

Lauren Smith

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Contact: Bev Morgan
Tel: 01302 862559
E-mail: foiappeals@doncaster.gov.uk
Website: www.doncaster.gov.uk
Date: 11th February 2011

Dear Lauren

Re: Freedom of Information Act 2000 – Internal Review

Thank you for your request to review our response to your Freedom of Information request dated 10th January 2011. I have reviewed the original response dated 8th February 2011 and can report as follows:

Decision:

After reviewing the request, I can confirm that your appeal is upheld.

Your Freedom of Information request was received on 10th January 2011, and the deadline date for responding to your request was 7th February 2011. The response was sent to you by email on 8th February 2011.

Please accept my apologies for the delay in sending our response to you. We do endeavour to respond to all Freedom of Information requests within 20 working days wherever possible. However, on this occasion a full search of data and correspondence had to be authorised and undertaken, which took a significant amount time both to locate and inspect to ensure the information we were providing was correct and accurate. This resulted in a slight delay of one day in sending the response to your request.

As a matter of good practice and courtesy we should have emailed you to advise you of the delay. Please accept my apologies that this did not happen on this occasion, procedures are in place to ensure that when a response is delayed the requestor will be advised of this by email if they have provided an email address, and relevant staff have now been reminded of this procedure.

Reviewing this Decision

You can apply to the Information Commissioner for a decision about our compliance or otherwise with the Freedom of Information legislation. Contact the Commissioner for details on how to do this - telephone 01625 545700, address:

Information Commissioner,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF.
Internet: <http://www.informationcommissioner.gov.uk/>

Yours sincerely,

Bev Morgan
Performance Manager (Complaints; LGO & FOI)
Customer Strategy & Development