

Present: The President (P), Vice-President (VP), Bursar (B), Senior Tutor (ST), Professor H Chang (HC), Dr I Farnan (IF), Professor A Short (CAS), Dr L Tantardini (LT), Dr E Rowe (EAR), GSB Vice-President (SK).

In attendance:

Minutes: College Registrar

Apologies: GSB President (TC),

The meeting was quorate.

C18.94 Declarations of Interest

No member declared an interest in relation to the business to be transacted during the course of the meeting.

C18.95 Unreserved Minutes of the meeting held on 18 April 2018

The minutes were approved as a correct record of the business transacted and evidence of the proceedings to which they relate. The President signed the Minute Book.

C18.96 Matters Arising

The Bursar requested any outstanding Insurance declarations be returned to the College Registrar.

C18.97 President's Business

None

C18.98 Report of the Graduate Student Body

The GSB confirmed that they are planning a low-key party in the garden on 23rd June in place of the cancelled June Event. The GSB are to meet on Monday 4th June to discuss. The President requested that the Bursar should be kept up to date with any plans.

C18.99 Report of the Senior Tutor

The Senior Tutor gave an update on admissions; there have been 190 offers made so far, with a target of 220. Applications have slowed, but are currently ahead of the previous two years. There has been some pooling in certain subjects, and the College has been asked to take more Part 3 Maths, MCL, and LLM students. The Tutorial team are now in a monitoring phase, aiming to meet the lower target whilst avoiding having too many students without accommodation.

C18.100 Current issues

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The Bursar gave an update on the following issues:

GDPR

The new General Data Protection Regulation ('GDPR') will be in force, effective from 25 May 2018. The College has undertaken a considerable amount of work in preparation for the implementation of the Regulation, including audits of personal data records by Department, raising awareness of College staff including a number of on-line training modules, drafting of Data Protection Statements and related policies, identification of key personnel with responsibility for GDPR, and advising individuals (including staff, Fellows, students and Life Members) of their rights as individuals regarding their personal data.

This work is now complete, and a dedicated section of the website went live on 25 May 2018. Included within the documentation on the website are the College policies and Data Protection Statements, as detailed below. Members of Council are requested to access and review these documents through the College website.

Council reviewed and approved the College Data Protection Policy, and the four other policies detailed above, to be effective from 25 May 2018;

Council reviewed and noted the related data protection statements;

Council approved the Office of Intercollegiate Services as the Statutory Data Protection Officer for the College, and,

Council approved the Bursar as the person within College otherwise responsible for data protection.

Fellow Web Editor's Report

Council received the Easter Term report of the Fellow Web Editor.

Council noted the contents of the above Report.

Greater Cambridge Partnership busway proposals

As reported to the Governing Body on 2 May 2018, GCP have confirmed that their preferred plan is still for an off-road busway and that their preferred route is Rifle Range Road.

The President and Bursar are in contact with interested parties, including representatives of the University, colleges and local residents, and political representatives, and are also following up the possibility of engaging a legal specialist to advise.

The President and Bursar gave a verbal update on recent developments to Council as follows:

A meeting takes place on 30th May of the Combined Authority. The Greater Cambridge Partnership will meet in July. The College is trying to increase awareness of the matter at a college and University level. The Bursar is to attend a



meeting of the Coton and West Fields group in early June. The President raised the issue at the recent Heads of House Dinner, where there was a good discussion. The matter is now on the agenda for the Colleges' Committee for Saturday 2nd June.

The Bursar gave an update on the latest news from Historic England: Luke Wormald is finalising his report and hopes there will be a decision within the next 4 weeks.

Council noted the actions of the President and Bursar on behalf of the College.

C18.101 Elections to Committees

The President reported on the proposals for Committee Membership 2018-19

Council: will be dealt with at Governing Body.

Finance: Dr L Passmore has indicated that she is no longer able to serve on the Finance Committee, creating one vacancy, for which Mr S Bourne has offered to continue to serve. Professor A Short will also serve.

OFC: Changes to take place according to Statutes.

Fellowship Committee: No change

Tanner and Ashby Committee: No change

Student Complaints Committee: No change

Archive Advisory Group: No change

Art Committee: Mary Ealden has offered to serve on the Art Committee.

Development Committee: Professor A Short's appointment as Vice President would create one vacancy, Ms. H Pennant, Dr J Cama, have offered to serve and Professor A Blake has been asked.

Environment Committee: No change

Gardens Advisory Group: Dr A Street no longer able to serve. Professor A Short to chair.

Health & Safety Committee: No change

Music: Dr J Thurlow to serve

Social Events Committee: Dr Tantardini wishes to resign as Chair, and Dr Yi Feng wishes to resign, creating two vacancies and expressions of interest are requested. Dr K Muller-Johnson has volunteered to serve and expressions of interest are requested. The President will ask Dr T Tate whether she would be willing to chair.

Visiting Fellows will be invited to join this Committee when they join the College.

Stewardship Committee: Mr S Bourne will step down as Chair and Professor R McMahon has been asked to replace him. Dr S Recchia has agreed to serve. Dr A Mather resigned during the year, creating a vacancy – expressions of interest are sought.

Publications Committee: Dr A Street, Ms H Pennant, the Senior Tutor and Mr

Du Plessis have all indicated their wish to resign from the Publications Committee, creating three vacancies for which expressions of interest are requested, particularly from those with a knowledge or interest in communications and social media. The President will approach Dr J Rivest.

Minutes of Committee Meetings

C18.102 Finance Committee – matters arising:

- Review of rents and other charges
- Budget monitoring to March 2018
- Proposed budget 2018 / 19
- Insurance renewal
- Indicative costs for development of 4HR

Stewardship Committee

Publications Committee

Health & Safety Committee

Council received and approved the Minutes of Committee Meetings

C18.103 Any Other Business

Council thanked Ms S Krum and Mr T Coorens for their attendance at Council meetings this year.

C18.104 **Date and time of next meeting: 3 Oct 2018 (tbc by Governing Body) in the College Meeting Room at 5.30pm**