the following as Clause 3(2), namely:

"to assist in the reformation and rehabilitation of persons who have at any time been convicted (whether in the United Kingdom or elsewhere) of any crime;"

- (2) By the insertion of the following new Clause 3(3) of the Memorandum, namely:

"to advance the education of the public and/or persons who are or have been dependent upon or affected by the use of drugs about all matters relating to drug abuse/addiction in particular by the provision of advice, information and support."

- (3) By the deletion of the present Clause 3(3) of the Memorandum;

- (4) By the insertion of a new Clause 4(1) of the Memorandum as follows, namely:

"to promote and encourage in such manner as the Charity shall think fit research into any matters relating to the causation prevention diagnosis or treatment of drug addiction and the dissemination of the results of any such research to the public;" and

- (5) By the renumbering of sub-clauses 4(1) to 4(13) of the Memorandum as sub-clauses 4(2) to 4(14).

(Signed)

.....
For and on behalf of the Board of Trustees

*Certified a true copy
of the original*

Hodkin & Company
Solicitors
42-44 Copthorne Road
Felbridge, East Grinstead
West Sussex RH19 2NS



CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

Company No. 4305687

The Registrar of Companies for England and Wales hereby certifies that

NARCONON LONDON

is this day incorporated under the Companies Act 1985 as a private company and that the company is limited.

Given at Companies House, London, the 16th October 2001

*Certified a true copy
of the original*

Hodkin & Company
Solicitors
42-44 Copthorne Road
Felbridge, East Grinstead
West Sussex RH19 2NS

L. CONNELLY

For The Registrar Of Companies



C O M P A N I E S H O U S E

Charity Commission
Registration Status

06 MAY 2003

DO NOT WRITE

Charity Registration No. 1098004

Company Registration No. 04305687 (England and Wales)

NARCONON LONDON

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2009

NARCONON LONDON

LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|-------------------|--|
| Trustees | Sheila MacLean RGN Michael Woodmansey |
| Secretary | Sheila MacLean RGN |
| Charity number | 1098004 |
| Company number | 04305687 |
| Principal address | Caple Ne Ferne 2 Albany Road St Leonards on Sea West Sussex TN38 0LN |
| Registered office | 42-44 Copthorne Road Felbridge East Grinstead RH19 2NS West Sussex |
| Auditors | Derek Field and Co. 37 High Street East Grinstead West Sussex RH19 3AF |
| Bankers | National Westminster Bank Plc 15 London Road East Grinstead West Sussex RH19 1GP |
| Solicitors | Hodkin and Company 42-44 Copthorne Road Felbridge East Grinstead RH19 2NS West Sussex |

NARCONON LONDON

CONTENTS

| | Page |
|---|--------|
| Trustees' report | 1 - 3 |
| Statement of trustees' responsibilities | 4 |
| Independent auditors' report | 5 - 6 |
| Statement of financial activities | 7 |
| Balance sheet | 8 |
| Notes to the accounts | 9 - 13 |

NARCONON LONDON

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2009

The trustees present their report and accounts for the year ended 31 December 2009.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is a company limited by guarantee governed by its Memorandum and Articles of Association dated 16th October 2001 and amended by special resolution of 30th April 2003 to clarify its objectives.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Sheila MacLean RGN

Michael Woodmansey

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Recruitment and appointment of trustees

No new trustees were appointed in the year but the policy on recruitment and appointment is that they are given an induction pack consisting of the Trust's governing documents, the latest annual report and accounts, minutes of the most recent trustees' meeting, the newsletter, and the Charity Commission's Publication CC3a: THE ESSENTIAL TRUSTEE. They are encouraged to download and study the full document CC3.

Organisational structure

Narconon London operates in the fields of drug abuse and criminal rehabilitation.

It is governed by two trustees who meet from time to time in the year.

It engaged in its fourth year of activities at Caple Ne Ferne, St Leonards on Sea. The facility is managed with a defined organisational structure under the day-to-day direction of a chief executive who has delegated authority for operational matters.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

The charity operates as an independant entity. It has fraternal links to a world-wide network of Narconons which pursue the same objectives. The network of is headed by Narconon International of Los Angeles which provides technical help and advice.

Objectives and activities

The charity's objectives are the reformation and rehabilitation of drug addicts and the advancement of education and public awareness in this area using the technology of L Ron Hubbard.

The continuing activity is to provide drug rehabilitation by using an entirely drug-free social education programme.

NARCONON LONDON

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2009

Achievements and performance

We were successful in getting students through the Narconon programme who thereafter had drug-free lives to the benefit of themselves and the community

There has been increasing public interest in Narconon and we expended resources to facilitate the increased delivery of services over the long-term.

Our desire to expand and improve facilities placed a strain on our financial budget. We were materially helped by Narconon International who donated £60,220.

We were able to enrol more voluntary help - mainly on a part-time basis - particularly in administrative and book-keeping posts. All staff members worked extremely hard to produce the results we are now witnessing in terms of successful programme outcomes. When questioned the reason most often given by staff and volunteers for their dedication was "Narconon is immensely valuable, it is needed and wanted, and we can see for ourselves that it very definitely works."

The implications of these successes have begun to impact on the wider field of drug and alcohol treatment in the UK and specifically on the "drug free" model of rehabilitation, in which Narconon plays a pivotal role.

We continued on our First Step programme. This is a programme for those who cannot fit residential addiction recovery training into their availability of time and / or finance. Assistance is given to support students unable to totally fund themselves.

The trustees are also developing the recently founded "Friends of Narconon" community support operation to not only raise awareness of Narconon's successes but also to provide local forums in major towns and cities for the raising of charitably donated funds.

Financial review

The financial position is reflected in the financial statements.

We achieved a surplus in the year of £18,933, but this was after receiving donations of £63,892 of which £60,220 came from Narconon International.

The financial downturn and the credit crunch in 2008 has affected the ability of students to pay fees and we have had to adjust our operations to the changed financial climate.

Income exceeded expenditure by £18,933 and reduced the accumulated deficit of funds to £163,980

The financial security of the activity has been assisted by donations received from Narconon International.

Disclosure of information to auditors

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

NARCONON LONDON

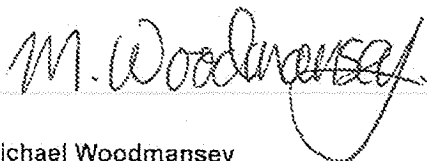
TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2009

Auditors

A resolution dealing with the appointment of auditors for the ensuing year will be put to the members.

On behalf of the board of trustees



Michael Woodmansey

Trustee

Dated: 2 December 2011

NARCONON LONDON

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees, who are also the directors of Narconon London for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

NARCONON LONDON

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF NARCONON LONDON

We have audited the accounts of Narconon London for the year ended 31 December 2009 set out on pages 7 to 13. These accounts have been prepared under the accounting policies set out on page 9.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As described in the statement of trustees' responsibilities, the trustees, who are also the directors of Narconon London for the purposes of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the accounts give a true and fair view.

The trustees have elected for the accounts to be audited in accordance with the Charities Act 1993 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with section 44 of that Act.

Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the accounts give a true and fair view and are prepared in accordance with the Companies Act 2006. We also report to you if, in our opinion, the information given in the Trustees' Report is not consistent with those accounts, the charity has not kept adequate accounting records, if the charity's accounts are not in agreement with the accounting records and returns, or if we have not received all the information and explanations we require for our audit.

We read the Trustees' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the accounts, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

We could not locate copy sales invoices for a substantial part of the year and despite other work were unable to adequately verify the sales income.

NARCONON LONDON

INDEPENDENT AUDITORS' REPORT (CONTINUED) TO THE TRUSTEES OF NARCONON LONDON

Qualified opinion limitation in scope of audit

Except for any adjustments that might have been necessary if the full information had been available concerning the sales invoices,

In our opinion:

- the accounts give a true and fair view in accordance with United Kingdom Generally Accepted Accounting Practice of the state of the charity's affairs as at 31 December 2009 and of its incoming resources and application of resources in the year then ended;
- the accounts have been properly prepared in accordance with the Companies Act 1985; and
- In respect of the limitation of our work relating to sales invoices we have not obtained all the information and explanations that we considered necessary for the purposes of our audit and we were unable to determine whether proper accounting records have been maintained.

D B M Field FCA (Senior Statutory Auditor)
for and on behalf of Derek Field and Co.

Chartered Accountants
Statutory Auditor
37 High Street
East Grinstead
West Sussex
RH19 3AF

Dated: 2 December 2011

NARCONON LONDON

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2009

| | Notes | 2009 £ | 2008 £ |
|---|-------|------------------|------------------|
| <u>Incoming resources from generated funds</u> | | | |
| Donations and legacies | 2 | 63,892 | 222,855 |
| Activities for generating funds | | 508,000 | 439,623 |
| Total incoming resources | | 571,892 | 662,478 |
| <u>Resources expended</u> | 3 | | |
| Charitable activities | | | |
| Provision of courses | | 540,865 | 617,146 |
| Governance costs | | 12,094 | 16,923 |
| Total resources expended | | 552,959 | 634,069 |
| Net income for the year/ Net movement in funds | | 18,933 | 28,409 |
| Fund balances at 1 January 2009 | | (182,913) | (211,322) |
| Fund balances at 31 December 2009 | | (163,980) | (182,913) |

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

NARCONON LONDON

BALANCE SHEET

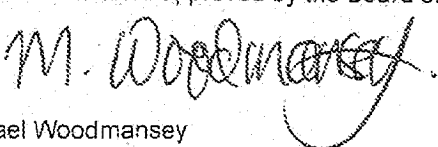
AS AT 31 DECEMBER 2009

| | Notes | 2009 £ | £ | 2008 £ | £ |
|--|-------|--------------|------------------|---------------|------------------|
| Fixed assets | | | | | |
| Tangible assets | 8 | | - | | 22,832 |
| Current assets | | | | | |
| Debtors | 9 | - | | 16,000 | |
| Cash at bank and in hand | | 6,782 | | 17,863 | |
| | | <u>6,782</u> | | <u>33,863</u> | |
| Creditors: amounts falling due within one year | 10 | (170,762) | | (239,608) | |
| Net current liabilities | | | (163,980) | | (205,745) |
| Total assets less current liabilities | | | <u>(163,980)</u> | | <u>(182,913)</u> |
| Income funds | | | | | |
| Unrestricted funds | | | (163,980) | | (182,913) |
| | | | <u>(163,980)</u> | | <u>(182,913)</u> |

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2009, although an audit has been carried out under section 43 of the Charities Act 1993. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The accounts were approved by the Board on 2 December 2011


Michael Woodmansey
Trustee

Company Registration No. 04305687

NARCONON LONDON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2009

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Income arising from the provision of courses is recognised as earned. Income from donations is recognised where there is entitlement and certainty of receipt.

1.3 Resources expended

Expenditure is recognised when a liability is incurred.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

| | |
|-----------------------|------------------------------|
| Leasehold property | over the period of the lease |
| Plant and machinery | 4 years |
| Fixtures and fittings | 4-7 years |

2 Donations and legacies

| | 2009 £ | 2008 £ |
|-----------|-----------|-----------|
| Donations | 63,892 | 222,855 |

The principal donations in the year were from Narconon International of £60,220 (2008 - £211,450)

NARCONON LONDON

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2009

3 Total resources expended

| | Staff costs £ | Depreciation £ | Other costs £ | Total 2009 £ | Total 2008 £ |
|------------------------------|---------------------|-------------------|---------------------|--------------------|--------------------|
| Charitable activities | | | | | |
| Provision of courses | | | | | |
| Direct expenditures | 168,618 | - | 287,839 | 456,457 | 472,768 |
| Support costs | - | 22,831 | 61,577 | 84,408 | 144,378 |
| | 168,618 | 22,831 | 349,416 | 540,865 | 617,146 |
| Governance costs | - | - | 12,094 | 12,094 | 16,923 |
| Total | 168,618 | 22,831 | 361,510 | 552,959 | 634,069 |

Governance comprises auditors fees £7,200 (2008 - £10,000); book-keeping, accountancy and payroll services £3,597 (2008 - £6,013) and legal and other costs £1,297 (2008 - £910).

4 Direct expenditures

| | 2009 £ | 2008 £ |
|--|-----------|-----------|
| Other costs relating to provision of courses comprise: | | |
| Provision of meals | 62,832 | 46,700 |
| Technical and medical services | 17,009 | 20,344 |
| Accommodation costs | 207,998 | 222,289 |
| | 287,839 | 289,333 |

Activities in the provision of courses include the provision of all services involved in helping a student through drug rehabilitation including accommodation.

NARCONON LONDON

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2009

5 Support costs

| | 2009 £ | 2008 £ |
|---------------------------------------|---------------|----------------|
| General support costs | | |
| Consultancy | 14,242 | 34,965 |
| Promotional costs | 13,080 | 33,351 |
| General office expenses | 7,208 | 14,126 |
| Telephone and internet | 17,301 | 12,830 |
| Motor and travel expenses | 4,951 | 2,670 |
| Bank charges | 4,795 | 2,893 |
| Interest and penalties on overdue tax | - | 7,374 |
| | 61,577 | 108,209 |
| Depreciation | | |
| Amortisation - leasehold premises | 17,300 | 27,700 |
| Depreciation - plant and machinery | 1 | 999 |
| Depreciation - fixtures and fittings | 5,530 | 7,470 |
| | 22,831 | 36,169 |
| Total support costs | 84,408 | 144,378 |

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed for travelling expenses.

NARCONON LONDON

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2009

7 Employees

Number of employees

The average monthly number of employees during the year was:

| | 2009 Number | 2008 Number |
|-----------------------------|----------------|----------------|
| Directly providing services | 10 | 12 |

Employment costs

| | 2009 £ | 2008 £ |
|--------------------|-----------|-----------|
| Wages and salaries | 168,618 | 183,435 |

There were no employees whose annual remuneration was £60,000 or more.

8 Tangible fixed assets

| | Leasehold land and buildings £ | Plant and machinery £ | Fixture and fittings £ | Total £ |
|---|---|-----------------------------|------------------------------|----------------|
| Cost | | | | |
| At 1 January 2009 and at 31 December 2009 | 143,822 | 5,026 | 33,001 | 181,849 |
| Depreciation | | | | |
| At 1 January 2009 | 126,522 | 5,024 | 27,471 | 159,017 |
| Charge for the year | 17,300 | 2 | 5,530 | 22,832 |
| At 31 December 2009 | 143,822 | 5,026 | 33,001 | 181,849 |
| Net book value | | | | |
| At 31 December 2009 | - | - | - | - |
| At 31 December 2008 | 17,300 | 2 | 5,530 | 22,832 |

9 Debtors

| | 2009 £ | 2008 £ |
|--------------|-----------|-----------|
| Rent deposit | - | 16,000 |

NARCONON LONDON

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2009

| 10 Creditors: amounts falling due within one year | 2009 £ | 2008 £ |
|---|----------------|----------------|
| Bank overdrafts | 156 | - |
| Trade creditors | 103,269 | 81,779 |
| Taxes and social security costs | 29,154 | 59,841 |
| Other creditors | 8,858 | 57,844 |
| Accruals | 29,325 | 40,144 |
| | <u>170,762</u> | <u>239,608</u> |

11 Commitments under operating leases

At 31 December 2009 the company had annual commitments under non-cancellable operating leases as follows:

| | Land and buildings | |
|--------------------------|--------------------|-----------|
| | 2009 £ | 2008 £ |
| Expiry date: | | |
| Between one to two years | - | 157,000 |

The five year lease of the premises expired in August 2009. Currently the charity is operating on a twelve month license agreement.

12 Going concern

The solvency of this charity has been guaranteed over a number of years by donations from Narconon International. However Narconon International has taken steps to limit its future commitments. In this respect it has reviewed the creditors of the charity at 31st October 2011 and it has undertaken to pay these to the extent the charity is unable to meet them out of surpluses achieved from that date. Essentially Narconon International has confirmed the solvency of the charity at 31st October 2011. Thereafter the solvency of the charity will rest on its ability to achieve a surplus without recourse to Narconon International.