

Our ref: 101000858594
FOI ack
Date: 9 November 2015



**Customer Relations Team
Business Support Directorate**

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Ms Amy Rogers
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2eb32349@whatdotheyknow.com](mailto:request-301218-2eb32349@whatdotheyknow.com)

Dear Ms Rogers

Request for Information Reference Number RFI/ 101000858594

Thank you for your request for information, received on 9 November 2015.

We are dealing with your request under the Freedom of Information Act 2000 (FOIA) and hope to be able to complete the request within 20 working days.

We may have to apply exemptions to the information that you have requested which could mean that all, or part of the information you have requested may be withheld. There may be information that you have requested that will need to be subject to a public interest test, or liaison with an external agency or company, which could mean the 20-day deadline, will be exceeded. If such an instance arises where it is not possible to return the information you have requested within the 20 working day deadline you will be informed as soon as possible.

If you need to make further contact regarding your request, please use the reference number above.

Further information on the FOIA 2000, the exemptions and how your request will be dealt can be found on our website at

<http://www.medway.gov.uk/thecouncilanddemocracy/performanceandpolicy/freedomofinformationact.aspx>

Yours sincerely

Sophie Jordan
Customer Relations Compliance and Monitoring Officer (Temporary)