

Margaret Gallagher

From: Alex Rivers <Alex.Rivers@circle.org.uk>
Sent: 29 April 2016 17:34
To: Margaret Gallagher; AIRO Ltd
Cc: Alison Hawker; Mark Cumberbatch; David Hunte
Subject: RE: Spruce Hills Road (AIRO ref 6979)

Thanks all

Alex Rivers

From: Margaret Gallagher [mailto:margaret.gallagher@waltham.ac.uk]
Sent: 29 April 2016 17:01
To: AIRO Ltd; Alex Rivers
Cc: Alison Hawker; Mark Cumberbatch; David Hunte
Subject: RE: Spruce Hills Road (AIRO ref 6979)

Stephen

This is fine, can you finalise arrangements with Alison and ensure you sign in on site.

Kind regards

Margaret

Margaret Gallagher
Head of Estates
Waltham Forest College
707 Forest Road
London E17 4JB

Tel: 020 8501 8010
Mob: 07920 790574
Fax: 020 8501 8321

Email: margaret.gallagher@waltham.ac.uk

From: AIRO Ltd [mailto:airo-acoustics@btconnect.com]
Sent: 29 April 2016 16:51
To: Margaret Gallagher; Alex Rivers
Cc: Alison Hawker
Subject: Re: Spruce Hills Road (AIRO ref 6979)

Hi Margaret,

I would be carrying out a noise survey and was hoping to leave a sound level meter (in a briefcase-sized box) connected to a microphone mounted on a tripod in the bushes adjacent to the main road for 24-hours. It would be chained and padlocked either to a tree or railings of the fence. I attach a plan showing the approximate area I would like to leave the equipment. Provisionally I would like to come to site at approximately 11 am on Wednesday 4 May to set up and return 24 hours later to collect.

My car is an Audi A3, reg KH06 ZBZ.

I hope this is OK. If you require any further information please let me know.

Kind regards,

Stephen Baxter

AIRO@bcs.org.uk

Acoustical Investigation & Research Organisation Limited

Duxons Turn, Maylands Avenue, Hemel Hempstead, Herts, HP2 4SB

Tel +44 (0)1442 247146

URL <http://www.airo.co.uk>

----- Original Message -----

From: Margaret Gallagher

To: Alex Rivers

Cc: AIRO Ltd ; Alison Hawker

Sent: Friday, April 29, 2016 3:39 PM

Subject: RE: Spruce Hills Road (AIRO ref 6979)

Alex

This will be an external survey and visitors need to sign in, I or Alison, can arrange access to site.

Just need name, details of survey activities and vehicle details for Security.

Kind regards

Margaret

From: Alex Rivers [<mailto:Alex.Rivers@circle.org.uk>]

Sent: 29 April 2016 11:16

To: Margaret Gallagher

Cc: AIRO Ltd

Subject: FW: Spruce Hills Road (AIRO ref 6979)

Hi Margaret,

Please see below from the air quality surveyor – could you advise who would be best to arrange access onto site?

Many Thanks

Alex Rivers

From: AIRO Ltd [<mailto:airo-acoustics@btconnect.com>]

Sent: 29 April 2016 11:10

To: Alex Rivers

Cc: Bob Souster

Subject: Spruce Hills Road (AIRO ref 6979)

Hi Alex,

I've had a look at the weather forecast for next week and have provisionally booked Wednesday and Thursday for the noise survey at Spruce Hills Road, Waltham Forest.

Do you have contact details for someone at the college so that I can let them know? I would be looking to leave a sound level meter in the bushes adjacent to the A503 for 24 hours.

Kind regards,

Stephen

AIRO@bcs.org.uk

Acoustical Investigation & Research Organisation Limited

Duxons Turn, Maylands Avenue, Hemel Hempstead, Herts, HP2 4SB

Tel +44 (0)1442 247146

URL <http://www.airo.co.uk>

----- Original Message -----

From: Alex Rivers

To: AIRO Ltd

Cc: Bob Souster

Sent: Monday, April 25, 2016 12:04 PM

Subject: RE: Request for Survey - Spruce Hills Road

Hi Stephen,

Apologies for the delay in responding – please see a draft of the architects proposals under a four storey Option C along with the transfer plan. Location plans are attached also – the site has been bought of the College but its not hoarded or anything so access can be gained at any point. We would just need to advise the College of the date.

The fee is fine – can you advise what type of formal instruction you would require?

Please advise if you require further information.

Many Thanks

Alex Rivers

From: AIRO Ltd [<mailto:airo-acoustics@btconnect.com>]

Sent: 19 April 2016 09:14

To: Alex Rivers

Subject: Re: Request for Survey - Spruce Hills Road

Dear Alex,

Thank you for your email of 14 April 2016. We are pleased to provide you with the following information and quotation for carrying out an environmental noise assessment for a potential development on Spruce Hills Road, Waltham Forest.

In line with our usual approach we would propose to measure noise levels at the development site over at least one full 24 hour period in normal school term time. The measurements would be made using automatic data logging sound level meters provided safe and secure locations are available. Additional short sample measurements would be made at the start and/or end of the survey period if necessary in characterizing the noise exposure of the site.

The measurements would be targeted towards the main noise sources affecting the site that are identified during the site visit.

Once the survey has been fully completed, the data would be presented in a report, and the site assessed with reference to national planning guidance and any local planning guidance provided to us or easily found on the local authority's website. The report would include identifying the reductions in noise level necessary to meet current design standards for noise levels inside dwellings and the possible forms of the key elements (windows, ventilation and external walls) necessary to achieve the required sound insulation.

In order to carry out the assessment we would require details of the proposed development including a location plan showing the footprint of the development and floor plans for each level if available.

Our fee for the work above would be £1694.00 plus VAT. Any additional instructed work following submission of our report or otherwise outside the brief described would be charged for in addition according to the attached Schedule of Consultancy Rates.

The timing of the measurement survey would depend on when we are instructed, access arrangements and on suitable weather conditions (dry, with wind speeds below 5 m/s). At present weather permitting, we would be able to carry out the survey within a week of being instructed and would normally aim to provide the report within 2 weeks of successfully completing the site survey.

We are always willing to discuss timescales and see if we can achieve more pressing deadlines but naturally this depends on exactly what other projects are ongoing at any given time.

I hope this provides all of the information required for now but if you have any further queries please do not hesitate to contact me.

In the meantime we look forward to hearing from you and working with you on this project.

Kind regards,

Stephen Baxter

AIRO@bcs.org.uk

Acoustical Investigation & Research Organisation Limited
Duxons Turn, Maylands Avenue, Hemel Hempstead, Herts, HP2 4SB
Tel +44 (0)1442 247146
URL <http://www.airo.co.uk>

----- Original Message -----

From: Alex Rivers

To: airo-acoustics@btconnect.com

Sent: Thursday, April 14, 2016 11:32 AM

Subject: Request for Survey - Spruce Hills Road

Dear David,

My colleague Dianne Page kindly passed on your details in order to carry out an acoustics test for a site we are looking to take to planning next month. The site is on Spruce Hills Road, off Forest Road in Waltham Forest.

Can you advise on costs and timescales for the test and in further information you would need?

Many Thanks

Alex Rivers
Development Manager
Development

Circle Housing
T – 020 3784 3583
M – 07977 285 261

About Circle Housing

Circle Housing is one of the UK's largest providers of affordable housing with over 70,000 properties across the country. Our nine housing association partners provide desirable homes, sustainable communities and trusted services to around 200,000 customers. Our specialist provider Centra offers a range of support services to around 100,000 customers, including telecare and home care, as well as a choice of housing options including shared ownership and market rent. By acting with a business head and social heart, together we achieve our mission to enhance life chances by helping people to fulfil their potential and live better, more independent lives.

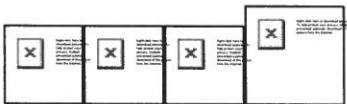
This message is confidential. You should not copy it or disclose its contents to anyone. You may use and apply the information only for the intended purpose. Internet communications are not secure and therefore Circle Housing and its Group partners do not accept legal responsibility for the contents of this message. Any views or opinions presented are only those of the author and not those of Circle Housing and its Group partners. If this email has come to you in error please delete it and any attachments.

Please note that Circle Housing may intercept incoming and outgoing e-mail communications.

Circle Anglia Limited (known as Circle Housing) is a Registered Society (Registration Number 27604R). Circle Anglia Limited is registered with the Homes and Communities Agency (Registered Number LH4046). VAT registered 640 4327 66.

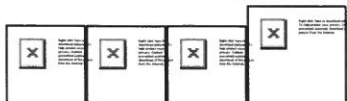
There are other companies within Circle Housing and their registration details are listed on the Circle Housing website at the following location: [Our registered company information](#).

Visit : www.waltham.ac.uk/ for more information.



DISCLAIMER: This message is for the named person's use only. It may contain confidential, proprietary or legally privileged information. No confidentiality or privilege is waived or lost by any mistransmission or retransmission. If you receive this message in error, please immediately delete it and all copies of it from your system, destroy any hard copies of it and notify the sender. You must not, directly or indirectly, use, disclose, distribute, print, or copy any part of this message if you are not the intended recipient. Waltham Forest College and any of its subsidiaries each reserve the right to monitor all e-mail communications through its networks. Any views expressed in this message are those of the individual sender, except where the message states otherwise and the sender is authorized to state them to be the views of any such entity. Email has been scanned for viruses by Critical Software's email service.

Visit : www.waltham.ac.uk/ for more information.



DISCLAIMER: This message is for the named person's use only. It may contain confidential, proprietary or legally privileged information. No confidentiality or privilege is waived or lost by any mistransmission or retransmission. If you receive this message in error, please immediately delete it and all copies of it from your system, destroy any hard copies of it and notify the sender. You must not, directly or indirectly, use, disclose, distribute, print, or copy any part of this message if you are not the intended recipient. Waltham Forest College and any of its subsidiaries each reserve the right to monitor all e-mail communications through its networks. Any views expressed in this message are those of the individual sender, except where

the message states otherwise and the sender is authorized to state them to be the views of any such entity.
Email has been scanned for viruses by Critical Software's email service.