

# Professional Learning Programme

**Academic Year 2013-14**



# **PROFESSIONAL LEARNING PROGRAMME 2013/14**

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## **Event No.    Event Title**

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# TRAINING FOR 'ONLINE' LOCAL AUTHORITY (LA) RISK ASSESSMENT FOR OUT OF SCHOOL VISITS - NEW TO QES 24

This event is *training*

Event No.: **3070**

## Event Content

To provide online training to school staff, **who are new to using QES 24**, to enable them to use the LA risk assessment system.

## Event Activities

Planning an out of school visit using the online QES system.

## Intended Audience

Primary, special and secondary school staff (teachers, learning support assistants, office administrators) **who are new to QES 24**.

## Outcomes

Be able to:

- ♦ use the online risk assessment system;
- ♦ input data in all sections of the system;
- ♦ complete a risk assessment for an out of school visit.

## Event Organiser & Tutor(s)

Darren Saxton.

## Times, Date(s) and Venue (if known)

Half day.

To be arranged

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 42.50**  
(plus VAT for Academies)

**Max. Places:**

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# TRAINING FOR 'ONLINE' LOCAL AUTHORITY (LA) RISK ASSESSMENT FOR OUT OF SCHOOL VISITS - REFRESHER

This event is *training*

Event No.: **3071**

## Event Content

To provide school staff with a refresher session to enable them to use the LA risk assessment system.

## Event Activities

Planning an out of school visit using the online QES system.

## Intended Audience

Primary, special and secondary school staff (teachers, learning support assistants, office administrators) **who have used the system but need a refresher.**

## Outcomes

Be able to:

- ♦ use the online risk assessment system;
- ♦ input data in all sections of the system;
- ♦ complete a risk assessment for an out of school visit.

## Event Organiser & Tutor(s)

Darren Saxton.

## Times, Date(s) and Venue (if known)

Half day.

To be arranged

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 42.50**  
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**Max. Places:**

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# LEVEL 1 TRAINING - SUPPORTING CHILDREN WHO HAVE SUFFERED LOSS AND TRAUMA DIFFICULTIES IN SCHOOL; STRATEGIES TO SUPPORT IN THE CLASSROOM

This event is *training*

Event No.: **3095**

## Event Content

Training to support multi-agency professionals working with children, in school, who have suffered loss and trauma. The Level 1 training event will cover a range of themes including: the mismatch evident in school; the need for translation; behaviour as communication; defences; the pupils' voice; the attachment framework; the impact of developmental trauma and loss; features of an attachment friendly school; the role and significance of the key adult in school; practical strategies to address relational issues.

## Event Activities

Predominantly presentation with some opportunities for discussion.

## Intended Audience

Designated Teachers for Children in Care; SENCOS; Senior Learning Mentors; Educational Psychologists; CAMHS workers.

## Outcomes

Improved confidence and knowledge of strategies to support children in the classroom and in school.

## Event Organiser & Tutor(s)

Chris Hargreaves (Virtual School Headteacher) and Louise Michelle Bomber (author).

## Times, Date(s) and Venue (if known)

09:30 - 15:00 (Refreshments from 09.00)

21/1/14

Castle Park, Doncaster Rugby Football Club,

**Cost: £ 125.00**  
(plus VAT for Academies)

**Max. Places:** 250

Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)



# LEVEL 2 TRAINING - WHAT MIGHT ATTACHMENT SUPPORT LOOK LIKE DURING A SCHOOL DAY?

This event is *training*

Event No.: **3096**

## Event Content

Further training to support multi-agency professionals working with children, in school, who have suffered loss and trauma. The Level 2 training event builds on the learning of the level 1 training.

## Event Activities

Presentation and discussion. It will cover a range of themes including:

- ♦ Overview of the principles behind attachment support in schools.
- ♦ The attachment support pyramid for schools.
- ♦ Effective learning capacities to be facilitated.
- ♦ The Big Ask.
- ♦ The classroom environment.
- ♦ Arrival – meet & greet.
- ♦ Settling to learn.
- ♦ Getting organised.
- ♦ Holding onto success.
- ♦ Supporting clear thinking.
- ♦ Transitions – the expected and the unexpected.
- ♦ Staff care.

## Intended Audience

Professionals who have previously attended the Level 1 training event (held in June and December 2012) including Designated Teachers for Children in Care; SENCOS; Senior Learning Mentors; Educational Psychologists; CAMHS workers and other health professionals.

## Outcomes

Increased confidence and knowledge of strategies to support children in the classroom and in school.

## Event Organiser & Tutor(s)

Chris Hargreaves (Virtual School Headteacher) and Louise Michelle Bomber (author).

## Times, Date(s) and Venue (if known)

09:30 - 15:00 (Refreshments from 09.00)

22/1/14

Castle Park, Doncaster Rugby Football Club,

**Cost: £ 125.00**  
(plus VAT for Academies)

**Max. Places:** 60

Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# DESIGNATED SAFEGUARDING OFFICERS NETWORK MEETINGS

This event is a *meeting*

Event No.: **3097**

## Event Content

This network is specifically designed for Designated Safeguarding Officers in schools.

## Event Activities

Share best practice.

Meet local agencies.

Link to local and National priorities.

## Intended Audience

Headteachers/principals/designated safeguarding officers. Please note the governor with responsibility for safeguarding may also attend.

## Outcomes

Share best practice.

Meet local agencies.

Link to local and National priorities.

## Event Organiser & Tutor(s)

Sarah Stokoe & other appropriate speakers/agencies

## Times, Date(s) and Venue (if known)

16:00 - 18:00 on **either**

28/1/14 or 29/1/14 & 8/4/14 or 9/4/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 5.00**  
(plus VAT for Academies)

**Max. Places:**

COST IS PER SESSION - PLEASE INDICATE YOUR CHOICE OF SESSIONS, IF NOT THEN PLACES WILL BE ALLOCATED ACCORDING TO AVAILABILITY. Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# PHONIC SUBJECT KNOWLEDGE FOR TEACHING ASSISTANTS

This event is *training*

Event No.: **4002.2**

## Event Content

Phonics training to support Teaching Assistants who will be delivering phonic interventions.

This course aims to give Teaching Assistants an overview of the key messages and approaches involved in the teaching of synthetic phonics to early readers. It will consider essential subject knowledge, pace and progression through the phases and how to teach phonics effectively.

## Event Activities

Practical activities to consider key subject knowledge.

Explore progression through the phases.

Practice enunciation of phonemes.

Consider the teaching sequence in letters and sounds.

## Intended Audience

Teaching Assistants working in Key Stage 1/early Key Stage 2 and/or Year 2 or Year 3 teachers.

## Outcomes

Participants will have:

- ♦ updated their knowledge of the rationale behind the teaching of phonics in the light of government policy;
- ♦ understand key terminology and practical approaches to teaching phonics;
- ♦ been introduced to the 'Letters and Sounds' pack and other relevant materials for teaching phonics;
- ♦ gained confidence to deliver and assess a systematic synthetic phonic teaching programme with Key Stage 1 children.

## Event Organiser & Tutor(s)

Sue Monypenny (CfBT accredited tutor).

## Times, Date(s) and Venue (if known)

One day (09:00 - 15:00)

9/1/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 69.95**  
(plus VAT for Academies)

**Max. Places:** 30

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# ASPIRANT LEADERS NETWORKS

This event is a *network*

Event No.: **4006**

## Event Content

An event to set up a group of networks to support professional development opportunities.

## Event Activities

An opportunity to form a network best suited to your professional learning.

## Intended Audience

Teachers with more than 3 years of experience looking towards senior leadership, deputy headship or headship posts.

## Outcomes

To support professional development opportunities.

## Event Organiser & Tutor(s)

Rosie Baldock and experienced headteachers.

## Times, Date(s) and Venue (if known)

To be arranged.

Spring & Summer 2014.

School based.

**Cost:** **£ 0.00**  
(plus VAT for Academies)

**Max. Places:**

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# TEACHING EARLY LANGUAGE & LITERACY: TIER 1A&B PHONICS INTERVENTION

This event is *training*

Event No.: **4007.2**

## Event Content

This course provides Teaching Assistants with training and resources to deliver this phonics intervention programme, which is designed to support children who entered Key Stage 1 without having achieved Phonic Phase 3 at the end of YR and are still behind in Year 1. The course will provide comprehensive guidance on: the structure of the 12 week programme; how to select the relevant pupils for inclusion in the programme; organising, teaching and managing the intervention lessons; key approaches to teaching phonics used in the intervention programme.

## Event Activities

Recap key phonic subject knowledge.

Walk through the intervention file and resources.

Begin to identify children who would benefit from additional support through the intervention.

Explore the progression in the programme and the format of the intervention lessons.

Discuss the practicalities of setting up and running the intervention.

## Intended Audience

Teaching Assistants working in Key Stage 1 and/or Year 1 teachers.

## Outcomes

Have a greater understanding of which children will benefit from the intervention.

Know the steps involved in setting up the programme.

Be familiar with the structure of the programme, lesson format and supporting resources.

Be confident to deliver TELL 1 a&b to a group of children.

## Event Organiser & Tutor(s)

## Times, Date(s) and Venue (if known)

Sue Monypenny (CfBT accredited tutor).

One day (09:00 - 15:00)

22/1/14

The Mary Woollett Centre, Danum Road,

**Cost: £ 159.95**  
(plus VAT for Academies)

Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

**Max. Places:** 30

# TEACHING EARLY LANGUAGE & LITERACY: TIER 3 PHONICS INTERVENTION

This event is *training*

Event No.: **4010.2**

## Event Content

Provides Teaching Assistants with training and resources to deliver this phonics intervention programme, which is designed to support children who did not meet the threshold of the Year 1 phonics screening check or who have fallen behind in reading. This intervention programme is suitable for children in Year 2 or Year 3. The course will provide comprehensive guidance on: the structure of the 8 week programme; how to select the relevant pupils for inclusion; provide practical ideas for how to implement the programme; Understand the key teaching approaches used; Be able to assess children's progress in the programme.

## Event Activities

Recap key phonic subject knowledge.

Walk through the intervention file and resources.

Begin to identify children who would benefit from additional support through the intervention.

Explore progression in the programme and the format of the intervention lessons.

Discuss the practicalities of setting up and running the intervention.

## Intended Audience

Teaching Assistants working in Key Stage 1/early Key Stage 2 and/or Year 2 or Year 3 teachers.

## Outcomes

Have a greater understanding of which children will benefit from the intervention.

Know the steps involved in setting up the programme.

Be familiar with the structure of the programme, lesson format and supporting resources.

Be confident to deliver TELL 3 to a group of children.

## Event Organiser & Tutor(s)

## Times, Date(s) and Venue (if known)

Sue Monypenny (CfBT accredited tutor).

One day (09:00 - 15:00)

28/1/14

The Mary Woollett Centre, Danum Road,

**Cost: £ 159.95**  
(plus VAT for Academies)

**Max. Places:** 30

Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# OBSERVATIONAL ASSESSMENT IN THE EARLY YEARS - DO YOU KNOW WHAT I CAN DO?

This event is *training*

Event No.: **4022.2**

## Event Content

Observational Assessment in the Early Years.

Explore the purpose of observational assessment in supporting children's learning.

Review the different templates of recording observations.

Using observations to make accurate assessments of children's learning and development.

## Event Activities

Presentations.

Video footage.

Group discussions and Updates.

Sharing examples of good practice.

## Intended Audience

All practitioners working in the Early Years (F1 and F2) particularly those new to EYFS, including HLTAs, LSAs.

## Outcomes

Deepen practitioner understanding of the purpose of observational assessment.

Understand the role of observational assessment within the context of EYFS framework.

Greater confidence in recording observations and using this to make accurate assessments of children's learning.

## Event Organiser & Tutor(s)

Joanne Henson & Shelley Cooling (Early Years Service)

## Times, Date(s) and Venue (if known)

13:15 - 15:45

9/12/13

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 5.00**  
(plus VAT for Academies)

**Max. Places:** 40

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# REFRESHER TRAINING FOR EXISTING DESIGNATED & DEPUTY DESIGNATED SAFEGUARDING OFFICERS IN SCHOOLS/EDUCATION

This event is *training*

Event No.: **4027**

## Event Content

These sessions are open to existing Designated and Deputy Designated Safeguarding Officers who would like to access refresher training in addition to attending 3 out of 4 network events (Event number 3097).

This event is therefore optional but recommended in line with Lord Carlisle's recommendation to offer Designated Safeguarding Officers in schools training on a regular basis.

## Event Activities

In brief the initial introduction sessions will focus on:

- ♦ Safeguarding - Definitions, identification, referral, thresholds and the role of designated safeguarding officer in responding/recording concerns.
- ♦ Ofsted requirements.
- ♦ Current law relating to schools. Current policies schools must have by law.
- ♦ Learning from Serious Case Reviews - key messages in practice.
- ♦ Safer working practice - key points to support staff against allegations.
- ♦ Local websites and sources of support, signposting to additional DSCB training.

## Intended Audience

Existing Designated Safeguarding Officers and/or Deputy Designated Safeguarding Officers e.g. pastoral support staff/learning mentors who cover for the absence of the designated officers.

## Outcomes

To receive the LA designated/deputy safeguarding officer certificate.

Build a network of support and share best practice in schools.

## Event Organiser & Tutor(s)

Sarah Stokoe, June Williams & partner trainers.

## Times, Date(s) and Venue (if known)

**Either** 09:00-12:00 **or** 13:00-16:00

14/3/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 15.00**  
(plus VAT for Academies)

**Max. Places:** 40

PLEASE INDICATE YOUR CHOICE OF SESSIONS, IF NOT THEN PLACES WILL BE ALLOCATED ACCORDING TO AVAILABILITY. Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)



# ***SPELLING & GRAMMAR KNOWLEDGE FOR TEACHING ASSISTANTS IN LOWER KEY STAGE 2***

This event is *training*

**Event No.:** **4028.2**

## **Event Content**

Training to support Teaching Assistants who will be delivering Clued Up Interventions in Spelling and Grammar for Year 4. This course aims to give Teaching Assistants an overview of the subject knowledge of punctuation, grammar and spelling and show how these technical aspects of English might be taught through teaching and learning approaches that are both interactive and engaging for pupils. It will consider the progression from Key Stage 1 to Key Stage 2 in each of these three areas - punctuation, grammar and spelling.

## **Event Activities**

Practical activities to consider key subject knowledge.

Explore progression of children's skills and knowledge.

Consider key teaching and learning approaches.

Examine how grammar, punctuation and spelling can impact on children's writing.

## **Intended Audience**

Teaching Assistants working in lower Key Stage 2.

## **Outcomes**

Participants will have:

- ♦ developed their understanding of these technical aspects of English;
- ♦ investigated teaching and learning approaches designed to engage pupils in their learning of and application of the technical aspects of English - punctuation, grammar and spelling - across the curriculum.

## **Event Organiser & Tutor(s)**

Sue Monypenny (CfBT accredited tutor).

## **Times, Date(s) and Venue (if known)**

One day (09:00 - 15:00)

30/1/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 69.95**  
(plus VAT for Academies)

**Max. Places:** 30

Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# **SPELLING & GRAMMAR KNOWLEDGE FOR TEACHING ASSISTANTS IN UPPER KEY STAGE 2**

This event is *training*

Event No.: **4029.2**

## **Event Content**

Training to support Teaching Assistants who will be delivering Clued Up Interventions in Spelling and Grammar for Year 6. This course aims to give Teaching Assistants an overview of the subject knowledge of punctuation, grammar and spelling and show how these technical aspects of English might be taught through teaching and learning approaches that are both interactive and engaging for pupils. It will consider the progression from Key Stage 1 to Key Stage 2 in each of these three areas - punctuation, grammar and spelling.

## **Event Activities**

Practical activities to consider key subject knowledge.

Explore progression of children's skills and knowledge.

Consider key teaching and learning approaches.

Examine how grammar, punctuation and spelling can impact on children's writing.

## **Intended Audience**

Teaching Assistants working in Key Stage 2.

## **Outcomes**

Participants will have:

- ♦ developed their understanding of these technical aspects of English;
- ♦ investigated teaching and learning approaches designed to engage pupils in their learning of and application of the technical aspects of English - punctuation, grammar and spelling - across the curriculum.

## **Event Organiser & Tutor(s)**

Sue Monypenny (CfBT accredited tutor).

## **Times, Date(s) and Venue (if known)**

09:00 - 15:00

4/2/14

The Mary Woollett Centre, Danum Road,

**Cost:**    **£ 69.95**  
(plus VAT for Academies)

**Max. Places:**    21

Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# SENCO & INCLUSION MANAGERS NETWORK DAYS

This event is a *network*

Event No.: **4032**

## Event Content

To develop skills and knowledge about the management of inclusion and Special Educational Needs in the context of National and local policy.

## Event Activities

To receive information about current trends and initiatives in Special Educational Needs and inclusion, both national and local.

To have the opportunity to discuss with colleagues approaches to managing change and new initiatives in the field.

To consider recommended approaches to meet the needs of vulnerable pupils, including those with Special Educational Needs, and to share good practice.

## Intended Audience

SENCOs and inclusion managers all schools/academies and Pupil Referral Units. Service managers or representatives.

## Outcomes

To locate your current practice in the context of that of other schools and the national agenda.

To make judgements about the quality of your practice by comparing with colleagues'.

To use information and materials to develop practice.

## Event Organiser & Tutor(s)

## Times, Date(s) and Venue (if known)

Julie Day & various speakers.

Two days (09:15 - 16:00)

26/3/14 & 18/6/14

Castle Park, Doncaster Rugby Football Club,

**Cost: £ 170.00**  
(plus VAT for Academies)

**Max. Places:** 125

Cost is £85 per day. Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# ESSENTIAL PHONICS FOR KEY STAGE 2 TEACHERS

This event is *training*

Event No.: **4033**

## Event Content

This course aims to build confidence and understanding in teaching phonics at Key Stage 2.

Understand the role phonics plays in reading and spelling. Explore the subject knowledge underpinning the teaching of phonics, including the later aspects of Phases 5 and 6. Consider practical approaches to teaching phonics and spelling with Key Stage 2 children. Provide practical guidance on assessing children to identify difficulties with phonics.

## Event Activities

This course will comprise of discussion, practical activities and guidance on teaching phonics.

It will explore materials in the DfE Letters and Sounds and the new English Curriculum.

The course will comprise of a full day training with a half day follow up session including a gap task to assess a targeted group of children.

## Intended Audience

Teachers in Key Stage 2. Particularly those in Year 3 and Year 4 who need to develop subject knowledge and understanding of teaching phonics.

## Outcomes

Improved understanding of the principles and key subject knowledge underpinning the teaching of phonics and how this relates to the teaching of reading and spelling.

Develop practical strategies to use with children who need additional support with phonics or have gaps in their subject knowledge.

Clarify how to teach phonics and spelling.

Build teacher's skills and confidence in teaching phonics.

## Event Organiser & Tutor(s)

Sue Monypenny (Sue is an experienced trainer and consultant with a strong track record of working with teachers and schools in the development of literacy).

## Times, Date(s) and Venue (if known)

1.5 days: 09:00-15:15 on 13/1/14 and  
13:00-16:00 on 5/3/14

The Mary Woollett Centre, Danum Road,

**Cost:** £ 95.80  
(plus VAT for Academies)

**Max. Places:** 21

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# CLUED UP - GRAMMAR INTERVENTION FOR CHILDREN IN YEAR 4

This event is *training*

Event No.: **4035.2**

## Event Content

Training to support Teaching Assistants deliver the Clued Up Interventions in Spelling and Grammar for children in Year 4. This morning session will focus on the six week intervention Clued Up for Grammar. This course aims to train teaching assistants in the delivery of this intervention programme for Year 4 children struggling with their understanding and application of the basic conventions in punctuation and grammar.

## Event Activities

The course will include a walkthrough of the intervention materials, a chance to investigate the resource, and a discussion about the suggested activities within the intervention and their application in the classroom.

Discussion will include the practicalities of setting up and delivering the interventions in school.

## Intended Audience

Teaching Assistants working in lower Key Stage 2.

## Outcomes

Participants will understand:

- ♦ how to identify the appropriate children for the programme;
- ♦ how the programme is structured;
- ♦ how to use the resources;
- ♦ be confident to deliver the Clued Up Intervention with a group of children.

## Event Organiser & Tutor(s)

Sue Monypenny (CfBT accredited tutor).

## Times, Date(s) and Venue (if known)

09:00 - 12:00

11/2/14

The Mary Woollett Centre, Danum Road,

**Cost: £ 205.00**  
(plus VAT for Academies)

**Max. Places: 21**

Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# CLUED UP - SPELLING INTERVENTION FOR CHILDREN IN YEAR 4

This event is *training*

Event No.: **4036.2**

## Event Content

Training to support Teaching Assistants deliver the Clued Up Interventions in Spelling and Grammar for children in Year 4. The afternoon session will focus on the six week intervention Clued Up for Spelling. This course aims to train teaching assistants in the delivery of this intervention programme for Year 4 children struggling with their understanding and application of accuracy in spelling.

## Event Activities

The course will include a walkthrough of the intervention materials, a chance to investigate the resource, and a discussion about the suggested activities within the intervention and their application in the classroom.

Discussion will include the practicalities of setting up and delivering the interventions in school.

## Intended Audience

Teaching Assistants working in lower Key Stage 2.

## Outcomes

Participants will understand:

- ♦ how to identify the appropriate children for the programme;
- ♦ how the programme is structured;
- ♦ how to use the resources;
- ♦ be confident to deliver the Clued Up Intervention with a group of children.

## Event Organiser & Tutor(s)

Sue Monypenny (CfBT accredited tutor).

## Times, Date(s) and Venue (if known)

13:00 - 16:00

11/2/14

The Mary Woollett Centre, Danum Road,

**Cost: £ 205.00**  
(plus VAT for Academies)

**Max. Places: 21**

Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# CLUED UP - GRAMMAR INTERVENTION FOR CHILDREN IN YEAR 6

This event is *training*

Event No.: **4037.2**

## Event Content

To support delivering the Clued Up Interventions in Spelling and Grammar for children in Year 6. The morning will focus on the six week intervention Clued Up for Grammar. It aims to train teaching assistants in the delivery of this intervention programme for Year 6 children, struggling with their understanding/application of the basic conventions in punctuation/grammar and who may struggle with aspects of the technical test in SATs.

## Event Activities

The course will include a walkthrough of the intervention materials, a chance to investigate the resource, and a discussion about the suggested activities within the intervention and their application in the classroom.

Discussion will include the practicalities of setting up and delivering the interventions in school.

## Intended Audience

Teaching Assistants working in upper Key Stage 2.

## Outcomes

Participants will understand:

- ♦ how to identify the appropriate children for the programme;
- ♦ how the programme is structured;
- ♦ how to use the resources;
- ♦ be confident to deliver the Clued Up Intervention with a group of children.

## Event Organiser & Tutor(s)

Sue Monypenny (CfBT accredited tutor).

## Times, Date(s) and Venue (if known)

09:00 - 12:00

12/2/14

The Mary Woollett Centre, Danum Road,

**Cost: £ 205.00**  
(plus VAT for Academies)

**Max. Places: 21**

Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# CLUED UP - SPELLING INTERVENTION FOR CHILDREN IN YEAR 6

This event is *training*

Event No.: **4038.2**

## Event Content

To support delivering the Clued Up Interventions in Spelling and Grammar for children in Year 6. The afternoon session will focus on the six week intervention Clued Up for Spelling. It aims to train teaching assistants in the delivery of this intervention programme for Year 6 children, struggling with their understanding/application of the basic conventions who need to widen their spelling strategies and who may struggle with aspects of the technical test in SATs.

## Event Activities

The course will include a walkthrough of the intervention materials, a chance to investigate the resource, and a discussion about the suggested activities within the intervention and their application in the classroom.

Discussion will include the practicalities of setting up and delivering the interventions in school.

## Intended Audience

Teaching Assistants working in upper Key Stage 2.

## Outcomes

Participants will understand:

- ♦ how to identify the appropriate children for the programme;
- ♦ how the programme is structured;
- ♦ how to use the resources;
- ♦ be confident to deliver the Clued Up Intervention with a group of children.

## Event Organiser & Tutor(s)

Sue Monypenny (CfBT accredited tutor).

## Times, Date(s) and Venue (if known)

13:00 - 16:00

12/2/14

The Mary Woollett Centre, Danum Road,

**Cost: £ 205.00**  
(plus VAT for Academies)

**Max. Places: 21**

Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)



# LETS GET WRITING: DEVELOPING CHILDREN AS WRITERS IN RECEPTION CLASSES

This event is *training*

Event No.: **4040**

## Event Content

Explore what stimulates and motivates children to become successful early writers.

This course will consider: reasons for writing for young children; developing children's writing inside and outside; the key elements of the writing process and how children's language underpins writing; the role of phonics in writing; writing in the revised EYFS.

## Event Activities

This course comprises of one full day with two half day follow up sessions in the spring and summer terms. The aim is that participants will develop children's writing in their classrooms between sessions and share practice with other course members.

Over the sessions we will look at the revised EYFS Framework and the characteristics of effective learning to consider the implications for developing children's writing.

We will explore the impact of the learning environment and themed work in motivating children to write including a range of starting points for writing.

Participants will engage in practical activities including Talk for Writing, using visual literacy and the outdoor environment as a stimulus for writing.

## Intended Audience

Teachers in reception classes who would like to review their teaching of writing and develop children as writers.

## Outcomes

Have a clear overview of how to develop effective writing provision in reception classes.

Understand the key changes in the revised EYFS in relation to teaching writing.

Draw upon a range of approaches to stimulate writing.

Understand the critical role of oral language in the writing process.

Have developed practical strategies to teach writing.

## Event Organiser & Tutor(s)

Sue Monypenny (Sue is an experienced trainer and consultant with a strong track record of working with teachers and schools in the development of literacy).

## Times, Date(s) and Venue (if known)

1 day & 2 half days: 09:00-15:00 on 29/11/13  
13:00-16:00 on 15/1/14 and 8/5/14  
The Mary Woollett Centre, Danum Road,

**Cost: £ 128.85**  
(plus VAT for Academies)

**Max. Places:** 30

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# UNDERSTANDING & SUPPORTING CLIENTS WITH 'CHANGE' THROUGH MOTIVATIONAL INTERVIEWING

This event is *training*

Event No.: **4041**

## Event Content

This course is for people who wish to develop their understanding of 'change' in order to use it more effectively as part of their on going professional practice.

The course will introduce and discuss the theory and practical elements of Motivational Interviewing (MI) in order to facilitate the change process with clients.

## Event Activities

The key points that will be explored are: Understanding and managing the process of change (triggers factors; dilemmas of change; resistance to change and motivation to change); Motivational Interviewing theory and principles; The use of **O.A.R.S** in Motivational Interviewing (**O**pen questions, **A**ffirmations, **R**eflective listening, **S**ummaries); Recognising, reinforcing and eliciting 'change talk' in clients; Negotiating treatment plans with clients.

The training will seek to develop the participants skills, confidence and resources applying the technique of Motivational Interviewing (MI) in their professional role. It will also provide an opportunity for participants to reflect on their current role and identify ways of using what they have learnt to inform their own working practice. This course will contribute towards Continuous Professional Development (CPD) through discussion during the training and the practical application of MI techniques in their working practice.

## Intended Audience

Anyone who is working directly with people and offering emotional support as part of their role and/or individuals that wish to pursue a career within the helping sector. Participants are encouraged to bring with them case studies/examples of their work with clients in order to get the most out of the training session.

## Outcomes

To introduce participants to the key points that need to be considered if they are to fully support their clients through the change process.

To introduce and discuss the theory of Motivational Interviewing (MI) and to provide practitioners with some of the practical tools and techniques belonging to the MI approach that they can use in practice in their current and future work.

## Event Organiser & Tutor(s)

Anna-Marie Gilman (AMG Training)

## Times, Date(s) and Venue (if known)

One day (09:30 - 16:00)

Autumn 2013.

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 62.75**  
(plus VAT for Academies)

**Max. Places:** 12

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# IMPROVING WRITING ACROSS THE CURRICULUM FOR EAL & ALL PUPILS

This event is *training*

Event No.: **4042**

## Event Content

The process of writing.  
Text types across the curriculum.  
Strategies to support writing development.  
Grammar in context.

## Event Activities

Strategies to benefit all children, not just EAL pupils:

- ♦ be clear about the process of writing
- ♦ recognise opportunities to develop writing skills across the curriculum
- ♦ have explored a variety of strategies to support writing development
- ♦ understand how grammatical issues may be addressed in a meaningful context

## Intended Audience

Teachers.

## Outcomes

To be clear about the process of writing.  
To recognise opportunities to develop writing skills across the curriculum.  
To have explored a variety of strategies to support writing development.  
To understand how grammatical issues may be addressed in a meaningful context.

## Event Organiser & Tutor(s)

## Times, Date(s) and Venue (if known)

Julia Mellors, EMTAS

09:00 - 12:00

14/1/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 5.00**  
(plus VAT for Academies)

**Max. Places:** 20

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# COLLABORATIVE LEARNING & LANGUAGE ACROSS THE CURRICULUM

This event is *training*

Event No.: **4043**

## Event Content

Engage all pupils through easily differentiated active learning activities.

## Event Activities

Introduction to collaborative learning strategies and materials.

Opportunity to try out a range of different resources.

Ideas for adapting materials to meet the needs of your class.

## Intended Audience

Class teachers and subject teachers.

## Outcomes

To extend the range of teaching and learning styles in your classrooms.

To increase opportunities for speaking and listening in your classrooms.

To include all children to the fullest extent.

To increase engagement in learning activities.

To differentiate for various groups - support weaker pupils while stretching the minds of your class.

To improve social skills in your classrooms.

## Event Organiser & Tutor(s)

Julia Mellors, EMTAS.

## Times, Date(s) and Venue (if known)

09:00 - 12:00

11/2/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 5.00**  
(plus VAT for Academies)

**Max. Places:** 20

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# **CYGNET FOR PRACTITIONERS (WORKING WITH CHILDREN WITH AUTISM) - INTRODUCTION TO WORKING WITH AUTISTIC SPECTRUM CONDITION (ASC)**

This event is *training*

Event No.: **4044**

## **Event Content**

An introduction to children with an ASC - Understanding the four main areas of ASC and the perspectives of parents and carers. Working with Autism - children's behaviour management. To be able to use behaviour management strategies for ASCs and understand key principles of behaviour management. Accredited by Barnardo's and the Open College Network, it carries a value of 2 credits. Delegates will participate in assessments to achieve the accreditation at an increased cost at £170. Attending as non-accredited does not incur any extra costs at £110.

## **Event Activities**

Programme content:

- ♦ Autism and diagnosis;
- ♦ communication;
- ♦ sensory issues;
- ♦ understanding behaviour;
- ♦ managing behaviour.

## **Intended Audience**

Professionals working with Children and Young People with Autistic Spectrum Conditions.

## **Outcomes**

Have increased confidence levels in relation to meeting the needs of Children and Young People with Autistic Spectrum Conditions.

## **Event Organiser & Tutor(s)**

Alison Goodman and Jane Miles (Specialist teachers for Children with ASC).

## **Times, Date(s) and Venue (if known)**

Two days (09:00 - 16:00).

**Either** 13/2/14 & 14/2/14 **or** 10/6/14 & 13/6/14

The Mary Woollett Centre, Danum Road,

**Cost: £ 170.00**  
(plus VAT for Academies)

**Max. Places: 20**

Please indicate your choice of dates and accreditation preference, if not then places will be allocated according to availability. Accredited (**£170**) or Not Accredited (**£110**), apply online quoting the event number by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# HEALTH & SAFETY FOR HEADTEACHERS

This event is *training*

Event No.:

**4045**

## Event Content

To outline the responsibilities of the Headteacher with regard to Health and safety.

## Event Activities

Topics to be covered:

General duties outlined in the DMBC Health and Safety Policy. Legal responsibilities regarding Health and Safety and the possible consequences in respect of non-compliance using case studies as examples. Health and Safety arrangements to include appointment of suitable and competent individuals. Risk Assessments Practical exercise. Accidents Statistics with examples. Accident reporting procedures to include RIDDOR. Main causes of accidents Slips trips and falls with relevant case studies. Main cause of injury Manual Handling, Working at Heights with relevant case studies. Handling Violence and Aggression. Stress and Bullying in the workplace. Safeguarding issues relevant to an Educational establishment.

## Intended Audience

Headteachers/School Management Teams.

## Outcomes

An understanding of the support available to ensure compliance with Health and Safety legislation.

Competence to ensure a safe educational environment.

## Event Organiser & Tutor(s)

DMBC Corporate Healthy and Safety staff.

## Times, Date(s) and Venue (if known)

One day (09:30 - 16:30)

18/2/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 47.75**  
(plus VAT for Academies)

**Max. Places:** 20

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# GETTING READY FOR THE PHONIC SCREENING CHECK

This event is *training*

Event No.: **4046**

## Event Content

Guidance on how best to prepare for the screening check. This course will:

- ♦ review DfE and STA guidance on the phonic screening check;
- ♦ consider the key aspects of phonics children need to be taught to ensure success with the screening check;
- ♦ look at the practicalities of administering the phonic screening check;
- ♦ provide guidance on how to assess outcomes to review learning and teaching

## Event Activities

This course will comprise two half day sessions in the spring and summer terms for Y1 and Y2 teachers.

Through discussion, practical activities and sharing practice delegates will have the opportunity to consider how to prepare for and carry out the phonic screening check.

## Intended Audience

Year 1 and Year 2 teachers who would like guidance on how to prepare for and administer the screening check.

## Outcomes

Teachers will be well prepared for the phonic screening check.

Have a good understanding of the skills and knowledge children need to achieve the expected standard.

Be able to use the outcomes to reflect on learning and teaching.

## Event Organiser & Tutor(s)

Sue Monypenny (Sue is an experienced trainer and consultant with a strong track record of working with teachers and schools in the development of literacy).

## Times, Date(s) and Venue (if known)

Two half days (09:00-12:00)

5/3/14 & 8/5/14

The Mary Woollett Centre, Danum Road,

**Cost:** £ 63.30  
(plus VAT for Academies)

**Max. Places:** 30

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# GYPSY, ROMA & TRAVELLER PUPILS: CULTURAL AWARENESS, ADVICE & STRATEGIES

This event is *training*

Event No.: **4047**

## Event Content

Developing strategies to meet the needs of GRT pupils in your school.

Traveller culture: history and background. Being culturally inclusive. The current situation in Doncaster and nationally. Barriers to learning, and ways to overcome them. Working with families. Useful resources and contacts.

## Event Activities

Information sharing about Gypsy, Roma and Traveller cultural backgrounds.

Reflecting Gypsies, Roma and Travellers in the curriculum.

Discuss barriers to learning.

Share good practice, local and national e.g. flexibility, distance learning, outreach work, support for transition between phases.

Communication with families.

Explore resources available.

Signposting to other useful organisations and websites.

## Intended Audience

Teachers, Inclusion Managers, Learning Mentors.

## Outcomes

To have awareness of Gypsy, Roma and Traveller culture and history.

To be able to identify barriers to learning, and ways to overcome them.

To recognise opportunities within your curriculum to be culturally inclusive.

To know where to find a variety of recommended resources.

To understand the different roles various members of school staff play in making families feel welcome in school.

## Event Organiser & Tutor(s)

Julia Mellors & Traveller Support Assistant (EMTAS).

## Times, Date(s) and Venue (if known)

13:30 - 16:30

1/4/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 5.00**  
(plus VAT for Academies)

**Max. Places:** 20

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)



# COUNSELLING SKILLS FOR LEARNING MENTORS

This event is *training*

Event No.: **4048**

## Event Content

To understand core counselling skills in order to develop and enhance the way in which you actively listen, relate to others in your current or future role(s) and to enhance your professional role. To introduce participants to some of the key skills required when working in a supportive role either in a voluntary or employed capacity and to a range of complex and challenging counselling skills required when working in a supportive role either in a voluntary or employed capacity.

## Event Activities

**Day 1** will focus on six principal components: 1. A basic introduction into the key theories that have developed/shaped our approach to helping others today. 2. A understanding of how to use counselling skills ethically/safely within a wider 'helping' role. 3. The importance of the relationship with clients; introducing the core conditions of empathy/genuineness/ unconditional positive regard. 4. How to set/manage appropriate boundaries with clients in order to support the helping process. 5. How to use core counselling skills effectively through verbal/non-verbal communication. 6. The importance of self awareness when working in a supportive/helping role.

**Day 2** will highlight how the effective use of more complex counselling skills can enhance the work practitioners do with their particular client group and will focus on three principal components: 1. Advanced counselling skills (challenging/immediacy/self disclosure/goal setting). 2. Skilled Helper Model; A Problem Management Approach to Helping. 3. Effective tools to use as practitioners in order to develop levels of self awareness/reflect on current practice.

## Intended Audience

Learning mentors. Anyone who is working directly with people and offer emotional support as part of their role and (or) individuals that may wish to pursue a career within the helping sector. Managers who wish to develop their interpersonal skills will also benefit from the course.

## Outcomes

By focusing on the six principal components, it will introduce participants to the core skills and knowledge required when conveying to a person that they are being truly heard and understood. The opportunity for participants to reflect on their current role/identify ways of using what they have learnt to inform their own working practice. The training will seek to develop the participants' skills/confidence/resources in demonstrating more complex counselling skills within their role. It will also provide an opportunity for participants to reflect on their current role and identify ways of using what they have learnt to inform their working practice.

## Event Organiser & Tutor(s)

Anna-Marie Gillman (AMG Training).

## Times, Date(s) and Venue (if known)

Two days (09:15 - 16:00).

Spring 2014.

The Mary Woollett Centre, Danum Road,

**Cost: £ 159.50**  
(plus VAT for Academies)

**Max. Places: 12**

£200 for non-Doncaster learning mentors. Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# INTRODUCTION TO LEADERSHIP PRACTICE

This event is *training*

Event No.:

**4049**

## Event Content

“To function effectively, teams need a working climate of openness and honesty, with free sharing of information, and free expression of feelings, values and attitudes... It is only when the following qualities and characteristics are present (commitment, participation, flexibility, risk taking, facilitation, respect and trust) and are continually encouraged; that a team can become truly effective in meeting the business needs. Leadership is uppermost in achieving success.” CMI (2012)

## Event Activities

The workshop is practical/interactive, with the emphasis on creating a supportive environment in order to build confidence. Individual/group exercises which enable delegates to try out new techniques, explore personal areas of strength/build on development areas. Content includes:

- ♦ differences and similarities between leadership and management, and the need for each of them;
- ♦ leadership models and their significance for task performance, culture and Á relationships;
- ♦ identification, development and appropriate choice of personal leadership styles and behaviours that affect your team;
- ♦ the role of trust and respect in effective team leadership;
- ♦ supervised simulation to develop the ability to apply the knowledge and skills and review your own leadership behaviour.

## Intended Audience

Managers and aspiring managers; no matter their level of experience. It's ideal for anyone who wants to improve their skills in the area of leadership and to lead with confidence, credibility and have an awareness of their own management style.

## Outcomes

On completion of this one day programme; delegates will be able to:

- ♦ explain leadership styles;
- ♦ define the roles of leader and manager;
- ♦ assess leadership core skills, qualities and characteristics and review own leadership qualities and potential;
- ♦ describe the behaviours that are likely to have a positive effect on individual and group behaviour.

## Event Organiser & Tutor(s)

Anona Phillips (traits, [www.traits.me.uk](http://www.traits.me.uk)).

## Times, Date(s) and Venue (if known)

One day (09:30 - 16:00)

Spring 2014.

The Carr House Centre, Danum Road,

**Cost: £ 128.75**  
(plus VAT for Academies)

**Max. Places:** 12

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# UNDERSTANDING & APPLYING KEY APPROACHES TO HELPING OTHERS

This event is *training*

Event No.: **4050**

## Event Content

To develop an understanding of the key approaches that have shaped how we help and support others today. This follows on from introduction/advance counselling courses. There will be a basic introduction to the following three theories: 1) The Person Centred approach. 2) The Cognitive Behavioural approach. 3) Transactional Analysis.

Delegates will be given an insight into the origins of each approach as well as some practical examples of how to apply elements of each approach in their work with others.

## Event Activities

**The Person Centred Approach** will introduce/discuss the work of Carl Rogers and Abraham Maslow. It will focus on the importance of the helping relationship and the core conditions and offer some practical ways to support clients to open up/explore their issues in more detail.

**The Cognitive Behavioural Approach (CBT)** will introduce/discuss the work of Aaron Beck and Albert Ellis. It will introduce a range of practical skills that can be used to develop a more 'solution focussed' approach which enables people to re-learn the ways in which they think and behave. It will focus on particular 'types' of issues where CBT can be used to effectively facilitate change, including: anxiety/depression/low self esteem. The CBT Approach is a very focused approach which may be useful to those working within a short time frame with people.

**Transactional Analysis** will introduce/discuss the work of Eric Berne. It will introduce the participant to the idea of 'ego states' and discuss how they are paramount to understanding the relationships that people have with one another. It will focus on how TAs can be used as an effective 'tool' when looking at how relationships are formed, the roles within relationships/how roles can be changed to improve relationships.

## Intended Audience

Anyone who is currently working directly with vulnerable clients on an individual or group basis. The course will benefit anyone who recognises the importance of understanding where the main ideas about helping others have come from. *Priority will be given to delegates from previous counselling courses.*

## Outcomes

Have a greater understanding of the key approaches to helping others in terms of where they have come from and how they can be applied in practice.

Have access to a range of practical 'tools' that can be used in your work with vulnerable clients.

Have an opportunity to reflect on your current working practice with other professionals attending the course.

Have an opportunity to share ideas with others about how you will use what you have learnt from the course to inform your working practice in the future.

## Event Organiser & Tutor(s)

Anna-Marie Gillman (AMG Training).

## Times, Date(s) and Venue (if known)

One day (09:00 - 16:30)

Spring 2014.

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 79.75**  
(plus VAT for Academies)

**Max. Places:** 12

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# DIVERSITY: NEW PERSPECTIVES ACROSS THE CURRICULUM IN SECONDARY SCHOOLS

This event is *training*

Event No.: **4051**

## Event Content

Including 'diversity' in the curriculum helps meet SMSC expectations. This session will reflect on what culture is; consider why we need to include diversity in the curriculum; reflect positive images of different groups in the community; explore ways to challenge prejudice and stereotypes; understand the unintentional hidden messages given by schools; introduce resource 'Global and Anti-Racist Perspectives within the Curriculum'.

## Event Activities

Reflect on what culture is.

Consider why we need to include diversity in the curriculum.

Reflect positive images of different groups in the community.

Explore ways to challenge prejudice and stereotypes.

Understand the unintentional hidden messages given by schools.

Introduce resource 'Global and Anti-Racist Perspectives within the Curriculum'.

## Intended Audience

Secondary school staff.

## Outcomes

To have an understanding of what culture is and why we need to include it in the curriculum.

To be able to help pupils understand similarities and differences, needs, wants and rights, highlighting shared values among all communities.

To have confidence to teach skills to question stereotypes and challenge racism.

To know how to access resources that reflect the ethnic and linguistic background of the school.

## Event Organiser & Tutor(s)

Julia Mellors, EMTAS.

## Times, Date(s) and Venue (if known)

09:00 - 12:00

13/5/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 5.00**  
(plus VAT for Academies)

**Max. Places:** 20

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# WELCOMING NEW ARRIVALS

This event is *training*

Event No.: **4052**

## Event Content

Preparation & induction for schools receiving Gypsy/Roma/Traveller or New-to-English arrivals.

The training will review current best practice for welcoming new arrivals, especially those from other cultures and/or speaking other languages. It will cover areas such as ascription and communication with families (e.g. translated materials) It will also look at useful resources to enable staff to compile a tailor-made resource bank, thus building capacity within your school.

## Event Activities

The training will:

- ♦ review current best practice for welcoming new arrivals, especially those from other cultures and/or speaking other languages;
- ♦ cover areas such as ascription and communication with families (e.g. translated materials);
- ♦ look at useful resources to enable staff to compile a tailor-made resource bank, thus building capacity within your school.

## Intended Audience

Teaching and non-teaching staff, including administrative/clerical staff.

## Outcomes

To have an overview of current best practice for welcoming new arrivals, especially those from other cultures and/or speaking other languages.

To understand the importance of fostering good relationships and communication with families, and be able to identify strategies and resources to support this.

To understand the different roles various members of school staff play in making pupils and their families feel welcome in school.

To know where to find useful resources.

## Event Organiser & Tutor(s)

Mary Sculthorpe, EMTAS.

## Times, Date(s) and Venue (if known)

13:30 - 16:30

24/6/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 5.00**  
(plus VAT for Academies)

**Max. Places:** 20

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# LEARNING MENTOR ROLE SPECIFIC TRAINING FOR LEARNING MENTORS & LEVEL 3-4 CHILDREN'S WORKFORCE PRACTITIONERS

This event is *training*

Event No.: **4053**

## Event Content

This training is linked to National Occupational Standards and a QCF qualification (if desired). It will include the former CWDC materials but also include local research and practice to improve mentoring relationships in schools. Over two days, plus signposted training to other agencies, you will complete reflective practice logs and may undertake additional work-based activities. They provide an indication of how you are and intend to, apply your learning and how it links to the knowledge and understanding required to meet the seven core standards.

## Event Activities

A draft overview of the activities is detailed below. All modules will involve case studies, discussion, listening, role play, observation and reflective practice. All booklets are provided.

Day 1:        Module A:    Facilitating Children and Young People's development through mentoring. This will involve core skills in a helping relationship delivered by a qualified counsellor.

Day 2:        Module B:    The extended role of the learning mentor. This will involve links to other agencies. It will help define what is a learning mentor role and also enhance your skills when working with children in a mentoring capacity.

## Intended Audience

School-based staff supporting children in a 1:1 basis/mentoring role. Line management support to sign off evidence of practice will be required.

## Outcomes

To receive a certificate awarded on behalf of the LA for attendance and participation in the CWDC Induction training programme. You have an option of completing an additional portfolio to gain a level 3 Diploma.

This will also link to a new (optional) Foundation Degree in Supporting Children and Young People and also to National Occupational Standards in Learning Development and Support Services (NOS in LDSS). Additional costs/details will be discussed during the induction training.

## Event Organiser & Tutor(s)

Sarah Stokoe & a pool of experienced trainers will support the modules. (A detailed programme will be forwarded prior to the event.)

## Times, Date(s) and Venue (if known)

Two days (09:30 - 16:00).

Summer 2014.

The Mary Woollett Centre, Danum Road,

**Cost: £ 150.00**  
(plus VAT for Academies)

**Max. Places: 12**

**£250 FOR NON-DONCASTER LEARNING MENTORS (INCLUDES ONSITE SCHOOL AUDIT & SUPPORT FOR REFLECTIVE PRACTICE).** Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)



# MENTORING FOR SUCCESS

This event is *training*

Event No.: **4054**

## Event Content

"The use of mentors has become even more widespread and they are now regarded as one of the most important sources of support/advice. Effective mentoring strategies encourage young people/adults to make the best use of their skills/abilities. Mentoring is aimed at complementing learning..." Armstrong (2010). To provide confidence in mentoring capability/embedding mentoring, so that it becomes part of 'business as normal'. It provides practical tips on the mentoring process and offers development/learning of behaviours and skills required to enable you to utilise effective methods for engaging/supporting learners.

## Event Activities

The workshop is practical/interactive, with the emphasis on creating a supportive environment in order to build confidence. Individual/group exercises take place during the workshop which enable delegates to try out new techniques, explore personal areas of strength/build on development areas. Content includes:

- ♦ welcome/aim/learning objectives/agenda for the day;
- ♦ icebreaker;
- ♦ coaching and mentoring differences - benefits/contrasting;
- ♦ Push and Pull styles - ensuring mentoring is effective;
- ♦ establishing rapport for effective relationship/influencing - assess own ability to use a variety of interpersonal communication strategies;
- ♦ mentoring contract - learn to set clear outcomes using plans;
- ♦ key principles of mentoring/coaching - evaluate the process and measure success;
- ♦ putting the learning into practice - increase your confidence; using case scenarios;
- ♦ Reflection - "the road ahead".

## Intended Audience

Learning mentors/support staff and anyone who is interested in mentoring. It is ideal for anyone who wants to improve their skills in the area with confidence, credibility and an awareness of their style, no matter their level of experience; thus adding to their continued professional development.

## Outcomes

On completion of this one day programme; delegates will be able to:

- ♦ understand the concept of mentoring and coaching - understanding the difference;
- ♦ evaluate different mentoring/coaching models - use these to develop your own style;
- ♦ using mentoring to improve individual performance;
- ♦ communicate effectively - creating sustainable relationships; increase your confidence in 'making the difference' and helping people within your work area to achieve their full potential.

## Event Organiser & Tutor(s)

Anona Phillips (traits, [www.traits.me.uk](http://www.traits.me.uk)).

## Times, Date(s) and Venue (if known)

One day (09:30 - 16:00)

Summer 2014.

The Mary Woollett Centre, Danum Road,

**Cost: £ 128.75**  
(plus VAT for Academies)

**Max. Places: 12**

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# TEACHING & LEARNING IN A EARLY YEARS MIXED PHASE CLASS

This event is *training*

Event No.: **4055**

## Event Content

Developing best practice in a mixed phase FS2/Y1 classroom.

The event will focus on the diverse challenges faced by the teacher in a mixed FS2/Y1 classroom.

## Event Activities

Presentation by Mrs Lisa Hughes - her experiences, challenges and day to day organisation and management in her mixed phase class. This will be followed by an open discussion to consider the implications for teaching and learning with regards to:

- ♦ Assessment, Recording and Reporting.
- ♦ Constant, enhanced and outdoor provision.
- ♦ Differentiation.
- ♦ Transition - parents and children.
- ♦ Consistent practice and expectations, regarding the Foundation Stage and Key Stage 1 National Curriculum, across both key stages.

## Intended Audience

Teachers working in a mixed FS2/Y1 class.

## Outcomes

Further develop best practice for teaching and learning in your mixed phase class.

Discuss and complete an audit of current practice.

Consider setting up a support network group to further develop best practice.

## Event Organiser & Tutor(s)

Pauline Brandham, Headteacher, Mexborough  
Pitt Street Infant School

## Times, Date(s) and Venue (if known)

16:00 - 17:00

Summer 2014.

Mexborough Pitt Street Infant School, Pitt

**Cost:** **£ 0.00**  
(plus VAT for Academies)

**Max. Places:** 20

Please apply online, quoting the event number, by using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)



# BASIC SKILLS QUALITY MARK FOR SCHOOLS (BSQM)

This event is *information sheet*

Event No.: **4056**

## Event Content

More than half of all Doncaster schools have now attained the Basic Skills Quality Mark (BSQM) Award. BSQM is a prestigious award that is highly commended by Ofsted. It is an inclusive award as it can be achieved by all types and sizes of schools. It can be used as a supportive improvement framework or as an external validation and recognition of good practice and progress in basic skills. The Programme combines a simple but highly effective approach to undertaking rigorous school self-review to achieve a nationally-recognised accreditation.

## Event Activities

It involves a process of rigorous self evaluation, followed by action planning and regular review.

It will complement and help to integrate any other initiatives being undertaken to improve basic skills.

Involvement in the assessment process should not involve undue additional work and the attainment of the award is a great opportunity for whole school and community celebration.

Feel free to have a look at the BSQM website for more information at [www.qm-alliance.co.uk](http://www.qm-alliance.co.uk) or if you have any queries please do not hesitate to contact the team via Kerry Rawson on 01302 737156.

## Intended Audience

All interested schools who don't already have the award. Feel free to have a look at the BSQM website for more information at [www.qm-alliance.co.uk](http://www.qm-alliance.co.uk) or if you have any queries please do not hesitate to contact the team via Kerry Rawson on 01302 737156.

## Outcomes

To support your school through the process by mentoring and carrying out the final assessment.

## Event Organiser & Tutor(s)

A team of experienced Doncaster headteachers and former headteachers are accredited BSQM assessors. Contact the team via Kerry Rawson on 01302 737156.

## Times, Date(s) and Venue (if known)

Two mentoring visits and an assessment.  
Negotiated as a customised sessions  
School based.

## Cost:

(plus VAT for Academies)

## Max. Places:

The cost involved is £650 for the mentoring support and assessment/accreditation which runs for three years. After this the school is re-assessed at a cost of £450. Contact Kerry Rawson on 01302 737156 or email [kerry.rawson@doncaster.gov.uk](mailto:kerry.rawson@doncaster.gov.uk)

## ***FIRST AID EVENTS***

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All first aid related events for schools will now be organised by Hayley O'Grady, Programme Manager, Regeneration and Environment, Doncaster Council - based at Bentley Training Centre.

These include:

- ♦ Emergency aid in schools (1 day).
- ♦ Paediatric/Early years first aid (2 days).
- ♦ First aid at work (3 days).
- ♦ First aid at work re-qualification (2 days).

They are an in-house Doncaster Council training team offering these courses to all schools, therefore the first aid events will no longer be arranged via the professional learning programme using external providers.

Here are some facts about Bentley Training Centre for your information:

- ♦ A rated centre with City and Guilds, OCR, British Computer Society and Ascentis – all recognised Awarding Bodies.
- ♦ Staff all qualified teachers and trainers.
- ♦ Staff have at least 5 year's experience delivery experience within school settings.
- ♦ As an internal provider we already deliver a range of courses for staff Inc. First Aid.
- ♦ Approved subcontractor for Barnsley College and Dearne Valley College.
- ♦ Regularly audited to ensure we meet OFSTED requirements.
- ♦ The centre has been established 15 years, offering a range of courses for individuals aged 14-65, thus demonstrating the ability to tailor courses to meet learner needs.

So for First Aid training could you please contact Hayley via 01302 862650 or email Hayley.O'Grady@doncaster.gov.uk to discuss your training requirements for First Aid.

## ***SAFEGUARDING FUTURE EVENTS & TRAINING***

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The local authority (LA) will develop safeguarding opportunities for all school staff throughout 2013-2014, this will be planned with designated safeguarding teachers. In addition, the LA will be responding to the annual safeguarding audit recommendations from headteachers to ensure we offer opportunities to meet identified needs.

Forthcoming events include:

- ♦ Stonewall - Tackling Homophobic Language Conference.
- ♦ Role Model visits to schools.
- ♦ Supervision training.

Lunchtime sessions on:

- ♦ Annual safeguarding audit.
- ♦ What constitutes outstanding in behaviour and safety.

Pulse sessions/brief (1 hr) awareness sessions (tbc):

- ♦ Substance misuse.
- ♦ Mental health.
- ♦ Self harm.
- ♦ Obesity.
- ♦ Domestic violence.
- ♦ Sexual Exploitation.
- ♦ LADO.
- ♦ Equality reporting and recording.

More to be developed in response to annual audit.

A detailed overview of safeguarding training mandatory requirements for schools will be circulated at the designated safeguarding teachers networks.

The DSCB still offer free e-learning, face to face and mandatory level 3 partnership working training. The LA courses will signpost to full day training and only offer a taster for front line staff in safeguarding roles in schools.

Focused one to one school support visits on reviewing safeguarding policies/procedures and new one to one conversations for newly appointed safeguarding teachers/officers can be arranged by contacting Sarah Stokoe on 01302 736743.

# PERFORMANCE MANAGEMENT OF THE HEADTEACHER FOR GOVERNORS

This event is *training*

Event No.: **4501**

## Event Content

This course focuses on good practice in carrying out the appraisal of the Headteacher, which is one of the most significant ways in which the Governing Body provides challenge and support to the school and carries out its strategic role.

Appraisal is also an important focus for inspections under the most recent Ofsted framework.

## Event Activities

This course provides information on legal requirements together with the opportunity to discuss implications and to share good practice.

Participants will consider:

- ♦ the Appraisal Regulations, as they relate to the appraisal of Headteachers;
- ♦ Ofsted expectations;
- ♦ the process of Headteacher appraisal, including sharing good practice in:
  - ♦ choosing and deploying an external adviser;
  - ♦ agreeing performance objectives – what should they look like?
  - ♦ on-going review of progress and end-of-year review.

## Intended Audience

All Governors, but will be of particular interest to Chairs of Governors and members of Headteacher Performance Management/Appraisal Committees.

## Outcomes

Greater understanding of the Appraisal Regulations.

Greater understanding of Ofsted expectations.

Greater confidence in carrying out the Headteacher's appraisal.

Practical ideas on maximising the effectiveness of the process.

## Event Organiser & Tutor(s)

## Times, Date(s) and Venue (if known)

Each course will be led by two tutors, either David Bowen, Tim Kitching or Richard Brown ([www.leading-edge-associates.co.uk](http://www.leading-edge-associates.co.uk)).

17:30 - 19:30

To be arranged

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 35.00**

(plus VAT for Academies)

Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)

**Max. Places:** 16

# MANAGING STAFF PERFORMANCE - GOVERNORS' ROLE

This event is *training*

Event No.: **4504**

## Event Content

Exploring Governors' role in the management of staff performance.

This course focuses on good practice in the engagement of Governors in the management of staff performance through the appraisal process, an area which has proved to be an important focus for inspections under the most recent Ofsted framework.

## Event Activities

This course provides information on legal requirements together with the opportunity to discuss implications and to share good practice.

Participants will consider:

- ♦ the Appraisal Management Regulations, their implications for Governing Bodies and how to respond;
- ♦ Ofsted expectations;
- ♦ examples of model policies and how to evaluate them effectively;
- ♦ sharing good practice in strategic direction and oversight of the appraisal process;
- ♦ the connection between appraisal and planning development opportunities;
- ♦ the triangulation of pupil performance and progress, quality of teaching and teachers' pay decisions.

## Intended Audience

The course is open to all Governors, but will be of particular interest to Chairs of Governors and members of Performance Management Committees.

## Outcomes

Greater understanding of the Appraisal Regulations and Ofsted expectations.

Greater understanding of the implications of requirements and how Governors can address them effectively.

Greater confidence in the use of appraisal to improve staff development and outcomes for pupils.

## Event Organiser & Tutor(s)

Each course will be led by two tutors, either David Bowen, Tim Kitching or Richard Brown ([www.leading-edge-associates.co.uk](http://www.leading-edge-associates.co.uk)).

## Times, Date(s) and Venue (if known)

17:30 - 19:30

13/11/13

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 35.00**

(plus VAT for Academies)

Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)

**Max. Places:** 16

# GOVERNORS: PREPARING YOUR GOVERNING BODY FOR OFSTED

This event is *training*

Event No.: **4505**

## Event Content

Preparing your Governing Body for inspection by Ofsted.

An opportunity to clarify the implications of the Ofsted framework for the work of Governors and to consider practical ways in which Governing Bodies can improve their practice to meet Ofsted expectations.

## Event Activities

Participants will consider:

- ♦ the main features of the latest Ofsted framework (September 2012);
- ♦ Ofsted's expectations of effective Governing Bodies;
- ♦ ways in which Governing Bodies can develop their practice to meet Ofsted expectations;
- ♦ ways in which Governing Bodies can provide evidence for Ofsted of their successful practice and impact.

Participants will have the opportunity to begin to action plan developments to their Governing Body's practice in the light of Ofsted expectations.

## Intended Audience

The course is open to all Governors but will be of particular interest to Chairs and Vice-chairs of Governors and Headteachers.

## Outcomes

Have a better understanding of the Ofsted framework and its implications for Governors.

Know about examples of successful practice that meet Ofsted expectations of Governing Bodies.

Have begun to action-plan any developments required to meet Ofsted expectations of Governing Bodies.

## Event Organiser & Tutor(s)

Each course will be led by two tutors, either David Bowen, Tim Kitching or Richard Brown ([www.leading-edge-associates.co.uk](http://www.leading-edge-associates.co.uk)).

## Times, Date(s) and Venue (if known)

17:30 - 19:30

To be arranged

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 35.00** Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)  
(plus VAT for Academies)

**Max. Places:** 24

# AN INTRODUCTION TO RAISEONLINE & SCHOOL PERFORMANCE DATA FOR GOVERNORS

This event is *training*

Event No.: **4506**

## Event Content

Training for Governors on Education Data within RAISEonline & the Ofsted Data Dashboard. The event will cover:

- ♦ What is RAISEonline.
  - ♦ What data does RAISEonline contain and why.
  - ♦ What do the different performance indicators mean and what questions can they help governors explore.
- ♦ Data and Ofsted Inspection.
- ♦ Government Policy areas.

## Event Activities

Governors will be taken through the following:

- ♦ Introduction to RAISEonline and Performance data for schools.
- ♦ Different performance indicators and how they can help governors when exploring school performance.
- ♦ Headline figures and the connection to government floor standards and Ofsted.
- ♦ Performance of different pupil groups.
- ♦ Statistical significance within RAISEonline.
- ♦ Changes to RAISEonline for 2013:
  - ♦ Removal of English.
  - ♦ A shorter summary report.
  - ♦ Key 'starting point' reports highlighted for governors.
  - ♦ Inclusion of Level 4B.
  - ♦ Grammar, Punctuation and Spelling reported.
- ♦ The Ofsted Data Dashboard.

## Intended Audience

Governors.

## Outcomes

Gain an understanding of school performance data and how this can help you when exploring the performance of the school as a whole and different groups of pupils.

Governors will gain an understanding of the indicators in RAISEonline and the different questions these can help them explore about the schools data.

Governors will be brought up to speed with the changes to RAISEonline for 2013 and will be given an insight into current policy and Ofsted focus areas

## Event Organiser & Tutor(s)

## Times, Date(s) and Venue (if known)

Craig Whitlam (Consultant working with the Department for Education).

16:15 - 18:00

28/11/13

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 35.00**

(plus VAT for Academies)

Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)

**Max. Places:** 30

# DATA PROTECTION FOR GOVERNORS

This event is *training*

Event No.: **4507**

## Event Content

Presentation on the Data Protection Act and Information Security

Covering the 8 principles, a video produced by the Information Commissioner's Office (ICO), examples of breaches and advice on how to comply with the Act.

## Event Activities

The presentation will include an ICO commissioned video.

## Intended Audience

School Governors.

## Outcomes

Have a better understanding of the Data Protection Act 1998 and their responsibility as a Data Controller with the Headteacher.

## Event Organiser & Tutor(s)

Nikki Minnikin, Data Protection Officer,  
Doncaster Council

## Times, Date(s) and Venue (if known)

**Either** 14:30 - 16:30 **or** 17:00 - 19:00

**Either** 22/1/14 **or** 21/5/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 35.00**  
(plus VAT for Academies)

**Max. Places:** 21

PLEASE INDICATE YOUR CHOICE OF SESSIONS, IF NOT THEN PLACES WILL BE ALLOCATED ACCORDING TO AVAILABILITY. Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)



# THE DONCASTER AGREED SYLLABUS FOR RELIGIOUS EDUCATION 2013 FOR GOVERNORS

This event is *training*

Event No.: **4508**

## Event Content

Religious Education: What Governors need to know and do. An introduction to the 2013 Doncaster Agreed Syllabus and its support materials highlighting the unique position and importance of RE within the school curriculum, the responsibilities of governors in relation to RE, the distinctive contribution RE makes when schools plan opportunities for the spiritual, moral, social and cultural development of their pupils, and provide examples of good practice.

## Event Activities

A forum for discussing how governors can support the provision of excellence in RE.  
Introduction: the national and local context.  
The 2013 Agreed Syllabus, Guidance material, headteacher and governor responsibilities.  
What excellent RE looks like.  
The distinctive contribution RE makes to planning opportunities for spiritual, moral, social and cultural development.  
Planning your support for RE: checklist for governors/group discussion work.  
Feedback and exchange of ideas.  
Why RE is important and deserves active governor support.

## Intended Audience

Governors of all schools and PRUs in Doncaster, including academies.

## Outcomes

Know about the 2013 Doncaster Agreed Syllabus for Religious Education and its Guidance Material.  
Understand the statutory position of RE in the curriculum.  
Be clear about governor responsibilities for RE.  
Know what excellent RE looks like.  
Be empowered to make a difference to the RE provision in your school.

## Event Organiser & Tutor(s)

Pat Cassidy (SACRE Adviser).

## Times, Date(s) and Venue (if known)

09:00 - 12:00

28/1/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 35.00**

(plus VAT for Academies)

Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)

**Max. Places:** 21

# HEALTH & SAFETY AWARENESS FOR GOVERNORS

This event is *training*

Event No.:

**4509**

## Event Content

Awareness of key roles and responsibilities of Governors regarding health and safety.  
Health and safety legislation.  
Key roles and responsibilities.  
Key health and safety issues.  
How health and safety is managed in schools.  
Corporate audit/inspection.

## Event Activities

Powerpoint presentation.  
  
Delegate interaction required.

## Intended Audience

School Governors. *Those who recently attended the workshops (September 2013) will have covered the majority of this already.*

## Outcomes

Governors will be made aware of their responsibilities with regard to health and safety management within schools.  
  
The role of the school management team.  
  
All new legislation affecting schools will be discussed.  
  
The role of Corporate Safety.

## Event Organiser & Tutor(s)

## Times, Date(s) and Venue (if known)

Peter Harrison (DMBC Corporate Health and Safety Manager).

**Either 14:15 - 16:15 or 16:45 - 18:45**

28/1/14

The Mary Woollett Centre, Danum Road,

**Cost: £ 35.00**

(plus VAT for Academies)

Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)

**Max. Places: 20**

# ANALYSING SCHOOL DATA WITHIN RAISEONLINE & THE OFSTED DATA DASHBOARD

This event is *training*

Event No.: **4510**

## Event Content

This event will give those governors with a specific interest in school data the opportunity to analyse data in RAISEonline and the Ofsted Data Dashboard. An explanation of the key reports and the connection to government floor standards and Ofsted. Details on the key attainment and progress indicators and questions for governors to explore in their schools with guidance on highlighting potential strengths and areas for development. An understanding of how to drill down through the data within the school to view the performance of different groups. A walkthrough of the Ofsted data dashboard.

## Event Activities

Governors will be guided through their own schools data and will explore attainment and progress in the various indicators within RAISEonline and the Ofsted data dashboard. Event activities will cover:

- ♦ Average point score.
- ♦ Threshold data (e.g. level 4+).
- ♦ Expected/more than expected progress.
- ♦ Value added.
- ♦ Figures that display statistical significance.
- ♦ An opportunity for governors to look at this data for their own school with guidance on highlighting potential strengths and areas for development.
- ♦ School context.
- ♦ Prior attainment.
- ♦ Pupil premium and 'closing the gaps'.

## Intended Audience

Governors with a specific interest in education data. Governors attending this session will need to fetch with them a copy of the RAISEonline summary report and the Ofsted data dashboard for their school (some may have a username and password for RAISE provided by the school which they could fetch with them).

## Outcomes

Gain an understanding of school performance data and the attainment and progress within your own school as whole and different groups of pupils.

Governors will be able to analyse their own school data allowing them to highlight any potential strengths or areas for development.

Governors will leave with a clear understanding of the key focus areas within RAISEonline and the Ofsted data dashboard.

## Event Organiser & Tutor(s)

## Times, Date(s) and Venue (if known)

Craig Whitlam (Consultant working with the Department for Education).

13:30 - 16:30

29/1/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 35.00**

(plus VAT for Academies)

Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)

**Max. Places:** 30

# CHILDREN & YOUNG PEOPLE IN CARE FOR GOVERNORS

This event is *training*

Event No.: **4511**

## Event Content

Training for Governor's with responsibility for Children in Care.

- ♦ Issues relating to Children in Care and their education and outcomes.
- ♦ The responsibilities of the Governing Body and the role of the 'named' Governor.
- ♦ Best practice when working with children in care.

## Event Activities

Presentation.

Discussion.

Self assessments.

Best practice supported by case studies.

## Intended Audience

Governor with responsibility for Children in Care.

## Outcomes

Improved confidence and knowledge of:

- ♦ the role and responsibility of the Governing Body and the Governor with responsibility for Children in Care;
- ♦ how to offer support and challenge to the Designated Teacher;
- ♦ how to share and update colleagues in relation to the role and the progress of children in care;
- ♦ how to consider your school's practice in relation to best practice nationally.

## Event Organiser & Tutor(s)

Christine Hargreaves (Virtual School Headteacher, Children & Young People in Care Education Service).

## Times, Date(s) and Venue (if known)

17:30 - 19:00

Spring 2014

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 35.00**

(plus VAT for Academies)

Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)

**Max. Places:** 20

# SAFER RECRUITMENT TRAINING FOR GOVERNORS

This event is *training*

Event No.: **4512**

## Event Content

- |                               |   |
|-------------------------------|---|
| A Safer Recruitment Workshop: | <ul style="list-style-type: none"><li>♦ introduction and background;</li><li>♦ a safer recruitment process;</li><li>♦ making the right decisions;</li><li>♦ an ongoing culture of vigilance;</li><li>♦ assessment of delegates understanding.</li></ul> |
|-------------------------------|---|

## Event Activities

Facilitator input.

Group activities/discussions.

Case studies.

Plenary reviews.

Assessment of learning.

***All candidates will be provided with some pre-course material in the form of a large PDF document which will be emailed to delegates and their schools, which will need printing and bringing to the training.***

## Intended Audience

Governors and school staff with responsibility for recruitment (maximum of two places per school). Attendance is required at both dates in order to receive a certificate of completion.

## Outcomes

Identify the key features of staff recruitment that help deter or prevent the appointment of unsuitable people.

Consider policies and practices that minimise opportunities for abuse or ensure its prompt reporting.

Help participants review their own and their organisation's policies and practices in recruitment to make them safer.

## Event Organiser & Tutor(s)

## Times, Date(s) and Venue (if known)

June Williams (JW CR Training)

Two sessions (3 hours each)

Spring 2014

The Mary Woollett Centre, Danum Road,

**Cost: £ 35.00**

(plus VAT for Academies)

**Max. Places: 20**

Max. of two places per school. Attendance is required at both dates in order to receive a certificate of completion. Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)

# GOVERNORS: CHAIRING FOR SUCCESS

This event is *training*

Event No.: **4513**

## Event Content

A two-session course of training for Chairs and Vice-chairs of Governors, Chairs of Committees and potential Chairs.

The course focuses on the tasks expected of the Chair of Governors and how these tasks can be performed and organised with increasing confidence by the Chair, improving the effectiveness of the governing body in carrying out its role.

## Event Activities

Over the two sessions, participants will consider how Chairs can promote the effectiveness of the Governing Body and support school improvement through:

- ♦ preparation for and management of meetings, including agenda-setting;
- ♦ Governors' Committees and other delegations of responsibility to Governors;
- ♦ planning the work of the Governing Body over a year;
- ♦ promoting Governor recruitment, induction and development.

Participants will also consider case studies outlining some of the "crisis" situations that a Chair can face and how to respond.

There will be ample opportunity for discussion and for sharing good practice.

The course will be tutored by experienced Chairs of Governors.

## Intended Audience

Chairs and Vice-chairs of Governors, Chairs of Committees and potential Chairs.

## Outcomes

Greater understanding of the role of Chair and how to carry it out effectively.

Usable examples of good practice from course tutors and other course participants.

Greater understanding of the issues raised by unexpected problems and crises.

Improved confidence in handling the business of the governing body.

## Event Organiser & Tutor(s)

Each course will be led by two tutors, either David Bowen, Tim Kitching or Richard Brown ([www.leading-edge-associates.co.uk](http://www.leading-edge-associates.co.uk)).

## Times, Date(s) and Venue (if known)

Two sessions (17:30 - 19:30)

3/3/14 & 17/3/14

The Mary Woollett Centre, Danum Road,

**Cost: £ 70.00**

(plus VAT for Academies)

**Max. Places: 16**

**FREE for subscribers to the governors support service package 3 (3 places only, any additional places will be £70), all other delegates will be charged £70 per place.** Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)

# GOVERNORS: SELF EVALUATION & IMPROVEMENT PLANNING

This event is *training*

Event No.: **4514**

## Event Content

This course focuses on Governors' role in school self-evaluation and improvement planning - a key aspect of Governors' strategic role and one of the main ways that Governors promote school improvement and high standards for all pupils.

## Event Activities

Participants will consider:

- ♦ the main ways in which Governors can find out about the strengths of their school and the areas requiring development;
- ♦ key questions that Governors can ask senior leaders, to provide both challenge and support;
- ♦ how Governors can contribute to a robust school improvement planning process that is informed by school self-evaluation and has a real impact on standards at the school.

The course will consist of inputs and group discussions and will provide opportunities for sharing good practice.

## Intended Audience

This course is suitable for all Governors.

## Outcomes

- ♦ Greater understanding of the role of Governors in School Self Evaluation and Improvement Planning;
- ♦ Usable examples of good practice to inform the way that your Governing Body carries out its role;
- ♦ Usable examples of the ways that individual Governors can contribute to robust and effective School Self Evaluation and Improvement Planning;
- ♦ Improved confidence in conducting school self-evaluation and improvement planning.

## Event Organiser & Tutor(s)

## Times, Date(s) and Venue (if known)

Each course will be led by two tutors, either David Bowen, Tim Kitching or Richard Brown ([www.leading-edge-associates.co.uk](http://www.leading-edge-associates.co.uk)).

17:30 - 19:30

10/3/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 35.00**

(plus VAT for Academies)

Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)

**Max. Places:** 24

# ETHNIC MINORITY PUPILS: GOVERNORS' RESPONSIBILITIES

This event is *training*

Event No.: **4515**

## Event Content

Issues relating to the educational provision and outcomes for Ethnic Minority pupils.

The responsibilities of the school Governing Body and the role of the 'named' Governor.

Examples of good practice and recommendations for Governors.

## Event Activities

To explore issues relating to the educational provision and outcomes for Ethnic Minority pupils.

To look at the responsibilities of the school Governing Body and the role of the 'named' Governor.

To see examples of good practice and recommendations for Governors.

## Intended Audience

Governor with responsibility for Ethnic Minority pupils (Black Ethnic Minority, Gypsy, Roma and Traveller pupils and those with English as an Additional Language) and other interested governors.

## Outcomes

To have explored issues relating to the educational provision and outcomes for Ethnic Minority pupils.

To have looked at the responsibilities of the school Governing Body and the role of the 'named' Governor.

To have seen examples of good practice and recommendations for Governors.

## Event Organiser & Tutor(s)

## Times, Date(s) and Venue (if known)

Ethnic Minority and Traveller Achievement  
Service Consultant(s).

18:00 - 20:00

20/3/14

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 35.00**

(plus VAT for Academies)

Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)

**Max. Places:** 20



# AN INTRODUCTION TO SPECIAL EDUCATIONAL NEEDS IN SCHOOLS FOR GOVERNORS

This event is *training*

Event No.: **4516**

## Event Content

An introduction to Special Educational Needs in schools.

Developing an understanding of the management, operational and practical issues associated with leading on inclusion and special educational needs work in schools.

## Event Activities

Hear about the systems and structures that are seen as good practice in managing special needs and inclusion in schools.

Learn about local procedures and support mechanisms for those who undertake this role.

Develop an understanding of how special needs and inclusion fit into the full school agenda.

## Intended Audience

Governor responsible for special educational needs supporting the SENCO. Any interested Governor.

## Outcomes

To develop greater knowledge in order support the role of SENCO or inclusion manager.

## Event Organiser & Tutor(s)

Julie Day (Schools standards and effectiveness officer).

## Times, Date(s) and Venue (if known)

16:15 - 18:00

Summer 2014

The Mary Woollett Centre, Danum Road,

**Cost:** **£ 35.00**

(plus VAT for Academies)

Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)

**Max. Places:** 20

# MINUTE TAKING FOR GOVERNORS

This event is *training*

Event No.:

**4517**

## Event Content

Understand your role and purpose of minutes.  
Plan and prepare for a meeting.  
Prepare an agenda.  
Determine which points should be captured.  
Apply a range of tools and methods to record meeting content.  
Understand issues of commercial sensitivity and confidentiality.

## Event Activities

Facilitator input.  
  
Group exercise and discussion.  
  
Practice sessions.  
  
Exercises.  
  
Handouts.

## Intended Audience

Governors, School Staff and LA employees.

## Outcomes

Understand your role and purpose of minutes.  
Plan and prepare for a meeting.  
Prepare an agenda.  
Determine which points should be captured.  
Apply a range of tools and methods to record meeting content.  
Understand issues of commercial sensitivity and confidentiality.

## Event Organiser & Tutor(s)

Irene McLaughlin ([www.premier-partnership.co.uk](http://www.premier-partnership.co.uk))

## Times, Date(s) and Venue (if known)

2 hours  
To be arranged  
The Mary Woollett Centre, Danum Road,

**Cost:** **£ 35.00**

(plus VAT for Academies)

Please apply via email to [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk) or online using the application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning)

**Max. Places:** 15

# NEWLY QUALIFIED TEACHERS: TEACHING LEARNERS FROM DIFFERENT CULTURAL & LINGUISTIC BACKGROUNDS

Event No.: 4705

## Event Content

Practical strategies and resources for teachers working with EAL learners and Traveller pupils.

Exploring issues of language and diversity in relation to Ethnic Minority and Traveller groups.

## Event Activities

Creating a supportive learning environment.

Diversity, race equality and community cohesion ('Spiritual, Moral, Social and Cultural' provision).

Working with 'New to English' pupils - additional language acquisition and what teachers can do to support this; use of pupils' first language(s) as a tool for learning; working with pupils and parents/carers whose language(s) you do not share; language conscious teaching strategies; working with bilingual support staff.

Working with Traveller and Roma pupils - culture, needs and perspectives.

How to make effective use of any additional staff in your classroom.

Open forum on issues raised by course participants.

## Intended Audience

Newly Qualified Teachers. If numbers are sufficient, separate courses may be run for primary and secondary groups.

## Outcomes

An opportunity to explore a range of issues relating to the needs of Ethnic Minority and Traveller pupils.

An understanding of how young people learn additional languages and what schools can do to support and accelerate this process.

An opportunity to raise issues relating to the context of individual schools and to explore these with EMTAS staff and other NQTs.

## Event Organiser & Tutor(s)

## Date(s), Times and Venue (if known)

Mary Sculthorpe & other EMTAS staff.

09:00 - 15:30

12/11/13

The Mary Woollett Centre, Danum Road,

**Cost:** £ 0.00 £85 per delegate for schools not subscribing to the Local Authority NQT package. Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

(plus VAT for Academies)

**Max. Places:** 20

# INTRODUCTION TO SPECIAL EDUCATIONAL NEEDS AND DISABILITIES FOR NEWLY QUALIFIED TEACHERS

Event No.: 4706

## Event Content

Overview of latest national and local developments.

Overview of types of need.

Overview of expectations on schools.

## Event Activities

Mainly delivery of information with opportunity for discussion.

## Intended Audience

Newly Qualified Teachers.

## Outcomes

You will have an overview of the:

- ♦ latest national and local developments;
- ♦ types of need;
- ♦ expectations on schools.

## Event Organiser & Tutor(s)

Julie Day

## Date(s), Times and Venue (if known)

13:15 - 16:00

02/12/13

The Mary Woollett Centre, Danum Road,

**Cost:** £ 0.00  
(plus VAT for Academies)

**Max. Places:** 40

**£42.50 per delegate for schools not subscribing to the Local Authority NQT package.**  
Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

Event No.: 4707

## Event Content

Data and its use in the classroom.  
Rich tasks and different approaches.  
Questioning techniques.  
Pupils working in groups.  
Behaviour and discipline.

## Event Activities

A selection of activities are done throughout the course to support the above.

## Intended Audience

Secondary newly qualified maths teachers and other new maths teachers.

## Outcomes

Have a better understanding of data and how to use it.

Development of knowledge and skills.

Influence and development of practice.

## Event Organiser & Tutor(s)

Marie Darwin (McAuley School).

## Date(s), Times and Venue (if known)

Two half days (13:00 - 16:00)

Autumn 2013 & Spring 2014

The Mary Woollett Centre, Danum Road,

**Cost:** £ 0.00 £85 per delegate for schools not subscribing to the Local Authority NQT package. Please  
(plus VAT for Academies) apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)  
**Max. Places:**

# NEWLY QUALIFIED TEACHERS: SUPPORTING CHILDREN WHO'VE SUFFERED LOSS & TRAUMA

Event No.: 4708

## Event Content

Understanding the impact of loss and trauma on the child's learning and strategies to support in the classroom.  
Overview of the principles of attachment.  
The impact of trauma and loss.  
Practical strategies to address relational issues in the classroom.

## Event Activities

Training.  
Discussion.  
Activities.

## Intended Audience

Newly qualified teachers.

## Outcomes

Delegates will leave with an understanding the impact of loss and trauma on the child's learning and a knowledge of a range of strategies which they could use to support the child in the classroom setting.

## Event Organiser & Tutor(s)

Christine Hargreaves (Virtual School Headteacher) & Theresa Elvin (Raising Achievement Consultant).

## Date(s), Times and Venue (if known)

09:00 - 12:30  
16/1/14  
The Mary Woollett Centre, Danum Road,

**Cost:** £ 0.00  
(plus VAT for Academies)

**Max. Places:** 20

**£42.50 per delegate for schools not subscribing to the Local Authority NQT package.**  
Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# SANITY IN THE CLASSROOM: EFFECTIVE BEHAVIOUR MANAGEMENT FOR NEWLY QUALIFIED TEACHERS

Event No.: 4709

## Event Content

Building positive relationships and using influential language and attitudes to create successful learning in emotionally intelligent classrooms.

## Event Activities

The session will blend presentation, group activities and Q & A throughout the day.

Delegates will be encouraged to set development targets and to reflect actively on their own behaviour and its significance in the class.

## Intended Audience

All newly qualified teachers.

## Outcomes

Three key CPD questions to sustain improvements.

How to build resilience and confidence in yourself. The hidden secret of influence.

The essential key to positive behaviour. How to correct with dignity and make it work.

The 4Rs – the most effective way to organise your classroom. How to deal with “comebacks” from children and maintain respect. The 20 most effective skills for your classroom.

## Event Organiser & Tutor(s)

Adrian Pymm (Senior Standards and Effectiveness Officer) & Andy Vass.

## Date(s), Times and Venue (if known)

09:15 - 15:30

**Either 20/01/14 or 21/01/14**

The Mary Woollett Centre, Danum Road,

**Cost: £ 0.00**

(plus VAT for Academies)

**Max. Places: 120**

*£145 per delegate for schools not subscribing to the Local Authority NQT package - **Please indicate your choice upon application.*** Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# CIRCLE TIME FOR NEWLY QUALIFIED TEACHERS

Event No.: 4710

## Event Content

Using circles in the classroom.

Using circle time as a tool to develop emotional intelligence, curriculum areas and assessment.

## Event Activities

Event will address:

- ♦ structure of circle times;
- ♦ building relationships;
- ♦ team work;
- ♦ emotional literacy;
- ♦ speaking and listening;
- ♦ curriculum uses.

## Intended Audience

Primary newly qualified teachers.

## Outcomes

As a result of attendance and participation in this event, you will:

- ♦ have an understanding of the benefits of using circles in the classroom;
- ♦ take away a planning format and ideas;
- ♦ have fun!

## Event Organiser & Tutor(s)

Alison Rahman & Lorraine Clarkson (Long Toft Primary School).

## Date(s), Times and Venue (if known)

13:00 - 15:00

Spring 2014

Long Toft Primary School, Church Road,

**Cost:** £ 0.00  
(plus VAT for Academies)

**Max. Places:** 25

**£42.50 per delegate for schools not subscribing to the Local Authority NQT package.**  
Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)



# PLANNING & TEACHING FOR GUIDED WORK: READING & WRITING FOR NEWLY QUALIFIED TEACHERS

Event No.: 4711

## Event Content

Guided Group work in Key Stage 1 and 2.

The opportunity to work with experienced teachers to plan for guided group work.

The opportunity to observe a guided group being taught.

## Event Activities

To work with experienced teachers to plan for guided group work.

To observe a guided group being taught.

## Intended Audience

Primary newly qualified teachers.

## Outcomes

Understand the principles of working with guided groups in reading and writing.

Have the opportunity to see guided work in action.

## Event Organiser & Tutor(s)

Julie Jenkinson, Kate Parkin & Natalie Ramsay  
(Bawtry Mayflower Primary School).

## Date(s), Times and Venue (if known)

09.30 - 12.00

Spring 2014

Bawtry Mayflower Primary School, Station

**Cost:** £ 0.00  
(plus VAT for Academies)

**Max. Places:** 12

**£42.50 per delegate for schools not subscribing to the Local Authority NQT package.**  
Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# WORKING TOGETHER FOR NEWLY QUALIFIED TEACHERS: ANTI-BULLYING STRATEGIES & SUPPORT

Event No.: 4712

## Event Content

Understand education legislation and Ofsted inspection framework relating to anti-bullying.

## Event Activities

Audit current involvement with anti-bullying strategy in school.

Sample some CEOP materials to use with young people and additional curriculum resources.

Discuss successful strategies.

Monitoring of reporting and recording incidents.

## Intended Audience

Newly qualified teachers.

## Outcomes

Access "training the trainer" programmes if applicable to use Kidscape, NSPCC or CEOP materials within school and community.

OCN/ASDAN Peer Mentoring accreditation routes possible for young people.

## Event Organiser & Tutor(s)

Sarah Stokoe (CPD/Workforce Development)  
& Amy Simister (eLearning Officer, eSafety).

## Date(s), Times and Venue (if known)

16:15 - 17:30

Spring 2014

The Mary Woollett Centre, Danum Road,

**Cost:** £ 0.00 £40 per delegate for schools not subscribing to the Local Authority NQT package. Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)  
(plus VAT for Academies)

**Max. Places:**

# USING DATA TO INFORM TEACHING & LEARNING IN SECONDARY SCHOOLS FOR NEWLY QUALIFIED TEACHERS

Event No.: 4713

## Event Content

Gaining a greater understanding of how data is used in relation to both value added and the target setting process.

## Event Activities

Gain an understanding of how data can be used to analyse current performance and influence future performance.

Share issues with colleagues.

## Intended Audience

Secondary newly qualified teachers.

## Outcomes

Have learned how to use data to support the tracking of pupils' performance and support the target setting process.

Develop confidence in the knowledge and use of data.

## Event Organiser & Tutor(s)

John Duhig (Head of Service, Education Standards & Effectiveness).

## Date(s), Times and Venue (if known)

16:30 - 17:45

Spring 2014

The Mary Woollett Centre, Danum Road,

**Cost:** £ 0.00 (plus VAT for Academies) £40 per delegate for schools not subscribing to the Local Authority NQT package. Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

**Max. Places:** 21

# USING DATA TO INFORM TEACHING & LEARNING IN PRIMARY SCHOOLS FOR NEWLY QUALIFIED TEACHERS

Event No.: 4714

## Event Content

Gaining a greater understanding of how data is used in relation to both value added and the target setting process.

## Event Activities

Gain an understanding of how data can be used to analyse current performance and influence future performance.

Share issues with colleagues.

## Intended Audience

Primary newly qualified teachers.

## Outcomes

Have learned how to use data to support the tracking of pupils' performance and support the target setting process.

Develop confidence in the knowledge and use of data.

## Event Organiser & Tutor(s)

John Duhig (Head of Service, Education Standards & Effectiveness).

## Date(s), Times and Venue (if known)

16:30 - 17:45

Spring 2014

The Mary Woollett Centre, Danum Road,

**Cost:** £ 0.00 (plus VAT for Academies) £40 per delegate for schools not subscribing to the Local Authority NQT package. Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

**Max. Places:** 21

# THE ROLE OF THE INCLUSION MANAGER FOR NEWLY QUALIFIED TEACHERS

Event No.: 4715

## Event Content

A presentation by an Inclusion Manager in school.  
What the role comprises.  
Day to day tasks.  
Liaison with wider agencies.

## Event Activities

Welcome.  
Introduction.  
Presentation.  
Highlighting relevant documentation.  
Dissemination of resources.  
Follow up task: To identify specific Inclusion practice(s) in the context of their own school.

## Intended Audience

Primary newly qualified teachers.

## Outcomes

Understand the role of the Inclusion Manager in a Primary School.

## Event Organiser & Tutor(s)

Linda Gill, Marshland Primary School

## Date(s), Times and Venue (if known)

14:00 - 16:00

Spring 2014

Marshland Primary School, Marshland Road,

**Cost:** £ 0.00  
(plus VAT for Academies)

**Max. Places:** 30

**£42.50 per delegate for schools not subscribing to the Local Authority NQT package.**  
Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

# LEARNING IN THE OUTDOORS: THE BENEFITS TO CHILDREN'S DEVELOPMENT FOR PRIMARY NEWLY QUALIFIED TEACHERS

Event No.: 4716

## Event Content

Helping you to use your outdoor environment to stimulate, enrich and inspire children's learning. The course will help develop your understanding of how your school's outdoor environment can enrich your school's curriculum. Covering all year groups and looking at strategies to enhance your environment regardless of space and resources. To emphasise the importance of children's well-being and holistic development, yet a focus throughout will be the impact the outdoors has on academic continuity and progression.

## Event Activities

Workshops exploring theory behind outdoor learning and its relation to school curriculum.

Opportunities to look at your current environment and implications to developments.

Practical activities exploring the outdoors relating to all year groups.

**A practical course so suitable clothing to be worn. BRING WELLIES!**

We hope to share our passion for delivering a curriculum that provides a rich, fun and invigorating experience for all our children.

## Intended Audience

Primary newly qualified teachers who have a desire to stimulate children's learning and development.

## Outcomes

Have an awareness and a developed knowledge of how to use the outdoors when delivering the curriculum.

Have considered approaches to developing your school's environment.

Have a wealth of ideas to enrich your teaching and learning in the outdoors.

Understand the importance of enriched curriculum in children's development.

## Event Organiser & Tutor(s)

Staff from Kirton Lane Primary School.

## Date(s), Times and Venue (if known)

16:00 - 17:30

Summer 2014

Stainforth Kirton Lane Primary School, Thorne

**Cost:** £ 0.00 (plus VAT for Academies) £40 per delegate for schools not subscribing to the Local Authority NQT package. Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

**Max. Places:** 20

# RESTORATIVE APPROACHES FOR NEWLY QUALIFIED TEACHERS

Event No.: 4717

## Event Content

Training to develop good practice for behaviour management.  
Give participants an awareness and understanding of restorative practices.  
Reflect on the use of circles.  
Give practical ideas for use in school.

## Event Activities

Event will address:

- ♦ building relationships/team work;
- ♦ meeting needs;
- ♦ restorative enquiry;
- ♦ losing the blame culture;
- ♦ the 5 themes.

## Intended Audience

Primary newly qualified teachers.

## Outcomes

As a result of attendance and participation in this event, you will:

- ♦ have an awareness and understanding of restorative approaches;
- ♦ be able to relate to the function of circles;
- ♦ have practical ideas for use in school.

## Event Organiser & Tutor(s)

Alison Rahman & Lorraine Clarkson (Long Toft Primary School).

## Date(s), Times and Venue (if known)

13:00 - 15:00  
Summer 2014  
Long Toft Primary School, Church Road,

**Cost:** £ 0.00  
(plus VAT for Academies)

**Max. Places:** 25

**£42.50 per delegate for schools not subscribing to the Local Authority NQT package.**  
Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)

Event No.: 4718

## Event Content

Considering the key issues and concerns in current curriculum development.

## Event Activities

Discuss and develop awareness and understanding of:

- ♦ practical activities and cross-curricular teaching ideas in Citizenship/PSHE for use in the classroom;
- ♦ tools for classroom management and to help create a kind, caring ethos;
- ♦ ensuring that PSHE and Citizenship lessons meet the requirements of the new Ofsted Framework in terms of supporting pupils' spiritual, moral, social and cultural understanding.

## Intended Audience

Primary newly qualified teachers.

## Outcomes

To have discussed and developed awareness and understanding of:

- ♦ practical activities and cross-curricular teaching ideas in Citizenship/PSHE for use in the classroom;
- ♦ tools for classroom management and to help create a kind, caring ethos;
- ♦ ensuring that PSHE and Citizenship lessons meet the requirements of the new Ofsted Framework in terms of supporting pupils' spiritual, moral, social and cultural understanding.

## Event Organiser & Tutor(s)

Adrian Pymm (Senior Standards and Effectiveness Officer) & Ruth Le Breton (School Liaison & Evaluation Co-ordinator 'Go-Givers', Citizenship Foundation).

## Date(s), Times and Venue (if known)

09:15 - 11:45

To be arranged

The Mary Woollett Centre, Danum Road,

**Cost:** £ 0.00  
(plus VAT for Academies)

**Max. Places:** 20

**£72.50 per delegate for schools not subscribing to the Local Authority NQT package.**  
Please apply online using the professional learning application form on [www.doncaster.gov.uk/professionallearning](http://www.doncaster.gov.uk/professionallearning) or email [professionallearning@doncaster.gov.uk](mailto:professionallearning@doncaster.gov.uk)