

Felicity Dennis
By email

Please ask for: Miles Watters
Contact Number: 01463 702029
Email Address: foi@highland.gov.uk
Our Ref: HC0226-119
Your Ref:
Date: 21 June 2016

Dear Ms Dennis

Freedom of Information Request

I refer to your email of 8 June 2016 requesting information under the Freedom of Information (Scotland) Act 2002.

Please see our response below.

- *What organisation won the tender to provide your claims handling software?*

A: 3Sixty Systems Ltd.

- *What was the winning bid for this contract?*

A: £34,200 over the lifetime of the contract including options to extend.

- *What is the annual maintenance cost of this contract?*

A: Included in overall contract value above.

- *When is the contract up for renewal?*

A: Either 31/03/2019, 31/03/2020 or 31/03/2021 depending whether or not options for extension are taken up.

- *Who is responsible for this contract?*

A: Fiona Wood, Finance Manager / Peter Tysoe, Senior Contracts Officer.

- *In addition to the above, do you use risk management software? If so, which software do you use?*

A: According to our records The Highland Council does not currently use Risk Management Software.

- *When is this contract up for renewal?*

A: Not applicable.

- *What is the annual cost of this software?*

A: Not applicable.

- *Who is responsible for risk management? Please provide their email address.*

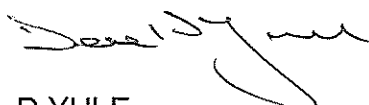
A: The person responsible for Risk Management within The Highland Council is Colin Mackenzie, Insurance Officer (colin.mackenzie@highland.gov.uk).

I trust the above information is useful to you.

Under Section 20 of the Freedom of Information (Scotland) Act 2002 and/or Regulation 16 of the Environmental Information (Scotland) Regulations 2004 (EIRs), you have the right to request that the Highland Council reviews any aspect of how it has dealt with your request. This requirement for review should be put in writing to the Freedom of Information Officer, Chief Executive's Office, Glenurquhart Road, Inverness IV3 5NX, within 40 working days of receipt of this letter. The request should include details of the information requested and the aspects of the Highland Council's response which you are not satisfied with.

If you are subsequently dissatisfied with the outcome of the Council's review, you have the right to appeal to the Scottish Information Commissioner under Section 47 of the Act (Regulation 17 of the EIRS), within six months of receiving the Council's review response.

Yours sincerely



D YULE
Director of Finance