



Home Office

Shared Services  
Directorate  
2 Marsham Street  
London SW1P 4DF

020 7035 4848  
(switchboard)

[www.homeoffice.gov.uk](http://www.homeoffice.gov.uk)

S Mehta - BritCits  
[request-176653-  
f415bd93@whatdotheyknow.com](#)

10 October 2013

Dear S Mehta

**[Reference 28948]**

Thank you for your e-mail of 11 September 2013, in which you ask for details of the information held on the Casework Information Database (CID). Your request has been handled as a request for information under the Freedom of Information Act 2000. We are now in a position to provide a full response to you request.

The CID contains:

- ☐ Name
- ☐ Date of birth
- ☐ Nationality
- ☐ Arrival details
- ☐ Temporary admission address
- ☐ Detention details
- ☐ Refusal reasons
- ☐ Diary actions
- ☐ Notes
- ☐ Removal details
- ☐ Photograph

We are however unable to provide you with a comprehensive database structure for the CID system noting field names, the data stored and the type of data for each. Under section 12 of the Act, the Home Office is not obliged to comply with an information request where to do so would exceed the cost limit.

We hold the information which you have requested but we have estimated that the cost of meeting your request would exceed the cost limit of £600 specified in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004. We are therefore unable to comply with it.

For further explanation of the cost limit see the attached **Annex**.

If you are dissatisfied with this response you may request an independent internal review of our handling of your request by submitting a complaint within two months to the address below, quoting reference 28948. If you ask for an internal review, it would be helpful if you could say why you are dissatisfied with the response.

Information Access Team  
Home Office  
Ground Floor, Seacole Building  
2 Marsham Street  
London SW1P 4DF  
e-mail: [info.access@homeoffice.gsi.gov.uk](mailto:info.access@homeoffice.gsi.gov.uk)

As part of any internal review the Department's handling of your information request will be reassessed by staff who were not involved in providing you with this response. If you remain dissatisfied after this internal review, you would have a right of complaint to the Information Commissioner as established by section 50 of the Freedom of Information Act.

Yours sincerely

Diana Pottinger  
Information Access Team

Switchboard 020 7035 4848  
E-mail [info.access@homeoffice.gsi.gov.uk](mailto:info.access@homeoffice.gsi.gov.uk)

## **Annex – explanation of cost limit – section 12**

The £600 limit is based on work being carried out at a rate of £25 per hour, which equates to 24 hours of work per request. The cost of locating, retrieving and extracting information and preparing the response can be included in the costs for these purposes. The costs do not include considering whether any information is exempt from disclosure, overheads such as heating or lighting, or items such as photocopying or postage.

Currently there are over 75 screens on the Caseworker Information Database (CID). The cost of locating, retrieving and extracting the information, and then providing a subsequent definition/explanation of each heading would exceed the cost limit of £600 specified in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004.

If you refine your request, so that it is more likely to fall under the cost limit, we will consider it again.

Please note that if you simply break your request down into a series of similar smaller requests, we might still decline to answer it if the total cost exceeds £600.