

Miss Claire Webb  
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**Our Reference:** 104540

15 April 2016

### Freedom of Information Request

Dear Miss Webb,

Thank you for your email of 9 April, in which you asked for the following information from the Ministry of Justice (MoJ):

*1. Do you offer any sort of childcare voucher to staff.*

*If yes, who do you contract with to provide this service, when is the contract next due for renewal, and what is the value of the contract.*

*2. What is the maximum amount a member of staff can receive each month (assuming they joined the scheme before 6 April 2011).*

*3. Is the amount the staff member receives deducted from salary or paid in addition to it.*

*4. What policy, if any, do you have on the deduction of childcare vouchers from statutory maternity pay.*

Your request has been passed to me because I have responsibility for answering requests relating to HR issues.

Your request is being handled under the Freedom of Information Act 2000 (FOIA).

Under the Act, the department is required to provide you with a response within 20 working days. I will write to you in response to your request for information by 9 May.

The Freedom of Information Act includes a number of exemptions to releasing information. Some of these are qualified exemptions which require us to consider whether it is in the public interest to disclose or withhold the information. In these circumstances we may need more time to consider your request, and if this is the case I will write to you by the date above to inform you of when you can expect to receive a response.

If you have any queries regarding this request please do not hesitate to contact us quoting 104540 in all future correspondence.

Yours sincerely

MoJ HR Correspondence