



Information Rights Team
Post Office Limited
Ground Floor
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London EC2Y 9AQ

Your reference:
Our reference: FOI2022/00199

Richard Killip

request-842152-edb761b7@whatdotheyknow.com

5 April 2022

Dear Richard Killip,

Freedom of Information Request – FOI2022/00199

I am writing in response to your email received by Post Office Limited (“**Post Office**”) on 8 March, which has been dealt with under the terms of the Freedom of Information Act 2000 (“**FOIA**”).

In your email you have requested the following information:

- 1. How the Post Office selects the branches that are chosen to sell commemorative stamp issues*
- 2. The criteria that the Post Office applies to make the determination as to which Post Offices are selected to sell commemorative stamps issues*
- 3. How often the branches selected to sell such commemorative stamp issues are reviewed*
- 4. The last time that a change was made to the list of branches selected to sell commemorative stamp issues, and the number of branches that were (a) added and (b) removed as part of that change*
- 5. The process, if any, to nominate a branch to be selected to sell commemorative stamp issues.*

The selection process and the criteria applied to select branches to sell commemorative stamps was undertaken prior to 2012, and this information is no longer held by Post Office. However, Local and Local Plus model branches are excluded from selection.

In relation to question 3, there is no formal review undertaken.

Changes are made on an adhoc basis as and when branches request changes as they have the ability to opt in or out by contacting the Branch Support Centre or by placing an order with Stock Services based on their customer requirements. If a branch becomes a Local or Local Plus model, this branch would automatically be removed from the distribution list and is unable to place an order for these products.

If you have any queries about this response, please contact me and remember to quote the reference number above in any future communications.

I am sorry I could not provide you with the information you requested on this occasion, however if you are dissatisfied with the handling of this response, you do have a right to request an internal review. You can do this by writing to the address above stating your reasons for your internal review request.

Yours sincerely,

Liesl Jackson

Liesl Jackson

Information Rights Team

information.rights@postoffice.co.uk

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