

Exercise 04.02

Read through the extract below from the claimant's My Work Plan booklet where they have written their commitment and the outcome. Discuss:

1. Is their commitment acceptable? If not, how could you coach the claimant to identify how to improve it?
2. Is the outcome acceptable? If not, how could you coach them to plan ahead to make further progress in their worksearch?
3. Is their evidence appropriate? If necessary, how could you coach them to identify what constitutes appropriate evidence in the future?

I will: (what I am going to do, including how, when and where)

I am going to apply to my best 5 vacancies from each day after finishing my jobsearch

What I did and what was the result:

I applied to the jobs above and brought in my application to TG Smiths for my adviser to comment on.

As evidence, the claimant has provided:

- A newspaper with the advertisement for the TG Smiths job
- Completed application form.