

PUBLIC LIBRARY STATISTICS 2009-10 ACTUALS AND 2010-11 ESTIMATES

Section 1 - Book Stock Statistics (Excluding those for Agency Services)

		Number of Volumes
Total book stock at 1 April 2009	1	240,058
<u>Book Stock at 31 March 2010</u>		
Reference Books (including children's)	2	77,971
Lending stock (including on loan and available)		
- Adult Fiction	3	49,475
- Adult Non-fiction	4	42,537
- Children's Fiction	5	32,382
- Children's Non-fiction	6	10,310
Total Lending Stock	7	134,704
(Sum of cells 3 to 6)		
Reserve Stock and Unallocated	8	17,035
Total Book Stock at 31 March 2010	9	229,710
(Sum of cells 2, 7 and 8)		
<u>Book Acquisitions</u>		
Reference Books (Including Children's)	10	62
Stock for Loan		
- Adult Fiction	11	8445
- Adult Non-fiction	12	4355
- Children's Fiction	13	3545
- Children's Non-fiction	14	598
Total Lending Stock	15	16,943
(Sum of cells 11 to 14)		
Total Book Acquisitions During 2009-10	16	17,005
(Sum of cells 10 and 15)		

Section 2 - Audio, Visual, Electronic & Other Stock (Excluding those for Agency Services)

Audio, Visual, Electronic & Other Stock at 31 March 2010

For Reference (CD-ROMs, Multi-media, Software, etc.)

Lending Stock (including on loan and available)

Sound Recordings - Music

Sound Recordings - Adult Talking Books

Sound Recordings - Children's Talking Books

Video and DVDs

Multi-media and Open Learning Packs (including language packs)

CD-ROMs, Software etc.

Total Lending Stock

(Sum of cells 18 to 23)

Reserve Stock and Unallocated

Total Audio-Visual Stock at 31 March 2010

(Sum of cells 17, 24 and 25)

Audio, Visual, Electronic & Other Acquisitions During 2009-10

For Reference (CD-ROMs, Multi-media, Software, etc.)

For Loan

Sound Recordings - Music

Sound Recordings - Adult Talking Books

Sound Recordings - Children's Talking Books

Video and DVDs

Multi-media and Open Learning Packs (including language packs)

CD-ROMs, Software etc.

Total Lending Stock

(Sum of cells 28 to 33)

Total Audio, Visual, Electronic & Other Acquisitions

(Sum of cells 27 and 34)

Number of Items

17 31

18 2847

19 5615

20 2374

21 4,699

22 223

23 125

24 15,883

25 723

26 16,637

Number of Items

27 0

28 5

29 881

30 349

31 754

32 2

33 0

34 1,991

35 1,991

Section 3 - Numbers of Staff in Post at 31 March 2010

Number of Staff

Professional Staff

All Other Staff

Total Staff

(Sum of cells 36 and 37)

In Post

(FTE to 1 decimal place)

36 7.0

37 46.5

38 53.5

Section 4 - Volunteers

Volunteers

Number of volunteers in 2009-10

Annual total number of volunteer hours in 2009-10

39 73

40 5,198.5

Section 5 - Service Points Open to the Public at 31 March 2010

NB. Information relating to numbers of Service Points and Opening hours will be taken from Appendix 1

Memorandum

Busiest Service Point in 2009-10 (i.e. the most issues per annum)

(a) Name / 41 Bath Central Library (b) No. of issues per annum 42 352,892

Busiest Service Point in 2009-10 in terms of visits per annum

(a) Name / 43 Bath Central Library (b) No. of visits per annum 44 360,722

**Total Number of
Terminals for
Public or Joint
Use with Staff**

Number of Electronic Workstations

Please refer to guidance notes for the following questions.

Number of terminals with libraries catalogue, Internet access and OPACs at 31 March 2010 45 76

Number of hours available for use of People's Network Terminals from 1 April 2009 to 31 March 2010 46a 168,042

Number of hours recorded for use of People's Network Terminals from 1 April 2009 to 31 March 2010 46b 37,589

Section 6 - Annual Issues

Book Issues

Books - Adult Fiction 47 337,972

Books - Adult Non-fiction 48 206,898

Books - Children's Fiction 49 239,827

Books - Children's Non-fiction 50 37,813

Total Book Issues (Sum of cells 47 to 50) 51 822,510

Audio, Visual, Electronic & Other Issues

Sound Recordings - Music 52 5307

Sound Recordings - Adult Talking Books 53 27694

Sound Recordings - Children's Talking Books 54 13952

Video (including film) and DVDs 55 20869

Multi-media and Open Learning Packs (including language packs) 56 793

CD-ROMs, Software etc. 57 163

Total Audio, Visual, Electronic & Other Issues (Sum of cells 52 to 57) 58 68,778

Section 7 - Request Service

Number of requests for specific items (annual total) 59 39,198

Memorandum: Number of requests of which are online / other electronic 60 19,111

Book Request Service

Percentage of requested books supplied within 7 days (to nearest whole percent) 61 40%

Percentage of requested books supplied within 15 days (cumulative i.e. inclusive of percentage at Cell 60) 62 78%

Percentage of requested books supplied within 30 days (cumulative i.e. inclusive of percentage at Cell 61) 63 89%

Section 8 - Memorandum: Enquiries

	Units
Number of enquiries (annual total)	64 <input type="text" value="**"/>
Memorandum: Number of enquires of which are online / other electronic	65 <input type="text" value="**"/>
<p>Authorities may if they wish, base their figure for enquiries on a larger statistical sample than the one suggested by CIPFA. Please select a category from those listed below which describes the method you have used (please select from drop down menu).</p>	
	66 <input type="text" value="Drop Down Menu"/>

Section 9 - Floor Space (NB. Units used are SQUARE METRES)

There is a requirement to collect this information for the Welsh Public Library Standards. Reporting of this information for other authorities is optional.

	Square Metres
NET Floor Space of Library Area	67 <input type="text" value="**"/>

Section 10 - Library Users

<u>Active Borrowers</u>		Number
Number of Active Borrowers in 2009-10	68	<input type="text" value="29,719"/>
<u>Housebound Readers</u>		Number
Number of Housebound Readers in 2009-10	69	<input type="text" value="309"/>
<u>Visits</u>		Number of Visits
Number of physical visits to library premises for library purposes (annual total)	70	<input type="text" value="646,707"/>
<p>It will be necessary to estimate visits to library premises for non-library purposes for authorities who have multi-service outlets. It would be appreciated if authorities could enter '0' if they have no multi-service outlets and either make an estimate of non-library visits or enter '**' if there are such service points.</p>		
Number of physical visits to library premises for non-library purposes (annual total)	71	<input type="text" value="0"/>
<p>Authorities may if they wish, base their figure for visits on a larger statistical sample than the one suggested by CIPFA. Please select a category from those listed below which describes the method you have used (please select from drop down menu).</p>		
	72	<input type="text" value="Drop Down Menu"/>
Number of service points with electronic counters	73	<input type="text" value="8"/>
<u>Virtual Visits</u>		Number
Estimated number of visits to the network resource (website) in 2009-10	74	<input type="text" value="1,557,478"/>

Section 11 - Inter Library Loans for The Year (Excluding those for Agency Services)

	Number
Inter Library Loans supplied to other libraries	75 <input type="text" value="21,930"/>
Inter Library Loans received from other libraries	76 <input type="text" value="21,912"/>

PLEASE COMPLETE ON A NON IAS 19 (PREVIOUSLY FRS 17) ACCOUNTING BASIS

NOTE: To include New Opportunities Fund

		2009-10 Outturn	2010-11 Estimates
		£	£
Revenue Expenditure (Excluding Capital Charges - See Cell 112 & 121)			
Employees	77	1,503,224	114 1,505,223
Premises	78	379,378	115 386,857
Supplies and Services			
Books & Pamphlets (Enter here the amount spent in 2009-10 to purchase books & pamphlets for your libraries).			
- Reference (CD-ROMs, Multi-media, Software etc.)	79	769	
- Adult Fiction	80	59,142	
- Adult Non-fiction	81	28,724	
- Children's Fiction	82	24,849	
- Children's Non-fiction	83	cell 82	
Newspapers, Periodicals and Magazines	84	14,491	
Sound Recordings - Music	85	0	
Sound Recordings - Adult Talking Books	86	34,804	
Sound Recordings - Children's Talking Books	87	cell 86	
Video recordings and DVDs	88	25,399	
Multi-media and Open Learning Packs (including Language Pack)	89	0	
CD-ROMs, Software etc.	90	0	
On-line / Electronic (Internet etc.)	91	12,374	
Other Library acquisitions	92	0	
(please specify)		**	
Bookbinding	93	5,232	
Total Expenditure on Materials	94	205,784	116 202,466
(Sum of Cells 79 to 93)			
Computing Costs (Non-financial)	95	61,005	
Other Supplies and Services	96	266,493	
Transport	97	78,053	
Third Party Payments	98	25,846	
Support Services Costs (Not applicable in Northern Ireland)	99	196,726	
Other Expenditure (Estimates only - this should include Computing Costs, Other Supplies and Services, Transport, Third Party Payments and Support Services Costs)			117 690,530
Total Revenue Expenditure	(Sum of Cells 77, 78 and 94 to 99 : Cells 114 to 117)	100 2,716,510	118 2,785,076
Revenue Income			
Overdue Charges	101	33,710	
Reservation Fees	102	14,293	
Lettings	103	18,276	
Hire of Audio and Visual Materials	104	63,298	
Electronic Revenue	105	31,011	
Specific Grants	106	2,609	
Provision of Library Services to other Local Authorities	107	0	
Miscellaneous - Receipts from the public (including photocopying)	108	34,350	
Miscellaneous - Corporate Income	109	32,119	
Total Revenue Income	(Sum of Cells 101 to 109)	110 229,665	119 272,822
Net Expenditure	(Cell 100 minus Cell 110: Cell 118 minus Cell 119)	111 2,486,844	120 2,512,254
Capital charges (Not to be included in Net Expenditure)		112 1,785,855	121 1,785,855
Memorandum			
Net Expenditure on an IAS 19 (previously FRS 17) basis	113	2,486,844	

Section 13 - Supplementary Financial Information

Capital Expenditure (Excluding Agency Services)
2009-10 Outturn
£

New Buildings	122		0
Refurbishment of premises	123		0
IT Investment, Networks etc.	124		0
Books and pamphlets	125		0
Other Library Materials	126		0
Other Capital Expenditure (please specify)	127	0	0
Total Capital Expenditure	128	(Sum of cells 122 to 128)	0

Section 14 - Memorandum: Public Libraries User Survey

☒ Please tick this box if you wish CIPFA to source this data from the CIPFA PLUS survey.

Public Library User Survey (PLUS) Questions

	Year	Adult	Children
Year Survey was undertaken	129	2009	130 2007
			%
% over 16, who think that Library opening hours are 'Very good' or 'good'.			
% under 16, who answer yes to: "The library is open when I want to come in".			
% over 16, who found it easy to access the library. Q: Did you find the library easy to get to?			
% under 16, who found it easy to access the library. Q: Did you find the library easy to get to?			
% over 16, who think the library is 'very good' or 'good'.			
% under 16 who think the library is 'good'.			
% over 16, who think the choice of books is 'very good' or 'good'.			
% under 16, that think the books are 'good'.			
% under 16, that said that 'Using the library has helped me to...			
- read better			
- do better at school			
- use computers better			
- make friends			
- join in and try new things			
- learn and find things out			

PROVISION OF LIBRARY SERVICES TO OTHER LOCAL AUTHORITIES

In exactly the same way that Agency Services are excluded from the main body of the return, the answers to all questions in the survey form should wherever possible exclude details of services provided to other authorities. Please use the space below to identify any special circumstances which apply.

Promoting the economic vitality of localities

		Hours
Total ICT based adult learning sessions attendee hours in year	145	2,256
<i>The above will be used to calculate attendee hours per population</i>		

Improving the quality of life for older people

		Number
Total number of older people helped to live at home receiving an at home library service	146	196
Total number of older people helped to live at home	147	1,257
		%
% of users of the service classing the choice of materials received as "very good" or "good"	148	94.0%

Raising standards across schools**Bookstart - packs delivered to children**

Bookstart - packs delivered to children		Number	Eligible Population
Stage 1	149	1,778	152 2,034
Stage 2	150	1,578	153 1,939
Stage 3	151	1,979	154 1,923

Only include packs physically delivered to children. The delivery of packs to a health authority/PCT is not a proxy for the number delivered to children, see notes for details.

number delivered to children, see notes for details.		Eligible Population	
	Number		
Number of people aged 0-4 (up to 4th Birthday) who are library members	155 2,382	156	5,896

Summer reading challenge

4 to 12 year olds (from 4th birthday up to but not including 12th birthday) who start the challenge.	157	<table><tr><th>Number</th></tr><tr><td>1386</td></tr></table>	Number	1386	158	<table><tr><th>Population</th></tr><tr><td>14,150</td></tr></table>	Population	14,150
Number								
1386								
Population								
14,150								
Boys participating in the challenge	159	<table><tr><td>616</td></tr></table>	616	160	<table><tr><td>7,229</td></tr></table>	7,229		
616								
7,229								
				<table><tr><th>Number</th></tr></table>	Number			
Number								
Number of starters who complete the challenge			161	<table><tr><td>860</td></tr></table>	860			
860								
Number of 4-12 year olds who are members of the library			162	<table><tr><td>6,104</td></tr></table>	6,104			
6,104								

This will be used to calculate the percentage of 4-12 year olds who are members

Section 16 - Memorandum: Measuring Non-Physical Visits

Number of times subscription-based content is accessed 163 12,208

Electronic Products

	Availability / Stock	Downloads
E-books	164 **	167 **
E-Audio	165 **	168 **
E-Audiovisuals	166 **	169 **
Number of e-readers available for public use		170 **

Memorandum : Financial Information [This section should be completed on a NON-ISA 19 (Previously FRS 17) basis.]

The financial componenet should also be included under Section 12 - Financial Information

		£
Expenditure on E-books, e-audio, e-audiovisual		171 **
Income on E-books, e-audio, e-audiovisual		172 **
Net Expenditure on E-books, e-audio, e-audiovisual	(Cell 171 minus Cell 172)	173 **
		£
Expenditure on e-readers		174 **
Income on e-readers		175 **
Net Expenditure e-readers	(Cell 174 minus Cell 175)	176 **

In order to improve the quality of our service, please use this space below to provide any comments you may wish to make on this section.

Section 17 - Other Libraries not included under Appendix 1

This memorandum section is to show any other library that does not fit under the CIPFA definition of a service point. It is meant to show what additional benefits a library authority has to offer other than the traditional service point/services.

Please note that any related statistics (i.e. visitor numbers, book issues etc. are not to be included anywhere else in the CIPFA statistics.

Please list number of local service points, partnerships or/and other libraries in the box provided below:

mini libraries for children and their parents/carers at 5 childrens centres.