

Exercise 04.03

Read through the extract below from the claimant's My Work Plan booklet where they have written their commitments and the outcomes. Discuss:

1. Is their commitment acceptable? If not, how could you coach the claimant to identify how to improve it?
2. Is the outcome acceptable? If not, how could you coach them to plan ahead to make further progress in their worksearch?
3. Is their evidence appropriate? If necessary, how could you coach them to identify what constitutes appropriate evidence in the future?

I will: (what I am going to do, including how, when and where)

I am going to spend 2 hours every weekday immediately after breakfast searching for vacancies online, e.g. on Monster and Reed

What I did and what was the result:

Found 23 jobs, top were: Customer Service Assistant, Harpers – Ref no 1-222098-11; Retail Assistant, Homebuy ref no 1-12955-85288; Customer Consultant, Walls – ref no 1568-92098; Store Manager, Townsends ref 35BA.

As evidence, the claimant has provided:

- Job Advertisements on i-phone.