

- 1 To avoid the risk of cross contamination always use the correct colour coded cloths and equipment
2. At all times appropriate attire should be worn i.e. cleaning overalls.
3. All cleaning should commence from the First class entrance of the service vehicle and work towards the Buffet end.
4. All cleaning tasks should be completed on a high to low level task basis.
5. Ensure all surfaces are cleaned with special consideration to edges, sides and corners. This is where most dirt will harbour.
6. Always clean top, inside, outside and bottom of all areas / equipment in this order.
- 7, Ensure that all areas are completely free of litter and all surfaces are clean and free of marks, streaks, staining or residue following cleaning.

COLOUR CODING FOR HYGIENE

Always use two colours within the washroom



BLUE

General lower risk areas (excluding food areas)



GREEN

General food & bar areas







RED






Sanitary appliances & washroom floors





YELLOW

Wash basins & other washroom surfaces

TOILETS	Task Code	Heavy Clean	Premier Heavy Clean	Precautions	Method of cleaning: Heavy Clean and Chemical Heavy Clean	Chemical	Equipment Required	Colour Code
Litter Bins	HT1	✓	✓	Protective gloves and overshoes must be worn at all times. DO NOT PUT HANDS INTO LITTER BINS TO REMOVE RUBBISH.	1. Remove bin liner and place in waste sack. 2. Remove any dirt or litter from inside of bin. Using steam cleaner clean inside and outside of bin and wipe with correct colour coded cloth. 3. Replace bin liner and close door ensuring it is securely fastened.	Blade QAC Washroom Kleen	YELLOW micro fibre cloths Yellow refuse sacks for waste from bins. Steam Cleaning Equipment.	
Ceilings, light fittings and Walls	HT2	✓	✓	Protective gloves and overshoes must be worn at all times.	1. All areas of ceilings, light fittings and wall panels to be thoroughly cleaned 2. All areas to be left free of dirt, marks, stains or residue on completion of cleaning.	Blade QAC	YELLOW micro fibre cloth	
Graffiti, Chewing gum and Sticky labels.	HT3	✓	✓	Protective gloves and overshoes must be worn at all times.	To remove sticky labels or chewing gum use steam cleaner. If steam cleaner is unavailable 1. To remove stickers or labels on toilet seat spray chemical on label, wait 3 minutes then peel and wipe with red micro fibre cloth to remove residue. 2. To remove chewing gum spray affected area wait 5 minutes then remove with scraper.	New Solv	YELLOW micro fibre cloth for all areas of toilet except toilet bowl and seat. RED micro fibre cloth for toilet bowl, seat and floor. Steam Cleaning Equipment.	 

Toilet Bowls/Seat/Flush handle or button.	HT4	✓	✓	Protective gloves and overshoes must be worn at all times.	1. Using steam cleaner and colour coded cloth, steam clean and wipe outside and around toilet bowl,toilet roll holder and handle, toilet seat lid,top,underneath and around hinges,working from clean to dirty. (The inside of the WC is the dirtiest area). 2 Steam clean inside toilet bowl and under rim , removing any stains, water lines and build up under rim. 3. Dry toilet seat and lid with cloth. 4. Ensure toilets are left with the lids up and seats down on completion of cleaning.	Blade QAC Washroom Kleen	RED micro fibre cloth Toilet Brush Steam Cleaning Equipment	
Hand Basin, Baby Change table and surrounding vanity unit surface	HT5	✓	✓	Protective gloves and overshoes must be worn at all times.	1. Using steam cleaner and colour coded cloth steam clean surrounding surfaces including both sides of baby change table. Clean underneath soap and hand towel dispenser and underneath sink unit where dirt can build up. 2. Remove any hair or other items from plug hole. 3. Steam clean around inside of basin including overflow. 4. With running tap water, rinsebasin thoroughly, swilling water into overflow.	Blade QAC Washroom Kleen	YELLOW micro fibre cloth Steam Cleaning Equipment	
Hand Contact Points: Grab rail/Seat rail/Litter bin front/all buttons/Signage etc.	HT6	✓	✓	Protective gloves and overshoes must be worn at all times.	1 Using steam cleaner and colour coded cloth steam clean all grab rails,seat rails, litter bin fronts,shelves,buttons and signage. 2. All areas to be left free of dirt,marks,stains or residue on completion of cleaning.	Blade QAC Washroom Kleen	YELLOW micro fibre cloth Steam Cleaning Equipment	
Toilet door / Kick Plate	HT7	✓	✓	Protective gloves and overshoes must be worn at all times.	1. All toilet doors and kick plates to be thoroughly cleaned using Steam Cleaning Equipment. 2. All areas to be left free of dirt,marks,stains or residue on completion of cleaning.	Blade QAC	YELLOW micro fibre cloth Steam Cleaning Equipment	
Mirror	HT8	✓	✓	Protective gloves and overshoes must be worn at all times.	1. Steam clean mirrors and polish dry with clean micro fibre cloth.	Spray Vision	YELLOW micro fibre cloth	

Clean Toilet Floors and toilet door track.	HT9	✓	✓	Protective gloves and overshoes must be worn at all times.	1. All toilet floors and door tracks to be thoroughly cleaned using Steam Cleaning Equipment and clean red mop and bucket. 2. Pay particular attention to edges, sides, corners and door runner. 3. All areas to be left free of dirt, marks, stains, chewing gum or residue on completion of cleaning.	Blade QAC	RED micro fibre cloths RED mops and mop buckets or Red Flat Mopping System Steam Cleaning Equipment	
Toilet Brushes and holders on MK4 sets	HT10	✓	✓	Protective gloves and overshoes must be worn at all times.	Remove all toilet brush and holders from waste bin compartments and replace with new ones.		new toilet brushes and holders	
Biohazard Clean	HT11	✓	✓	Protective gloves and overshoes must be worn at all times.	Any traces of blood, vomit, excrement and urine must be removed and the area sterilised. Follow local depot procedures.	Super Zorb	Bio Hazard Kit	
Sharp Objects / Needles	HT12	✓	✓	Protective gloves and overshoes must be worn at all times.	All sharp objects / needles must be carefully disposed of using the sharps kit. Follow local depot procedures.		Sharps Kit	

