

20 November 2020

Linda McKee
Via www.whatdotheyknow.com

Ref: IC-68834-P1S3

Dear Linda McKee,

We write in response to your recent request for information, which we received on 27 October 2020. We are now in a position to provide a response.

We have dealt with your request in accordance with your 'right to know' under section 1(1) of the Freedom of Information Act 2000 (FOIA).

Request

Please can I have a copy of the criteria used by the ICO for charging a fee for a subject access request.

Response

We can confirm that we do not hold information in scope of your request. At this time it is the position of the ICO as a data controller that we do not levy fees for subject access requests.

This concludes our response to your information request.

Review Procedure

If you are dissatisfied with this response and wish to request a review of our decision or make a complaint about how your request has been handled you can write to the Information Access Team at the address below or e-mail icoaccessinformation@ico.org.uk.

Your request for internal review should be submitted to us within 40 working days of receipt by you of this response. Any such request received after this time will only be considered at the discretion of the Commissioner.

If having exhausted the review process you are not content that your request or review has been dealt with correctly, you have a further right

of appeal to this office in our capacity as the statutory complaint handler under the legislation. To make such an application, please write to our Customer Contact Team at the address given or visit our website if you wish to make a complaint under the Freedom of Information Act.

A copy of our [review procedure](#) can be accessed from our website.

Yours sincerely

Shannon Keith

Senior Information Access Officer, Risk and Governance Department

Corporate Strategy and Planning Service

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

T. 0330 313 1636 F. 01625 524510 ico.org.uk twitter.com/iconews

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